

March 8, 2021

Regular Meeting-

The regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday March 8th, 2021 at 6:30 p.m.

Pledge of Allegiance-

Kelly Decker led all present in the Pledge of Allegiance to the Flag.

Attendance-

All members of the Common Council were present. Council member Chandler Campbell arrived late. Also present were City Clerk Treasurer Robin Waizenegger, Deputy City Clerk Treasurer Bobbie Jo Muller and City Counsel William Frank. Meeting opened at 6:30 pm by Mayor Kelly Decker.

Executive Session –

There was no Executive Session.

Public Hearing –

There was no Public Hearing.

For the Good of the City (Public Comment) –

Ms. Barbara Marselak – She expressed thanks to everyone who worked on the St. Patrick’s Day Parade and stated that it was a very enjoyable event and appreciated the expanded parade route. She congratulated the City Clerk Treasurer on her upcoming retirement and thanked her for many years of service. She asked the City council to be mindful of salaries when replacing retiring members as the City is also expected to retire police officers as well due to the financial losses of the pandemic. She also expressed that she believes it may be illegal to block input from citizens on their social media accounts and that Council members should accept input from everyone.

Minutes Approved - A motion was made by Regis Foster and seconded by Stanley Siegel to approve the minutes of the February 22nd, 2021 regular meeting.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Business:

Mr. Foster – Mr. Foster gave a description of a proposed ABLE training for the police department.

A motion was made by Regis Foster and seconded by Lisa Randazzo to send police officers to the training program and that the Council endorses said training which is at no cost to the City.

Mr. Simmons gave his support to the program and thinks it is great that the Chief and the department are pro-active in seeking training and education.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Regis Foster and seconded by Maria Mann to approve the February Police Report.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Mr. Foster then reviewed the highlights of the report.

The next Police committee meeting will be 3/18/2021 at 6pm.

The next ADA meeting will be 4/5/21 at 6:30pm.

March 8, 2021

Mr. Foster then gave a shout out to all involved in the Parade for the great event.

Mr. Santini – Mr. Santini reported that the Code Committee met on March 3rd and reviewed items for a possible update to the Comprehensive plan, possible dangerous buildings in the City and a proposed Local law regarding dangerous dogs.

A motion was made by Dominick Santini and seconded by Regis Foster to set a public hearing for proposed local #2 which is a modification to Chapter 215. Animals, Dog Control and Other - Article 1. Dogs.

Mr. Santini explained that his law is a modification to the section on Dangerous Dogs.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The City Clerk Treasurer reminded the Council that she will need a copy of the local law tomorrow in order to meet publication deadlines.

The next Code meeting will be April 7th at 6pm.

Ms. Campbell –

Ms. Campbell gave the Recreation Update as follows:

PJ Rec is happy to announce 4 great upcoming events!

1. Family MOVIE Night at the Youth Center on Friday March 12 at 6:30 pm.

We will be showing the movie TROLLS WORLD TOUR 2020. Movie Night is limited to 20 total people. FREE popcorn and drinks.

2. Easter Candy Dash at Church St. Park on Saturday April 3 at 11 am and 12 pm.

The Easter Candy Dash is for kids ages 9 and under. Kids will "DASH" for candy. We will hold an event at 11 am and then another one at 12 pm. You register for one OR the other- not both. We are doing 2 separate events to keep our congregation numbers low and follow COVID restrictions. This schedule is subject to change based on any modified restrictions.

Remember YOU MUST PREREGISTER FOR BOTH OF THESE EVENTS. YOU CAN REGISTER BY EMAILING THE RECREATION OFFICE AT recreationdirector@portjervisny.gov or by CALLING AT 845-858-4045.

3. SPRING CLEAN-UP will be held on Saturday April 10, 2021 at 10:00 am. Volunteers are needed to help us clean up the parks from the winter and help prepare them for the spring and summer months. We are planning to clean Church St. Park, Farnum Park and Veteran's Park. Help is needed. This is a great community service event! Contact the Recreation office at 845-858-4045 or recreationdirector@portjervisny.gov to sign up.

4. The Delaware River 5K Run/Walk is back! This year's race will be held on Sunday May 2, 2021 at 9:00 am at Riverside Park. You can register on-line at www.delawareriver5krun.com. SORRY- there will no paper registration and no race day registration this year.

