

Regular Meeting - City of Port Jervis Common Council :

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday November 14, 2022, at 6:30 p.m.

Attendance-

Regis Foster	1st Ward	Present
Elizabeth Miller	1st Ward	Absent
Maria Mann	2nd Ward	Present
Misty Fuller	2nd Ward	Present
Denis Livingston	3rd Ward	Present
Michael Decker	3rd Ward	Present
Timothy Simmons	4th Ward	Present
Melissa Newhauser	4th Ward	Present
Stanley Siegel	Councilman-At-Large	Present
Mayor Decker	Mayor	Present

Also present :

City Clerk-Treasurer Laura Quick and Corporation Counsel Will Frank.

Meeting opened at 6:30 pm by Mayor Decker.

Pledge of Allegiance-

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

Public Hearing-

2023 Budget Hearing - Postponed until November 28, 2022 at 6:31 pm to allow for posting of the meeting.

Continuation of Local Law 10 of 2022: - Amend 535-87-Require registration for motor vehicle repair shops

6:32 pm - A motion was made by T. Simmons to close the Public Hearing Second by R. Foster

AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

Continuation of Local Law 11 of 2022: Cannabis Legislation

6:34 pm - A motion was made by D. Livingston to close the Public Hearing Second by M. Decker

AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

Public Comment-

- Mr. Thomas Vicchiarello - Discussed the presentation the Rotary club gave on Veteran's Day
- Mr. Robert Waligroski - Discussed the 2023 proposed budget.

Executive Session- 6:40 pm

A motion was made by T. Simmons second by R. Foster to enter executive session based on Public Officers Law Article 7

- 105.1f - Personnel (x5) invite DPW Director, Assistant DPW director, Police Chief, Clerk.
- 105.1h - 88 Front Street and Tax Lien Sale
- 105.1f - Legal Counsel (x6)

The Council will also seek advice from legal counsel on issues regarding any other attorney client privileged matters as necessary.

AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

Public Comment:

5-minute limit per person

Mayor Decker -

Consideration: Pet Photos w/Santa at Hose 4's	Motion:	; 2 nd
Consideration: Toys for Tots	Motion:	; 2 nd
Consideration: Request for Proposals: IT Services	Motion:	; 2 nd
Consideration: Request for Proposals: Prof Engineer	Motion:	; 2 nd
Accept Resig of Conrad Savoury w/ regrets Rec Comm	Motion:	; 2 nd
Appoint Sean Addy to Rec Comm to fulfill term	Motion:	; 2 nd
Consideration to accept WIIA grant for \$4,562,500	Motion:	; 2 nd
Consideration to approve Short EAF for Orange Square	Motion:	; 2 nd
Official announcement of route of 50 th Rick Drew Parade		
Announce Holiday Tree Lighting		
Announce Rick Drew Holiday Tree Lighting		

Adjournment:

Motion: ;2nd

7:54 pm A motion was made by T. Simmons to return from executive session second by D. Livingston
 AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes-

- October 24, 2022 Motion by R. Foster seconded by M. Decker
 AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

Executive Session Material-

- Accept a notice of discipline for employee number 450 Motion- M. Newhauser Second M. Decker
 AYE: 6 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 2 (Siegel, Simmons) CARRIED
- Accept an offer on 88 Front Street in the amount of \$50,500 with the condition that the building is brought up to code within one year from closing Motion S. Siegel Second D. Livingston
 AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Reserve 17-4-1.22 and 999-1-88 from 2022 Lien Sale Motion S. Siegel Second D. Livingston
 AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

Regular Business-

R. Foster - ADA

The next ADA committee meeting February 6, 2022, at 5:30 pm

R. Foster - Police -

- Motion to approve October 2022 Committee Meeting minutes. Second D. Livingston
 AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve October 2022 monthly report. Second by M. Mann
 AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

The next Police Committee meeting is November 17, 2022, at 6:00pm

Mayor Decker - Finance

- Motion to approve the October 24 Bills Motion: D. Livingston Second by R. Foster
 AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

The next Finance Committee meeting and Budget Workshop on November 16, 2022, starting at 6:00 pm

M. Fuller - FEM -

- Motion to approve Charles M. Connors for active membership. Second T. Simmons
 AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to remove Dennis A. Perrin, II from active membership. Second T. Simmons
 AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve William T. Imholz for active membership. Second T. Simmons
 AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to remove Gary W. Morgan from active membership. Second T. Simmons with regrets
 AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Reminder: Engine 2 is selling Christmas raffle tickets
- The next FEM committee meeting is November 21, 2022, at 6:30 pm

M. Mann - Tourism-

Tourism last met on November 9th.

Christkindlmarkt will be held downtown on Sunday November 27th from 10to 6pm

With nearly a hundred Vendors and entertainment and food!

The holiday lighting celebration has two categories traditional or festive

You may mail your application or drop off your entries to the city hall clerk or email pjlightingcontest@gmail.com

Entries are due by Tuesday December 13th there is no cost to enter

Judging will be held on Thursday December 15th starting at 6:30 winners will be announced online and at the common council meeting

1st, 2nd, and 3rd place winners will receive a certificate of recognition as well as exciting prizes

This year's Holiday Tree Lighting will be held on November 26th, 5:00pm at City Hall, On the Sussex Street side

Anyone with any further inquiries can email tourism chair Laura Meyer at tourism@portjervisny.gov

The next tourism meeting will be held Wednesday December 14th at 7:00 pm here in the council chambers.

M. Mann - IDA-

IDA has not met since their last meeting due to a lack of agenda items they will not be meeting this month.

M. Decker -Planning -

The Planning Board will not meet until December 20, 2022 at 7pm

M. Decker -Zoning -

The Zoning Board has not met since its last meeting. Currently there is no new business.

