

Regular Meeting - City of Port Jervis Common Council:

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday March 11th, at 6:30 p.m.

Attendance-

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Present
Maria Mann	2nd Ward	Present
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Absent
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

Deputy Clerk-Treasurer Bobbie Jo Muller and William Frank, Esq.

The meeting opened at 6:30 pm by Mayor Cicalese.

Pledge of Allegiance- Mayor Cicalese led all present in the Pledge of Allegiance.

Executive Session- 6:31 pm

A motion by C. O'Connell, second by J. Vicchiariello to enter executive session on Public Officers Law Article 7 -

- 105.1-h - Contractual x1 (potential sale of City owned property)
- 105.1-f - Contractual x1 (Stipend Employee #211)

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

7:06 pm Motion was made by J. Rhoades to return from executive session, second by M. Fuller.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes - None

Executive Session Material - None

Regular Business-**J. Vicchiariello - CODE**

- Reported that the last Code Meeting was held on March 6th and there was a lengthy discussion and update about the Cannabis law and the sale of City owned property. There are no minutes yet.
- The next Code Committee meeting will be held on April 3rd at 6:30pm with a focus on ending the Cannabis moratorium and finalize the overlay of the districts for zoning on where a Cannabis dispensary can be operated within the City of Port Jervis.

J. Vicchiariello - POLICE - The Police Committee met on February 22nd; motion to approve the committee minutes, second by J. Rhoades.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

- Motion to approve the February monthly report, second by J. Rhoades.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

- Updates from Chief Worden: Officers and Administrators participated in Read Across America at Candy Cane Preschool as well as other schools throughout the PJCSO, having read to an estimated 1,000+ children.
- Social work program update, intern has been working with the community and connecting with health and human services agencies, schools and providing follow up intervention services.

C. O'Connell - Zoning - The next Zoning meeting will be held on April 2nd.

- There will be a public hearing for a pre-Submission at that meeting.
- Zoning Chair Tom Sexton stepped down from that position and Tim Simmons was appointed in his place.

C. O'Connell - Planning - The next Planning meeting will be held on March 19th at 7pm.

C. O'Connell - Recreation- Recreation room is open Monday - Friday from 3pm to 6pm.

- Upcoming events include Easter Candy Dash on March 30th at 11am for ages 9 and younger at the upper level of Church St. Park; please bring a bag or basket.
- Spring park cleanup at Veteran's Park will be held on April 13th at 10am- Volunteers are needed.
- The Jim Faggione, Jr. Port Jervis Midnight Madness Relay will be held on April 20th at 6pm - 21st at 6am at Elks Brox Park.
- The 30th annual Delaware River Run/Walk 5k will be held on May 5th at Riverside Park.
- PJ Recreation is hiring summer laborers, applications are available online or at the Recreation office.
- The next Recreation meeting will be held on March 13th at 6:15pm.

M. Fuller - Finance - Motion to approve Accounts Payable Warrant for \$668,969.78 dated March 11th, second by C. O'Connell.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

- Resolution 2024-0311-012 to earmark \$5,000 for the upkeep of the Promenade gardens. Motion by M. Fuller, second by J. Rhoades. Will Frank stated that this will be a budget transfer. BJ Muller stated that the money is already in that budget line account, is just being reserved specifically for the Promenade.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

- The next Finance meeting will be held on March 20th at 6pm.

M. Mann - Tourism - The Tourism board has not met since their last meeting.

- The Tourism board would like to thank the Police Dept., DPW, Fire Police and all other agencies, participants, and spectators for the 6th Annual St. Patrick's Day parade.
- Anyone with any further inquiries may email tourism chair Laura Meyer at floralaurapj@yahoo.com
- The next Tourism meeting will be held on March 13th at 7pm.

M. Mann - IDA- The IDA has not met since their last meeting. Their next scheduled meeting will be held on March 18th at 6pm here in the council chambers, pending agenda items.

- Motion to approve Tree of Valor event to be held on December 7th, which has been approved by all department heads; second by J. Vicchiariello.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

- Motion to approve the Roadside Rambler event to be held on April 27th, which has been approved by all department heads; second by M. Hockenberry.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

- Motion to approve the Cars in the Park to be held on May 26th, which has been approved by all department heads; second by J. Vicchiariello.
AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

J. Rhoades - FEM - Motion to accept the By-Law change for Howard Wheat Engine #4, for meeting time change to 6pm. Second by G. Oney.
AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

- Motion to remove Kevin J. Bartha from Delaware Engine Co. #2; second by C. O'Connell.
AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve a chicken barbecue event for Maghogomock Hook and Ladder to be held on May 4th; second by J. Vicchiariello.
AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve the coin toss events for the PJFD on the dates: May 24th/25th, July 5th/6th, August 30th/31st; second by C. O'Connell.
AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED
- The next FEM meeting will be held on March 18th at 6:30pm.