--due to COVID restrictions the event is limited to 150 athletes. This number may increase if COVID restrictions are lessened.

But register early to secure you spot!

--walkers will start at 0845

--runners will start at 0900

--masks are required to be worn at all times when on the event site. You may take off your mask after you start. You must put your mask back on as soon as you finish.

REMEMBER- there will not be any race day registration this year. You can register on-line at www.delawareriver5krun.com or at raceroster.com just search Delaware River 5K Run and you will be directed to our registration page.

5. The next Recreation Commission meeting is scheduled for Wednesday March 24 at 6 pm at the Youth Center.

A motion was made by Chandler Campbell and seconded by Gerald Oney to approve the contract for soccer classes at West End Beach.

March 8, 2021

The Mayor indicated that this is an annual program.

Mr. Siegel asked for clarification of the 5 K race day. It was noted as May 2, 2021.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Ms. Mann- She noted that the IDA has not met, and their next meeting scheduled for 3/15/2021 is cancelled due to lack of agenda items.

The Tourism Committee will meet next on 3/10 at 7pm. She expressed thanks to all for the great St. Patrick's Day Parade.

Mr. Oney – He noted that garbage pickup is on its normal schedule for the next two weeks and that the full 2021 Garbage schedule is available from the DPW office by calling 845-858-4001 or on the City's website. He asked citizens to report potholes by calling 845-858-4001 so that they can repair them as soon as possible. Mr. Oney noted that the DPW has begun using the street sweeper to clean up the debris left from the winter season.

The next DPW meeting will be 4/5/2021 at 6pm in Council Chambers.

A motion was made by Gerald Oney and seconded by Lisa Randazzo to authorize the DPW Director to reallocate unused funds from the 2020 Capital Note for purchasing a repair system for small sized sewer pipes.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Gerald Oney and seconded by Stanley Siegel to send two men for training at the manufacturer's facilities for sewer equipment operation and relining processes. This trip will also allow the transport of the sewer camera equipment to their facility for repairs.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Mrs. Trovei – She noted that the CDA met on 2/24 via Zoom and they received a Section 8 update, reviewed CDA financials, grant administration and the CDBG grant application. She noted that she received an update last week that the CDBG Application was submitted by the deadline.

The next CDA meeting will be 3/24 and they will still be meeting remotely by Zoom at 7pm.

She also noted that the finance committee has not met, and their next meeting is 3/24/2021 6pm.

A motion was made by Kristin Trovei and seconded by Gerald Oney to approve the February finance committee minutes.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Kristin Trovei and seconded by Regis Foster to approve the 2021 City Tax Warrant as follows:

Warrant for the Collection of 2021 City Tax for the City of Port Jervis

STATE OF NEW YORK
COUNTY OF ORANGE
CITY OF PORT JERVIS

TO: ROBIN WAIZENEGGER, CITY CLERK-TREASURER

You are hereby commanded to collect from the several named persons, in the tax roll annexed hereto, the several sums stated in the last column thereof opposite their respective names, a total of \$7,000,065.93 for the 2021 City current budget, with any other unpaid assessments as may be

March 8, 2021

noted in the said City Tax Roll beginning on March 15th, 2021.

You are hereby required to receive and collect from each of the said persons, companies, corporations, and associations, one half of the total taxes as listed opposite their respective names without penalties or interest to April 30, 2021, as required, pursuant to Section C6-17 of the City Charter, as amended, and if any such first installment or first one-half payment of such total tax remains unpaid May 1, 2021, you are required to collect an additional six [6] per centum of such first installment.

During the month of June 2021, you are required to receive and collect from each of said persons, companies, corporations and associations, the second one-half of such taxes as appear opposite their respective names without penalty or interest added thereto, and of such second installment or second one-half remains unpaid after June 30, 2021 you are required to collect in addition thereto six [6] per centum of said installment. Payment of such second half or second installment shall not be made by any person, company, corporation or association until the first installment of said taxes has been paid, together with any penalty or interest due thereon.

You are authorized to receive the second installment of said taxes set forth opposite the names of any persons, company, corporation or association at the time when the first installment is paid or any time thereafter.