Next meeting is December 6, 2022, at 7pm

- Motion to approve resolution 2022-1114-052. Second D. Livingston
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

D. Livingston - DPW-

- Garbage and recycling on the week of November 14th will be on its normal schedule. The week of November 21st 3 and 4th ward garbage and recycling pickup will be on Wednesday November 23rd. 4th ward cardboard and paper will be pickup on Monday, November 28th
- The 2022 Garbage schedule is available on the city website at www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov .
- Every Monday Leaf pickup will resume until completed
- Motion to buy back of 5 vacation days for Assistant DPW Dir second M. Decker
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to buy back 5 vacation days and 1 day to be used by 3/31/2023 for DPW Dir second S. Siegel
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

Next meeting December 5, 2022, at 6pm

D. Livingston - CDA

The next CDA meeting will be November 17, 2022, at the Pike Street location

T. Simmons - Code-

- Motion to approve October 2022 Code committee minutes second S. Siegel
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion: set Public Hearing for proposed Local Law 12 on November 28, 2022 at 6:35pm second D. Livingston
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion: set Public Hearing for proposed Local Law 13 on November 28, 2022 at 6:35pm second D. Livingston
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion: set Public Hearing for proposed Local Law 14 on November 28, 2022 at 6:35pm second M. Decker
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion: set Public Hearing for proposed Local Law 15 on November 28, 2022 at 6:35pm second D. Livingston
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

The next Code meeting will be December 7, 2022, at 6:30pm

M. Newhauser - Recreation-

- The 74th Annual Halloween Parade was held on Saturday, October 29th. It was a beautiful fall day and we had approximately 250 participants! Thank you to the Elks Lodge, Shoprite, and Fort Knox Storage for sponsoring the parade. Thank you also to the Recreation Commission, PJPd, PJFD, PJ Vol Ambulance Corp and the maintenance staff of the Recreation Department for their help and assistance.
- Little Chefs at PJ Rec last class was held on Saturday November 5. Kids finished of this season making homemade pizza.
- This year's fall clean-up was held on Saturday November 5, 2022, at 10:00 am at Veteran's Park. Thank you to the PJHS students and community members that attended and helped clean-up the park. .
- The Youth/Community Center Recreation Room schedule for Thanksgiving week will be as follows:
- Monday November 21 and Tuesday November 22- 11:30 am-4:40 pm.
- CLOSED Wednesday November 23-Friday November 25.
- Our next Teen Night is scheduled for this Friday November 18- 6:00 pm- 9:00 pm. Teen Night is for Middle School students and 9th and 10 graders.
- Motion: Accept Robert Sayers resignation effective November 30, 2022 second S. Siegel
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion: hire Kenneth Conklin as a Youth Center cleaner starting November 21, 2022 second S. Siegel
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion: buy back 5 vacation days and 3 days to be used by 3/31/2023 for Dir of Recreation second D. Livingston
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

The next Recreation Commission meeting is scheduled for tomorrow November 16, at 7:00 pm at the Youth Center

S. Siegel - Housing/Veterans

- Flu shots are available please call 845-856-5369
- The Veteran's Day parade is on November 11, 2022, with a 10:30am line up
- VFW 161 is hosting lunch from 11:00am - 1:30pm starting November 2,2022. Hot dogs/hamburgers \$6.00
- The 2023 Budget Hearing is on November 28, 2022, 6:30 pm council Chambers
- Seniors will meet on 11/23 and 12/14/2022 in the Fellowship Hall in West End
- The next Housing meeting will be on November 22, 2022, at 7pm Hillside Terrace

Public Comment - None

Mayor Decker

- Motion to approve public assembly Pet Photos with Santa on 12/3/2022 Motion: R. Foster Second T. Simmons
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve public assembly Toys-For-Tots on 12/11/2022 Motion D. Livingston Second R. Foster
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve RFP for IT Services Motion: T. Simmons Second: S. Siegel
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve RFP for Engineering Services Motion: D. Livingston Second: R. Foster
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Reso 2022-1114-053 WIIA Motion: T. Simmons Second: M. Decker
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Short EAF for Orange Square. Motion to include authorization for the Mayor to execute a
Quit Claim on behalf of the City and the title to be filed in the City of Port Jervis name, declare Common Council
as lead agency for SEQR purposes, a negative declaration on SEQR on the short EAF form .
Motion: T. Simmons Second: D. Livingston
AYE: 8 ABSENT: 1 (Miller) NAYS: 0 ABSTAIN: 0 CARRIED

Announcements:

- Accept resignation of Conrad Savoury with regrets from the Recreation Commission and appoint Sean Addy for the remaining term.
- 50th Rick Drew parade on Saturday, December 3rd - line up on Sussex and Hammond at 4:00pm - Parade at 5:00pm - South on Hammond to Fowler - West on Fowler - North on Jersey / Front Street - over the underpass - through the underpass on Pike Street - south across the Mid-Delaware Bridge into Matamoras
- Holiday Tree Lighting outside city hall - Sussex Street side - November 26th at 5:00pm
- Rick Drew Tree Lighting at West End Memorial Park - 6:00pm

Motion to adjourn at 8:37 pm. Motion: D. Livingston Second T. Simmons
AYE:8 ABSENT: 1(Miller) NAYS: 0 ABSTAIN: 0 CARRIED

Respectfully,
Laura Quick
City Clerk Treasurer

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771
Regular Common Council Meeting Agenda
IN-PERSON MEETING ONLY

Monday, November 14, 2022 - 6:30 pm Regular Session:
Pledge of Allegiance / Roll Call



Public Hearing:

