

**Regular Meeting - City of Port Jervis Common Council:**

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday January 27, at 6:30 p.m.

**Attendance-**

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Present
Maria Mann	2nd Ward	Present
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Present
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

City Clerk-Treasurer, Stacey Hosking, William Frank, Esq.

The meeting opened at 6:30 pm by Mayor Dominic Cicalese.

**Pledge of Allegiance-** Mayor Cicalese led all present in the Pledge of Allegiance. Asked for a moment of silence for Lou Latini and Barbara Hockenberry

**Public Hearing** – Motion by J. Vicchiariello, second by J. Rhoades to open public hearing for local law #1 of 2025 To amend the fire inspection program to change fees charged for yearly fire inspection fees and change how initial new construction fees.

AYE: 9 ABSENT: () NAYS: 0 ABSTAIN: 0 CARRIED

– Motion to close the public hearing for LL#1 by M. Hockenberry second by J. Vicchiariello

AYE: 9 ABSENT: () NAYS: 0 ABSTAIN: 0 CARRIED

**Presentation -None****Public Comment** -None**Executive Session-6:47pm**

Motion by C. O'Connell, second by J. Vicchiariello to enter executive session on 105.1-f Attorney Client (TOY X).

- 105.1-f Personnel x1

AYE: 9 ABSENT: () NAYS: 0 ABSTAIN: 0 CARRIED

7:47 pm Motion was made by J. Rhoades to return from executive session, second by M. Hockenberry.

AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED

**Executive Session Material** –

- Motion by M. Fuller to 105.1-f Personnel (Deputy Clerk Stipend from 6/2/24-09/03/24) , second by G. Oney.

AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED

**Approval of Minutes** –

- Motion to Approve January 13, 2025, Common Council minutes by J. Rhoades, second by C. O'Connell.

AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 () CARRIED

**Regular Business-****J. Vicchiariello - Code**

- Motion to adopt Local Law #1 of 2025, second by J. Rhoades.  
AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to Set public hearing for Local Law #2 of 2025, LL#2 for February 10, 2025, at 6:30pm which deals with the appeal process of licensing of taxi drivers. Type 2 action with no environmental review needed, second by C. O'Connell.  
AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to Set public hearing for Local Law #3 of 2025 at, LL#3 for February 10, 2025, at 6:32pm which deals section 280 the chart that deals with water meter chart sizes to add 8, 10, and 12 inch lines to the chart. Type 2 action with no environmental review needed, second by C. O'Connell.  
AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- The next Code Committee meeting will be held on February 5<sup>th</sup> at 6:30 in CC Chambers..

**J. Vicchiariello - Police**

- The Police Committee last met on January 16th.
- Will be having a Civil Service exam for Police in September
- Discussed hiring for vacancies in the Dept
- Motion for Hiring L. Davenport as a part-time police dispatcher starting January 28, 2025, second by J. Rhoades.  
AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- Asked for community to help with the parking ban issues and making sure cars are move for the plows to get through the streets to park.
- Next meeting will be held on February 12 @ 6PM in council chambers

**C. O'Connell - Recreation-**

- The Youth center recreation room is now open from 2pm to 6pm, M-F.
- The Youth Center has new hours for Fridays and Fridays only. New hours will be 2:00 pm- 5:30 pm.  
Monday- Thursday will continue to be open 2:00 pm- 6:00 pm.
- Two great events coming up in spring 2025 here in Port Jervis! Both events are now open for registration.  
Great way to start off the New Year by signing up!
- - May 4, 2025- The Delaware River 5K Run- <https://runsignup.com/.../PortJ.../DelawareRiver5kRunandWalk>
- - May 31-June 1- The Jim Faggione Jr. Midnight Madness Endurance Relay-  
<https://pjmidnightmadness.com/>
- The next Recreation meeting will be held on February 12<sup>th</sup> at 6:15pm.

**C. O'Connell - Planning-**

- The Planning Board Last met on January 21<sup>st</sup>
- There was a public hearing for Heavenly Garden at 273-279 East Main Street and has been passed as the First Marijuana Dispensary within city limits recognized under State and City laws.
- The next Planning Board meeting will be held on Tuesday February 18 in the council chambers.

**C. O'Connell - Zoning-**

- The Zoning Board has not met next meeting will be February 4<sup>th</sup> @ 7pm in council chambers.

**M. Fuller - Finance -**

- Motion to approve Accounts Payable Warrant for \$489,852.78 second by C. O'Connell.

AYE: 9 ABSENT: () NAYS: 0 ABSTAIN: 0 CARRIED

- Motion To accept the Annual Current Base Proportion report and to allow City Clerk Treasurer to sign for submittal to NYS Dept of Taxation. second by M. Hockenberry.

AYE: 9 ABSENT: () NAYS: 0 ABSTAIN: 0 CARRIED

- Motion to accept offer of \$500 sale for vinyl records to Rick buys Records to purchase G. Oney.

