

City of Port Jervis, New York



Industrial Development Agency
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DRAFT – NOT BOARD REVIEWED

Industrial Development Agency Meeting Minutes February 18, 2026

Board Members in Attendance:

Caleb Russell, Chairman
Rosita Everett
Linda Hannigan
Andrew Witkowski
Michael Witt

Others in Attendance:

Stephen Maier, Esq. of Harris Beach Murtha (via remote meeting)
Julie Marshall of Harris Beach Murtha (via remote meeting)
Stacy Hosking, City Clerk-Treasurer
Danny Sirotkin, MHV Development

Chairperson Russell called the meeting to order at 7:03 PM and led those present in the Pledge of Allegiance.

Motion by M. Witkowski, seconded by L. Hannigan to correct Resolution 1/2026-1, Section 7 to state Andrew Witkowski, Secretary and Michael Witt, Vice President. Approved unanimously.

Danny Sirotkin presented the proposed MHV Port Jervis LLC project. The project is development of a mixed-use, multi-tenant facility which includes 50 workforce housing units located at 255-257 East Main Street in the City of Port Jervis. The project has planning board approval and construction is anticipated to commence in the Spring. The applicants are seeking sales and use tax exemption, mortgage recording tax exemption and payment in lieu of tax (PILOT) agreement.

S. Maier reviewed the next steps in the application process to include scheduling of a public hearing. He presented Resolution 02/2026-1 as follows:

RESOLUTION OF THE CITY OF PORT JERVIS INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY") (i) ACCEPTING THE APPLICATION OF MHV PORT JERVIS LLC (THE "COMPANY") IN

CONNECTION WITH A PROPOSED PROJECT (AS FURTHER DESCRIBED
HEREIN); (ii) AUTHORIZING THE SCHEDULING AND CONDUCT OF ONE
OR MORE PUBLIC HEARINGS; AND (iii) DESCRIBING THE FORMS OF
FINANCIAL ASSISTANCE BEING CONTEMPLATED BY THE AGENCY
WITH RESPECT TO THE PROJECT

Motion by M. Witt, seconded by R. Everett. The resolution was unanimously adopted.

Approval of Minutes

Motion by A. Witkowski, seconded by R. Everett to approve the January 21, 2026 meeting minutes. Approved unanimously.

New Business

S. Maier reviewed an Administrative Funding Agreement between the City of Port Jervis Industrial Development Agency and the City of Port Jervis. The agreement, in the amount of \$5000 is retroactive to January 1, 2025.

Motion by L. Hannigan, seconded by R. Everett, to authorize execution of the Administrative Funding Agreement. Adopted unanimously.

Old Business

None

Motion by M. Witt, seconded by A. Witkowski to adjourn the meeting at 7:45 PM. Approved unanimously.

Respectfully submitted,

Julie Marshall