2023 Budget Public Hearing
Continue: Proposed LL 10 MV St Reg w/NYS - Motion to Close: 2nd
Continue: Proposed LL 11 Cannabis Disp Amend - Motion to Close: 2nd

Public Comment:

5-minute limit per person

BASED ON PUBLIC OFFICERS LAW ARTICLE 7

Executive Session:

105.1f - Personnel (x5) invite DPW, Asst DPW Director, Police Chief, Clerk
105.1h - 88 Front / Tax Lien
105.1f - Legal Counsel (x3)

Approval of Minutes:

October 24, 2022 - Common Council Meeting Minutes

Address Executive Session Material:

Business:

Foster: (POLICE/ADA) -

Police/ADA Update

Miller: (FINANCE) -

Bills to be Paid:

Motion: Miller; 2nd

Finance Update:

Fuller: (FEM) -

FEM Update:

Mann: (TOURISM/IDA)

Tourism / IDA Update: incl Holiday Lighting Contest &
Set Zoning Board Rate

Motion: Mann; 2nd

M. Decker: (PLANNING/ZONING) -

Planning / Zoning Update:

Livingston: (DPW/CDA) -

Public Works Update:

Asst DPW Director req buyback days and carry over

Motion: Livingston 2nd

DPW Director req buyback days

Motion: Livingston 2nd

Simmons: (CODE) -

Code Update:

Consideration: LL 9 of 2022 - Tax Levy Limit

Motion: Simmons 2nd

Consideration: LL 10 of 2022 MV Station Reg wNYS

Motion: Simmons; 2nd

Consideration: LL 11 of 2022 Cannabis Disp Amend

Motion: Simmons; 2nd

Set Public Hearing LL 12 of 2022 Amend 464 Sidewalks

Motion: 2nd

Set Public Hearing LL 13 of 2022 Amend 403 Peddling

Motion: 2nd

Set Public Hearing LL 14 of 2022 Amend 231 Collet Fees

Motion: 2nd

Set Public Hearing LL 15 of 2022 6 mo Moratorium

Motion: 2nd

Newhauser: (RECREATION)

Recreation include: Accept Resign. Bob Sayers cleaner

Motion: 2nd

Hire Kenneth Conklin as replacement cleaner

Motion: 2nd

Recreation Director req buyback and carry over days

Motion: 2nd

Siegel: (HOUSING/VETERANS) -

Housing/Veterans Update:

See Page 2

CITY OF PORT JERVIS
NOTICE OF PUBLIC BUDGET HEARING

NOTICE IS HEREBY GIVEN that the Mayor and Common Council of the City of Port Jervis will hold a public hearing November 28, 2022, at 6:31 p.m.

All interested citizens are invited to attend and present written or oral comments concerning the City's entire proposed budget. A copy of the Mayor's proposed budget for 2023 is available for inspection on the City's website at www.portjervisny.gov.

DATED: November 14, 2022

BY ORDER OF THE COMMON COUNCIL

Laura Quick

City Clerk-Treasurer



"For the Good of the City" Comment Period
Common Council Meeting Date: ~~10/15/22~~ 11/14/22

Name: Tom Vice **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: Bob M... .. **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



Police Committee Meeting Minutes: 27 October 2022 6:15 pm

Meeting called to order by Mr. Foster with the following members in attendance: Ms. Miller, Ms. Mann, Mr. Siegel, Mr. Decker, Mr. Livingston, Mr. Simmons, Ms. Newhauser, Chief Worden.

Public Comment: No public comment received.

New Business: Updates-

Third Quarter - September Crime Report – Chief Worden reviewed key statistics for the 3rd Quarter of 2022 including Part I and Part II Offenses and accident data. Part I overall crimes have increased by 40.3% as compared to 2021 while Part II offenses have decreased by 8.9%. Key increases in Part I offenses includes the crimes of aggravated assault, burglary, larceny and robbery while decreases have been experienced with offenses involving Rape and motor vehicle theft. Part II notable increases have occurred in offenses related to driving while impaired, simple assault and weapons related offenses while decreased have been observed in cases involving controlled substances, and fraud. Overall, arrests have increased by 40.7% while reported incidents or calls for service have relatively remained consistent with 2021. Accidents involving property damage have increased by 10% while accidents involving personal injury have decreased by 57.8%.

Review of accidents: Orange Street/Canal Street - A crash study was conducted for the intersection of Orange and Canal Street based upon a request to implement a 4-way stop intersection at this location.

Between the time of October 3rd, 2017, through October 3rd, 2022, there have been 575 reportable accidents that occurred at all intersections within the City of Port Jervis. 7 accidents of the 575 accidents occurred at the intersection of Orange St. at Canal St. The following is a brief description of the accidents that occurred at this location:

- 11/11/2017 Fail to yield right of way.
- 06/08/2018 Fail to yield right of way.
- 10/11/2018 Fail to yield right of way.
- 03/05/2020 Following too closely, rear ended vehicle slowing for pedestrian crossing.
- 08/24/2021 Fail to yield right of way.
- 01/08/2022 View obstructed by large snowbank.
- 09/29/2022 Fail to yield right of way.

Based upon the data review, the committee decided that the four-way stop intersection was not warranted at this time.

Grace Church Trunk or Treat – The department will be participating in the upcoming trunk or treat at Riverside Park on October 29.

Halloween Safety Initiatives - Officers have been visiting area pre-schools and ASK Elementary School providing Halloween Safety and distributing high visibility-reflective halloween bags with activities to children. In addition, officers will be distributing glow sticks to children on Halloween and fire department crews will be deployed in all city wards to increase safety.