AYE: 9 ABSENT: () NAYS: 0 ABSTAIN: 0 CARRIED

- Next Finance Meeting will be held on February. 19<sup>th</sup>, at 6pm in the Council Chambers.

#### **M. Mann - Tourism -**

- Tourism has not met.
- The tourism board is accepting applications for the 7<sup>th</sup> annual St. Patrick's Day Parade which will be held on Sunday March 2<sup>nd</sup>. Contact tourism chair Laura Meyer is [floralaurapi@yahoo.com](mailto:floralaurapi@yahoo.com)
- Motion to approve the application for the 7<sup>th</sup> annual St Patrick's Day Parade for March 2<sup>nd</sup> , second by C. O'Connell.

AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED

- Anyone with further questions may contact tourism chair Laura Meyer by email which is [floralaurapi@yahoo.com](mailto:floralaurapi@yahoo.com)
- The next Tourism meeting will be held on February 12 at 7pm in council chambers

#### **M. Mann - IDA -**

- The next IDA meeting will be held on February 18th at 6pm here in the council chambers.

#### **J. Rhoades - FEM -**

- The calls for Last November was 38, Calls for December was 55 and this past weekend they were at DV in the pool training with the new underwater drone.
- The next FEM meeting will be held on February 20, at 6:30pm

#### **G. Oney, Jr. - ADA -** No Report has not met

#### **J. Dennison - CDA-**

- The CDA last met on 01/22/25
- This meeting included the election of officers, which all remains the same.
- Motion to accept Resolution 5 of 2025 for The City and CDA for technical and advisory assistance from Drapkin Strategies for a variety of community and economic development projects, second by M. Hockenberry.

AYE: 9 ABSENT: 0 () NAYS: 0 () ABSTAIN: 0 CARRIED

- The next meeting will be held on February 26, 2025, at 7pm.

#### **S. Siegel -HOUSING and VETERANS-**

- Veteran information for 2025. Veterans will have two login options for all VA websites, they are Login.gov and IDme.gov for all websites and applications
- My healthy vet option will be removed by January 31, and the DS login option by Sept 30, 2025, after those dates you have to use Login.gov or IDme.gov account please sign up now.
- Be aware of claim predators to avoid becoming a victim the VA advises to only speak to the VA or an approved VA advisor.
- Access 23 is back on the air. The Mr. Phil show is being filmed and will air soon they are always looking for new members contact numbers are always on the screen as a bulletin.
- The next meeting for housing authority will be held on January 28<sup>th</sup>, at 7pm at Hillside Terrace.
- The next Senior Club meeting will be on February 12 and 26 at 1pm at Fellowship Hall in West End.

- Quote: "If your actions inspire others to dream more, to learn more, to do more, and become more you are a leader." by John Quincy Adams

#### **M. Hockenberry - DPW-**

- Garbage, recycling, will be on the normal schedule for the week of January 27 and February 3 .
- The 2025 Garbage schedule is available on the city website at [www.portjervisny.gov](http://www.portjervisny.gov) or by emailing the DPW office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov)
- City wide pothole repair is ongoing. If you see one that needs attention, please call our office 845-858-4001
- DPW has not met since the last council meeting, next meeting will be held on February 3rd
- Motion to accept the resignation of Mickey Lane for his retirement EEO1, second by J. Dennison.  
AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED

#### **D. Cicalese - Mayor**

- Motion by M. Hockenberry to accept application for 12 Hour of Port Jervis Biking event on May 5, 2025, Second by J. Rhoades
  - AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to accept the Application for Little Bellas Half Day Camp from 7.14.25-7.18.25 motion by J. Rhoades, second by M. Fuller
  - AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- City of Port Jervis RFP is on website and being advertised for Port Jervis Reservoir 1 Spillway Rehab and Resiliency Planning documents will be available starting January 30, 2025
- The state of City address will be this Thursday January 29, 2025, at 6pm in council chambers

7:14 pm - Motion to adjourn by J. Rhoades second by J. Vicchiariello, - all in favor.

Respectfully,  
Stacey Hosking  
City Clerk Treasurer

**ROLL CALL VOTE**

**THE CITY OF PORT JERVIS  
COMMON COUNCIL**

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> <b>Mr. Hockenberry</b>	X			
<i>Councilman</i> <b>Mr. Vicchiariello</b>	X			
<i>Councilman</i> <b>Mr. O’Connell</b>	X			
<i>Councilwoman</i> <b>Ms. Mann</b>	X			
<i>Councilwoman</i> <b>Ms. Fuller</b>	X			
<i>Councilman</i> <b>Mr. Rhoades</b>	X			
<i>Councilman</i> <b>Mr. Oney</b>	X			
<i>Councilwoman</i> <b>Ms. Dennison</b>	X			
<i>Councilman</i> <b>Mr. Siegel</b>	X			
<b>TOTAL</b>	<b>9</b>			

The following was presented  
 By:   J. Dennison    
 Sec'd by:   M. Hockenberry    
 Date of Adoption:   01/27/2025  

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS  
AGREEMENT BETWEEN DRAPKIN CONSULTING GROUP LLC d/b/a “Drapkin  
Strategies”**

