

City of Port Jervis IDA Meeting:

A meeting of the City of Port Jervis IDA was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on June 17, 2024 at 6:00 p.m.

Attendance-

Jackie Smith	Chair	Present
John Heckman		Present
Donn Copa		Absent
Andrew Witkowski		Present
Caleb Russell		Present
Maria Mann	Liaison	Present

Also, Deputy City Clerk Treasurer Bobbie Jo Muller.

Pledge of Allegiance- 6:04 p.m. – Rose for the Pledge of Allegiance to the Flag.

Approval of Minutes - August 21, 2023 – Motion by J. Heckman, second by J. Smith, motion carried.
May 20, 2024 -Motion by A. Witkowski, second by J. Heckman, motion carried.

- Empire State Allotment money was not accepted.
- We are not joining the NYSEDC because the training is too far away.
- Draft Application 103 Jersey Ave/Brett Gartner has to go through the City because it is mixed use, Residential and Commercial. The Mayor is contacting them.
- The attorney used last was Garigliano Law Offices, LLP, per diem for the 100 River Road, LLC project. We could hire a different firm if one is needed.
- Motion to approve the 12/31/2023 Financial Statement by C. Russell, second by J. Heckman, motion carried.
- Reviewed a letter from R. Waizenegger to NYS Investigation & Gov't Operations Committee about IDA not having a budget and other items. Followed by 2021 #861 Notification of Budget.
- B. Muller issued copies of the By Laws to the Board Members.
- Fee schedules seem outdated and may need to be updated. If the fees are changed, they need to go to the Code Committee.
- Need to review the IDA Application for Assistance for possible update.
- Need to get updated information about the IDA on the City website. Need to advertise that the IDA has possible funding for projects.
- B. Muller shared section 485-b about the number of years and the percentages for the pilot exemptions.

The next meeting is scheduled for Monday, July 15, 2024, at 6:00pm.

6:35 pm - Motion to adjourn by C. Russell, second by A. Witkowski.

Respectfully,
Bobbie Jo Muller, Deputy City Clerk Treasurer