

**Regular Meeting - City of Port Jervis Common Council:**

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday June 24<sup>th</sup>, at 6:30 p.m.

**Attendance-**

Jason Vicchiarriello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Present
Maria Mann	2nd Ward	Present
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3 <sup>rd</sup> Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Present
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

Deputy Clerk-Treasurer, Bobbie Jo Muller, William Frank, Esq.

The meeting opened at 6:30 pm by Mayor Cicalese.

**Pledge of Allegiance-** Mayor Cicalese led all present in the Pledge of Allegiance.

**Public Hearing -**

Local Law #4 to set forth permissible locations and updated regulations for cannabis retail dispensaries and amending the City of Port Jervis table of use and bulk requirements continued. Motion to open by S. Siegel, second by J. Dennison.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

J. Vicchiarriello gave a summary of the Local Law #4.

No Public Comment

No Council Comment

Will Frank reviewed the items of the Law taken into consideration for the Law and that it is for retail only, no consumption permitted.

Motion to close the Public Hearing for LL#4 by J. Vicchiarriello, second by C. O'Connell.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

2024 CDBG Citizen Participation Public Hearing- Motion to open the Public Hearing by M. Hockenberry, second by J. Rhoades.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Kristin Trovei, Chairwoman of the PJCDA gave a presentation of the grant. The City is interested in making one application by July 31, 2024 during the Consolidated Funding Application window for up to \$1.5 million to make improvements to the City's water filtration plant located at 71 Reservoir Ave. There is no match for this project.

Comments may be submitted to PJCDA via email: [director@PJCDA.org](mailto:director@PJCDA.org), fax: 845-858-4027, or mail to PJCDA Executive Director, PO Box 1002, Port Jervis, NY 12771.

No Public Comment

No Council Comment

Motion to close the Public Hearing M. Hockenberry, second by J. Rhoades.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Local Law #5 Real Property Tax Law 421-f. Motion to open Public Hearing by M. Hockenberry, second by J. Rhoades.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Will Frank noted that this law continues to exempt a percentage of the increase in the exemption base for capital improvements to residential homes. Currently the law has a 2 year sunset clause and needs to be renewed every two years. This proposed law will remove the 2 year sunset clause portion of the law.

No Public Comment

S. Siegel commented that he hopes residents take advantage of this exemption.

Motion to close the Public Hearing by J. Vicchiariello, second by S. Siegel.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

#### **Public Comment 5-Minute Limit**

Hank Dunn, VFW Post 161, he is respectfully requesting a small plot of land for a military stone for military dogs at Veterans Park. Over 4,000 dogs served and were left behind in Vietnam.

Mary Lou Hack, VFW Post 161 Auxiliary read a poem that she wrote about a military dog titled "Who am I" about military dogs commitment.

Bob Ridley, of Sparrow Bush, trained dogs for the military to serve in Vietnam.

Jim Mulligan, Commander of American Legion in Milford, showed a banner of himself and his military dog from the war. He was a scout dog handler. He explained what an important role dogs played in keeping our soldiers safe.

June Quick spoke about a violation for weeds and high grass. Her property was under construction for lead pipe replacement. When complete she planted wild flowers and pollinators. She spoke with Mr. Rivera about the violation and explained the difficulty of maintaining the property while under construction. He said he didn't write her violation and thought he would relay the information to his office. She blames herself for not following up with the code office herself. The City sent workers to her property that cut down the high grass and destroyed the wild flowers that she planted. She would like the City to review their policy for code maintenance work and better train their laborers. Then she received a bill for \$364.24 for the cleanup work. Her time limit expired and the Mayor asked her to contact him to discuss the situation further.

Robin Tamburino spoke about the dog leash law not being enforced. It is very dangerous when you are walking your dog on a leash and another dog comes charging towards you that is not on a leash. You feel like you are going to be attacked. Also people need to clean up after their dogs.

