

**Regular Meeting - City of Port Jervis Common Council:**

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday December 9th, at 6:30 p.m.

**Attendance-**

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Present
Maria Mann	2nd Ward	Present
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Present
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

Clerk-Treasurer, Stacey Hosking, William Frank, Esq.

**Pledge of Allegiance-** Mayor led all present in the Pledge of Allegiance with moment of silence in remembrance of Vince Livingston

**Public Hearing** – 2 Public hearing for tonight. One for the 2025 budget and the other for Local Law #9.

Public hearing left open from previous meeting. Asked if any comments no one spoke.

- Motion to close public hearing for 2025 budget by M. Hockenberry Seconded by: S. Siegel  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motions to Open public hearing for Local Law #9. Local law #9 by M. Fuller second by J. Rhoades  
Local law #9 is an increase fees paid in the beginning of new commercial building. Old fees were outdated and needed to be increased to keep more in line with the cost. New law will be 1% of total project or minimum of \$2000.00

**Presentation** – None

**Public Comment** – Tim Simmons to talk about 6<sup>th</sup> annual Special Operations Team Polar Plunge. On January 11<sup>th</sup> at 9am please come out and support the Port Jervis Special Operations group and all the local sponsors of the event. You can go to Port Jervis Recreation page to sign up and it is \$25 + \$2.50 fee to pay online or \$30.00 day of event to sign up at event.

**Executive Session-** 6:39pm motion to enter into executive session with 2 items on the agenda a personnel matter and dept head contracts.

- Motion to enter executive session by J. Rhoades second by J. Vicchiariello  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to return from executive session 7:16pm by C. O'Connell second by J. Rhoades  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Executive Session Material** – Motion to have mayor sign Memo to move Police assistant to CSEA for title of Account Clerk typist

**Approval of Minutes** –None**Regular Business-****J. Vicchiariello – Code**

- The Code Committee has met on December 4<sup>th</sup>, 2024
- Motion to accept Code monthly report. J. Vicchiariello Seconded by: C O’Connell  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to adopt Local Law #9 for 2025 to amend engineering fees for building dept. by J. Vicchiariello Seconded by: C. O’Connell  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- The next Code Committee meeting will be TBD at next council meeting for the new year.

**J. Vicchiariello – Police**

- The Police Committee has met on October 17<sup>th</sup>, 2024
- Motion to accept Police monthly report. Seconded by: M Fuller  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by J. Vicchiariello for Resolution #2024-1209-078 To Authorize Mayor to accept and execute agreement for \$8,000 between the City and Orange County Youth Bureau to operate the Port Jervis Juvenile Aid Bureau, second by M. Hockenberry  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for mayor to sign Memo between City and CSEA for Police assistant to move to CSEA bargaining unit as Account Clerk Typist second by C. O’Connell  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Next meeting will be announced in the New Year

**C. O’Connell – Recreation-**

- The Youth Center is now open from 2pm – 6pm M-F
- The Youth Center will be closing at 5pm on December 20, 2024
- The Youth center recreation room will be Closed December 24,25, and January 1st.
- Winter break the youth center will be open 11:30AM – 3:00 PM December 23,26,27,30,31
- Picnic tables Swings, Tennis mats, and most garbage cans have been removed from parks. A limited number of trash cans are still there. Church street park lights have been turned off and will be turned on again in the spring. Elks-Brox park gates have been open to vehicles traffic until inclement weather.
- about 6<sup>th</sup> annual Special Operations Team Polar Plunge. On January 11<sup>th</sup> at 9am please come out and support the Port Jervis Special Operations group and all the local sponsors of the event. You can go to Port Jervis Recreation page to sign up and it is \$25 + \$2.50 fee to pay online or \$30.00 day of event to sign up at event
- The Recreation Department is sponsoring a trip to see the NJ Devils on Saturday, January 18, 2025. The Devils will be taking on the Philadelphia Flyers in a 12:30 pm game. The cost for transportation and tickets to the game is \$140 per person. Limited tickets are available.
- The next Recreation meeting will be held on January 8th at 6:15pm.

**C. O’Connell – Planning-**

- The next Planning Board meeting will be held on December 17th at 7pm. In council chambers

**C. O’Connell – Zoning-**

- The Zoning Board has not met.
- The next meeting will be decided at the next council meeting.

**M. Fuller - Finance -**

- Motion to approve Accounts Payable Warrant for \$542,351.12, second by M. Hockenberry.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