J. Dennison - CDA-

- The last meeting was held on February 28th; the minutes from January 24th meeting were approved.
- Section 8 has 385 families on the waitlist and 237 families leased up.
- Updated phase one of the first acquisition for the NYS DEC WQIP grant is in process. NYS continues to review the proposed DRI project. The city postponed the scheduled hearing for the proposed railroad crossing until further notice.
- PJCDA board of directors approved a letter of support for Orange County's Land Trust upcoming project.
- The next scheduled meeting will be held on March 27th at 7pm at 134 Pike Street.

M. Hockenberry - DPW-

- The DPW Committee has not met since the previous meeting.
- Garbage, recycling, and paper pick up will be on the normal schedule for the weeks of March 11th and March 18th.
- Compost pile and dump tickets will be open March 10th; street sweeping will begin March 11th, citywide leaf bag pick up will begin March 18th.
- Motion to accept Resolution 2024-0311-014 for Amended Bond Resolution which was adopted July 14, 2023; second by C. O'Connell.
AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

Mayor Cicalese - Resolution 2024-0311-011 for acceptance of the resignation of employee #240 dated March 2nd, 2024, in accordance with the terms of the separation agreement and release on file with the City Clerk Treasurer. Motion to accept by M. Hockenberry, second by Maria Mann.

AYE: 8 ABSENT: 1 NAYS: 0 ABSTAIN: 0 CARRIED

- Resignation letter from Kristin Trovei from the Port Jervis Civil Service Commission.
- The City has two vacancies: PT Fire Inspector and FT Electrician, applications will be accepted until March 25th, 2024.
- City tax bills will be mailed out on March 15th; first half due by April 30th, second half due by July 1st.
- The March 25th Council meeting will be held at the Recreation Center, 134 Pike Street, due to early voting being conducted in the Council Chambers.

- Belated retirement congratulations to Ronnie Goia for her many years of service protecting our children as a school crossing guard.
- Appoint Andy Witkowski, Jr. to the IDA.
- Congratulations to DJ Birtch for another successful Snowballs Chance Poker Ride/Walk.

7:26pm - Motion to adjourn by J. Vicchiariello, second C. O'Connell - all in favor.

Respectfully,
Bobbie Jo Muller
Deputy City Clerk Treasurer

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771
Regular Common Council Meeting Agenda
IN-PERSON MEETING ONLY



Monday March 11, 2024 - 6:30 pm Regular Session:

Pledge of Allegiance / Roll Call

Public Hearing: NONE
Presentation: NONE
Mayor Appointment: NONE

Public Comment: *5-minute limit per person*

BASED ON PUBLIC OFFICERS LAW ARTICLE 7

Executive Session: 105.1-h Contractual x 1 (potential sale of City owned property)
105.1-f Contractual x 1 (Stipend Employee #211)

Approval of Minutes:

Address Executive Session Material:

Regular Business:

CODE <i>Vicchiariello</i>	Report			
POLICE <i>Vicchiariello</i>	Vote on Military Leave Report	Motion:	2 nd :	Vote:
PLANNING & ZONING/RECREATION <i>O'Connell</i>	Report			
FINANACE <i>Fuller</i>	Bills to be paid Allocate \$5000 from the Beautification line to the upkeep of the Promenade Report	Motion: Motion:	2 nd : 2 nd :	Vote: Vote:
TOURISM/IDA <i>Mann</i>	Tree of Valor Event 12.7.24 Roadside Rambler Event on 4.27.24 Cars in the Park Event on 5.26.24 Report	Motion: Motion: Motion:	2 nd : 2 nd : 2 nd :	Vote: Vote: Vote:
FIRE <i>Rhoades</i>	Report			
HOUSING/VETERANS <i>Siegel</i>	Report			
CDA <i>Dennison</i>	Report			
DPW <i>Hockenberry</i>	Report			

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20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771
Regular Common Council Meeting Agenda
IN-PERSON MEETING ONLY



MAYOR'S COMMENTS

Mayor Cicalese

Consideration: Accept Resignation and Separation Agreement for Employee #240

Motion:

2nd:

Vote:

Announce: Fire Inspector Vacancy Announcement March 8 – March 25, 2024

Electrician Vacancy Announcement March 8 – March 25, 2024

Accept Resignation of Kristin Trovei from Civil Service Commission

City Tax bills on March 15th and are due in full or first half installment by April 30th and second half installment by July 1st.

March 25th meeting is going to be held at the Recreation Center at 134 Pike Street due to early voting.

