

Regular Meeting - City of Port Jervis Common Council :

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers, 20 Hammond Street, Port Jervis, New York on Monday February 14, 2021 at 6:30 p.m.

Attendance-

Regis Foster	1st Ward	Present
Elizabeth Miller	1st Ward	Present
Maria Mann	2nd Ward	Present
Misty Fuller	2nd Ward	Present
Denis Livingston	3rd Ward	Present
Michael Decker	3rd Ward	Present
Timothy Simmons	4th Ward	Present
Melissa Newhauser	4th Ward	Present
Stanley Siegel	Councilman-At-Large	Present
Kelly Decker	Mayor	Present

Also present City Clerk-Treasurer Treasurer Laura Quick, Deputy Clerk-Treasurer Treasurer Bobbi Jo Muller, and Corporate Counsel Will Frank.

Meeting opened at 6:30 pm by Mayor Decker.

Pledge of Allegiance-

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

Kelly Decker (00:00):

Good evening. Good evening for Valentine's Day this evening. It's Monday, February 14th 2022, 6:30 PM. Please rise to the pledge.

Kelly Decker (02:09):

I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation, under God, invisible, with liberty and justice for all.

Speaker 2 (02:20):

God bless America.

Kelly Decker (02:24):

This is a meeting of the Port Jervis Common Council. First I will do a roll call. I'm Kelly Decker, mayor of the city. Mr. Siegel?

Stan Siegel (02:31):

Stan Siegel, Councilman at Large.

Kelly Decker (02:33):

Thank you. Mr. Foster?

Regis Foster (02:35):

Regis Foster, First Ward Councilman.

Kelly Decker (02:37):

Ms. Miller?

Elizabeth Miller (02:40):

Elizabeth Miller, First Ward Councilperson present.

Kelly Decker (02:42):

Thank you, Ms. Fuller?

Misty Fuller (02:46):

Misty Fuller, Second Ward Council present.

Kelly Decker (02:47):

Ms. Mann?

Maria Mann (02:48):

Maria Mann, Second Ward Council present.

Kelly Decker (02:50):

Mr. Decker?

Mike Decker (02:51):

Mike Decker, Third Ward Council present.

Kelly Decker (02:52):

Mr. Livingston?

Dennis Livingston (02:55):

Dennis Livingston, Third Ward Council present.

Kelly Decker (02:57):

Mr. Simmons?

Tim Simmons (02:58):

Tim Simmons, Fourth Ward Council present.

Kelly Decker (03:00):

Ms. Newhauser?

Melissa Newhauser (03:02):

Melissa Newhauser, Fourth Ward Council present.

Kelly Decker (03:03):

Mr. Frank?

William Frank (03:05):

William Frank, corporation counsel present.

Kelly Decker (03:07):

And Ms. Tunic?

Stephanie Tunic (03:07):

Stephanie Tunic, Deputy Corporation Counsel.

Kelly Decker (03:10):

Thank you. Next, we have a public hearing. This is for the Pike Street, ADA project. Second public hearing. That will be closing. I'd like to introduce Ms. Valerie Maginsky, who will lead us through the public hearing. I'll entertain a motion to open. Motion by Mr. Simmons. Second by Mr. Siegel discussion. All favor.

Speaker 2 (03:32):

Aye.

Kelly Decker (03:33):

Opposed. So, carried. Thank you. Ms. Maginsky.

Valerie Maginsky (03:38):

Thank you, Mayor. And good evening everyone. As the mayor mentioned, this is the second required public status access report on the Pike Street, ADA sidewalk project, New York State Homes and Community Renewal, project number 938PF145-19. On October 12th, 2021, City Engineer James Farr and I provided the Port Jervis Common Council with options available at the time with regards to the CDBG upper Pike Street ADA sidewalk project. Awarded in late 2019, the two year contract for the \$300,000 public facility CDBG grant project to replace non-ADA sidewalks with ADA compliant sidewalks on upper Pike street was to conclude in December, 2021.

Valerie Maginsky (04:29):

Due to COVID, with the accompanying supply chain and labor shortages, and increases in material costs, only one construction bid totaling \$526,544 was received. Of the \$300,000 grant, the construction budget was some 250,000, a difference of \$276,000. Given this overage, three options became apparent. They included; one, a significant reduction of project scope, two, pressing forward with the city, making up for the entire \$276,000 difference, or three, deobligating the current grant with resubmission at the next opportunity.

Valerie Maginsky (05:12):

That evening, the Common Council voted to deobligate all but \$15,000 available in engineering administrative costs, and leaving €285,000 there for the deobligation. That request was submitted and accepted by NYS HCR.

Valerie Maginsky (05:29):

This public hearing is a required task towards project closure. Moving forward, CDBG grants are typically announced in the spring within the New York state consolidated funding application as the CFAs. It is hope that the COVID ramifications will be easing by then and remain on a downward projectory.

Valerie Maginsky (05:50):

In October 2021, we were advised by NYS HCR that public facility grants were expected to increase from \$300,000 to \$1 million. After Common Council approval, a new application, consistent with the previous one, would provide an already completed environmental review record and some engineering design work that would be included as a phase two application. After an award and acquisition of engineering and administrative firms, the construction bid will be developed with more flexibility, and construction would commence in 2023. If and when this grant is offered, the Common Council agrees to apply, and that grant is awarded to the city. So at this point, are there any questions? Thank you.

Kelly Decker (06:36):

Any questions? Any questions from the public?

Kelly Decker (06:39):

Or comments? Not hearing any.

Valerie Maginsky (06:48):

So unless Mr. Frank, if hearing should remain open for comments or otherwise, if it should be closed at this time.

William Frank (06:59):

Are there any deadlines that you're looking at for the submission of additional documents?

Valerie Maginsky (07:05):

I have not been made aware of any. I thought everything had been supplied. What typically happens is everything that is requested is provided and that at a certain point monitoring occurs, and after monitoring, then the project is officially closed.

William Frank (07:20):

Okay. That being the case, the council can elect to close the public hearing or keep it open for comments, for say a week, just in case someone wasn't able to attend the meeting this evening.

Kelly Decker (07:38):

Okay. That, that being said, I would ask for the recommendation from our corporation council to close the public hearing, but to keep comments written comments open for a week that can be supplied to the city clerk's office at 20 Hammond Street, Port Jervis, New York, 12771. What is your pleasure? So motion by Mr. Simmons, second by Mr. Livingston discussion all in favor.

Speaker 2 (08:00):

Aye.

Kelly Decker (08:01):

Opposed. So carried. Thank you. Next, we have a presentation. I guess it's a co-presentation now by the American Heart Association and Catholic Charities. Ladies?

Speaker 15 (08:18):

Good evening, everyone. Happy Valentine's Day. I brought my medium size Valentine today.

Speaker 2 (08:22):

There you go.

Speaker 15 (08:25):

An executive assistant. Thank you so much for having us this evening. We have been working diligently with Chief Warden for several months now to draft a policy, to update the current smoking policy to include vaping and marijuana. I am here to represent the vaping aspect of it. I work with Power Against Tobacco, which is a grant-funded program for the New York State Department of Health Bureau of Tobacco Control program. If you find a shorter way to say that, please let me know about.

Speaker 15 (08:55):

So we're just here to really thank the council for consideration of updating the policy. We strive to make sure that the recreational spaces are safe, are a safe environment for families to enjoy. Once it's not 17 degrees, and we kind of get out of this freeze, families will be in the parks enjoying the recreational spaces in Port Jervis. And we want to make sure that they are breathing in safe and fresh air. We are a free program prepared to offer.

Speaker 15 (09:28):

I brought an example of some of the free signage that we have available. Unfortunately, I don't have the decal, but we just ordered marijuana decals to put onto these posters and these can be put all throughout Colchester, wherever the policy covers.