#### **Executive Session-7:02 pm**

Motion by C. O'Connell, second by J. Vicchiariello to enter executive session on Public Officers Law Article 7 -

- 105.1-f Personnel (x2) Clerk/Treasurer stipend, CSEA contract  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

7:18 pm Motion was made by C. O'Connell to return from executive session, second by M. Hockenberry.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

#### **Regular Business-**

##### **J. Vicchiariello - Code**

- Code has not met.
- Motion to adopt a Negative Declaration under SEQRA with respect to Local Law #4 of 2024, amendments to the City code regarding cannabis regulations having no adverse environmental impacts and authorizing the Mayor to sign the appropriate parts of the environmental assessment form, 2<sup>nd</sup> by G. Oney, Jr.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to adopt Local Law #4 of 2024 Cannabis Law, second by S. Siegel.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

- Motion to remove the moratorium against the previous cannabis law effective when this law is filed with the Secretary of State, second by G. Oney, Jr.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to adopt Local Law #5 of 2024 Real Property Tax Law, second by S. Siegel.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- The next Code Committee meeting will be held on August 7<sup>th</sup> at 6:30pm at the Council Chambers.

#### J. Vicchiariello - Police

- The Police Committee met on June 20<sup>th</sup>. They reviewed grant money, outreach events and patrols. We received a workers compensation reimbursement. Pedestrians and crosswalks, pedestrians need to allow 100 yards to a vehicle before advancing out into the crosswalk.
- The next meeting will be held on July 18<sup>th</sup> at 6pm.

#### C. O'Connell - Zoning

- The Zoning Board has not met.
- The next meeting will be held on July 2<sup>nd</sup> at 7pm.

#### C. O'Connell - Planning

- The Planning Board last met on June 18<sup>th</sup>.
- There was a pre-submission for Tree Tops for a warehouse facility at 123 Ryan Street. Some concerns were traffic flow, large trucks in the area and the effect on school traffic, drainage, the number of fire hydrants and lighting.
- The public hearing has been extended until the August meeting, when they will address the concerns.
- The next meeting will be held on July 16<sup>th</sup> at 7pm.

#### C. O'Connell - Recreation-

- The Youth center recreation room schedule will be adjusted to match the school districts half-day schedule.
- The youth center will be closed June 27<sup>th</sup> and 28<sup>th</sup>.
- West End Beach opened today, June 24<sup>th</sup> for swimming. No swimming when the life guards are not on duty.
- The 2024 Summer Recreation Programs start on Monday July 1<sup>st</sup>. Permission forms are required.
- Food Truck and Fireworks Festival is July 3<sup>rd</sup>.
- Tickets are available for Circle Line Cruise of Manhattan for \$85 on July 18<sup>th</sup>.
- Tickets are available for NY Mets Game for \$105 for August 16<sup>th</sup>.
- Dogs are not permitted in city parks. Please clean up after your dog.
- The next Recreation meeting will be held on August 14<sup>th</sup>, at 6:15pm.

#### M. Fuller - Finance -

- Motion to approve the Standard Workday Reporting for Elected Officials, second by C. O'Connell.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve the PERMA invoice for \$150,238 to be paid, second by J. Rhoades  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve the Hendrickson invoice for \$43,846.82 for repairs to Engine #5 to be paid from contingency, second by M. Hockenberry.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Accounts Payable Warrant for \$527,258.03, second by C. O'Connell.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- The next Finance Meeting will be held on July 17<sup>th</sup> in the Council Chambers.

#### M. Mann - Tourism -

- Tourism last met on June 12<sup>th</sup>.
- The Italian Festival will be held on August 17<sup>th</sup> from 3pm to 9pm at Orange Square Park.
- Fall Foliage will be held Sept. 22<sup>nd</sup> from 10am to 5pm.

- Tourism inquiries can contact Tourism Chair Laura Myer at floralaurapj@yahoo.com.
- The next Tourism Meeting will be held on July 10<sup>th</sup> at 7pm.

#### M. Mann - IDA-

- The IDA last met on June 17<sup>th</sup>.
- They discussed the NYS Allotment and had no projects to report.
- They are trying to schedule training with someone from the Orange County IDA.
- The IDA Attorney is on a per diem, as needed basis.
- The board approved the Financial Statements prepared by the auditors.
- The fee schedule and application need to be updated.
- The IDA meetings are recorded and available on the Mayor's Facebook page.
- The next meeting will be held on July 15<sup>th</sup> at 6pm.