Training Report: The department is providing training to member(s) in the following areas-

- General In-Service scheduled for wellness, ABLE (Active Bystandership), Investigation skills updates.
- Cellular Telephone Evidence and Data
- Crime Scene Processing
- School Officer Basic Training-Orientation
- Firearms Training

No Shave Fundraiser: The department will be participating in the No Shave annual fundraiser with donations being designated to support local charitable organizations and families. Male officers are permitted to grow facial hair while female officers have elected to allow their hair to be worn in a pony tail for this charitable event.

Police Exam Recruitment: The department is planning to launch a police officer candidate recruitment effort for the anticipated civil service exam scheduled for September 2023.

Youth Drug/Violence Prevention Program: The department developed a revised seven week drug, alcohol and violence prevention program with the Port Jervis Middle School to replace the Too Good For Drugs Program. 8th grade health students will receive 7 lessons provided by a certified instructor from the department partnered with health teacher Rick Graham throughout the school year.

Christmas Parade Route – The committee reviewed a proposed change to the annual Christmas Parade Route (Start at Airport Park, Proceed to Pennsylvania Avenue in Matamoras to Pike Street, Port Jervis, to East Main Street, to Fowler Street, to Jersey Avenue, to Front Street, to Sussex Street to Ball Street). The parade route will be difficult to staff due to the multitude of intersections and comments were received about the extended length of the parade during the evening hours. Chief to discuss committee concerns with parade committee from the Chamber of Commerce.

OC Drug Task Force- A review of the recent multi-agency narcotics investigation was conducted with a request from the Chief of Police to review expanding their part time participation with the task force to a full time commitment based upon the success of recent high level investigations. Committee members were provided with an informational memo containing key arrests and seizures since the department increased their partnership with the Orange County Drug Task Force. Committee to continue to review.

Drill Prep- Bon Secours Community Hospital- The department is working with the Orange County Sheriff's Office to host a multi-agency drill on December 10th at Bon Secours Community Hospital involving police, fire, ems and other emergency services agencies.

Grant Award- DCJS Anti-Violence Initiative – National Night Out - \$6,250.00- Chief Worden reported the department received this grant through Sen. Skoufis to off-set the costs of providing the annual National Night Out Against Crime outreach in 2022.

Old Business: Updates

Range Building Bid - Engineer John Fuller is finalizing the revised floor plan and bid documents to present to the Council.

Body Cameras - The department is awaiting the final installation of software and will deploy training during the months of November and December.

Committee Comments:

Committee members discussed the following concerns regarding parking conditions on Front Street:

- Limited visibility of pedestrians standing in crosswalks due to parking spaces located directly adjacent to crosswalk
- Vehicles parking on the end of Sussex Street and behind the store fronts on the Front Street access road making it difficult for vehicles and emergency vehicles to access the service road.
- Lack of handicapped signage at designated spaces.
- Chief to coordinate with DPW to conduct a site review and make recommendations to the committee during the December meeting.

Mr. Siegel reported on an illegal dumping condition on Pike Street involving a privately owned dumpster. Mr. Siegel advised that persons without authority are depositing trash at the site and it is accumulating outside the dumpster on the parking lot. Mr. Siegel will advise the owner of the property to contact the police department to report the matter.

Public Comment: No Comments.