Speaker 15 (09:43):

So thank you again. I'm going to keep it very short. And this is Meg from Catholic Charities.

Speaker 16 (09:53):

Hi everybody. Good evening. My name is Megan Robbins. I'm here from Catholic Charities. So I'm here to talk about the marijuana part of that since [inaudible 00:09:56] to touch on that. So we're just here in support tonight of the vaping and marijuana policy. I actually just want to thank Chief Warden, because he's been very supportive of the entire process since we started to begin with. I also want to give a quick plug for the Port Jervis Youth Coalition High School. We have 12 students at the high school that actually have an officer at the school and they're very excited to move this forward and they're also here to support. So thank you all for that time.

Kelly Decker (10:30):

Anybody from the council have any questions? Thank you very much. We certainly appreciate it.

Speaker 16 (10:36):

Thank you.

Kelly Decker (10:40):

Next. We have public comment. Anybody from the public that would like to speak. Five minute limit, just state your name and...

Kelly Decker (10:49):

Oh, I forgot. We still have the list, right? Nobody run. Okay. And before we head into executive session, by the way, we're going to do executive session in here. So we will gracefully ask everyone to step out into the hallway while we do executive session in here, so we can remain somewhat social distance, but we have an introduction by Councilman Livingston.

Dennis Livingston (11:17):

Good evening. As we all know, last month, our last meeting, we did a resolution on the assistant DPW made provisional for three of the applicants for the DP... for the assistant DPW position. And we have one with us tonight who he is in his first... The first phase of his provision. I'd like Mike Soboleski to stand up and I got to, I really have to put a plug in.

Dennis Livingston (11:46):

Mike is really spearheaded to 14 Franklin Street project that we've been doing, and has done an absolutely extraordinary job over there. And I'd like to thank you, Mike.

Mike Soboleski (11:56):

No problem.

Speaker 2 (12:01):

Thank you. I also had a department head meeting today and there was much discussion about how well DPW has really worked in the last couple weeks on that building. So thank you.

Mike Soboleski (12:09):

You're welcome.

Kelly Decker (12:11):

Okay, that being said, I will entertain a motion to go into executive session. Motion by Mr. Simmons. Second by Mr. Livingston discussion. All in favor.

Speaker 2 (12:23):

Aye.

Kelly Decker (12:24):

Yes. Oh, okay. Thank you. I'm sorry. We have personnel in the police department. I also like to include the clerk treasurer as well as the police chief. We have five contractual real estate issues that I would also like to include the clerk treasurer, and a personnel matter, including the building department. Mr. Simmons, would you amend your motion?

Tim Simmons (12:49):

Yes. So amended.

Kelly Decker (12:49):

And Mr. Livingston?

Dennis Livingston (12:53):

Thank you.

Kelly Decker (12:54):

All In favor.

Speaker 2 (12:55):

Aye.

Kelly Decker (12:56):

Opposed. So, carried. Thank you. For Facebook, as you can see, it's one of two, as soon as we come back, I'll go back live and there'll be two of.

Melissa Newhauser, 4th Ward (00:00):

Yup, it's just us.

Timothy Simmons, 4th Ward (00:04):

Just us. [crosstalk 00:00:04]

Kelly Decker - Mayor (00:04):

Do we have everybody?

Timothy Simmons, 4th Ward (00:04):

Do we have everybody? Um... yup, looks like it. One, two, three, and four. Yup.

Kelly Decker - Mayor (01:48):

Give me one minute here. Just to make sure I have all my paperwork.

Kelly Decker - Mayor (02:19):

Okay. It is 7:54. Call the meeting of the council back to order. I have a motion.

Timothy Simmons, 4th Ward (02:28):

So moved.

Kelly Decker - Mayor (02:29):

A motion by Mr. Simmons to come out of executive session. Uh, second?

Michael Decker, 3rd Ward (02:33):

Second.

Kelly Decker - Mayor (02:34):

Second by Mr. Decker. Discussion? All in favor?

Speaker 4 (02:37):

Aye.

Kelly Decker - Mayor (02:38):

Opposed? So, carry. I need a motion to approve the minutes of the January 24th, 2022 Common Council Meeting. What's your pleasure?

Stanley Siegel, At-Large (02:47):

So moved.

Kelly Decker - Mayor (02:48):

Motion by Mr. Siegel, second by Miss Newhauser.

Melissa Newhauser, 4th Ward (02:50):

Yup.

Kelly Decker - Mayor (02:52):

Discussion? All in favor?

Speaker 4 (02:54):

Aye.

Kelly Decker - Mayor (02:55):

Opposed?

Michael Decker, 3rd Ward (02:56):

[inaudible 00:02:56]

Timothy Simmons, 4th Ward (02:57):

I did. No, I got 'em done.

Kelly Decker - Mayor (02:59):

So carried, thank you.

Kelly Decker - Mayor (03:01):

Okay. We have two items, uh, for approval, uh, through executive session. Um, Mr. Foster, you wanna do those... five first?

Regis Foster, 1st Ward (03:12):

Uh...

Kelly Decker - Mayor (03:13):

Here, I got 'em highlighted for you.

Regis Foster, 1st Ward (03:14):

Yeah. Yeah, I got- I got it. Got 'em all here. Got 'em all in my reports. Um... At this time, I would like to make a motion... for the authorization of Officer Robert Breault to be transferred from Patrol Division to the Orange County Child Abuse Task Force to replace, um, Sergeant Christopher Sargente, who's being reassigned to supervise the Detective Bureau. This authorization would authorize the Chief of Police to establish the effective dates of these transfers in consolidation with the authorized representatives of the Orange County Child Abuse Task Force. Officer Breault- Officer Breault's salary and benefits will be reimbursed by Orange County while assigned to the task force. And I make that motion.

Denis Livingston, 3rd Ward (04:00):

Second.

Kelly Decker - Mayor (04:01):

Motion by Mr. Foster, seconded by Mr. Livingston. Discussion? All in favor?

Speaker 4 (04:06):

Aye.

Kelly Decker - Mayor (04:07):

Opposed? So carried.

Regis Foster, 1st Ward (04:10):

And I would- will like to make a motion to hire Manuel Madeiros to the position of police officer over the Port Jervis Police Department effective February 21st, 2022. This position would fulfill the vacancy created by Officer Breault, who had transferred to the Child Abuse Task Force. This motion would further authorize the Chief of Police to purchase any items and equipment the Chief deems necessary for the town of Mount Hope Police Department that can be utilized by the city of Port Jervis Police Department to facilitate Officer Madeiros employment with the city of Port Jervis. This request is a conditional offer of employment necessitating the successful completion of all background checks, fingerprinting, and criminal history checks, medical examination, and psychological examination. I make that a motion.

Kelly Decker - Mayor (05:02):

Motion by Mr. Foster-

Stanley Siegel, At-Large (05:03):

Aye.

Kelly Decker - Mayor (05:04):

... seconded by Mr. Siegel. Discussion? All in favor?

Speaker 4 (05:07):

Aye.

Kelly Decker - Mayor (05:08):

Opposed?

Speaker 10 (05:09):

I have a question. Is- is he coming in as [inaudible 00:05:11]?

Kelly Decker - Mayor (05:13):

He comes in as the first 'cause he's a certified police officer.

Speaker 10 (05:14):

Yes, thank you.

Regis Foster, 1st Ward (05:18):

Okay.

Kelly Decker - Mayor (05:20):

I- I did approve, right?

Regis Foster, 1st Ward (05:22):

We approve it?

Kelly Decker - Mayor (05:22):

Yes.

Regis Foster, 1st Ward (05:22):

Yes.

