

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



Finance Committee Meeting
July 19, 2023 6:00 pm

Pledge of Allegiance

The meeting was called to order by chair, E. Miller at 6:53pm.

Attendance: E. Miller, R. Foster, M. Fuller, M. Mann, S. Siegel, D. Livingston, T. Simmons, M.

Newhauser, L. Quick

Public: A. Fuller, J. Smith, Y. Martinez, J. Rhoades

Public Comment: None

Approval of the Minutes: June 21 2023 Finance Committee Minutes
Moved to the next meeting.

Executive Session: 1. *We entered into executive session at 7:13pm motion by D. Livingston, second by M. Fuller. We exited executive session at 7:30pm with a motion by D. Livingston and a second by M. Fuller*

New Business

1. Financial Update

Moved to executive session

2. Cash Policies

Discussed that we currently accept cash for taxes and it was noted that the procedure takes more time in the Clerk's office compared to non-cash payment. Council decision was made to continue accepting cash.

3. Utility Biling

Moved to executive session as it was to discuss specific addresses.

4. DPW – Generator & Raw Water

Discussed needing a new generator – this would come from the DPW's Tool line in the budget, at the cost of ~\$1,500. Decision to include possible new generators in next year's budget.

5. Credit Card

Added a brief discussion about our city credit card policy – as it had not been signed yet by department heads. E. Miller and L. Quick to take another look and speak with the Dept. Heads

6. Curb Cut at 108 E. Main

It was noted that we never sent out an RFP for this as we have permission to do this in house. S. Duryea to double check and let us know for certain.

7. Performance Bid for Phone Lines

Discussed the continued issue with some of our phone lines. It was noted that the DPR was going to the Farnum House on 7/24 with Frontier to look at the copper lines. Our other phones are internet phones and if power goes out, so do they.

Old Business:

1. Audit Update – Filing AUD

A brief update was given about the audit, which we would discuss again at the next finance meeting. Discussion of our current auditors PK O'Connor Davies to possibly file our AUD – L. Quick to get more information about the cost.

Public Comment: *None*

Adjournment: *Meeting adjourned at 7:30pm, motion by S. Siegel, second from M. Fuller.*