Executive Session: N/A

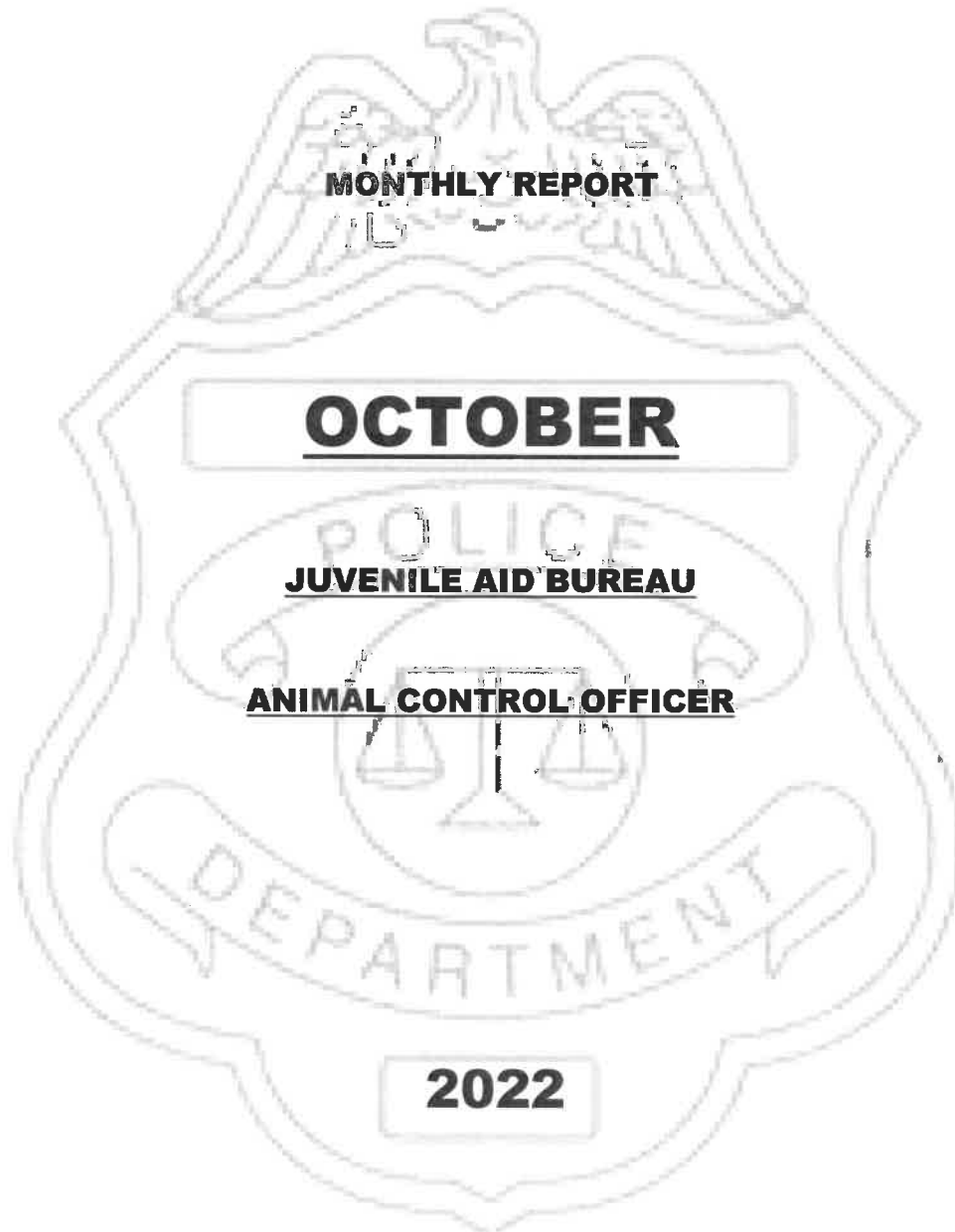
Adjournment: 7:26pm

Respectfully Submitted,

William J. Worden
Chief of Police

2022

PORT JERVIS POLICE DEPARTMENT



City of Port Jervis Police Department
Office of the Chief of Police

Chief of Police
WILLIAM WORDEN

20 Hammond Street
Port Jervis, NY 12771

Tel : (845) 856-5101
Fax: (845) 858-4078

E-mail: pjpolice@citlink.net

MONTHLY REPORT FOR THE MONTH OF OCTOBER , 2022

	<u>CURRENT MONTH</u>	<u>YEAR-TO-DATE</u>
TOTAL INCIDENTS FOR THE MONTH	893	9,198
TOTAL TRAFFIC STOPS	87	1,226
TOTAL TICKETS ISSUED FOR THE MONTH	175	2,460
TOTAL AUTO ACCIDENTS FOR THE MONTH	30	273
TOTAL MILEAGE ON PATROL VEHICLES	16,261	119,890
USE OF FORCE REPORTS FILED	4	49
TOTAL DOMESTICS FOR THE MONTH	41	345
ANIMAL CONTROL COMPLAINTS	15	244
PRISONERS DETAINED LOCALLY	13	135
TOTAL ARRESTS FOR THE MONTH (INCLUDES 7 FOR BENCH WARRANTS / OTHER AGENCY)	56	792

SEE ATTACHED REPORTS:
JUVENILE AID BUREAU
ANIMAL CONTROL OFFICER

REPECTFULLY SUBMITTED,

William Worden

WILLIAM J. WORDEN
CHIEF OF POLICE

REPORTED OFFENSES IBR SUBMISSION

OFFENSE	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Total
100-Kidnaping	0	1	0	1	0	0	0	0	0	1	3
11A-Forcible Rape	0	0	0	0	0	1	0	1	0	0	2
11B-Forcible Sodomy	1	0	0	0	0	0	0	0	0	1	2
11D-Forcible Fondling	0	0	0	0	1	3	0	0	1	1	6
120-Robbery	1	0	0	0	0	3	0	0	2	0	6
13A-Aggravated Assault	4	0	3	3	1	4	3	3	1	2	24
13B-Simple Assault	8	16	15	17	11	16	16	27	9	11	148
13C-Intimidation	1	0	1	3	2	5	4	3	3	6	28
200-Arson	1	0	0	0	0	0	0	0	0	0	1
220-Burglary/Breaking and Entering	3	1	2	2	1	1	1	0	5	1	17
23B-Purse-Snatching	0	0	0	0	0	0	0	1	0	0	1
23C-Shoplifting	2	1	0	0	2	4	1	0	0	2	12
23D-Theft from a Building	4	1	2	0	5	2	2	4	2	1	23
23F-Theft from a Motor Vehicle	0	2	2	1	2	0	2	0	0	9	18
23H-All Other Larceny	6	3	5	6	15	10	11	6	9	7	78
240-Motor Vehicle Theft	0	0	0	1	0	0	2	1	0	2	6
250-Counterfeiting/Forgery	1	1	0	2	3	1	0	1	0	0	9
26A-False Pretenses/Swindle/Confidence Game	1	0	0	0	0	0	1	0	1	0	3
26C-Impersonation	1	1	2	0	0	0	0	0	0	0	4
26F-Identity Theft	0	1	2	0	2	0	0	0	1	0	6
270-Embezzlement	0	0	0	0	0	0	0	0	0	2	2
280-Stolen Property Offenses	1	0	1	0	0	0	1	0	0	0	3
290-Destruction/Damage/Vandalism of Property	5	7	13	11	11	17	11	11	12	8	106
35A-Drug/Narcotic Violations	40	24	12	5	4	8	10	4	11	8	126
35B-Drug Equipment Violations	4	5	2	0	0	0	0	0	0	0	11
36B-Statutory Rape	0	0	0	0	0	0	1	0	1	0	2
370-Pornography/Obscene Material	0	2	2	0	0	1	0	0	0	0	5
40A-Prostitution	2	1	0	0	0	0	0	0	0	0	3
520-Weapon Law Violations	3	2	5	6	2	5	5	2	5	0	35
90C-Disorderly Conduct	1	2	4	0	2	6	0	0	0	1	16
90D-Driving Under the Influence	7	10	12	8	18	8	20	12	14	9	118
90J-Trespass of Real Property	2	3	3	2	1	6	2	8	0	2	29
90Z-All Other Offenses	13	6	18	20	9	15	22	14	21	11	149
999-Do Not Count	1	1	1	1	2	0	1	0	1	0	8
Total	113	91	107	89	94	118	116	98	99	85	1,010