#### J. Rhoades - FEM -

- Motion for waive the vendor fee for the parade for the Firefighter Burn Fund, second by S. Siegel.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to use Brindlee Mountain Fire Apparatus to sell surplus fire apparatus, second by S. Siegel.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Extend an invitation to the Council to attend services the week of the parade. Thursday 7/11 at 6pm they visit the gravesites of past fire chiefs and Friday 7/12 a prayer service at Fireman's Memorial at 6pm and then go to each firehouse. The parade lineup will be at the high school and end at the Erie Depot.
- The next FEM meeting will be held on July 15<sup>th</sup>, at 6:30pm.

#### G. Oney, Jr. - ADA -

- Nothing to report.

#### J. Dennison - CDA-

- The CDA last met on May 29<sup>th</sup>.
- The next meeting will be held on June 26<sup>th</sup>.
- Motion for Resolution 2024-0624-052 Open Space Institute – Delaware River Watershed Protection Fund – Phase 2+ Round III – Capital Grant Usage, second by C. O'Connell.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for Resolution 2024-0624-053 Pro-Housing Resolution, second by G. Oney Jr.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

#### S. Siegel -HOUSING and VETERANS-

- The Port Jervis Housing Authority last met on May 27<sup>th</sup>.
- The next Port Jervis Housing Authority meeting will be held on June 25<sup>th</sup>, at 7pm at Hillside Terrace.
- The next Senior Club meetings will be on June 26<sup>th</sup>, July 10<sup>th</sup> and July 24<sup>th</sup> at 1pm at Fellowship Hall in West End.
- O.C. BOCES is currently building 2 little houses for the Veterans for Rumshock Village.
- Access 23 is having problems transmitting and is waiting on Spectrum for repair.
- Access 23 is looking for volunteers. Experience is not necessary. Contact Steve Butler at [brodybutler@hotmail.com](mailto:brodybutler@hotmail.com) or 845-551-0683 or Stan Siegel at 845-248-1622. This is a community effort.
- Stan would like to thank the people that are following the rules and picking up after their dogs at the dog park. It is a health issue when dog owners neglect to pick up the dog feces.
- We have 1 part time ACO that does a great job. We need the help of the police to issue violations.
- Quote: "I like to see a man proud of the place in which he lives. I like to see a man live so that his place will be proud of him" by Abraham Lincoln.

**M. Hockenberry - DPW-**

- Garbage, recycling, and paper pick up will be on the normal schedule for the week of June 24<sup>th</sup>.
- Garbage and recycling will be 1 day late in the 4<sup>th</sup> ward the week of July 4<sup>th</sup>, paper pick up will be Friday.
- The 2024 Garbage schedule is available on the city website at [www.portjervisny.gov](http://www.portjervisny.gov) or by emailing the DPW office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov)
- Compost pile and City Dump is now open every Saturday from 7:15am to 11:30am.
- Street sweeping is ongoing and citywide bagged leaf pickup is every Monday until completion.
- Orange Square restoration has begun. The fountain is fixed and the flag pole has been moved to make room for the new stage.
- Blacktop repairs are in process in all wards.
- DPW last met on June 3<sup>rd</sup>.
- Catch basins are being replaced where the black topping is being done.
- Line striping is being done throughout the City.
- Motion to accept the immediate resignation of employee #614, second by C. O'Connell  
 AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Mayor Cicalese -**

- Car & Vehicle Show July 6<sup>th</sup>, motion by S. Siegel, second by M. Hockenberry.  
 AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Pump Track Jam July 26<sup>th</sup>. The applicant was asked to re-submit a new application because the Outdoor Club was listed as a co-sponsor in error. New application was not submitted. No Motion
- Appointment of Niki Jones and Kalista Cherry to the Tourism Board.
- Reminder the 2<sup>nd</sup> Half of the City Taxes are due by July 1<sup>st</sup>. The Water/Sewer bills will be going out July 1<sup>st</sup> and are due by July 31<sup>st</sup>.
- Suspend the July 8<sup>th</sup> Council Meeting and allow all bills to be paid until the next meeting on July 22<sup>nd</sup>. Motion S. Siegel, second by C. O'Connell  
 AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Condolences to Valerie Maginsky and her family on the passing of her mother Cora.

