

Regular Meeting - City of Port Jervis Common Council:

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday, April 13, 2026, at 6:30 pm.

Attendance-

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Absent
Maria Mazzara	2nd Ward	Present
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Present
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

City Clerk-Treasurer, Stacey Hosking, William Frank, Esq.

The meeting opened at 6:30 pm by Mayor Dominic Cicalese

Pledge of Allegiance- Mayor – Dominic Cicalese led all present in the Pledge of Allegiance.

Public Hearing –NONE

Presentation – Melissa Szot a partner from PKF O'Connor Davies presented the city 2024 independent financial audit.

Public Comment – NONE

Executive Session – NONE

Executive Session Material- NONE

Approval of Minutes –

- Motion to approve March 23, 2026, Special Common Council minutes by J. Vicchiariello 2nd by C. O'Connell
AYE: 8 ABSENT: 0 NAYS: 0 ABSTAIN: 1 (M. Fuller) CARRIED
- Motion to approve April 3, 2026, Special Common Council minutes by J. Rhoades 2nd by M. Hockenberry
AYE: 8 ABSENT: 0 NAYS: 0 ABSTAIN: 1 (J. Dennison) CARRIED

Regular Business-**J. Vicchiariello – Code**

- Code last met since its last meeting
- Motion to adopt negative declaration under SEQRA to LL# 1 of 2026 to amend section 535 city code zoning law. Adding "owner or caretaker" during the conversion to online the term was lost and we are adding it back in. 2nd by M. Hockenberry
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to adopt LL# 1 of 2026 to amend section 535 city code zoning law. Adding "owner or caretaker" during the conversion to online the term was lost and we are adding it back in. 2nd by J. Dennison
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

- Next code meeting will be on May 6th @ 6:30 pm in the council chambers

J. Vicchiariello - Police

- The Police Committee has not met since our last meeting.
- Motion to approve Resolution # 25 of 2026 authorizing the signing and submission of a grant disbursement agreement to the dormitory authority of the state of New York "CREST "for \$50,000 grant purchasing for the purchase of a supervisory patrol vehicle 2nd by M. Hockenberry
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- This week is national public safety telecommunicators week. This is for dispatchers. If you see them thank them.
- Next week will be the "no empty chair campaign." This is geared toward young drivers to with the enforcement side there is education.
- The next meeting will be held on April 16, 2026, at 6 pm in the Council Chambers.

C. O'Connell - Zoning -

- Last met on April 7th, 2026
- During the meeting the board approved an area variance for side yard setback for 26 Ferguson Ave.
- Planning will next meet on May 5th at 7pm in council chambers

C. O'Connell - Planning -

- Has not met since their last meeting
- The next meeting will be on April 12th @ 7pm in the council chambers.

C. O'Connell - Recreation-

- Recreation last met on March 11th.
- The Dog Yard, Church St. Park (lower level) and the vehicle gate at Elk-Brox Park is now open. These gates will be locked every night at sunset.
- The Youth Center is open Monday- Thursday 2 pm- 6 pm and Fridays 2 pm- 5:30 pm. We will be closed on March 30-April 3 for Spring break.
- Our Spring little chefs' classes will start Saturday May 2, 2026. Classes will be held each Saturday morning for 5 weeks at the youth center between 10-12. Classes are for kids aged 10-13 and the cost is \$50. Registration will be held at the Youth Center April 14 and 16 between 5-6:30pm
- The Rec Dept Casino Trio to Mohegan Sun Wilkes Barre on Saturday April 18th
- The 32nd Delaware River Run will be held on Sunday May 3rd, 2026, at Riverside Park @ 9am. Registration is now open, visit runsignup.com and search Delaware River 5k Run and Walk.
- The 3rd Jim Faggione Jr. Midnight Madness Endurance Relay will be held in Elks Brox Park Saturday May 30 – Sunday May 31 (6pm-6am). For information on this event and to register visit pjmidnightmadness.com
- The Rec office is still accepting applications for the following seasonal/summer jobs – playground supervisor. Please contact the office if you are interested. Email us at recreationdirector@portjervisny.gov deadline to apply is April 27, 2026
- I would like to recognize Preston and John Faggione and all the volunteers that came out last Saturday to the upper level of Church Street Park to clean the park.
- Motion to approve seasonal laborers for the Rec Dept starting on or after May 4, 2026, hiring of Christopher Ross, Ryan Ross, Tyler Donahue, Christopher Switach. 2nd by J. Vicchiariello
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Happy 17th Birthday Emma.
- The next Recreation Commission meeting will be held on Wednesday, May 13, at 6:15 pm at the Youth Center.

