



City of Port Jervis
Bureau of Fire Prevention
 Robert Brady, Fire Inspector
 80 Hammond St
 Port Jervis, NY 12771
 Office: (845)858-4020
 Fax: (845)858-4098
 Cell: (845)742-1228
 E-Mail: fireinspector@portjervisny.gov

Fire Safety Inspection Application

The goal for Fire Prevention, is for all businesses, operations, occupancies and events in the City of Port Jervis be safe, successful and in accordance with the Fire Code of New York State. Fire inspections play a key part in meeting this goal. Initial Fire Safety Inspections are required by a Certificate of Compliance or change in tenant or occupancy.

Make Checks Payable – City of Port Jervis

Fire Safety Inspection - \$100.00

Applicant & Property Information	Business Name						
	Address			Suite	City	State	Zip Code
	Telephone		Work Telephone		Email Address		
	Property Owner or Mailing Address if different from above						
	Name or DBA						
	Address			Suite	City	State	Zip Code
	Telephone		Work Telephone				
Primary or Secondary Contact	Name						
	Contact Name						
	Address			City	State	Zip Code	
	Telephone		Mobile Telephone		Work Telephone		

No Fire Safety Inspection certification shall be issued or renewed until the Fire Inspector of the City of Port Jervis has inspected the property or structure to verify that the proposed or current use and all fire and life safety systems comply with all pertinent codes and ordinance adopted by the City of Port Jervis and New York State.

The undersigned represents that this application for a permit as described herein will be in accordance with all ordinances of the City of Port Jervis and the Fire and Building Code of New York State and that any plans or specifications submitted with this application are the plans or specifications relating to this permit and no other.

Applicant Signature				Applicant Name (Print)		Application Date
Permit Number	Issue Date	Expiration Date	Fee Paid	Check #	Receipt Number	Evacuation Plan Received