Kelly Decker - Mayor (05:23):

Okay.

Regis Foster, 1st Ward (05:24):

Uh, I would also like to make a motion, um, to approve the hiring of Christopher Doss as a recruit police officer for the Port Jervis Police Department effective two- uh, February 21st, 2022 to coincide with the opening of the spring class of the Police Chief's Association of Orange County Police Academy, located in Middletown, New York. Mr. Doss' hiring would be in the anticipation of backfilling the promotion of a candidate from the current police Port Jervis Civil Servants list for the position of a full-time lieutenant at a date to be determined later this year by the Port Jervis, uh, Police Committee and Common Council. This request is a conditional offer of employment necessitating the successful completion of all background checks, fingerprinting, and criminal history checks, and medical examination, and psychological examination. And I make that a motion.

Kelly Decker - Mayor (06:25):

Motion by Mr. Foster.

Elizabeth Miller, 1st Ward (06:27):

I'll second.

Kelly Decker - Mayor (06:27):

Second b- um, by Miss Miller. Discussion? All in favor?

Speaker 4 (06:33):

Aye.

Kelly Decker - Mayor (06:34):

Opposed? So carried.

Regis Foster, 1st Ward (06:36):

'Kay. I would also like to make a motion to authorize the mayor, myself, Corporation Council, and the Chief of Police to begin the process of renegotiating the current terms of the contract between the city and the county governing the reimbursement policy currently in place with the Child Abuse Task Force to reflect the personnel reimbursement component to be submitted to the Common Council for approval. And I make that a motion.

Kelly Decker - Mayor (07:06):

Motion by Mr. Foster.

Denis Livingston, 3rd Ward (07:09):

Second-

Elizabeth Miller, 1st Ward (07:09):

I'll second.

Kelly Decker - Mayor (07:09):

Second by Mr. Livingston. Discussion? All in favor?

Speaker 4 (07:14):

Aye.

Kelly Decker - Mayor (07:15):

Opposed? So carried.

Regis Foster, 1st Ward (07:17):

And I would also like to make a motion to authorize the mayor, myself, um... Labor Council, uh, Mr. S-Stuart Waxman and the Chief of Police to update the current memorandum of agreement between the city and the PBA that governs the assignment of staff to the Child Abuse Task Force to reflect the changes in personnel and associated benefits that are required to be reimbursed by the county. And I make that a motion.

Kelly Decker - Mayor (07:46):

A motion by Mr. Foster. Second?

Misty Fuller, 2nd Ward (07:47):

Second.

Kelly Decker - Mayor (07:50):

Second by Miss Fuller. Discussion? All in favor?

Speaker 4 (07:53):

Aye.

Kelly Decker - Mayor (07:54):

Opposed? So carried, thank you.

Regis Foster, 1st Ward (07:57):

Okay.

Kelly Decker - Mayor (07:57):

A- and the next item would be, uh, 6 Myrtle Avenue. Mr. Siegel?

Stanley Siegel, At-Large (08:03):

Uh, I make a motion that we, uh, waive the fees incurred... uh, vacant house fees incurred prior to the city's ownership of that property.

Kelly Decker - Mayor (08:14):

I have a motion by Mr. Siegel. I have a second?

Timothy Simmons, 4th Ward (08:16):

Second.

Kelly Decker - Mayor (08:17):

Second by Mr. Simmons. Discussion? All in favor?

Speaker 4 (08:21):

Aye.

Kelly Decker - Mayor (08:22):

Opposed? So carried, thank you.

Kelly Decker - Mayor (08:25):

Okay. Um, now we move onto regular business, Mr. Foster.

Regis Foster, 1st Ward (08:29):

Okay, back to me. Um, let's see here. I would like to make a motion to accept the resignation due to retirement of the sch- uh, School Police Officer Jason Vicchiariello. Jason retired from the full-time service on August 30th, 2018 and returned to serve part-time protecting our schools as a police officer assigned to the Port [inaudible 00:08:52] Police School Policing Unit, completing a total of 25 years of faithful service. I wanna personally, uh, wish him good luck on behalf of the City of Port Jervis as he ventures into the new chapter of his life.

Stanley Siegel, At-Large (09:07):

Good luck, Jason.

Kelly Decker - Mayor (09:08):

Yes. Um, thank you, Mr. Foster. Do I have a second?

Denis Livingston, 3rd Ward (09:10):

Second.

Kelly Decker - Mayor (09:11):

Mr. Livingston. Discussion?

Denis Livingston, 3rd Ward (09:14):

Best wishes.

Kelly Decker - Mayor (09:15):

Yup.

Denis Livingston, 3rd Ward (09:15):

Yup.

Kelly Decker - Mayor (09:16):

Jason's, uh, worked for the city for a long time and we appreciate his faithful years of service. All in favor?

Speaker 4 (09:23):

Aye.

Kelly Decker - Mayor (09:24):

Opposed? So carried, thank you.

Regis Foster, 1st Ward (09:28):

Okay. Um... I have a resolution. Um, I would like to, at this time, uh, make a motion to approve a resolution. Whereas the City of Port Jervis Police Department was awarded a grant from the Department of Criminal Justice on January 14th, 2022, the amount of \$15,000 to replace current live scan and fingerprinting equipment, estimated to cost \$23,100. And whereas the police department estimates using \$8,100 of 2022 budgeted funds to complete the purchase of the equipment. Therefore, it is hereby resolved that the Common Council of the City of Port Jervis approves the acceptance of the Department of Criminal Justice grant award and the use of the \$8,100 in budgeted funds to purchase the live scan and fingerprinting equipment. And I make that a motion.

Kelly Decker - Mayor (10:20):

Motion by Mr. Foster. Do I have a second?

Timothy Simmons, 4th Ward (10:22):

Second.

Kelly Decker - Mayor (10:23):

Second by Mr. Simmons. Discussion? All in favor?

Speaker 4 (10:27):

Aye.

Kelly Decker - Mayor (10:29):

Opposed? So carried, thank you.

Regis Foster, 1st Ward (10:31):

Okay. And I'd like to also make a motion, uh, to accept the January 2022, uh, police department report. Everyone should've received it.

Kelly Decker - Mayor (10:43):

I have a motion by Mr. Foster. Do I have a second?

Denis Livingston, 3rd Ward (10:45):

Second.

Kelly Decker - Mayor (10:47):

Second by Mr. Livingston. Discussion? All in favor?

Speaker 4 (10:50):

Aye.

Kelly Decker - Mayor (10:51):

Opposed? So carried.

Regis Foster, 1st Ward (10:53):

Some of the highlights, uh, of the report [inaudible 00:10:56] uh, of the month was 822. Tickets issued was 289. Uh, domestic, uh, for the month was 19. Total arrests for the month was 76. Um... tickets, traffic tickets issued was 228. Uh, un- unlicensed and suspensions was, uh, 61. Uh, no expired inspections was 57. And drug and narcotic violations, uh, was 39.

Regis Foster, 1st Ward (11:34):

And... at this time, I would also like to thank the Police and Citizen Advisory Committee, the Police Committee, and the members here of the Common Council for spending two evenings, uh, interviewing six great candidates. So I wanna personally thank each and every one of youse. I know it was a hard recommendation, uh, hearing them all and giving up coming out in the cold weather and so forth. It was not an easy decision for sure, so I'd like to thank you all for dedicating your time for that.

Regis Foster, 1st Ward (12:06):

And our next, uh, Police Committee meeting is not gonna be scheduled for this week since we did two nights of interviewing and it was very intensive. We will go, um, next month for March 17th. Uh- uh, six o' clock right here in the Council Chambers. Um, ADA has not met yet. Uh, ADA is scheduled to meet on March 7th, 6:30 right here in the Council Chambers. And that's I have to-

Kelly Decker - Mayor (12:34):

I'm guessin' that police date'll be subject to change since it's St. Patrick's Day.