7:53 pm - Motion to adjourn by J. Rhoades, second J. Dennison - all in favor.

Respectfully,  
 Bobbie Jo Muller  
 Deputy City Clerk Treasurer

# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771  
Regular Common Council Meeting Agenda  
IN-PERSON MEETING ONLY



## Monday June 24, 2024 - 6:30 pm Regular Session:

Pledge of Allegiance

### Roll Call

#### Public Hearing:

LL#4 – Cannabis Law (continued)  
LL#5 – Real Property Tax Law §421-f  
2024 CDBG Citizen Participation Hearing

#### Presentation:

NONE

#### Public Comment:

5-minute limit per person

### BASED ON PUBLIC OFFICERS LAW ARTICLE 7

#### Executive Session:

105.1-f Personnel x 2 (Clerk/Treasurer stipend, CSEA contract)

#### Approval of Minutes:

June 10, 2024 - Common Council Meeting Minutes

### Address Executive Session Material:

#### Regular Business:

<b>CODE</b>	Report			
<i>Vicchiariello</i>				
<b>POLICE</b>	Report			
<i>Vicchiariello</i>				
<b>PLANNING &amp; ZONING/RECREATION</b>	Report			
<i>O'Connell</i>				
<b>FINANCE</b>	Report			
<i>Fuller</i>	Consideration: Bills to be paid	<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
	Consideration: Standard Workday Reporting for Elected Officials	<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
	Consideration: Fire truck repair from contingency	<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
	Consideration: Request to waive tax search fee	<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
<b>TOURISM/IDA</b>	Report			
<i>Mann</i>				
<b>FIRE</b>	Report			
<i>Rhoades</i>	Consideration: FF Burn Fund	<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
	Consideration: listing of surplus fire apparatus and equipment	<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
<b>ADA</b>	Report			
<i>Oney</i>				

# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
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Regular Common Council Meeting Agenda  
IN-PERSON MEETING ONLY



**CDA** Report  
*Dennison* Consideration: Open Space Institute's (OSI) Delaware River Watershed Fund  
**Motion:** **2<sup>nd</sup>:** **Vote:**  
Consideration: 2024 Pro-Housing Resolution **Motion:** **2<sup>nd</sup>:** **Vote:**

**HOUSING/VETERANS** Report  
*Siegel*

**DPW** Report  
*Hockenberry* Accept Employee # 614 Resignation  
Consideration: Hire one part-time Bus Driver **Motion:** **2<sup>nd</sup>:** **Vote:**

## MAYOR'S COMMENTS

*Mayor Cicalese* Consideration: 7.6.24 Car & Vehicle Show **Motion:** **2<sup>nd</sup>:** **Vote:**  
Consideration: 7.26.24 Pump Track jam **Motion:** **2<sup>nd</sup>:** **Vote:**  
Consideration: Cancel July 8, 2024 Common Council Meeting **Motion:** **2<sup>nd</sup>:** **Vote:**  
Announcement: The City is seeking applicants for the following positions: City Clerk Treasurer – Closing Date: June 28, 2024; Two (2) Laborer positions – Closing Date: July 11, 2024  
Announcement: Reminder the 2nd Half of City Taxes are due by 7/1/24 and Water/Sewer bills will be going out July 1st and are due by July 31st

## ADJOURNMENT

CITY OF PORT JERVIS  
LEGAL NOTICE-NOTICE OF PUBLIC HEARING  
New York State Homes and Community Renewal  
2024 NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Open to the public, the hearing will be held as follows:

Date: June 24, 2024

Time: 6:30 p.m., or as soon thereafter as possible

Place: The hearing will be held at the Port Jervis Common Council Chambers, Municipal Building, 20 Hammond St., Port Jervis, NY 12771. Elevator access to the meeting is available via the side parking lot door adjacent to the Municipal Building.