Early voting begins March 23rd and runs through March 30th and will be in the Council Room at City Hall.

ADJOURNMENT

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



Police Committee Meeting Minutes 22 February 2024

The monthly meeting of the Police Committee was called to order by Mr. Vicchiariello at 6pm in the City Council Chambers with the following members in attendance: Mr. Vicchiariello, Mr. O'Connell, Ms. Mann, Mr. Rhoades, Ms. Dennison, Mr. Siegel, and Ms. Torres (Citizen Police Advisory Committee), Police Chief William Worden.

Pledge of Allegiance

Public Comment- No public comment received.

New Business – Presentation

The Chief of Police conducted PowerPoint presentation covering the following programs, initiatives, and statistics: (Refer to attached PowerPoint Presentation dated 22 February 2024)

- Crime Report and Key Statistical Updates
- Crime Mapping and Research Partnerships
- SWLE Program – Social Work Internship
- Grants Review – DCJS Equipment and Technology Grants, Traffic Safety Grants
- Major Project Review: Fixed License Plate Reader Sites, Training Facility
- Accreditation Goal
- Body Worn Cameras
- Implementation of Less Lethal Technology
- Review of 2023 Recruitment Efforts and Bi-lingual exam
- Enhanced Drug and Violence Prevention Education, Partnership with ADAC of Orange County and Port Jervis Schools,
- Training Report for the months of January – February 2024.
- Establishment of an emergency medical training site for City employees, officials and volunteers.

Old Business

- Year Two NYS Police Reform Report- Members of the committee were provided with the Year Two New York State Police Collaborative and Reform Report for the City of Port Jervis documenting the City's on-going work to meet or exceed the recommendations suggested in the 2021 Port Jervis Community Police Collaborative Report.
- AED Quotes- Medical Training Site – The Chief of Police is researching quotes from approved New York State OGS vendors to purchase 23 Automated External

Defibrillators, Supplies, AED Training unit, AED Cabinet (Council Room) for Police, Fire, DPW, Recreation and City Hall.

Training will be available by Instructors PO Christopher Mehedin and PO Seth Mortenson.

\$37,735.00 has been budgeted by the City Council in the 2024 Budget. The Chief will make a recommendation to the Police Committee after completing vendor and product research.

Committee Comments

- Ms. Gina Torres, representative of the Citizen Police Advisory Committee discussed a program where fentanyl strips can be acquired and distributed to protect officers and members of the public.
- Committee members requested an electronic copy of the 2021 City of Port Jervis Community Police Collaborative Reform Report. Chief of Police to email report.

Public Comment

6:40 pm: The committee entered executive session to discuss a “Staffing-Police Personnel” matter.

6:52 pm: Executive session ended, and the meeting was adjourned.

Minutes Respectfully Submitted,

William J. Worden

William J. Worden

Chief of Police

Attachments:

- PowerPoint Presentation Dated 22 February 2024
- Year Two 21 April 2022- 25 September 2023 City of Port Jervis Community Police Reform Progress Report

Clerk Treasurer

From: William Worden
Sent: Thursday, March 7, 2024 5:25 PM
To: 2024-2025 Council
Cc: Clerk Treasurer
Subject: February Monthly Report
Attachments: MONTHLY REPT 02-2024 FEB PDF.pdf

Good afternoon,

Attached is an electronic copy of the February 2024 monthly report for the police department for your review and approval.

Some key statistics in comparison to 2023:

- Incident Based Reporting (IBR) Overall offense data reduced by 31.98%
- Most crime categories have experienced decreases.
- Notable increased in weapons possession and Aggravated Assault.
- Overall Incidents and Calls for Service have increased by 30.73%
- Domestic Incidents have increased by 22%
- Animal Control related complaints increased by 38.89%
- Automobile Crashes related to property damage and personal injured have increased collectively by 22%
- Arrests have increased by 3.79%

I hope this information is helpful.