All such taxes remaining unpaid after June 30, 2021, shall bear, and you are required to collect thereon, in addition to the said six [6] per centum, interest at a rate of one [1] per centum per month from the 1st day of July 2021.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Kristin Trovei and seconded by Stanley Siegel regarding surplus vehicles as follows:

WHEREAS, the City of Port Jervis Common Council recognizes that there exists the following surplus equipment and vehicle which are no longer necessary for municipal purposes have no appreciable value and/or are in need of significant repair as follows:

1999 Buick Century 4dr VIN 2G4WS52M6X1536060

2012 DODGE CHARGER (V-6) VIN- 2C3CDXAG1CH159779 ENDING MILEAGE 76440

2009 DODGE CHARGER (V-6) VIN- 2B3KA43V79H513633 ENDING MILEAGE 86894

And WHEREAS, the City recognizes the need to dispose of these vehicles and equipment effectively.

Now, therefore, be it resolved that permission is given to dispose said equipment/vehicles in the most cost-effective way possible through auction services, scrap sale or other means.

Stanley Siegel commented that he recommends sale by auction. Ms. Trovei stated that we use Auctions International and will process that as soon as possible.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Kristin Trovei and seconded by Lisa Randazzo for a 2021 Capital Note as follows:

WHEREAS, the City of Port Jervis Common Council has reviewed the Proposals of the Department Heads for items requested for purchase and

WHEREAS, the City of Port Jervis Common Council is accepting the recommendation of the Finance Committee for inclusion in a Capital Note amount of \$50,000 to finance the acquisition of items per the attached listing with the recognition that the use of unexpended funds may only be used for the purpose of similar Capital project expenditures and/or for the reduction of Capital debt and

WHEREAS, the City of Port Jervis Common Council also recognizes that one-half of the prior year's capital note, \$56,750 will be refinanced through this capital note as a combined issue as is usual and customary practice.

March 8, 2021

It is hereby resolved that the City of Port Jervis elects to issue a Capital Note in the total amount of \$106,750 and authorizes the City Clerk Treasurer to solicit bids, complete issuance of same and facilitate the purchase of all items noted in combination with the financing of any prior year Capital Note Debt repayments as necessary.

The Mayor noted that for anyone note at the Finance meeting we typically finance \$100,000 per year but this year we have cut that in half to be able to accommodate bond payments in the future as we do know we will have to issue a bond later this year and we do not have retiring debt until a later fiscal year.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Kristin Trovei and seconded by Lisa Randazzo to pay the bills totaling \$531,676.84.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next finance committee meeting will be 3/24/2021 at 6pm in the Council Chambers.

Mrs. Trovei read a memo from the clerk's office noting that the City has a new vendor for Credit card payments, and they will now be accepting America Express but will no longer accept Discover. The new credit processor will now also do E-Checks or ACH payments from your bank account for a flat fee of \$4.95 which considerably reduces the fee when paying tax bills.

Mr. Simmons – Mr. Simmons indicated that the ZBA met on 3/2/2021 in-person with a public hearing conducted regarding a front porch variance at 1-3 Culvert Street that was approved. The next ZBA meeting will be 4/6/2021.

He informed the council that the Planning Board meeting will be 3/16 at 7pm in-person in the Council chambers.

Mr. Simmons thanked everyone for the very successful St. Patrick's Day Parade.

Mr. Siegel –

The fire and emergency committee meeting on 2/16/21 was not held and their next meeting will be 03/15/2021 at 7pm in-person in the Council chambers.

A motion was made by Stanley Siegel and seconded by Timothy Simmons as follows:
Neversink Engine Company No. 1 requests the following be approved for active membership: **Francis W. Werlitz**

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Stanley Siegel and seconded by Timothy Simmons as follows:
Neversink Engine Company No. 1 requests the following be approved for Junior membership: **Dakota W. Werlitz**

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Stanley Siegel and seconded by Timothy Simmons as follows:
Maghogomock Hook & Ladder Company No. 1 requests approval of the following:

Host a Chicken Barbecue Take Out on 05/01/2021;
Host a Chicken Barbecue Take Out on 10/02/2021; and
Attend the County parade on 09/25/2021

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Stanley Siegel and seconded by Timothy Simmons as follows:

March 8, 2021

Delaware Engine Company No. 2 requests approval of the following:

Hold a cash raffle from April through June 2021;
Hold a Car Wash on 05/15/2021; and
Hold a Car Wash on 08/07/2021.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Stanley Siegel and seconded by Timothy Simmons as follows:
Howard Wheat Engine Company No. 4 requests approval of the following events:

Host a Sausage & Pepper Take Out on 03/21/2021 from 3:00 p.m. until sold out; and
Sell pickles during the month of June.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Stanley Siegel and seconded by Timothy Simmons as follows:
Port Jervis Fire Department requests approval to:

Hold the Inspection Day Parade on 07/10/2021; and
Host the annual activities leading up to the parade.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Stanley Siegel and seconded by Timothy Simmons as follows:
Tri States Hose Company No. 6 requests the following member be removed for the reason stated.

Harry A. Barton - deceased 02/12/2021 with deep regrets and sadness.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Mr. Siegel reminded firefighters that annual physicals will be given at Hose #4 on 3/29 and 3/31 for internal firefighters, scuba divers and drivers from 5:30 to 7:00pm each evening. He also asked that everyone download and fill out their forms before they come to save time.

Mr. Siegel also noted the CPR training will be 3/15 at 6:30pm

He gave thanks to all who participated in the honor detail.

Mr. Siegel noted the last meeting of the Housing authority was 2/23 and the next meeting is 3/23 at 7pm at Hillside terrace.

He expressed condolences for the passing of Stanley Nowak and Linda Brink.

Mr. Siegel gave congratulations to all on the successful St. Patrick's Day and noted how nice it was to have a community gathering again.

Ms. Randazzo – She noted that today was National Women's Day, so it is appropriate that she recognize two women who contributed to our community through volunteerism and education by expressing the condolences on the passing of Linda Brink and Carol Hoppey.

Ms. Randazzo reviewed COVID-19 vaccine information from the Department of Health and announced that people should schedule for vaccination by calling 845-291-2330 or through the Orange County website. She announced that there will be a vaccination POD on 3/10 at ASK Elementary school for anyone over the age of 65 or whoever falls under the NYS eligibility categories 1A or 1B. She emphasized how important it is to get on a list to get a vaccine as more serum becomes available. She also gave thanks to Tom Faggione and Steven Nuehaus for facilitating getting more access to vaccines in Port Jervis.

For the Good of the City (Public Comment) –

March 8, 2021

Mr. Ed DeGroat complained about an excavator left for a long duration of time on a property and what he feels to be lack of response to his complaints about it and or unsatisfactory response to him by the Building Inspector.

The Mayor referred him back to the Building Department as those types of issues are handled by that office.

Mr. DeGroat requested the intervention of legal counsel.

City Counsel, William Frank, noted that public comment is not a Q&A forum, but he will follow up with the building inspector.

Mayor Kelly Decker – Mayor Kelly Decker requested a motion to approve the Farmers Market Event application and the Police 5k Run Event application.

A motion was made by Lisa Randazzo and seconded by Regis Foster to approve the Farmers Market Event application.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by Regis Foster and seconded by Maria Mann to approve the Police 5k Run Event application.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The Mayor requested a motion to approve the CDA Contract.

With legal counsel input a motion was made by Gerald Oney and seconded by Regis Foster to approve and allow the Mayor to execute the contract for services from the CDA subject to review and changes by the City Attorney.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The Mayor expressed his delight with the St. Patrick's Day Parade and thanked all involved.

Mr. Decker expressed condolences on the passing of Carol Hoppey, a great educator and Linda Brink, a generous person.

He thanked Tom Faggione and Steve Nuehaus for getting a vaccine POD for Port Jervis area at the ASK elementary school and encouraged everyone to sign up.

Mayor Decker then read a letter of retirement notice as submitted by Sargeant Detective Michael Myers to be effective 5/4/2021.

The Mayor accept the retirement notice with regrets.

Meeting Adjourned – A motion was made by Kristin Trovei and seconded by Stanley Siegel to adjourn.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Meeting Adjourned at 7:25 pm.

Next Meeting is scheduled for 6:30 pm on Monday March 22nd, 2021 in-person at Council Chambers City Hall 20 Hammond Street, Port Jervis, New York.

Robin Waizenegger
City Clerk Treasurer