The City of Port Jervis will hold a public hearing per the above details for the purpose of procuring public comments on the City of Port Jervis' community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications no later than July 31, 2024, 4 PM for the 2024 funding year.

That CDBG program is administered by the New York State Office of Community Renewal (OCR) and will make available to eligible local governments up to \$1,500,000 for the 2024 program year for public infrastructure, public facilities and community planning, the principal purpose of benefiting low/moderate income persons. The hearing will provide further information about the CDBG program and will allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals. Comments on the CDBG program or proposed project(s) will be received at this time. The hearing is being conducted pursuant to the New York State's Citizen Participation Plan, and Section 570.486 Subpart I of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

The City of Port Jervis Common Council chamber is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities at 20 Hammond Street, those with hearing impairments, are those in need of translation from English, those individuals should contact Ms. Bobbie Jo Muller at telephone: 845-858-4000, or via email to: ClerkTreasurer@portjervisny.gov, at least one week in advance of the hearing date to allow for necessary arrangements.

Written comments may also be submitted to Valerie Maginsky, PJCDA Executive Director via email: Director@PJCDA.org, fax: 845-858-4027 or via mail: P.O. Box 1002, Port Jervis, NY 12771 until July 8, 2024.

By Order of:  
Mayor Dominic Cicalese



**NOTICE OF PUBLIC HEARING**

**CITY OF PORT JERVIS**  
**COUNTY OF ORANGE**  
**STATE OF NEW YORK**

PUBLIC NOTICE is hereby given that there has been presented to the Common Council of the City of Port Jervis, Orange County, New York, on the 10<sup>th</sup> day of June 2024, proposed Local Law #5 of the year 2024, entitled:

**“A LOCAL LAW PROVIDING AN EXEMPTION PURSUANT TO SECTION 421-F OF THE REAL PROPERTY TAX LAW FOR TAXES AND SPECIAL AD VALOREM LEVIES FOR CAPITAL IMPROVEMENTS TO RESIDENTIAL BUILDINGS”**

The full text is on file for public review at the Office of the City Clerk-Treasurer, 20 Hammond Street, Port Jervis, New York, during regular business hours or on the City website [www.portjervisny.gov](http://www.portjervisny.gov).

THEREFORE, pursuant to the Municipal Home Rule Law of the State of New York, the Common Council of the City of Port Jervis will hold a public hearing on the aforesaid proposed Local Law in the Common Council Room in the Port Jervis Municipal Building, 20 Hammond Street, Port Jervis, New York, beginning at 6:32 p.m. on June 24<sup>th</sup>, 2024 at which time all interested persons will be heard.

DATED: June 12, 2024

BY ORDER OF THE COMMON COUNCIL

Bobbie Jo Muller  
Deputy City Clerk-Treasurer

CITY OF PORT JERVIS PUBLIC HEARING

DATE: JUNE 24, 2024

Jackie L. Smith	3 Stoll St PJ NY	845-551-2867
Name	Address	Phone Number
Laura Meyer	4 Lincoln St	floralaurapi@yahoo.com
Name	Address	Phone Number
Fabrizio Morejon	64 W Main St.	646 373 9943
Name	Address	Phone Number
Richard Onofry	144 East main st	(845) 283-5555
Name	Address	Phone Number
MATTHEW HODAN	73 SATUCKET AVE	(845) 754-5604
Name	Address	Phone Number
Wayne E. Kidney	5 McAllister St.	845 856 2918
Name	Address	Phone Number
Janice Vicaretti	2087 Greenville Tpce PJ NY	845 313-5016
Name	Address	Phone Number
Robert Vicaretti	11	11
Name	Address	Phone Number
BOB RIDLE	17 LOWER BRIDGE SPARROW BOSCH	845 649 1426
Name	Address	Phone Number
Jim mulligan	161 W. mulberry Dr. Milton, PA.	917 557-0209
Name	Address	Phone Number
Mary Ann Hack	3 Cross St P.S. N.Y. 12711	845 856-7353
Name	Address	Phone Number
<del>June M. Dewick</del>	<del>56 Barclay</del>	<del>845-467-0177</del>
Name	Address	Phone Number
<del>Robert [unclear]</del>		
Name	Address	Phone Number
Name	Address	Phone Number
Name	Address	Phone Number