-Bill

William J. Worden, MPA

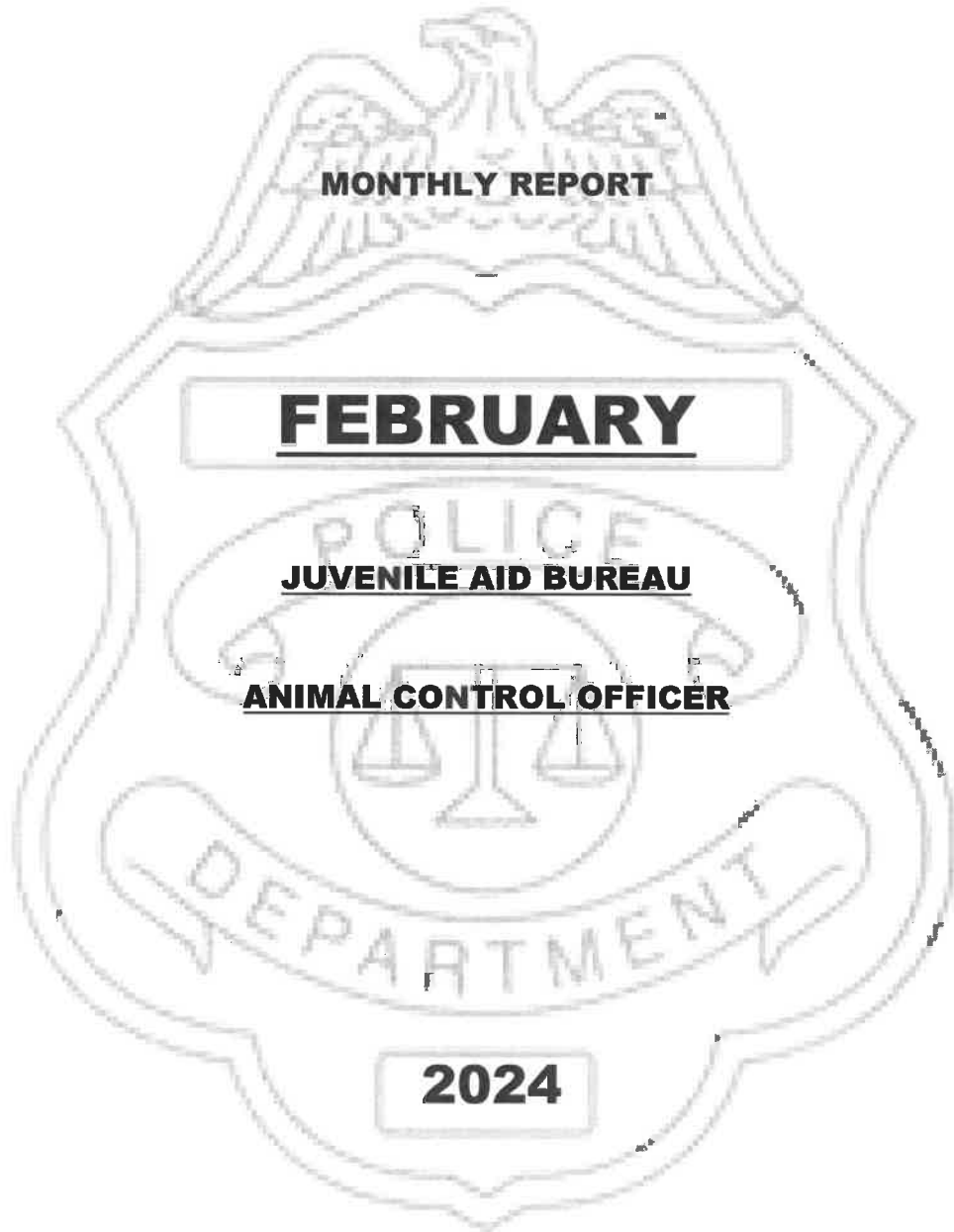
Chief of Police
FBI NCC Session #5

Port Jervis City Police Department
20 Hammond St
Port Jervis, NY 12771
Office: (845)856-5101
Fax: (845)858-4078
www.portjervispolice.com

"All the great things are simple, and many can be expressed in a single word: freedom, justice, honor, duty, mercy, hope" –Winston Churchill

2024

PORT JERVIS POLICE DEPARTMENT



City of Port Jervis Police Department
Office of the Chief of Police

Chief of Police

WILLIAM WORDEN

**20 Hammond Street
Port Jervis, NY 12771**

Tel : (845) 856-5101

Fax: (845) 858-4078

E-mail: pjpolice@citlink.net

MONTHLY REPORT FOR THE MONTH OF FEBRUARY, 2024

	<u>CURRENT MONTH</u>	<u>YEAR-TO-DATE</u>
TOTAL INCIDENTS FOR THE MONTH	951	1944
TOTAL TRAFFIC STOPS	310	585*
TOTAL TICKETS ISSUED FOR THE MONTH	224	472
TOTAL AUTO ACCIDENTS FOR THE MONTH	18	40
TOTAL MILEAGE ON PATROL VEHICLES	10,503	19,457
USE OF FORCE REPORTS FILED	3	9
TOTAL DOMESTICS FOR THE MONTH	35	71
ANIMAL CONTROL COMPLAINTS	31	50
PRISONERS DETAINED LOCALLY	11	22
TOTAL ARRESTS FOR THE MONTH	61	137