MOTOR VEHICLE ACCIDENTS

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE (PDAA)	27	262
PERSONAL INJURY (PIAA)	3	11
PERSONAL INJURY (PEDESTRIAN)	0	0
PERSONAL INJURY (FATAL)	0	0
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TOTAL	30	273

TICKET SUMMARY

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PARKING TICKETS ISSUED	13	259
TRAFFIC TICKETS ISSUED	162	2,201
	-----	-----
TOTAL	175	2,460

PARTIAL TICKET BREAKDOWN

<u>TRAFFIC OFFENSE</u>	<u>TICKETS ISSUED THIS MONTH</u>
SPEEDING	15
NO/EXPIRED INSPECTION	19
EQUIPMENT VIOLATIONS	24
UNLICENSED / SUSPENSIONS	46
REGISTRATION VIOLATIONS	18
CELL PHONE VIOLATIONS	10
STOP SIGN / RED LIGHT VIOLATIONS	12

**City of Port Jervis
Monthly Juvenile Bureau Report
OCT 2022**

HIGHLIGHTED RED DENOTES ACTUAL ARREST

Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F
PETIT LARCENY	1	1							1	1														1	1										
HARASSMENT 2ND	1	1																1	1					1	1										
Total Criminal	2	2	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	1	1	0	0	0	0	2	2	0	0	0	0	0	0	0	0	0	0
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F

Non Criminal	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F	
9.41 MHL	1	1										1	1											1	1											
F.I.N.S.																																				
Juvenile Contacts	36	11	6	4	2	11	8	3	6	5	1	4	1	3	3	1	2	6	3	3				29	18	11	7	3	4	3	3					
Runaways	3	3										1	1					2	2				2	2	1	1										
Total Non Criminal	40	15	6	4	2	11	8	3	6	5	1	6	1	3	3	1	2	8	3	3	0	0	0	32	18	14	8	3	5	3	0	3	0	0		
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F	

Total Arrests 17

Disposition Of Juveniles	1-9yr	M	F	10-15yr	M	F	16yr	M	F	17yr	M	F	Total sum
Handled within department and released				1	1								
Referred to Port Jervis Youth Center													
Referred to Family Court/ Probation intake													
Referred to Welfare Agency													
Referred to outside police agency													
Referred to adult court system													
Total	0	0	0	1	1	0	0	0	0	0	0	0	1

Public Service

Date:	Event	M	F
10/24/2022	Halloween Safety Demo @ Candy Cane	6	7
10/25/2022	Halloween Safety Demo @ Candy Cane	4	4
10/26/2022	Halloween Safety Demo @ Candy Cane	4	3
10/26/2022	Halloween Safety Demo @ Project	12	14
10/27/2022	Halloween Safety Demo @ ASK Elementary	125	125
10/28/2022	Halloween Safety Demo @ ASK Elementary	125	125
Total		276	278
Total Sum		554	

Det. Kyle Mitchell

OCTOBER 2022 ANIMAL CONTROL REPORT

Dispatched/# Contacts		Animals Euthanized		Brought to shelter	
Call Type	# Calls	Type	# Euthanized	Type	#TOT Shelter
Dog	11	Dog	0	Dog	0
Cat	7	Cat	0	Cat	5
Raccon	2	Raccon	0	Total	5
Bat/Bird/Snake	1	Bat/Bird/Snake	0	Emergency Vet Care	
Wood Chuck	0	Wood Chuck	0	Dog	0
Skunk	2	Skunk	1	Cat	0
Possum	0	Possum	0	Total	0
Bear	1	Squirrel	0		
Squirrel	0	Total	1		
Other	3				
Total	27				
Charges/Warnings					
Offenses			Disposition		
			Warnings		
Port Jervis City Code	App. Ticket	Written	Verbal	Total	
PJCC 215-9	License and Tag Required	0	0	2	2
PHL 2141-1	Rabies Vaccination	0	0	2	2
PJCC 215-13	Dog Running at Large	0	0	1	1
PJCC 215-20	Nuisance By Animal	0	0	0	0
PJCC 215-12	Removal Of Feces Required	0	0	0	0
PJCC 215-14	Leashing Required	0	0	1	1
PJCC 389-2E	Animal in City Park	0	0	0	0
PJCC 535-4B	Maximum # of Domestic Animals	0	0	0	0
PJCC 215-27	Dangerous Dog	0	0	0	0
State of New York AGM - Article 26					
353	Cruelty		0	0	0
353-a	Aggravated Cruelty	0	0	0	0
353-b	Appropriate Shelter for Dog	0	0	0	0
353-d	Confinement of Companion Animals	0	0	0	0
355	Abandonment of Animals	0	0	0	0
Total		0	0	0	0
Arrests					
Apperance Tickets Written		0			
Ongoing Cruelty Investigations		0			
TNR PROGRAM NUMBER OF CATS TAKEN TO VET		0			
TNR PROGRAM FUNDS USED		0			

Jeffery Ewing
Animal Control Officer

CITY OF PORT JERVIS

Accounts Payable

11/14/2022

1 General Fund	\$166,114.63
2 Water Fund	\$20,731.79
3 Sewer Fund	\$6,472.06
4 Capital Fund	\$119,693.11
5 Trust and Agency	\$25,184.97
Total	<u>\$338,196.56</u>

GENERAL, WATER & SEWER FUNDS

Heavy Repair LLC	\$13,097.30
Avenue Insights - Clerk's Office Software	\$22,581.04
Orange County Sanitary Landfill	\$23,993.88
State Insurance Fund	\$35,462.49

CAPITAL FUND

Hufcut Concrete	\$25,200.00
Marshall Machinery Inc (Kubota for Rec)	\$37,649.19
Sternberg Laterns	\$24,794.00



PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002



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Fire Chief
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Rev. Matthew C. Newcomb

Department Secretary
William R. Werner

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Robert A. Waligroski

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James W. Rohner, Jr.