**"For the Good of the City" Comment Period**

**Common Council Meeting Date:** JUNE 24, 2024

1

**Name:** Mark Dunn **Address:** VFW 161 **Email/Phone:** \_\_\_\_\_  
**Topic:** dog handler (for city use: Assigned Committee)

**Name:** MARY Lou Hack **Address:** VFW 161 **Email/Phone:** \_\_\_\_\_  
**Topic:** Military Service dogs (for city use: Assigned Committee)

**Name:** BOB RIDLEY **Address:** 17 LOWER BROOK **Email/Phone:** 845 649 1876  
*SPARROW BUSH*  
**Topic:** DOG (for city use: Assigned Committee)

**Name:** JUNE M. QUICK **Address:** 56 BARCELON **Email/Phone:** 845-467-0177  
**Topic:** WEED + GRASS CODE (for city use: Assigned Committee)

**Name:** Robin Trabasso **Address:** 3 BARCELON ST **Email/Phone:** 845-978-9890  
**Topic:** DOG LEASH LAW (for city use: Assigned Committee)

Port Jervis Common Council Meeting – June 24, 2024  
Citizen Participation Public Hearing  
New York State Community Development Block Grant  
Grant Deadline July 31, 2024, 4:00 p.m.  
Presenter: Kristin Trovei, Chairwoman - PJCDA

This public hearing is a New York State Community Development Block Grant (CDBG) requirement to give the public the opportunity to ask questions and make comments on this grant project or suggestions for similarly designed projects that fall under the following guidelines.

From the grant guideline package:

New York State Homes and Community Renewal is responsible for this public infrastructure grant program.

At present, the City is interested in making one application by July 31, 2024, during the Consolidated Funding Application window for up to \$1.5M to make improvements to the city's water filtration plant located at 71 Reservoir Ave.

There is no required match for this project

Per the grant announcement, "As set forth in the Federal Housing and Community Development Act, the Primary Objective of the CDBG program "is the development of viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income (LMI)." "

Further, "Financial assistance will be provided for the development of projects that meet the NYS CDBG Program Objectives and that provide decent, safe affordable housing, access to clean drinking water, proper disposal of household wastewater, access to local public facilities, and economic opportunities for persons from LMI households by supporting development projects that are designed to create or retain employment opportunities or foster Microenterprise activities and provide opportunities through planning efforts to address community development needs."

In addition to improvements to the city's water filtration plant, now and throughout the year, other CDBG grant offerings include Public Facilities, Community Planning, Micro-Enterprise, and housing.

Port Jervis Common Council Meeting – June 24, 2024  
Citizen Participation Public Hearing  
New York State Community Development Block Grant  
Grant Deadline July 31, 2024, 4:00 p.m.  
Presenter: Kristin Trovei, Chairwoman - PJCDA

Questions, comments and suggestions are welcomed on the proposed application for water plant improvements, or any other city need which may or may not fall under the current Community Development Block Grant application.

For those unable to attend this evening, comments and may also be submitted to Valerie Maginsky, PJCDA Executive Director via email: Director@PJCDA.org, fax: 845-858-4027 or via regular mail: P.O. Box 1002, Port Jervis, NY 12771 until July 8, 2024.

Does anyone have any questions?