Regis Foster, 1st Ward (12:38):

Pro- more than likely, yes.

Speaker 4 (12:40):

(Laughs)

Kelly Decker - Mayor (12:44):

Okay, thank you, sir. Uh, Miss Miller, finance.

Elizabeth Miller, 1st Ward (12:47):

I'm gonna try and talk loud. Um... I- I need to make a motion to approve the Finance Committee Meeting minutes from January 19th 'cause I've not done so.

Kelly Decker - Mayor (12:57):

January 19th meeting, that's... Okay, I have a motion by Miss Miller. Do I have a second?

Misty Fuller, 2nd Ward (13:00):

Second.

Kelly Decker - Mayor (13:01):

Second by Miss Fuller. Discussion? All in favor?

Speaker 4 (13:04):

Aye.

Kelly Decker - Mayor (13:05):

Opposed? So carried.

Elizabeth Miller, 1st Ward (13:07):

The next meeting will be this Wednesday, February 16th at 6:00PM here in the Council Chambers. Um, and other than that, we have bills to be paid.

Elizabeth Miller, 1st Ward (13:17):

From the general fund, we have \$197,013.40. From the water fund: \$8,212.91. The sewer fund: \$3,031.66. From the capital fund: \$18,456.60. And from trust and agency: \$1,364,129.18. For a total of \$1,590,843.75. Some larger items from the general, water, and sewer funds are for SpinnerTech for \$9,582. From the OC Commissioner and finance, um, there's a balance of a tax warrant which was \$76,760.91. From the state insurance fund: \$29,548.88. From R.C. Lain, which is our fire department's insurance, is \$19,760. From the capital fund, we have for Carol Gallagher, \$14,750. And from Neversink Lumber for some police renovations: \$3,061.06. Finally, from Direct Wire, the New York State retirement fund for the police, is \$891,907. And the New York State retirement fund for ERS is \$551,195. So I'd like to make a motion to pay the bills.

Kelly Decker - Mayor (14:57):

Motion by Miss Miller. Do I have a second?

Michael Decker, 3rd Ward (14:58):

Second.

Kelly Decker - Mayor (14:59):

Second by Mr. Decker. Discussion? All in favor?

Speaker 4 (15:02):

Aye.

Kelly Decker - Mayor (15:03):

Opposed? So carried, thank you. Is that it?

Elizabeth Miller, 1st Ward (15:10):

Yes, that's it. Sorry.

Kelly Decker - Mayor (15:10):

Thank you.

Elizabeth Miller, 1st Ward (15:10):

Thank you.

Kelly Decker - Mayor (15:12):

Miss Fuller, Fire and Emergency Management.

Misty Fuller, 2nd Ward (15:14):

Um, Fire and Emergency Management met on January 25th. Um, the Chief's report showed, um, 2021, uh, year end calls being at 390, an 8% increase over 2020, uh, with a total of 10 structure fires and 26% of those calls being mutual aid.

Misty Fuller, 2nd Ward (15:35):

Um... the new F550 rescue support vehicle is on order and should be arriving in the next few months. And pre-construction on the Engine 1 replacement is complete and we should be receiving those specs soon with an anticipating delivery date of the beginning of 2023.

Misty Fuller, 2nd Ward (15:54):

We decided on the development of two sub... subcommittees. The Get Better Plan, addressing the life cycle and replacement of current vehicles and apparatus, and a committee to discuss central fire station planning.

Misty Fuller, 2nd Ward (16:08):

The emergency management report, um, Truck 7 and Engine 5 are currently out of service for repairs. State inspections for all apparatus are scheduled to begin in February and will run through the end of October. The next Fire and Emergency Management meeting will be held on Tuesday, February 22nd at 6:00PM.

Misty Fuller, 2nd Ward (16:29):

I have several, uh, correspondence from the department meeting. Um, the first dated February 7th, 2022. Uh, it... Regarding events at Neversink Engine Company #1. "Dear Mayor Decker and the members of the City Council. This is to request that Neversink Engine Company #1 be approved for the following: March 5th, '22, uh, to host a spaghetti and meatball takeout. November 5th, '22, um, an- an additional spaghetti and meatball takeout. And November 26th to attend a holiday parade in Wallington and attend a parade in Orangeburg on a date to be announced." Um, I make a motion that we accept Neversink Engine Company #1's events.

Kelly Decker - Mayor (17:16):

I have a motion by Miss Fuller. Do I have a second?

Timothy Simmons, 4th Ward (17:18):

Second.

Kelly Decker - Mayor (17:18):

Second by Mr. Simmons. Discussion? All in favor?

Speaker 4 (17:22):

Aye.

Kelly Decker - Mayor (17:22):

Opposed? So carried.

Misty Fuller, 2nd Ward (17:25):

The second is, um, also dated February 7th of '22. "Dear Mayor Decker and, um, members of the City Council. This is to request Maghogomock Hook & Ladder Company #1 be approved for the following events: March 12th, '22 to host a roast beef takeout. And May 7th to host a chicken barbecue at the firehouse." I make a motion that we accept those events for, um, [inaudible 00:17:51] Lighter #1.

Kelly Decker - Mayor (17:50):

I have a-

Timothy Simmons, 4th Ward (17:50):

Second.

Kelly Decker - Mayor (17:52):

... motion by Miss Fuller, second by Mr. Simmons. Discussion? All in favor?

Speaker 4 (17:56):

Aye.

Kelly Decker - Mayor (17:56):

Opposed? So carried.

Misty Fuller, 2nd Ward (18:00):

Uh, this is a little delayed, but I will go ahead and read it. "Dear Mayor Decker and members of the City Council, this is to request the Excelsior Engine Company #5 be approved for the following: uh, February 13 to change their request to host a Super Bowl party, previously requested for February 6th."

Kelly Decker - Mayor (18:19):

(Laughs)

Misty Fuller, 2nd Ward (18:20):

So that happened yesterday. (Laughs) uh, "And February 20th to host a soup takeout at the firehouse." I make a motion that we accept the change in those events.

Timothy Simmons, 4th Ward (18:29):

Second.

Kelly Decker - Mayor (18:29):

Motion to approve. Motion by Mr.- Miss Fuller, second by Mr. Simmons. Discussion? All in favor?

Speaker 4 (18:36):

Aye.

Kelly Decker - Mayor (18:37):

Opposed? So carried, thank you.

Misty Fuller, 2nd Ward (18:42):

Uh, another, uh, dated February 7th, '22. Um, events for Tri-State Host Company #6. "Dear Mayor Decker and members of the City Council, this is to request that Tri-State Host Company #6 be approved for the following: February 13th to host a Super Bowl party. June 17th to host their annual golf tournament at High Point Country Club in Montague, New Jersey. And September 25th to host a booth at the Fall Foliage Festival on Front Street." I make a motion that we accept, um, Tri-State Host 6's events.

Denis Livingston, 3rd Ward (19:14):

Second.

Kelly Decker - Mayor (19:15):

Motion to approve by Miss Fuller, second by Mr. Livingston. Discussion? All in favor?

Speaker 4 (19:20):

Aye.

Kelly Decker - Mayor (19:21):

Opposed? So carried.

Misty Fuller, 2nd Ward (19:24):

And this is, um, for the removal of a member. Francis T. Hop-May. Um, "Dear Mayor Decker and members of the City Council. This is to request that the below named member, a member of the Port

Jervis Fire Department and the company herein stated, be removed from active membership roles for the reasons stated below. Francis T. May, Neversink Engine Company #1, deceased on November 27th, 2021." Um, I make a motion with the highest of regrets that we accept this, um, removal of member.