M. Fuller - Finance -

- Motion to approve Accounts Payable in the amount of \$687,100.15 second G. Oney
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to accept resolution 26 of 2026 the 2024 independent audit by PKF O'Connor Davies accept the draft audit report as the approved 2024 audit. 2nd by M. Mazzara
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- We have posted on the city's website a schedule of when taxes, water/sewer bills are due. You can also go to the city website and set up an account.
- Next finance meeting is April 22, 2026, at 6:30 pm In the council chambers.

M. Mazzara - Tourism -

- The Annual Port Jervis City wide yard sale will be held on Saturday May 2nd from 9am-4pm throughout the city with a rain date of Sunday May 3rd.
- The next tourism meeting will be held tomorrow at 6:30pm here in the council chambers.

G. Oney, Jr. - IDA -

- The IDA has not met since our last meeting

G. Oney - ADA -

- ADA has not met since our last meeting.

J. Rhoades - FEM -

- Motion for to approve Tri States Hose Company No.6 to attend parade in Middletown, NY on 10/10/2026 by S. Siegel
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve Maghogomock Hook & Ladder Company No. 1 to host Chicken Barbecue take out on 05/02/2026 from 12pm to 6pm. 2nd by S. Siegel
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to nomination for active membership for Brian Legrow to Maghogomock Hook and Ladder Company No.1. 2nd by S. Siegel
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to nomination for active membership for Carlos Reyes to Howard Wheat Engine Company No.4. 2nd by S. Siegel
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to transfer the remaining membership from Delaware Engine Company No. 2 - to Neversink Engine Company No 1 - Gerald Oney, Thomas Snyder, Janine Addy, Eric Hipsman, Elizabeth Stine, Patsy Trotta. - To Howard Wheat Engine Company No. 4 Edward Reck, James Lumsden, Patricia Sardina, Stephen Sardina, Douglas Smith, Joshua Hicks, Robert Hicks. - To Excelsior Engine Company No.5 Ryan Innella, Gerald Sacco Jr., James Farr, John Farr, Joseph Farr, Jerry Enright, Jayson Ramos Jr., Michael Sobolewski, John Zachary Jr., - To Tri States Hose Company No. 6, Clare Clune, Donald Clune, Leslie Fox Jr., Frederick Prohira, David Rivera, - To Moghogomock Hook & Ladder Company No. 1, George Bush, Michael Canfield Jr., Robert Furman, Russell Grech Jr., Octavio Izzarry, Timothy Mills, Zachary Perkowski, Mark Thornton, Ralph Todd Jr. 2nd by S. Siegel
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to change Port Jervis Fire Dept bylaws as follows, change the minimum of 9 voting members must be present in order for a meeting of the board of Officers to proceed to a new minimum of 5 voting members must be present. 2nd by S. Siegel
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED

J. Dennison - CDA-

- The CDA last met on March 25, 2026, in the rec center

- Under section 9 the waitlist closed on March 13, 2026, thus far 350 applications have been received of which 34 were missing information, and 19 were rejected.
- A new grant for up to \$3 million for stormwater line improvement in the 4th ward will be submitted for consideration no later than April 13, 2026.
- The next meeting will be held on April 29, 2026, at 7 pm on the 2nd floor of the Rec center.

S. Siegel -HOUSING and VETERANS-

- The Housing Authority last meeting was on March 24th @ 6pm at Hillside Terrace, the next meeting will be on April 21, 2026 @ 6pm at Hillside Terrace
- The Senior Club meets on the 2nd and 4th Wednesday at 1:30pm at the VFW 161.
- The Vietnam veterans "Welcome Home" celebration & Parade was held on Sunday March 29th I would like to thank the VFW 161, the Naval Ship and all of those who honored our veterans.
- Quote of the day "Ability is what you're capable of doing, motivation determines what you do, attitude determines how you do it." ... Lou Holtz

Oney - DPW

- Garbage and Recycling on the week of April 13th and April 20th will be on its normal schedule.
- The garbage schedule is available on the city website @ www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov. The 2026 garbage schedule is available.
- Compost pile is open for City of Port Jervis Residents on Saturdays from 7:15 am until 11:30 am
- Dump tickets are available at our city clerk's office
- Bag leaves and brush will be picked up every Monday.
- In house blacktopping (filling potholes) has started and will continue in all wards.
- New lighting will be installed in Orange Square Park in the next few weeks and painting of the pavilion.
- Street sweeping on all wards has begun
- We will be out painting fire hydrants
- We are preparing the RFP to put out for the new DPW Admin building.
- Congratulation to Joseph Wilson on his promotion to Labor Foreman.
- Next meeting will be held Monday May 4th at 6pm in council chambers.
- Happy Birthday to the Mayor who celebrated over the weekend.