Reference:

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New York State Homes and Community Renewal  
2024 NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

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That CDBG program is administered by the New York State Office of Community Renewal (OCR) and will make available to eligible local governments up to \$1,500,000 for the 2024 program year for housing, public infrastructure, public facilities and community planning, the principal purpose of benefiting low/moderate income persons. The hearing will provide further information about the CDBG program and will allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals. Comments on the CDBG program or proposed project(s) will be received at this time. The hearing is being conducted pursuant to the New

Port Jervis Common Council Meeting – June 24, 2024  
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Grant Deadline July 31, 2024, 4:00 p.m.  
Presenter: Kristin Trovei, Chairwoman - PJCDA

York State’s Citizen Participation Plan, and Section 570.486 Subpart I of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

The City of Port Jervis Common Council chamber is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities at 20 Hammond Street, those with hearing impairments, are those in need of translation from English, those individuals should contact Ms. Bobbie Jo Muller at telephone: 845-858-4000, or via email to: ClerkTreasurer@portjervisny.gov, at least one week in advance of the hearing date to allow for necessary arrangements.

Written comments may also be submitted to Valerie Maginsky, PJCDA Executive Director via email: Director@PJCDA.org, fax: 845-858-4027 or via mail: P.O. Box 1002, Port Jervis, NY 12771 until July 8, 2024.

By Order of:  
Mayor Dominic Cicalese

Please type or print clearly  
 in blue or black ink

Received Date

**Standard Work Day and  
 Reporting Resolution for  
 Elected and Appointed Officials**

Employer Location Code

2 0 0 4 4

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

**RS 2417-A**

(Rev.11/19)

BE IT RESOLVED, that the City of Port Jervis / 20044 hereby established the following standard work days for these titles and will

(Name of Employer)

report the officials to the New York State and Local Retirement based on their record of activities:

(Location Code)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Dominic M. Cicalese		R11641459	Mayor	1-1-2024 to 12-31-25	8	6.28	<input type="checkbox"/>	bi-monthly	<input type="checkbox"/>
Jeffrey Rhoades		R11951642	Council Person	1-1-24 to 12-31-25	8	1.18	<input type="checkbox"/>	bi-monthly	<input type="checkbox"/>
<b>Appointed Officials:</b>									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, **Bobbie Jo Muller**

(Name of Secretary or Clerk)

, secretary/clerk of the governing board of the **City of Port Jervis**

(Name of Employer)

, of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the **24th** day of **June**, 20**24**

on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the **City of Port Jervis**

on this **24th** day of **June**, 20**24**,

(Name of Employer)

*Bobbie Jo Muller*  
 (Signature of Secretary or Clerk)

(Name of Secretary or Clerk)

being duly sworn, deposes and says that the posting of the Resolution began on

**June 24, 2024**

and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

Employer's website at:

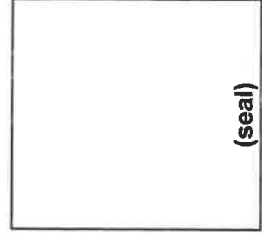
Official sign board at:

**Clerk Treasurer Office**

Main entrance Secretary or Clerk's office at: **20 Hammond St., Port Jervis, NY 12771**

Page **1** of **1**

(for additional rows, attach a RS 2417-B form.)



**CITY OF PORT JERVIS**

Accounts Payable

6/24/2024

<b>1 General Fund</b>		\$437,151.36
<b>2 Water Fund</b>		\$67,023.37
<b>3 Sewer Fund</b>		\$13,549.98
<b>4 Capital Fund</b>		\$8,941.84
<b>5 Trust and Agency</b>		\$591.48
	<b>Total</b>	<u>\$527,258.03</u>

**GENERAL, WATER & SEWER FUNDS**

Hendrickson Fire Rescue		\$43,846.82
Orange & Rockland/PJ Solar		\$30,721.22
NYS Employee Insurance		\$310,411.86
Medicare Reimbursement Vouchers		\$47,169.00

**CAPITAL FUND**

Dicks Concrete		\$4,919.40
Schmidt's Wholesale	\$	1,652.60
Glenco Supply	\$	714.00
Grainger	\$	570.63





June 16, 2024

To: Chief Keith Brown, Dept. Secretary Bill Werner

From: Bill Scolza - Firefighters Bund Treatment Fund of Orange, Sullivan, Ulster, and Dutchess Counties

Re: 2024 Port Jervis FD inspection parade – Saturday July 13, 2024

Chief Brown,

Each year, the Firefighters Bund Treatment Fund attends parades to promote awareness of our mission – that we are available to members burned in the line of duty – providing financial grant support for miscellaneous expenses during burn treatment, and to solicit donations in support of the fund by pushing donation barrels throughout the parade route.