*** ADJUSTED**

**SEE ATTACHED REPORTS:
JUVENILE AID BUREAU
ANIMAL CONTROL OFFICER**

REPECTFULLY SUBMITTED,

William Worden

**WILLIAM J. WORDEN
CHIEF OF POLICE**

REPORTED OFFENSES IBR SUBMISSION

OFFENSE	Jan	Feb	Total
100-Kidnaping	0	1	1
11E-Course of Repeated Sexual Contact	1	0	1
120-Robbery	0	1	1
13A-Aggravated Assault	2	3	5
13B-Simple Assault	13	15	28
13C-Intimidation	4	4	8
220-Burglary/Breaking and Entering	2	0	2
23B-Purse-Snatching	1	0	1
23C-Shoplifting	1	1	2
23D-Theft from a Building	2	1	3
23E-Theft from a Coin-Operated Machine or Device	0	1	1
23F-Theft from a Motor Vehicle	2	0	2
23H-All Other Larceny	3	4	7
26F-Identity Theft	0	2	2
280-Stolen Property Offenses	1	1	2
290-Destruction/Damage/Vandalism of Property	7	5	12
35A-Drug/Narcotic Violations	5	6	11
35B-Drug Equipment Violations	1	2	3
520-Weapon Law Violations	2	5	7
90C-Disorderly Conduct	0	2	2
90D-Driving Under the Influence	5	1	6
90J-Trespass of Real Property	1	1	2
90Z-All Other Offenses	3	5	8
Total	56	61	117

MOTOR VEHICLE ACCIDENTS

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE (PDAA)	16	34
PERSONAL INJURY (PIAA)	1	5
PERSONAL INJURY (PEDESTRIAN)	1	1
PERSONAL INJURY (FATAL)	0	0
	-----	-----
TOTAL	18	40

TICKET SUMMARY

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PARKING TICKETS ISSUED	28	61
TRAFFIC TICKETS ISSUED	196	411
	-----	-----
TOTAL	224	472

PARTIAL TICKET BREAKDOWN

<u>TRAFFIC OFFENSE</u>	<u>TICKETS ISSUED THIS MONTH</u>
SPEEDING VIOLATIONS	26
NO/EXPIRED INSPECTION	26
EQUIPMENT VIOLATIONS	23
UNLICENSED / SUSPENSIONS	47
OVERNIGHT PARK	16
REGISTRATION VIOLATIONS	26

**City of Port Jervis
Monthly Juvenile Bureau Report
February 2024**

HIGHLIGHTED RED DENOTES ACTUAL ARREST

Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F		
Menacing 2nd	2	1																					1	1	1	1											
CPW 4th	1	1																					1	1	1	1											
Robbery 2nd	1	0													2	2											2	2									
Total Criminal	4	2	0	0	0	0	0	0	0	0	0	0	0	0	2	2	0	0	0	0	2	2	0	2	2	0	2	2	0	2	2	0	0	0	0	0	0
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F		

Non Criminal	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F		
9.41 MHL	5	5							2	2					3	2	1	1	1					4	3	1	2	2									
P.I.N.S.																																					
Juvenile Contacts	15	15				3	3		7	5	2	1	1		4	3	1	2	2					12	9	3	4	5	1								
Runaways	1	1										1	1														1	1									
Total Non Criminal	21	21	0	0	0	3	3	0	9	7	2	2	2	0	7	5	2	3	3	0	0	0	0	16	12	4	7	7	2	0	0	0	0	0	0	0	
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F		

Total Arrests 23

Disposition Of Juveniles	1-9yr	M	F	10-15yr	M	F	16yr	M	F	17yr	M	F
Handled within department and released												
Referred to Port Jervis Youth Center												
Referred to Family Court/ Probation intake										1	1	
Referred to Welfare Agency												
Referred to outside police agency				2	2							
Referred to adult court system												
Total	0	0	0	2	2	0	0	0	0	1	1	0
Total sum	3											

Det. Kyle Mitchell

FEBRUARY 2024 ANIMAL CONTROL REPORT

Dispatched/# Contacts	
Call Type	# Calls
Dog	28
Cat	8
Raccoon	2
Bat/Bird/Snake	0
Wood Chuck	0
Skunk	2
Possum	0
Bear	0
Squirrel	0
Other	0
Total	40

Animals Euthanized	
Type	# Euthanized
Dog	0
Cat	0
Raccoon	0
Bat/Bird/Snake	0
Wood Chuck	0
Skunk	0
Possum	0
Squirrel	0
Total	0