Speaker 4 (20:00):

[crosstalk 00:20:00]

Kelly Decker - Mayor (20:00):

In December.

Misty Fuller, 2nd Ward (19:59):

On November 27th, 2021.

Stanley Siegel, At-Large (20:05):

Oh wow.

Timothy Simmons, 4th Ward (20:05):

Second.

Kelly Decker - Mayor (20:06):

I have a motion by Miss Fuller, second by Mr. Simmons. Discussion? Sympathies.

Speaker 4 (20:12):

[crosstalk 00:20:12]

Kelly Decker - Mayor (20:14):

All in favor?

Speaker 4 (20:14):

Aye.

Kelly Decker - Mayor (20:15):

Opposed? So carried.

Misty Fuller, 2nd Ward (20:17):

And my last thing is, um, I have in front of me a proposal from Secure Tel to complete the work here at City Hall to make our fire alarm system compliant. Um, the charge for the Secure Tel install is \$3400 from the contingency, and then there will be a \$35.95, um, per month charge from the budget. Um, I make a motion that we accept this proposal and move forward with the work here at City Hall.

Timothy Simmons, 4th Ward (20:47):

Second.

Kelly Decker - Mayor (20:48):

Motion by Miss Fuller, second by Mr. Simmons. Discussion? All in favor?

Speaker 4 (20:52):

Aye.

Kelly Decker - Mayor (20:53):

Opposed? So carried.

Misty Fuller, 2nd Ward (20:55):

And that's all on there.

Kelly Decker - Mayor (21:00):

Thank you. Miss Mann, tourism [inaudible 00:21:02].

Maria Mann, 2nd Ward (21:02):

Thank you, ma'am. I'd like to, first, start off by making the motion for the Fourth Annual St. Patrick's Day Parade, uh, which has been approved by all department heads.

Kelly Decker - Mayor (21:15):

I have a motion by Miss Mann. Do I have a second?

Regis Foster, 1st Ward (21:17):

Second.

Elizabeth Miller, 1st Ward (21:17):

Second.

Kelly Decker - Mayor (21:17):

S- second by Mr. Foster. Uh, discussion?

Stanley Siegel, At-Large (21:23):

Woo hoo!

Kelly Decker - Mayor (21:24):

All in favor?

Speaker 4 (21:25):

Aye.

Kelly Decker - Mayor (21:26):

Opposed? So carried. Bring it here.

Maria Mann, 2nd Ward (21:27):

Yup. Okay.

Timothy Simmons, 4th Ward (21:27):

I would just like to say that, uh... it's always a good time and everybody has a lot of fun and- and we're lookin' forward to it. And- and, uh... Al... Al Gessner's gonna be our Grand Marshal and he's really excited about it, so...

Kelly Decker - Mayor (21:47):

Okay. 'Cause you already were one.

Timothy Simmons, 4th Ward (21:48):

Yes.

Kelly Decker - Mayor (21:50):

Thank you.

Maria Mann, 2nd Ward (21:50):

'Kay. I'd like to also make a motion to approve the contract for the Hudson Valley Regional Police Pipes and Drums.

Stanley Siegel, At-Large (21:57):

Second.

Kelly Decker - Mayor (21:58):

Uh, motion by Miss Mann, second by Mr. Siegel. Discussion? All in favor?

Speaker 4 (22:03):

Aye.

Kelly Decker - Mayor (22:04):

Opposed? So carried.

Maria Mann, 2nd Ward (22:06):

'Kay. I'd also like to make another motion to approve the contract for the Westchester County Firefighter's Emerald Society Pipes and Drums.

Kelly Decker - Mayor (22:15):

Motion by Miss Mann. Second?

Melissa Newhauser, 4th Ward (22:17):

[crosstalk 00:22:17]

Kelly Decker - Mayor (22:17):

Second by Miss Newhauser. Discussion? All in favor?

Speaker 4 (22:24):

Aye.

Kelly Decker - Mayor (22:25):

Opposed. So carried. If you can just get me the contract. 'Cause I have the contract for this one that I signed, but I don't have a contract for this one yet.

Maria Mann, 2nd Ward (22:33):

All right.

Kelly Decker - Mayor (22:34):

Okay. Thank you.

Maria Mann, 2nd Ward (22:36):

And that was for the St. Patrick's Day Parade.

Kelly Decker - Mayor (22:38):

Yup, thank you.

Maria Mann, 2nd Ward (22:39):

So Tourism [inaudible 00:22:40] met by Zoom on Wednesday, February 9th. The board discussed the upcoming Fourth Annual St. Patrick's Day Parade, which will be held on Sunday, March 6th. This year's Grand Marshal is Al Gessner, a long-time business owner, teacher of Al's Music Shop, and leader of The Parting Glass Irish band. Lineup will begin at 2:30 on Canal Street, step off at 3:00. The board also

discussed and approved the hiring of the bagpipe bands and trophies. Anyone interested in participating may contact Tourism Chair Laura Meyer at floralaurapj@yahoo.com.

Maria Mann, 2nd Ward (23:21):

Preparation for the city-wide yard sale is underway with the date set for Saturday, May 7th. The committee is currently working on the maps and applications. The next tourism meeting will be held on Wednesday, March 9th at 7:00PM here in the Council Chambers. IDA has not met since their last meeting due to President's Day. They will be meeting on Tuesday, February 22nd at 6:00PM here in the Council Chambers. And that's all. Thank you, Mayor.

Kelly Decker - Mayor (23:50):

Thank you very much. Mr. Decker, planning and zoning.

Michael Decker, 3rd Ward (23:53):

Uh, Zoning Board did not meet this month due to lack of an agenda. Um, the next scheduled meeting's for Tuesday, March 1st at 7:00PM here in the Council Chambers. Uh, Planning Board is scheduled to meet this month. Uh, tomorrow, February 15th at 7:00PM here in the Council Chambers. Thank you, Mayor.

Kelly Decker - Mayor (24:11):

Thank you very much. Mr. Livingston, DPWCDA.

Denis Livingston, 3rd Ward (24:14):

Thank you, Mayor. First, I'd like to make a motion to change the verbiage from last meeting's resolution. From "provisional", uh, "bus", uh, "scheduler" to "acting municipal", uh, "bus schedule" and I'd like to make that a motion.

Kelly Decker - Mayor (24:29):

Motion by Mr. Livingston. Do I have a second?

Michael Decker, 3rd Ward (24:31):

Second.

Kelly Decker - Mayor (24:32):

Second by Mr. Decker. Discussion? All in favor? Opposed? So carried.

Denis Livingston, 3rd Ward (24:40):

I also have a resolution of the Common Council of the City of Port Jervis regarding travel approved request... uh, request, whereas the City of Port Jervis Common Council recognizes the need for continued training of its staff. Now, therefore, to be resolved that the Common Council of the City of

Port Jervis hereby approves the training and travel for the Department of Public Works office, June of 2022. It's a three day educational classes held at Cornell Ithaca University for statewide highway public works yearly training. And various regional meeting, membership meetings, and classes as they arise throughout the year, but the cost approved in the 2022 budget and I'd like make that a motion.

Kelly Decker - Mayor (25:24):

Motion by Mr. Livingston. Do I have a second?

Regis Foster, 1st Ward (25:26):

Second.

Kelly Decker - Mayor (25:26):

Second by Mr. Foster. Discussion? All in favor?

Speaker 4 (25:30):

Aye.

Kelly Decker - Mayor (25:31):

Opposed? So carried.

