

## NOTICE TO BIDDERS

The City of Port Jervis will receive sealed proposals on the following until 4:00 p.m. on May 11, 2026 at Office of the Clerk-Treasurer, City of Port Jervis, 20 Hammond Street, Port Jervis, New York 12771:

**Proposals for the design and construction of a 74 ft. by 40 ft. pole barn building to be used as administrative offices for the Department of Public Works**

**Request for Proposal documents can be found on the city website  
[www.portjervisny.gov](http://www.portjervisny.gov) under notices/jobs**

All proposals received pursuant to this notice will be publicly opened and read prior to a regular meeting and announced at a regular meeting of the Common Council on May 18, 2026, at 6:30 p.m. or a subsequent date to be announced.

Specification forms for this project and proposal may be obtained at the Office of the Clerk-Treasurer, City of Port Jervis, 20 Hammond Street, Port Jervis, New York 12771 or at [www.portjervisny.gov](http://www.portjervisny.gov).

All proposals must be accompanied by a certificate executed pursuant to section 103-d of the General Municipal Law of the State of New York.

The Common Council of the City of Port Jervis reserves the right to reject any or all proposals offered.

Dated: April 20, 2026

Stacey Hosking, Clerk-Treasurer  
City of Port Jervis