*Councilman***M. Mann - Tourism -**

- Tourism has not meet since their last meeting
- This Sunday December 15<sup>th</sup> join the who's along with the grinch downtown at the promenade between 3pm and 5pm for a festive afternoon.
- Holiday lighting contest applications are available for residents online or at the city clerk's office. Applications are due December 17<sup>th</sup> by 4pm. Judging will be held on the 19<sup>th</sup> at 6:30pm
- The tourism board is in the process of working on the Saint Patrick's Day Parade which will be held next year on Sunday March 2<sup>nd</sup>.
- Anyone with further questions may contact tourism chair Laura Meyer by email which is [floralaurapj@yahoo.com](mailto:floralaurapj@yahoo.com)
- The next tourism meeting will be held on Wednesday January 8<sup>th</sup> at 7pm here in the council chambers.
- I would like to thank everyone who contributed to the Kucher shoe drive.
- Congratulations to the Port Jervis football team for their New York State Class B state championship victory and for making school history.
- The annual Rick Drew parade was wonderful last night. A job well done by all. Thank you to the Tri State Chamber for your collaboration with our city.
- I had the honor and privilege last week joining Mayor Maria Theresa Lepore and her delegates from Lapiro Italy. Thank you, Alex Ginella who initiated the partnership as a sister city, creating cultural exchanges between Lapiro and Port Jervis. Amber Ginella for all her efforts in making the day so memorable. William Schill for sharing the museum and Erie yard. Michael Worden for sharing Fort Decker and its history. Anne Rogers and Paul Cox for offering RH Smith Mercantile for a beautiful setting upon their arrival and Foundry 42 for a wonderful luncheon. We all look forward to continuing to grow our relationship. They enjoy life and know how to celebrate and appreciate everything. We all learned from one another and enjoyed our Italian therapy.

**M. Mann - IDA-**

- IDA has not met since their last meeting
- The next IDA meeting will be held January 21 at 6pm in council chambers

**J. Rhoades - FEM -**

- Motion for the inter departmental transfer of Charles C. McBride from Delaware Engine Co. #2 to Moghogomack Engine CO. #7. Second by S. Siegel
- AYE: 7 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for Excelsior Engine Co #5 will have Christmas party on December 21, 2024, second by S. Siegel
- AYE: 7 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- There will be no meeting this month

**G. Oney, Jr. - ADA -**

- Meet on December 2<sup>nd</sup> and discussed some project that were completed in 2024. Also discussed the budget for 2025 projects and will have their next meeting on April 7, 2025, and will finalize budget and projects for 2025.

**J. Dennison - CDA-**

- The CDA last met on November 21, 2024, in the mayor conference room.
- The PJCDA has 374 families on the Section 8 wait list.
- The first City contract for the DRI grant, the Small Projects Fund has been received for Common Council consideration
- With a 12/20/24 deadline, the December 2024 FEMA grant under Assistance to Firefighter's is now open. An application for SCBAs will be submitted

- CDA Report
- The next CDA meeting will be held on December 18<sup>th</sup> at 7pm at Rec Center
- Motion by J. Dennison for Resolution #2024-1209-080 , Grant Acceptance for NYS Downtown Revitalization initiative-Small project fund grant 2024 second by M. Hockenberry  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by J. Dennison for Resolution Addendum #2024-1209-081 Memorandum of understanding addendum between orange county land trust and the city of port Jervis under the water quality improvement project grant, second by J. Rhoades  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by J. Dennison for Second Addendum to Memorandum of Understanding between City of Port Jervis and Orange County Land Trust the term of the MOU dated February 13, 2020 as amended. No other term of the MOU is modified in any way and no such modification shall be valid unless reduced to a writing signed by both parties, second by G. Oney  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
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#### **S. Siegel -HOUSING and VETERANS-**

- The Port Jervis Housing Authority last met on November 26th
- The next meeting is TBD
- The next Senior Club meetings will be on December 11<sup>th</sup> at 1pm.
- Veteran information for 2025. Veterans will have two login options for all VA websites they are Login.gov and IDme.gov for all websites and applications
- My healthy vet option will be removed by January 31, and the DS login option by Sept 30, 2025 after those dates you have to use Login.gov or IDme.gov account please sign up now.
- Quote: “During these special times of the year take advantage of the opportunity you have to spend time with loved ones have real conversations and enjoy authentic moments “ author unknown

#### **G. Oney - DPW-**

- Thank everyone for the hard work on Christmas lights especially Kristin Trovei who picked most of the decorations.
- Garbage, recycling, and paper pick up will be on the normal schedule for the week of December 9 and December 16th.
- Garbage and recycling will be one day late in wards 3 and 4 week of December 23, and a day late for wards 3 and 4 the week of December 30. Wards 1 and 2 will be as normal for both weeks
- The 2024 Garbage schedule is available on the city website at [www.portjervisny.gov](http://www.portjervisny.gov) or by emailing the DPW office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov)
- Compost pile and City Dump tickets are suspended for the remainder of the season and will reopen in the spring of 2025
- Bag Leaf Pickup is also suspended until spring of 2025
- Motion for mayor to have authority to sign MOA with CSEA for heavy equipment mechanic within the Department of Public Works: second by J. Dennison  
AYE: 7 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- No meeting scheduled for Month of January

#### **D. Cicalese - Mayor**

- Motion by for city of port Jervis common council which is obligated by the CSEA union contract to schedule and adhere to specific holiday schedule for Resolution #2024-1209-079 motion by J. Rhoades Second by M. Hockenberry  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

- Rotary club will be hosting a blood drive at the VFW hall on January 22, 1- 5:30 pm
- Congratulations to Port Jervis Football team and their championship
- Thank you Stacey our City Clerk treasurer for her hard work on the 2025 City Budget.
- Motion to accept adjourn 7:45PM meeting and allow bills to be paid through end of the year.
- Motion by M. Hockenberry, second by: J. Vicchiariello
- AYE: 9 ABSENT:0 NAYS: 0 ABSTAIN: 0 CARRIED

7:45 pm - Motion to adjourn by J. Vicchiariello - Second by: M. Hockenberry - all in favor.

Respectfully,  
Stacey Hosking  
City Clerk Treasurer