Our organization is asking permission from the Port Jervis Fire Department, and the City of Port Jervis if necessary, to push our donation barrels to solicit donations. Kindly forward this request to whomever needs to review and approve. We also asking to waive any application or vendor related fees.

Please email me at [wscolza@hotmail.com](mailto:wscolza@hotmail.com) to confirm this request has been approved with all the necessary parties. Please don't hesitate to contact me with any questions at 845-590-3668.

Thank you in advance and I wish you and your department much success and good weather for your parade.

Best regards,

Bill Scolza

Chairman

Firefighters Bund Treatment Fund

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**

**OPEN SPACE INSTITUTE - DELAWARE RIVER WATERSHED PROTECTION FUND - PHASE 2+,  
ROUND III - CAPITAL GRANT USAGE**

**WHEREAS**, the City of Port Jervis seeks grant funding to support projects deemed important to its citizens, economic development, and protection of its natural resources; and

**WHEREAS**, in April 2024, on the City’s behalf, the Orange County Land Trust submitted a City application for up to \$900,000 to the Open Space Institute’s (OSI) Delaware River Watershed Fund - Phase 2 +, Round III, Capital Grant for funding towards a conservation easement on a portion of its watershed, SBL 35-1-8.2 (1821.4 acres) and/or SBL 52-1-2 (169.9 acres); and

**WHEREAS**, OSI has indicated interest in funding the request; and

**WHEREAS**, for funding approval and development of agreements, contracts and option agreements which may take up to a year to complete, OSI requires commitment from the City for ultimate fund usage per the purposes submitted; and

**WHEREAS**, all negotiation will be performed in good faith toward the objective of completing the final paperwork to all parties’ satisfaction;

**NOW THEREFORE**, it is hereby

**RESOLVED**, that the Common Council of the City of Port Jervis, does hereby commit to the acceptance and usage of funds resulting from the upcoming negotiation per the April 2024 grant application; and it is

**FURTHER RESOLVED**, that the Mayor, and or his designees including but not limited to city legal counsel, have the authority to continue negotiations and are required to provide project updates as available to the Port Jervis Common Council.

Motion by: J. Dennison

Second by: C. O’Connell

Jason Vicchiarriello	1 <sup>st</sup> Ward	AYE
Colin O’Connell	1 <sup>st</sup> Ward	AYE
Maria Mann	2 <sup>nd</sup> Ward	AYE
Misty Fuller	2 <sup>nd</sup> Ward	AYE
Jeffrey Rhoades	3 <sup>rd</sup> Ward	AYE
Gerald Oney, Jr.	3 <sup>rd</sup> Ward	AYE
Jacqueline Dennison	4 <sup>th</sup> Ward	AYE
Stanley B. Siegel	4 <sup>th</sup> Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

DATED: June 24, 2024

  
Bobbie Jo Muller, Deputy City Clerk Treasurer

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**

**PRO-HOUSING RESOLUTION**

WHEREAS, the City of Port Jervis (hereinafter “local government”) believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that City of Port Jervis, in order to take positive steps to alleviate the housing crisis, adopts the Pro-Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

**RESOLVED,**

Motion by: J. Dennison Second by: G. Oney, Jr.

Jason Vicchiariello	1 <sup>st</sup> Ward	AYE
Colin O’Connell	1 <sup>st</sup> Ward	AYE
Maria Mann	2 <sup>nd</sup> Ward	AYE
Misty Fuller	2 <sup>nd</sup> Ward	AYE

2024-0624-053

Jeffrey Rhoades	3 <sup>rd</sup> Ward	AYE
Gerald Oney, Jr.	3 <sup>rd</sup> Ward	AYE
Jacqueline Dennison	4 <sup>th</sup> Ward	AYE
Stanley B. Siegel	4 <sup>th</sup> Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

DATED: June 24, 2024

  
Bobbie Jo Muller, Deputy City Clerk Treasurer