Denis Livingston, 3rd Ward (25:33):

I have another resolution to appoint engineer for the LSLRP grant. The resolution of the Common Council of the City of Port Jervis whereas the City of Port Jervis advertised proposals for engineering services for the New York State Department of Health led service replacement program, LSLRP grant. And whereas on March 18th, 2021 in the Common... in the Council Room of the City Hall at 2:00PM, bids were opened and scored with Farr Engineering having winning the bid of \$37,500. Therefore, it is hereby resolved that the Common Council of the City of Port Jervis appoints Farr Engineering as the engineering firm for the LSLRP, replacement of approximately 75-100 residential lead water service laterals per the RFP scope of work not to exceed \$37,500. And I make that a motion.

Kelly Decker - Mayor (26:35):

Motion by Mr. Livingston. Do I have a second.

Michael Decker, 3rd Ward (26:37):

Second.

Kelly Decker - Mayor (26:38):

Second by Mr. Decker. Discussion? All in favor?

Speaker 4 (26:41):

Aye.

Kelly Decker - Mayor (26:42):

Opposed? So carried, thank you.

Denis Livingston, 3rd Ward (26:45):

I have another resolution. D- declare super- surplus equipment, resolution of the Common Council of the City of Port Jervis. Whereas the City of Port Jervis Division of Public Works request to sell 500 Flexcon Industries water expansion tanks to interested local hardware stores for the combined total of \$2500 and whereas the Division of Public Works also recommends declaring some of the equipment housed at the Franklin Street warehouse as obsolete for proper disposal. Therefore, it be resolve that the Common Council of the City of Port Jervis approves the sale of 500 Flexcon Industries water expansion tanks and declares some of the equipment at the Franklin Street warehouse obsolete. I'd like to make that a motion.

Kelly Decker - Mayor (27:37):

Motion by Mr. Livingston. Do I have a second?

Regis Foster, 1st Ward (27:38):

Second.

Kelly Decker - Mayor (27:40):

Second by Mr. Foster. Discussion? All in favor?

Speaker 4 (27:45):

Aye.

Kelly Decker - Mayor (27:46):

Opposed? So carried. Thank you.

Denis Livingston, 3rd Ward (27:49):

I'd also like, uh, to make a motion to approve the CDA contract with the city. Um, and you all should have got a... that in your e-mails. I'd like to make that a motion.

Kelly Decker - Mayor (28:04):

I have a motion by, um, Mr. Livingston. Do I have a second?

Elizabeth Miller, 1st Ward (28:07):

I'll second.

Kelly Decker - Mayor (28:07):

Second by Miss Miller. Discussion? All in favor?

Speaker 4 (28:12):

Aye.

Kelly Decker - Mayor (28:13):

A- actually, uh, can I just have you amend that to just, uh, review a- a- approval, but re- review of final edit by Corporation Council.

Denis Livingston, 3rd Ward (28:24):

I'll amend that.

Kelly Decker - Mayor (28:24):

Amend it?

Elizabeth Miller, 1st Ward (28:24):

Yup.

Kelly Decker - Mayor (28:26):

Thank you. All in favor?

Speaker 4 (28:27):

Aye.

Kelly Decker - Mayor (28:28):

Opposed? So carried, thank you. I'll amend that. Oh yeah, okay.

Speaker 13 (28:35):

[inaudible 00:28:35]

Denis Livingston, 3rd Ward (28:41):

Okay. The Public... Department of Public Works, uh, update for, um, February 14th. Garbage and recycling will be on its normal schedule for the week of February 14th. The week of t- February 21st, all garbage and recycling will be a day late in all wards due to the President's Day holiday. Paper pickup will be on its normal schedule the third- in the third and fourth wards. And... garbage schedule is available on the city website at www.portjervisny.org.

Kelly Decker - Mayor (29:16):

.gov.

Denis Livingston, 3rd Ward (29:20):

.gov. Man, I got that wrong. Or by e-mailing the DPW office at DPWclerk@portjervisnew... ny.gov. The leaf pile and brush pit will be closed until spring. 14 S... Franklin Street, uh, the clean out is ongoing and- and doing very well. Sewer maintenance is ongoing daily. The snow blower h- has arrived and will be installed. And let's hope we don't have to use it (laughs). And the next DPW meeting will be held March 7th, 2022 here in the Council Chambers at 6:00PM.

Denis Livingston, 3rd Ward (29:57):

CDA met on January 20 se... 26th at, uh, 7:00PM. And they also had their reorganizational meeting on February 2nd, 2022. The next CDA meeting will be held Thursday, February 24th. I, uh... 2022 at 7:00PM at their location on Pike Street. And that's all I have, Mayor.

Kelly Decker - Mayor (30:19):

Thank you. [inaudible 00:30:20] what was that date again?

Denis Livingston, 3rd Ward (30:21):

The 24th.

Kelly Decker - Mayor (30:22):

Thank you.

Denis Livingston, 3rd Ward (30:24):

It's usually on the 19th-

Kelly Decker - Mayor (30:24):

Yeah.

Denis Livingston, 3rd Ward (30:24):

... but they switched it to Thursday.

Kelly Decker - Mayor (30:26):

Thank you. Mr. Simmons, Code.

Timothy Simmons, 4th Ward (30:28):

Thank you, Mayor. Um, last Code Committee meeting was held on February 2nd. Um, I believe everyone should've received the minutes. Um, I would make the motion that we approve them, the minutes of the code meeting on February 2nd. So...

Stanley Siegel, At-Large (30:44):

Second-

Kelly Decker - Mayor (30:44):

I have a motion by Mr. Simmons, I have a second by Mr. Siegel to accept the code minute meeting... meeting minutes of February 2nd. Uh, discussion? All in favor?

Speaker 4 (30:56):

Aye.

Kelly Decker - Mayor (30:57):

Opposed? So carried, thank you.

Timothy Simmons, 4th Ward (30:59):

I also would like to set a public hearing on Local Law #1 of 2022 on smoking in public areas. I'd also like to add that this as Type 2 action under SEQR because it is an update to existing code and that no further environmental review is required. So I make that a motion to set a-

Kelly Decker - Mayor (31:24):

And you're s-

Timothy Simmons, 4th Ward (31:24):

... public hearing.

Kelly Decker - Mayor (31:24):

... setting it for Monday, February 28th-

Timothy Simmons, 4th Ward (31:26):

28th.

Kelly Decker - Mayor (31:27):

... at 6:31PM?

Timothy Simmons, 4th Ward (31:28):

That's correct.

Denis Livingston, 3rd Ward (31:29):

I'll second that.

Kelly Decker - Mayor (31:30):

I have a motion by Mr. Simmons, second by Mr. Livingston. Discussion? All in favor?

Speaker 4 (31:36):

Aye.

Kelly Decker - Mayor (31:37):

Opposed?

Timothy Simmons, 4th Ward (31:38):

So our next meeting for Code... And this is a, uh... is a change that will be reflected on the city calendar. Uh, it will be Tuesday, March 8th here in the Council Chambers at 6:30PM. Yeah. That's Tuesday, March 8th, 6:30PM here in the Council Chamber. Um, that's a-

Kelly Decker - Mayor (31:59):

Is that just a one-time change? Or...

Timothy Simmons, 4th Ward (32:00):

That's a one-time change. And I have to be outta... out of town, um, on the... Monday- on the Wednesday before. And that's the first opportunity the Council Chambers were open. And it- that- you're correct; that'll be one time.

Kelly Decker - Mayor (32:14):

Okay.

Timothy Simmons, 4th Ward (32:15):

And that's all I have. Thanks, Mayor.

Speaker 10 (32:16):

Can I ask if the Plumbing and Electrical is changing in front of that? Or are those still gonna be... 'Cause Plumbing and Electrical is always just before Code.

Kelly Decker - Mayor (32:25):

They'll probably keep theirs the same, 'cause you don't go to that.