Deputy Chief
Jeffrey S. Rhoades

Deputy Chief
Dominic M. Cicalese

7 November 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Nomination for Active Membership
Charles M. Connors

Dear Mayor Decker and Members of the City Council,

It is hereby requested that the below named person be approved for active membership into the Port Jervis Fire Department in the Company stated:

Charles M. Connors - Excelsior Engine Company No. 5

The members of the Board of Officers of the Port Jervis Fire Department approved this application on 11/07/2022 and by the prospective member's Company on the date as stated on the individual's application.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>





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7 November 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Removal of Member
Dennis A. Perrin, II

Dear Mayor Decker and Members of the City Council,

This is to request that the below named, a member of the Port Jervis Fire Department and the Company herein stated, be removed from the active membership rolls for the reason(s) stated.

Member: Dennis A. Perrin, II

Company: Neversink Engine Company No. 1

Reason(s): Expelled for non-payment of dues and assessments (By-Law BB.A.3)

This change is effective this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



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James W. Rohner, Jr.**

**Deputy Chief
Jeffrey S. Rhoades**

**Deputy Chief
Dominic M. Cicalese**

7 November 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: **Nomination for Active Membership
William T. Imholz**

Dear Mayor Decker and Members of the City Council,

It is hereby requested that the below named person be approved for active membership into the Port Jervis Fire Department in the Company stated:

William T. Imholz - Maghogomock Hook Ladder Company No. 1

The members of the Board of Officers of the Port Jervis Fire Department approved this application on 11/07/2022 and by the prospective member's Company on the date as stated on the individual's application.

Respectfully submitted,

**William R. Werner
Department Secretary**

Approved: Disapproved: Date: _____ Initials: _____



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Deputy Chief
Dominic M. Cicalese

3 November 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Appointment of Driver
Zachary S. Morris

Dear Mayor Decker and Members of the City Council,

It is requested that Firefighter Zachary S. Morris be approved as a Driver for Maghogomock Hook Ladder Company No. 1. This firefighter was tested in accordance with the proper requirements such as EVOC, Pump Operator, Ladder Operations, etcetera, as appropriate to the respective vehicle by Deputy Chief Dominic M. Cicalese and was approved by the Fire Chief to operate this fire apparatus.

A copy of the member's driver license was provided on an earlier date. The firefighter's driver license information was previously entered into the New York State, Department of Motor Vehicles, License Event Notification Service (LENS). This service notifies the Department upon the expiration and renewal of a driver license; the suspension, revocation and restoration of a driver license; changes to a driver license class and privilege; traffic convictions, reportable accidents; driver license suspension or revocation orders, completion of a training course to reduce insurance premiums; changes to Haz-Mat license endorsements; and changes to MedCert status.

Respectfully submitted,

William R. Werner

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



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Dominic M. Cicalese

7 November 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Removal of Member
Gary W. Morgan

Dear Mayor Decker and Members of the City Council,

This is to request that the below named, a member of the Port Jervis Fire Department and the Company herein stated, be removed from the active membership rolls for the reason(s) stated.

Member: Gary W. Morgan

Company: Neversink Engine Company No. 1

Reason(s): Deceased 10/08/2022

This change is effective this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



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RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
SET ZONING BOARD ATTORNEY RATE

WHEREAS, the City of Port Jervis Common Council appointed William E. Duquette, Jr, Esq of Bluestien, Shapiro, Frank, & Barone LLP as the Zoning Board attorney on August 8, 2022 ; and

WHEREAS, the Council agrees to a compensation rate of \$225 per hour for such services.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor and/or his authorized representative to execute any and all necessary documents hire William E. Duquette, JR, Esq of Blustein, Shapiro, Frank & Barone LLP as the Zoning Board Attorney at the agreed upon hourly rate.

Motion : M. Decker

Second by: D. Livingston

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	ABSENT
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: November 14, 2022



City Clerk Treasurer

CODE COMMITTEE
City of Port Jervis
Common Council Chambers
Wednesday, October 5, 2022 – 6:30pm

Committee Chairman: **Timothy Simmons**
Committee Members: **Stanley Siegel, Michael Decker, Elizabeth Miller**
Building Official: **David Rivera**
Fire Inspector: **Robert Brady**

Also Present:

Ms. Newhauser, Clerk -Treasurer Quick, Deputy Clerk-Treasurer Muller, Mr. Steele (from Building Dept.)

Absent:

Robert Brady

Late Arrival:

Elizabeth Miller (7:04 pm)

Committee Chairman Simmons called meeting to order.

Pledge of Allegiance:

Public Comment:

Clerk-Treasurer Laura Quick asked the Committee to review/update in the City of Port Jervis Employee Handbook, Section 202: Part-time hours. It reads a max. of 988 hours per year which would be 19 hours per week. She researched the Affordable Care Act and the NY State Retirement System, both indicating the max. as 1,534 hours per year, which equates to 29.5 hours per week. The other item with old information is Section 605: FMLA pertaining to service members and some others. She recommended that the City attorney look at it and make the necessary changes.

Also Mr. Brady's Fire Inspection fees are currently billed to a business owner as per our code. If they choose not to pay, we have to take them to court to recoup. If we change this to bill the building owner, we are then in the position to relevel unpaid invoices.