Brought to shelter	
Type	#TOT Shelter
Dog	2
Cat	2
Total	4

Emergency Vet Care	
Type	#
Dog	0
Cat	0
Total	0

Charges/Warnings						
Offenses			Disposition			
			Warnings			
	Port Jervis City Code		App. Ticket	Written	Verbal	Total
PJCC 215-9	License and Tag Required		0	0	2	2
PHL 2141-1	Rabies Vaccination		0	0	2	2
PJCC 215-13	Dog Running at Large		0	0	2	2
PJCC 215-20	Nuisance By Animal		0	0	0	0
PJCC 215-12	Removal Of Feces Required		0	0	1	1
PJCC 215-14	Leashing Required		0	0	2	2
PJCC 389-2E	Animal in City Park		0	0	0	0
PJCC 535-4B	Maximum # of Domestic Animals		0	0	0	0
PJCC 215-27	Dangerous Dog		0	0	0	0

State of New York AGM - Article 26						
353	Cruelty		0	0	0	0
353-a	Aggravated Cruelty		0	0	0	0
353-b	Appropriate Shelter for Dog		0	0	0	0
353-d	Confinement of Companion Animals		0	0	0	0
355	Abandonment of Animals		0	0	0	0
	Total		0	0	0	0

Arrests	
Apperance Tickets Written	0
Ongoing Cruelty Investigations	0

Jeffery Ewing
Animal Control Officer

PORT JERVIS POLICE REFORM AND REINVENTION

COLLABORATIVE COMMITTEE RECOMMENDATIONS

1. The creation of a Community Policing Advisory Committee (CPAC) that follows best practices and reflects the varied composition of city residents to serve as a citizen advisory board to the Police Department and Police Committee. Found on Page 15 of the report.
2. Continued advancement of de-escalation training through use of the existing simulator, the ABLE Program and other similar available training and equipment. Found on Page 21 of the report.
3. Addition of the proposed Community Policing Advisory Committee (CPAC) as another avenue to receive community complaints (or compliments). Found on Page 23 of the report.
4. The purchase and use of police body worn cameras by the PJPd. Found on Page 24 of the report.
5. The PJPd, and the city government take steps to ensure a broad field of qualified candidates through outreach and/or increasing the 15-mile residency radius. Found on Page 25 of the report.
6. Exploring the option of adding community representation, perhaps through the proposed Community Policing Advisory Committee (CPAC), that will provide input to the city's police officer selection and promotion process. Found on Page 27 of the report.
7. The location and use of applications that cost effectively provide the aspects necessary to standardize inputs and provide the analytical reports that are necessary for administration and oversight committees to determine department effectiveness. Found on Page 31 of the Report.
8. The development and implementation of a statistical dashboard of police activities be added to the city's website and that key measurements and time update increments be decided by the Police Committee and recommended Community Policing Advisory Committee (CPAC). Found on Page 31 of the report.
9. The exploration of developing a Community Engagement Team consisting of trained community-based peers and community leaders that would provide an effective avenue for officers to refer complex quality-of-life complaints to build community-based solutions to solve them. Found on Page 33 of the report.

10. To increase the required educational level of an incoming officer beyond that of a 2-year degree, and/or, to current officers, offer tuition reimbursement for training in social services, mediation, conflict resolution, mental health first aid and so forth. Found on Page 33 of the report.

11. The PJPd continue to seek community partnerships that may be formalized over time that will support its ongoing service mission, support proactive intervention and diversionary programs for youth utilizing a network of youth and family services providers, and increase the knowledge and training of PJPd officers and staff and continue to improve public safety. Found on Page 40 of the report.

12. That the City provide and expand opportunities for positive interactions and programs between youth, the PJPd and other City departments such as Recreation and Parks and responsible qualified community leaders whenever possible. To expand the reach and depth of programming for youth, formal and information partnerships with community organizations is also encouraged. Found on Page 43 of the report.

13. The City regularly provides the funding to hire communication agencies experienced in multi-platform social media communications for coordinated PJPd and City public outreach. Page 43 of the report.

14. The PJPd continues and expands where possible, its face-to-face interactions with the public from youth to seniors, residents, business owners and visitors. Found on Page 43 of the report.

15. The development and active implementation of formal training and informal interactions that will increase personal contact between department staff, officers, and the community. Page 44 of the report.

16. That the City and Department continue to seek and expand resources for equipment, training and programs from community, county, state, and federal levels. Consider partnering with not-for-profit and research foundations and grant funding entities for funding. Found on Page 44 of the report.

17. The continued financial, programmatic support of programs and methods that advance officer wellness. Found on Page 46 of the report.