D. Cicalese - Mayor Notes

- Motion to approve the public assembly permit for DeMarino's for their April 20th celebration on 4/18 & 4/20 event by M. Hockenberry 2nd by J. Rhoades
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve the public assembly permit for Pivot Cycle Bike Event on April 28- April 30 by J. Rhoades 2nd by J. Vicchiariello
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve the Letter of no Objection for Naomi Stubbs @ UpFront Gallery on 31 Jersey Ave J. Rhoades 2nd by J. Vicchiariello
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve the public request for the USDA SLF Research at riverside park by C. O'Connell 2nd by J. Dennison
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED

7:29 pm - Motion to adjourn by J. Rhoades, second by M. Hockenberry – all in favor.

Respectfully,
Stacey Hosking
City Clerk Treasurer

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: J. Vicchiariello

Sec'd by: M. Hockenberry

Date of Adoption: 04/13/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara	X			
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	9			

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUTHORIZING THE SIGNING AND SUBMISSION OF A GRANT
DISBURSEMENT AGREEMENT TO THE DORMITORY AUTHORITY OF THE
STATE OF NEW YORK**

WHEREAS, the City of Port Jervis has been approved by the State to receive a Community Resiliency, Economic Sustainability, and Technology Program (“CREST”) in the amount of \$50,000.00, to be administered by the Dormitory Authority of the State of New York; and

WHEREAS, the Common Council has determined that it is in the best interests of the residents of the City of Port Jervis to execute the grant agreement and related documentation to begin the process of receiving disbursements of said grant in the amount of \$50,000.00 and for said funds to be used for the purchase of a Chevrolet Supervisory Patrol Vehicle for use by the City Police Department as set forth in the accompany documentation; and

WHEREAS, the Supervisory Patrol Vehicle would enhance the safety of residents within the City; and

WHEREAS, the Supervisory Patrol Vehicle will be purchased from Robert Green Chevrolet for the total sum of \$51,535.11 under Onondaga County Publicly Bid Contract, which satisfies the City’s Procurement Policy and Guidelines and therefore permits the City to proceed with this purchase without a formal competitive bidding process,

NOW THEREFORE, IT IS HEREBY

RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor or his designee to complete, sign, and submit the grant agreement and related documentation to the Dormitory Authority of the State of New York to begin the process of receiving the awarded CREST Grant funding in the amount of \$50,000.00 for the purpose of purchasing a Supervisory Patrol Vehicle for the City Police Department, and it is further

RESOLVED, that the Common Council hereby authorizes and approves the purchase of a 2026 Chevrolet Supervisory Patrol Vehicle for the Police Department from Robert Green Chevrolet in the amount of \$51,535.11 as set forth in the accompany documentation and the Mayor or his designee is authorizes to execute and deliver any and all documents associated with said purchase; and it is further

RESOLVED, that the Common Council certifies that the City of Port Jervis has met all of its applicable requirements for grant entitlement and that all information contained in the grant application documentation is accurate and true to the best of the Council's knowledge.

PASSED AND ADOPTED on this 13 day of April, 2026.



Attest:


Stacey Hosking, Clerk-Treasurer

Resolution No.26 of 2026

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: M. Fuller

Sec'd by: M. Mazzara

Date of Adoption: 04/13/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara	X			
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	9			

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
APPROVING THE 2024 INDEPENDENT AUDIT**

WHEREAS, the City of Port Jervis (the "City") engaged PKF O'Connor Davies CPA's of Harrison, New York, an independent accounting firm to audit, examine and prepare a report of the City's financial position as of December 31, 2024, a draft of which audit report has been presented to the City for review; and

WHEREAS, in accordance with General Municipal Law Article 3, the City wishes to approve the draft FYE 2024 audited financial statement and deliver the final version of same to the appropriate governmental authorities,

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE CITY AS FOLLOWS:

1. The Mayor, or his designee, is hereby authorized and directed to execute an engagement letter with PKF O'Connor Davies CPA's dated as of April 10, 2026 with respect to the preparation of audited financial statements of the City for FYE 2024;
2. In accordance with General Municipal Law Article 3, the City hereby approves the draft FYE 2024 audited financial statement, directs PKF O'Connor Davies CPA's to prepare the final

Resolution No. 26 of 2026

version of same and deliver said final version of the 2024 audited financial statement to the appropriate governmental authorities.

PASSED AND ADOPTED on this 13th day of April, 2026.



Attest:

A handwritten signature in black ink, appearing to read "Stacey Hosking", written over a horizontal line.

Stacey Hosking, Clerk-Treasurer