Timothy Simmons, 4th Ward (32:28):

[inaudible 00:32:28]

Kelly Decker - Mayor (32:30):

Yeah. So it'll probably be the same. Yeah.

Timothy Simmons, 4th Ward (32:30):

Right. Yeah.

Kelly Decker - Mayor (32:33):

That it, sir?

Timothy Simmons, 4th Ward (32:33):

That's it. Thank you, sir.

Kelly Decker - Mayor (32:35):

Thank you. Miss Newhauser, Recreation.

Melissa Newhauser, 4th Ward (32:38):

Thank you, Mayor. First off, could I get a motion to approve the January report and the minutes from the Recreation Department meeting?

Kelly Decker - Mayor (32:47):

I have a motion, uh, by- and- Miss Newhauser for the January... minutes of Recreation.

Timothy Simmons, 4th Ward (32:53):

Second.

Kelly Decker - Mayor (32:53):

I have a second by Mr. Simmons. Discussion? All in favor?

Speaker 4 (32:58):

Aye.

Kelly Decker - Mayor (32:59):

Opposed? So carried.

Melissa Newhauser, 4th Ward (33:01):

'Kay. The Youth Center Recreation Room is gonna be closed from February 21st through the 25th for winter break. The Recreation Office will be closed only on February 21st. The Busybody Arts and Crafts classes are being held at the Youth Center Saturday mornings at 10:00AM. Classes are running through March 5th. Classes are full, so we can't take any more students. The Dog Yard will reopen this week. It was closed due to snow and ice conditions.

Melissa Newhauser, 4th Ward (33:30):

Upcoming special events include spring park cleanup on Saturday, April 9th at 10:00AM; the Easter Candy Dash on Saturday, April 16th at 11:00AM; and the Delaware River Run five... or Delaware River 5k Run on Sunday, May 1st at 9:00AM. More information on these events will be coming in March. There are summer field trips that have been scheduled so far this year are Friday, July 8th, 2022, the Baseball Hall- Hall of Fame in Cooperstown, New York; Friday, August 5th, 2022, the New York Mets baseball game at City Field in Queens. Charter bus for both trips. The cost for the Hall of Fame trip will be approximately \$65 and the cost for the Mets game will be approximately \$90. Both trips include bus and mission tickets. Um, Port Jervis Recreation is taking reservations for both trips no money down at this time. For more information or to reserve your seats, call the Recreation Office at area code (845) 858-4045 or e-mail at recreationdirector@portjervisny.gov.

Melissa Newhauser, 4th Ward (34:37):

There is no Recreation Commission meeting in February. The next meeting is Wednesday, March 16th at 7:00PM at the Youth Center. That's all I have for you, Mayor.

Kelly Decker - Mayor (34:46):

Thank you. Mr. Siegel, uh, Housing? [inaudible 00:34:51]

Stanley Siegel, At-Large (34:57):

Oh, okay. Uh, excuse me. I'd like to approve the application for the grand opening of the Port Jervis Transportation History Center at the Erie Turntable on May 29th to May 30th.

Kelly Decker - Mayor (35:14):

I have a motion by Mr. Siegel. Do I have a second?

Denis Livingston, 3rd Ward (35:16):

Second.

Kelly Decker - Mayor (35:17):

Second by Mr. Livingston. Discussion? All in favor?

Speaker 4 (35:23):

Aye.

Kelly Decker - Mayor (35:24):

Opposed? So carried.

Stanley Siegel, At-Large (35:29):

'Kay. Also I was asked to remind people or inform people that Engine 5 is having a soup takeout this Sunday, the 20th, from 3:00 to 5:00. Advanced orders are suggested. You can call (856) 820-0196 and leave a message with your orders. There's free delivery to the senior complexes and to recap. Again, that's this Sunday, February 20th from 3:00 to 5:00PM.

Stanley Siegel, At-Large (36:00):

Also, um, his fellow firefighters at Engine 4 wanna wish best wishes to Fire... past Fire Chief Mike Cicalese for a speedy recovery. That's all I have, thank you.

Kelly Decker - Mayor (36:11):

Thank you, sir. Uh, I... Public comment, I don't believe that there's any 'cause there's no one here.

Stanley Siegel, At-Large (36:18):

(Laughs)

Kelly Decker - Mayor (36:18):

Uh, moving onto myself. I don't have anything, as Mr. Siegel just took care of the Transportation History Center, um, uh, grand opening. And with that said, I will entertain a motion to adjourn.

Stanley Siegel, At-Large (36:31):

[crosstalk 00:36:31]

Kelly Decker - Mayor (36:32):

A motion by Mr. Siegel, a second by Mr. Foster. Uh, discussion? All in favor?

Speaker 4 (36:38):

Aye.

Kelly Decker - Mayor (36:39):

Opposed? So carried. Have a happy Thanks- uh, a happy Valentine's... Thanksgiving...

Speaker 4 (36:43):

(Laughs)

Kelly Decker - Mayor (36:45):

Valentine's! Valentine's Day and, uh...

Timothy Simmons, 4th Ward (36:47):

Stay safe.

Kelly Decker - Mayor (36:47):

Stay safe, yup. Thank you.

8:33pm Motion to adjourn . Motion by Foster Second by Livingston
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Respectfully,
Laura Quick

City Clerk-Treasurer Treasurer

CITY OF PORT JERVIS
PUBLIC HEARING

Pike Street ADA project 2nd
Public Hearing

Date 2/14/2022 Dept _____

Telenie Magurda
Name

134 Pike St, Port Jervis NY 12771
Address or Phone Number

Michael Sobolewski
Name

14 Lyman Ave PSNY 12771
Address or Phone Number

Stephan Marcheny
Name

116 Genung St. ART 15 10946
Address or Phone Number

Megan Lebin
Name

845-754-1111
Address or Phone Number

Leilani Lockett
Name

(914) 320-6879
Address or Phone Number

Jeremy Vandave
Name

570 257-0169
Address or Phone Number

Ranjo
Name

Access 23 570-226-9469
Address or Phone Number

Name

Address or Phone Number

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Address or Phone Number

Port Jervis Common Council
February 14, 2022
Public Hearing – Second Status Update
NYS HCR CDBG Project #938PF145-19
Pike St. ADA Sidewalk Project
Valerie Maginsky, Executive Director, Port Jervis CDA

This is the required second public status report on the Pike St. ADA Sidewalk Project, New York State Homes and Community Renewal project number 938PF145-19.

On October 12, 2021, city engineer James Farr and I provided the Port Jervis Common Council with options available at the time with regards to the CDBG Upper Pike St ADA Sidewalk project.

Awarded in late 2019, the two-year contract for the \$300,000 Public Facilities CDBG grant project to replace non-ADA sidewalks with ADA-compliant sidewalks on upper Pike St., was to conclude in December 2021.

Due to Covid, with accompanying supply chain and labor shortages and increases in material costs, only one construction bid totaling \$526,544 was received. Of the \$300k grant, the construction budget was some \$250k a difference of \$276,000.

Given this overage, three options became apparent. They included:

- 1 – a significant reduction of project scope,
 - 2 – pressing forward with the city making up the over \$276k difference,
- or,
- 3 - de-obligating the current grant with re-submission at the next opportunity.

That evening, the Common Council voted to de-obligate all but \$15,000 available in engineering administrative costs at a total of \$285,000.

That de-obligation request was submitted and accepted by NYS HCR. This public hearing is required task towards project closure.

Moving forward, CDBG grants are typically announced in the spring within the NYS Consolidated Funding Application, known as the CFA's. It is hoped that Covid ramifications will be easing by then and remain on a downward protectory.

