



City of Port Jervis
Bureau of Fire Prevention

Craig Becker, Fire Inspector
 20 Hammond St
 Port Jervis, 12771
 Office: (845)858-4000 Ext 4083
 Fax: (845)856-6913
 E-mail: fireinspector@portjervisny.gov

Operating Permit Application

Applicant	Business Name				
	Address		City	State	Zip Code
	Telephone	Work Telephone	Email Address		
	Business Owner Name				
	Address		City	State	Zip Code
	Telephone	Work Telephone	Email Address		
Property Owner Information	Name				
	Contact Name (If LLC or Corp.)				
	Address		City	State	Zip Code
	Telephone	Mobile Telephone	Email Address		
Permit Information	Type of Operating Permit requesting, as identified by the attached list:				
	Detailed description of activity being conducted on premises:				



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New York State Part 1203 requires that a local government's code enforcement program must require any party who proposes to conduct any of the following activities, or to use any of the following categories of buildings, to obtain an operating permit from the local government:

1. Manufacturing, storing or handling hazardous materials in quantities exceeding those listed in the applicable Maximum Allowable Quantity tables found in Chapter 50 of the 2020 *Fire Code of New York State* (FCNYS).
2. Buildings, structures, facilities, processes, and/or activities that are within the scope and/or permit requirements of the chapter or section title of the FCNYS listed and described as follow:
 - a. Chapter 22, "Combustible Dust-Producing Operations." Facilities where the operation produces combustible dust;
 - b. Chapter 24, "Flammable Finishes." Operations utilizing flammable or combustible liquids or the application of combustible powders regulated by Chapter 24 of the FCNYS;
 - c. Chapter 25, "Fruit and Crop Ripening." Operating a fruit- or crop-ripening facility or conducting a fruit-ripening process using ethylene gas;
 - d. Chapter 26, "Fumigation and Insecticidal Fogging." Conducting fumigation or insecticidal fogging operations in buildings, structures, and spaces, except for fumigation or insecticidal fogging performed by the occupant of a detached one-family dwelling;
 - e. Chapter 31, "Tents, Temporary Special Event Structures, and Other Membrane Structures." Operating an air-supported temporary membrane structure, a temporary special event structure, or a tent where approval is required pursuant to Chapter 31 of the FCNYS;
 - f. Chapter 32, "High-Piled Combustible Storage." High-piled combustible storage facilities with more than 500 square feet (including aisles) of high-piled storage;
 - g. Chapter 34, "Tire Rebuilding and Tire Storage." Operating a facility that stores in excess of 2,500 cubic feet of scrap tires or tire byproducts or operating a tire rebuilding plant;
 - h. Chapter 35, "Welding and Other Hot Work." Performing public exhibitions and demonstrations where hot work is conducted, use of hot work, welding, or cutting equipment, inside or on a structure, except an operating permit is not required where work is conducted under the authorization of a building permit or where performed by the occupant of a detached one- or two-family dwelling;
 - i. Chapter 40, "Sugarhouse Alternative Activity Provisions." Conducting an alternative activity at a sugarhouse;
 - j. Chapter 56, "Explosives and Fireworks." Possessing, manufacturing, storing, handling, selling, or using, explosives, fireworks, or other pyrotechnic special effects materials except the outdoor use of sparkling devices as defined by Penal Law section 270;
 - k. Section 307, "Open Burning, Recreational Fires and Portable Outdoor Fireplaces." Conducting open burning, not including recreational fires and portable outdoor fireplaces;
 - l. Section 308, "Open Flames." Removing paint with a torch, or using open flames, fire, and burning in connection with assembly areas or educational occupancies; and
 - m. Section 319, "Mobile Food Preparation Vehicles." Operating a mobile food preparation vehicle;
3. Energy storage systems, where the system exceeds the values shown in Table 1206.1 of the FCNYS or exceeds the permitted aggregate ratings in section R327.5 of the 2020 Residential Code of New York State.
4. Buildings containing one or more assembly areas with an occupant load of 50 persons or more.
5. Outdoor events where the planned attendance exceeds 1,000 persons.
6. Facilities that store, handle, or use hazardous production materials.
7. Parking garages as defined in 19 NYCRR §1203.3(j).
8. Buildings whose use or occupancy classification may pose a substantial potential hazard to public safety, as determined by the authority having jurisdiction.
9. Other processes or activities or for operating any type of building, structure, or facility at the discretion of the authority having jurisdiction.



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Date of last inspection:			
Does the premise have a current Certificate of Occupancy?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Type: Permanent <input type="checkbox"/> Temporary <input type="checkbox"/>	
Date of issuance for Certificate of Occupancy (if applicable)			
Has a Certificate of Compliance been issued for the premises?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Date Issued:	
Are there any open Building Permits for the premises?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Type and description of work:	
Are there any open violations of the NYS Uniform Code or City of Port Jervis Code?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes provide description (attach additional sheets if necessary):	
Have any variances to the Uniform Code been granted for the premises?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes provide description (attach additional sheets if necessary):	

Permit Fee \$100.

I hereby certify that the foregoing information (and all information in attached sheets, if any) is true and complete.

Applicant Signature	Applicant Name (Print)	Application Date
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PERMIT NUMBER	ISSUE DATE	EXPIRATION Date	Fee Paid	BLDG PERMIT #	Craig Becker, Fire Inspector