**AND THE CITY OF PORT JERVIS FOR THE PROVISION OF PROJECT MANAGEMENT  
SERVICES AND GENERAL SUPPORT FOR COMMUNITY AND ECONOMIC  
DEVELOPMENT**

**WHEREAS**, The City of Port Jervis, for itself and on behalf of its Community Development Agency (“CDA”) (collectively, the “City”) seeks the support of technical and advisory assistance from Drapkin Strategies for a variety of community and economic development projects; and  
**WHEREAS**, Drapkin Strategies, through its principal, Jonathan Drapkin, has represented to the City that it has over 30 years of experience working with local governments offering a wide variety of services, and that Drapkin Strategies has the capacity, background, contacts and skills to provide these services; and  
**WHEREAS**, the City wishes to avail itself of the services provided by Drapkin Strategies,  
**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the Parties agree as follows:

1. Drapkin Strategies will provide the following services to the City:
  - a) The provision of research into a wide variety of issues impacting the creation of community and economic development, including, but not limited to, project feasibility, economic benefits, potential grant support, and the strategic thinking as to how to integrate these projects with the goals and vision of the City.
  - b) Assistance to the Mayor and Director of the CDA, on an “on call” basis for a variety of economic and community development projects, as developed on a priority basis.

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- c) Assist in the development of a comprehensive approach to the community and economic development of the City.
  - d) Attend and/or lead project meetings as directed by the Director of the CDA.
  - e) Interaction, support and assistance in working with potential developers, state and federal agencies to provide assistance to the City.
  - f) Provide additional technical expertise to the Mayor and City agencies for economic, non-economic and community development issues through periodic meetings and zoom and regular phone calls.
2. Drapkin Strategies will report to the Director of the CDA and upon request, directly to the Mayor.
  3. The term of the agreement shall run from January 1, 2025 through December 31, 2025, upon which this Agreement shall automatically terminate. Notwithstanding the foregoing, either party shall have the right to unilaterally terminate this Agreement, without cause, upon thirty (30) days written notice to Drapkin Strategies at the address set forth in this Agreement. In the event of such termination, the City shall pay Drapkin for all sums due through the date of termination. The Parties shall execute a new agreement in the event that the Parties intend to maintain the relationship created under this Agreement.
  4. The City agrees to pay Drapkin Strategies a monthly fee of \$2,500.00 or a total of \$30,000.00 during the Term of the Agreement. Payment for services is due upon invoicing the City at the end of each month. The aforesaid monthly fee includes all travel and incidental expenses incurred by Drapkin Strategies. Any expenses in excess of the monthly fee sought by Drapkin Strategies must be approved in advance, in writing, by the City.
  5. Each Party shall maintain the other Party's confidential information as strictly confidential and hereby agrees that they will take the same steps to protect the confidentiality of the other Party's confidential information as it takes to protect its own proprietary information, which shall in no event be less than reasonable care, and shall not use the other Party's confidential information for any purpose other than in accordance with this Agreement and shall not disclose such confidential information to any person other than its personnel who have a need to know such confidential information for the purpose of this Agreement.
  6. This Agreement shall be governed by the laws of New York State, including but not limited to the State's choice of law provisions. Any dispute or legal proceeding that may arise out of this Agreement shall be adjudicated in a court of competent jurisdiction sitting in the County of Orange, State of New York.
  7. To the fullest extent permitted by law, Drapkin Strategies shall indemnify, defend, and hold harmless the City, its elected officials, officers, employees, agents, and volunteers (collectively, the "Indemnified Parties") from and against any and all claims, actions,

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liabilities, losses, damages, costs, and expenses (including reasonable attorneys' fees and court costs) arising out of or resulting from:

- a) Any breach of this Agreement by Drapkin Strategies;
  - b) Any negligent act, error, or omission, or willful misconduct of Drapkin Strategies, its employees, agents, subcontractors, or anyone for whose acts they may be liable, in the performance of this Agreement;
  - c) Any claim by a third party for damages, to the extent caused by the negligent acts, errors or omissions, or willful misconduct of Drapkin Strategies in the performance of this Agreement.
8. This Agreement constitutes the entire agreement between the Parties. Any prior representation, covenant, or agreement, whether express or implied, shall be included in this written Agreement or be deemed invalid.
9. If any provisions of this Agreement shall be held or made invalid by court order, statute, legislative rule, or otherwise deemed invalid, the remainder of this Agreement shall remain in full force and effect.
10. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Facsimile or electronic signatures shall be deemed original signatures for all purposes.
11. All notices, including payments, shall be sent to the address set forth below:

Drapkin Strategies  
c/o Jonathan Drapkin  
173 Bowers Rd.  
Rock Hill, NY 12775

The City of Port Jervis  
c/o Mayor Dominic Cicalese  
20 Hammond Street  
Port Jervis, New York 12771

PASSED AND ADOPTED on this 27 day of January, 2025.



Attest: \_\_\_\_\_  
Stacey Hosking, City Clerk-Treasurer