CITY OF PORT JERVIS

Accounts Payable

3/11/2024

1 General Fund	\$160,886.27
2 Water Fund	\$39,804.39
3 Sewer Fund	\$3,460.42
4 Capital Fund	\$11,666.00
5 Trust and Agency	\$453,152.70
6 Recreation	
Total	<u><u>\$668,969.78</u></u>

GENERAL, WATER & SEWER FUNDS

Orange & Rockland & Port Jervis Solar	\$55,473.94
Magna5 (2 months - February & March 2024)	\$19,536.00
Orange County Landfill	\$23,326.13
NYS Workers Compensation	\$17,219.67

CAPITAL FUND

MHE Engineering	\$ 10,216.00
Sign Here Sign Co	\$ 850.00
TriState Emergency Light	\$ 600.00

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUTHORIZING REVISIONS TO THE FISCAL YEAR 2024 BUDGET**

WHERE AS, on December 11, 2023, the Common Council approved the budget for the fiscal year ending December 31, 2024; and

WHERE AS, the Common Council seeks to amend the approved budget for 2024.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council approves to earmark \$5,000 of the Beautification Expense to the upkeep of the Promenade gardens.

Motion: Misty Fuller

Second by: Jeffrey Rhoades

Jason Vicchiariello	1st Ward	AYE
Colin O'Connell	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Gerald Oney, Jr.	3rd Ward	AYE
Jeffrey Rhoades	3rd Ward	AYE
Stanley Siegel	4th Ward	ABSENT
Jacqueline Dennison	4th Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

DATED: March 11, 2024



Deputy City Clerk Treasurer

(Seal)



PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002



Telephone
(845) 856-4100

FAX
(845) 858-1064

Email
info@portjervisfire.org

First Assistant Chief
Anthony W. Fuller

Fire Chief
Keith K. Brown

Second Assistant Chief
Jeffrey D. Lewis

Department Chaplain
Father Anthony Giacona

Department Secretary
William R. Werner

Department Treasurer
Robert A. Waligroski

Deputy Chief
James W. Rohner, Jr.

Deputy Chief
Jeffrey S. Rhoades

Deputy Chief
Frank W. Fuller, III

4 March 2024

Honorable Mayor Dominic M. Cicalese and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: By-Law Change
Howard Wheat Engine Company No. 4

Dear Mayor Cicalese and Members of the City Council,

This is to request that Howard Wheat Engine Company No. 4 be permitted to change their By-Laws for them to start the monthly meetings at 6:00 p.m.

This request was approved by the Board of Officers this evening.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>





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4 March 2024

Honorable Mayor Dominic M. Cicalese and
Members of the City Council

14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Removal of Member
Kevin J. Bartha

Dear Mayor Cicalese and Members of the City Council,

This is to request that the below named, a member of the Port Jervis Fire Department and the Company herein stated, be removed from the active membership rolls for the reason(s) stated.

Member: Kevin J. Bartha

Company: Delaware Engine Company No. 2

Reason(s): Resignation - in good standing

This change is effective this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



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4 March 2024

Honorable Mayor Dominic M. Cicalese and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Event
Maghogomock Hook & Ladder Company No. 1

Dear Mayor Cicalese and Members of the City Council,

This is to request that Maghogomock Hook & Ladder Company No. 1 be approved to host the following event:

Chicken Barbecue on 05/04/2024

This event was approved by the Board of Officers on this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



<https://portjervisfire.org>
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Jeffrey S. Rhoades

Deputy Chief
Frank W. Fuller, III

4 March 2024

Honorable Mayor Dominic M. Cicalese and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Events
Port Jervis Fire Department

Dear Mayor Cicalese and Members of the City Council,

This is to request that the Port Jervis Fire Department be permitted to host a Coin Toss on city streets on the following dates and times:

05/24/2024 from 4:00 p.m. to 7:00 p.m.;
05/25/2024 from 9:00 a.m. to 1:00 p.m.;
07/05/2024 from 4:00 p.m. to 7:00 p.m.;
07/06/2024 from 9:00 a.m. to 1:00 p.m.;
08/30/2024 from 4:00 p.m. to 7:00 p.m.; and
08/31/2024 from 9:00 a.m. to 1:00 p.m.

Respectfully submitted,

William R. Werner
William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>



Summary of PJCDA Meeting of 2/28/24:

The PJCDA last met on February 28, 2024.

The minutes from January 24th were approved.

Section 8 has 385 families on the waitlist and 237 leased up.

Under the NYS DEC WQIP grant an updated Phase 1 for the first acquisition is in process.

NYS continues to review the proposed DRI projects.

The City postponed the scheduled hearing on the proposed railroad crossing until further notice.

The PJCDA Board of Directors approved a letter of support for the Orange County's Land Trust's upcoming project to save Orange County's Last Wilderness.

The next meeting is scheduled for Wednesday, March 27, 7:00 p.m. on the 2nd floor of the Rec Center at 134 Pike St.