Public Hearing: None

Executive Session: None

New Business:

Discussion on considering waiving dog license fees for veterans and first responders. Where first responders are concerned, a clear definition of a first responder must be addressed and what documentation the Clerk’s office must collect as proof. Because Port Jervis dog licensing options are 1 year and 3 year, it is probably wise to offer the 1 year licensing and not the 3 year as a first responder could potentially not commit to a period of 3 years of being a first responder. Also, the City must turn over a portion of the licensing fee to the State of New York. It should be researched what this means if the City enacts this proposal in terms of cost that the City may have to absorb, whether to waive the entire fee or just the City portion but not the State portion.

Old Business:

1. Corporation Council is still working on a policy for the Rec. Dept. playground/parks concerns.
2. Cannabis store location distancing has been changed to 100 feet. Public Hearing date will be set at the October 11 Council Meeting.
3. Motor vehicle repair shop requirements for opening - Public Hearing date will be set at the October 11 Council Meeting.

Stan Siegel: The new Urgent Care facility is now open however there is no enclosure for the garbage containers. The sidewalks are incomplete for 3 weeks now which is too long and he feels this creates a dangerous situation.

The roll-off containers throughout the city should be required to have lights and/or cones around them at night.

The Flynn building on North Broome St. & Pike Street is in bad shape.

Deputy Clerk Bobbie Jo Muller: When granting a Peddler’s Permit the City should consider background checks for the applicants for the safety and protection of our residents.

Approval of Minutes:

Motion by Mr. Decker, seconded by Ms. Miller to approve the September 7, 2022 Code Committee meeting minutes.

AYE: 3 ABSENT: 0 NAY: 0 ABSTAIN: 1 (S. Siegel) CARRIED

Building Officials Report:

Some highlights -
 38 permits issued this past month (218 year to date)
 \$44,600 generated from municipal searches (223 searches done so far this year)
 91 violations issued this month
 110 work order sent to DPW year to date

Fire Inspector's Report:

None, as Mr. Brady could not be here tonight.

Public Comment:

Deputy Clerk Bobbie Jo Muller - pertaining to Peddler's permit, for repeat offenders (those who continuously choose a different location throughout the City) who are asked to get a permit or leave, perhaps something can be put in to our City Code to address this issue.

Adjournment:

Motion by Ms. Miller, seconded by Mr. Siegel to adjourn the meeting.

AYE: 3 ABSENT: 1 NAY: 0 ABSTAIN: 0 CARRIED

Meeting adjourned at 7:27 p.m.

The next Scheduled Code Meeting: November 2, 2022 @ 6:30 pm – Council Chambers

NOTICE OF PUBLIC HEARING

CITY OF PORT JERVIS
COUNTY OF ORANGE
STATE OF NEW YORK

PUBLIC NOTICE is hereby given that there has been presented to the Common Council of the City of Port Jervis, Orange County, New York, on the 14th day of November 2022, proposed Local Laws

#12 of the Year 2022, entitled "STREETS, SIDEALKS, AND PUBLIC PROPERTY"

#13 of the Year 2022, entitled "AMEND 403- PEDDLING AND SOLICITING"

#14 of the Year 2022, entitled "FIRE SAFETY FEE COLLECTION PROVISIONS"

#15 of the Year 2022, entitled "ESTABLISHING A SIX MONTH MORATORIUM"

The full text is on file for public review at the Office of the City Clerk-Treasurer, 20 Hammond Street, Port Jervis, New York, during regular business hours or on the City website www.portjervisny.gov.

THEREFORE, pursuant to the Municipal Home Rule Law of the State of New York, the Common Council of the City of Port Jervis will hold a public hearing on the aforesaid proposed Local Law in the Common Council Room in the Port Jervis Municipal Building, 20 Hammond Street, Port Jervis, New York, at 6:35 p.m. on the 28th day November 2022, at which time all interested persons will be heard.

DATED: November 17, 2022

BY ORDER OF THE COMMON COUNCIL

Laura Quick,
City Clerk-Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS

WHEREAS, the New York State Environmental Facilities Corporation (NYS EFC) has notified the Mayor by Letter Agreement dated November 9, 2022, that the City has been awarded a NYS Water Infrastructure Improvement Grant in the amount not to exceed \$4,562,500. to be used by the City to implement a portion of the City's CWSRF Project No. C3-5396-03-00, Sewer Main Relining and Manhole Rehabilitation; and

WHEREAS, under the terms of the WIIA Grant Program the \$4,562,500 Grant is to be used by the City to reduce the City's NYSEFC \$20 Million Loan Commitment by up to twenty-five percent (25%) of the \$20 Million CWSRF Sewer Main & Relining Project; and

WHEREAS, through the use of the WIIA Grant, the City shall borrow nearly \$5M less under the EFC Loan Commitment; and

WHEREAS, City Representatives currently are consulting with EFC Representatives to work out the final terms of the WIIA Grant and the EFC Loan commitments, but the award of the WIIA Grant should make it possible for the City of Port Jervis to carry repayment of an approximately \$15M EFC loan over either a 30 year or a 40 year repayment plan, the exact term of repayment is yet to be determined.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby approves and directs the Mayor, or his designee, to execute the attached November 9, 2022 Letter Agreement to acknowledge and accept the WIIA Grant Award on behalf of the City and to deliver the executed Letter Agreement by email to the NYS EFC as directed in the Letter and by no later than the December 2, 2022 deadline for Grant acceptance; and

BE IT FURTHER RESOLVED, that the Mayor, or his designee, is hereby authorized and directed to execute and deliver any and all grant and contract documents, including, but not limited to, financing documents with NYS EFC, to obtain the WIIA Grant; and the Common Council hereby approves the expenditure of all reasonable and customary sums to close on the grant funding transaction and to effectuate the intent of these resolutions.

Motion : T. Simmons

Second by: M. Decker

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	ABSENT
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: November 14, 2022



City Clerk Treasurer