CITY OF PORT JERVIS, NY

Department of Public Works
1 Franklin Street, Port Jervis, NY 12771

Steven R. Duryea
Director

(845) 858-4006
Facsimile

(845) 858-4000
Telephone

Common Council Update

March 11th, 2024

- 1. Garbage and recycling on the week of March 11th will be picked up on its normal schedule. On the week of March 18th garbage and recycling will be picked up on its normal schedule. The week of March 11th and the week of March 18th paper pickup will be on its normal scheduled day.**
2. The 2024 Garbage schedule is available on the city website at www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov .
3. The Compost Pile and Dump Tickets will be Open March 30th.
4. Street Sweeping will begin March 11th.
5. City Wide bag leaf pickup will begin March 18th.
6. City Wide Pothole and Tar repair.

RESOLUTIONS OF COMMON COUNCIL OF THE CITY OF PORT JERVIS

WHEREAS, by an Amended Bond Resolution which was adopted on July 24, 2023, the Common Council authorized the City of Port Jervis to make improvements to the City's wastewater system, for a maximum total cost of \$20,000,000, in order to reduce inflow and infiltration into the sewage collection system by sewer main relining, manhole rehabilitation and by updating the metering system; and

WHEREAS, Article VIII, Section 4 of the New York State Constitution places a limit upon the amount of debt that can be issued by any municipality by prescribing a percentage of the five year average of the full valuation of taxable real property within the municipality. This is known as the "Constitutional Debt Limit"; and

WHEREAS, the NYS Constitution Article VIII, Section 2-a provides further that municipal indebtedness for certain purposes, including debt incurred for sanitary sewer projects, can be excluded from municipal debt limits, and the New York State Legislature sets the terms and conditions for municipalities to apply for the exclusion of debt; and

WHEREAS, pursuant to Section 124.10 of the New York State Local Finance Law, as amended, the Chief Financial Officer of the municipality shall make the prescribed application to the New York State Comptroller's Office (NYSOSC) for a determination that outstanding and/or proposed indebtedness for sanitary sewer construction or reconstruction be excluded from the limitations of debt that are imposed by Article VIII of the New York State Constitution; and

WHEREAS, on August 28, 2023, the Common Council adopted resolutions to authorize the Clerk Treasurer to make the application to the NYSOSC; but in order to complete the application, the Clerk Treasurer needed updated project funding information from the NYS Environmental Facilities Corporation, and this updated information now has been provided;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby approves and directs **the Deputy Clerk Treasurer**, who now serves as the **Chief Financial Officer** of the City of Port Jervis, to make a complete Application to the Office of the New York State Comptroller, pursuant to Section 124.10 of the NYS Local Finance Law, in order to receive a written Certificate from the State Comptroller of his determination that the \$20,000,000. indebtedness described in the July 24, 2023 Amended Bond Resolution be excluded from the debt limitations imposed upon the City of Port Jervis by Article VIII of the NYS Constitution; and

BE IT FURTHER RESOLVED, that the Common Council hereby approves the expenditure of all reasonable and customary sums to effectuate the intent of these resolutions.

Motion by: M. Hockenberry

Second by: C. O'Connell

Jason Vicchiariello	1st Ward	AYE
Colin O'Connell	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Gerald Oney, Jr.	3rd Ward	AYE
Jeffrey Rhoades	3rd Ward	AYE
Stanley Siegel	4th Ward	ABSENT
Jacqueline Dennison	4th Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

PASSED AND ADOPTED on this 11th day of March, 2024 by the following vote:

AYES: 8

ABSENT: 1

NOES: 0

ABSTAIN: 0



Attest: Bobbie Jo Muller
Bobbie Jo Muller, Deputy Clerk

**RESOLUTION OF COMMON COUNCIL OF THE CITY OF PORT JERVIS -
RESIGNATION OF EMPLOYEE #240**

WHEREAS, the City of Port Jervis Common Council has received the resignation of Employee #240.

NOW, THEREFORE, be it resolved that upon the recommendation of Mayor, the Common Council of the City of Port Jervis hereby accepts the resignation of Employee #240 dated 3-2-24 in accordance with the terms of the Separation Agreement and Release on file with the City Clerk Treasurer.

Be it further resolved that the Mayor is hereby authorized to execute the Agreement on behalf of the City.

Motion: M. Hockenberry

Second by: M. Mann

Jason Vicchiariello	1st Ward	AYE
Colin O'Connell	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Gerald Oney, Jr.	3rd Ward	AYE
Jeffrey Rhoades	3rd Ward	AYE
Stanley Siegel	4th Ward	ABSENT
Jacqueline Dennison	4th Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

DATED: March 11, 2024



Deputy City Clerk Treasurer

(Seal)