In October 2021, we were advised by NYS HCR that Public Facility grants were expected to increase from \$300k to \$1,000,000.

After Common Council approval, a new application consistent with the previous one, would provide an already completed Environmental Review Record and some engineering design work that would be included as a Phase 2 application.

After an award and acquisition of engineering and administrative firms, the construction bid will be developed with more flexibility. The construction would commence in 2023.

Clerk Treasurer

From: William Worden
Sent: Monday, February 14, 2022 5:07 PM
To: Regis Foster
Cc: Mayor; Clerk Treasurer; Elizabeth Miller
Subject: Information Pertaining to Officer hiring and Lieutenant Reinstatement

Good afternoon Regis,

As a follow-up to our discussions pertaining to the hiring of two officers tonight and establishing a plan to reinstate the second full time lieutenant position that was previously cut due to budget reductions in 2015, please see the below information to assist you with tonight's Common Council meeting.

As per the information provided by our Clerk-Treasurer, Laura Quick, the 2022 City Budget for the Police Department contains sufficient financial resources to support the hiring of two officers to fill the anticipated vacancy of Officer Robert Breault who is being transferred to the Orange County Child Abuse Task Force and for a 19th Officer position to begin the process of reinstating the vacant full time lieutenant's position.

The following motions from the Council are required:

1. Authorization of Officer Robert Breault to be transferred from the Patrol Division to the Orange County Child Abuse Task Force to replace Sgt. Christopher Sargente who is being reassigned to supervise the detective bureau. This authorization would authorize the Chief of Police to establish the effective dates of these transfers in consultation with authorized representatives of the Orange County Child Abuse Task Force. Officer Breault's salary and benefits will be reimbursed by Orange County while assigned to the task force.
2. Request Council approval to hire Manuel Medeiros to the position of police officer for the Port Jervis Police Department effective 21 February 2022. This position would fulfil the vacancy created by Officer Breault when transferred to the Child Abuse Task Force. This motion would further authorize the Chief of Police to purchase any items of equipment the Chief deems necessary from the Town of Mount Hope Police Department that can be utilized by the City of Port Jervis Police Department to facilitate Officer Medeiros employment with the City of Port Jervis. This request is a conditional offer of employment necessitating the successful completion of all background checks, finger printing and criminal history checks, medical examination and psychological examination.
3. Request Council approval to hire Christopher Doss as a recruit police officer for the Port Jervis Police Department effective 21 February 2022 to coincide with the opening of the Spring Class of the Police Chief's Association of Orange County Police Academy located in Middletown New York. Mr. Doss's hiring would be in anticipation of backfilling the promotion of a candidate

from the current Port Jervis City Civil Service list for the position of full time lieutenant at a date to be determined later this year by the Police Committee and Common Council. This request is a conditional offer of employment necessitating the successful completion of all background checks, finger printing and criminal history checks, medical examination and psychological examination.

4. Authorize the Mayor, Mr. Foster, Corporation Counsel Mr. Frank and the Chief of Police to begin the process of renegotiating the current terms of the contract between the City and the County governing the reimbursement policy currently in place with the Child Abuse Task Force to reflect the personnel reimbursement component to be submitted to the Common Council for approval.
5. Further authorize the Mayor, Mr. Foster, Labor Counsel Mr. Waxman and the Chief of Police to update the current Memorandum of Agreement between the City and the PBA that governs the assignment of staff to the Child Abuse Task force to reflect the changes in personnel and associated benefits that are required to be reimbursed by the County.

The hiring requests are based upon the approval of Port Jervis Civil Service Commission and the recommendations of the City's hiring committee consisting of representatives of the Police Department, Police Committee and the Citizen's Advisory Board. This year's new selection process further involved members of the Common Council who were present during candidate interviews.

The Second Lieutenant's position will most likely be filled on or after 1 September 2022 unless the Common Council and Finance/Police Committees opt for an earlier date after further committee level discussions and recommendations.

Thank you!

-Bill

William J. Worden, MPA

Chief of Police

Port Jervis Police Department

20 Hammond St

Port Jervis, NY 12771

Office: (845)856-5101

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www.portjervispolice.com

"All the great things are simple, and many can be expressed in a single word: freedom, justice, honor, duty, mercy, hope" –Winston Churchill

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS

WHEREAS, the City of Port Jervis Police Department was awarded a Grant from the Department of Criminal Justice on January 14, 2022 in the amount of \$15,000 to replace current Livescan fingerprinting equipment estimated to cost \$23,100 and;

WHEREAS, the Police Department estimates using \$8,100 of 2022 budgeted funds to complete the purchase of the equipment.

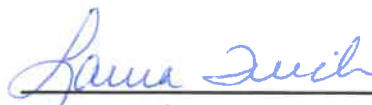
THEREFORE It is hereby **RESOLVED**, that the Common Council of the City of Port Jervis approves the acceptance of the Department of Criminal Justice Grant award and the use of \$8,100 in budgeted funds to purchase the Livescan fingerprinting equipment.

Motion by *Foster*

Second by: *Simmons*

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: February 14, 2022



Laura Quick
City Clerk Treasurer

(Seal)



Division of Criminal Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Acting Commissioner

JEFFREY P. BENDER
Deputy Commissioner

Grant Award Notice

Grantee/Contractor (Subrecipient): City of Port Jervis (Port Jervis City Police Department)	Date: 01/14/22
Program Name: Livescan Equipment Program 2022	Award Amount: \$15,000
Contact Name: Chief William J. Worden	SFS #: 1000002328
Email: williamworden@portjervisny.gov	Contract #: T662389
GMS Project ID #: LS21-1010-E00	DCJS #: CH20662389
Period of Performance: 01/01/2022 – 12/31/2022	Project Description: Purchase Livescan equipment and software to begin fingerprinting electronically.
<p>The following additional information is provided as required when grants are supported with federal funding:</p> <p><u>Federal Award Identification Information:</u></p> <p>Award Name: National Criminal History Improvement Program Federal Award Number: 2020-RU-BX-K008 Name of the Federal Award Agency: U.S. Department of Justice, Bureau of Justice Statistics Total Amount of Federal Award: \$1.7 Million Federal Fiscal Year of Funds: FFY2020 Catalog of Federal Domestic Assistance (CFDA) Number: 16.554 Indirect Cost Rate: Federally approved rate or submit rate for DCJS review and approval</p> <p>Congratulations on your award. The Division of Criminal Justice Services (DCJS) looks forward to working with you on this important project.</p> <p style="text-align: center;"><u>Grant Questions</u> Tony Tamir, Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 457-9896 or Tonya.Tamir@dcjs.ny.gov</p>	

¹ The award amount listed above is contingent upon approval by the federal Bureau of Justice Statistics of DCJS's request to extend the federal grant award period through at least 12/31/22.

City of Port Jervis Finance Committee – Regular Meeting:

The regular meeting of the City of Port Jervis Finance Committee was held via Zoom on Tuesday January 18, 2022 at 6:00 p.m.

Attendance-

Elizabeth Miller	Chairwoman	Present
Misty Fuller		Present
Denis Livingston		Present
Stanley Siegel		Present

Also present were Council members Regis Foster, Mike Decker, Tim Simmons, Maria Mann, Mayor Kelly Decker, City Clerk Treasurer Laura Quick, and Tom Pritchard Deputy Frontier Communications.

Kelly Decker:

... Okay, good evening. This is the finance committee from the City of Port Jervis, this Wednesday, January 18th, 2022, 6:00 PM. I'll ask you all to mute your mics and rise for the pledge first, here's the flag behind me.

Denis Livingston:

Okay, great.

Kelly Decker:

Pledge of Allegiance to the flag, [inaudible 00:00:27].

Denis Livingston:

Liberty and justice for all. God bless America.

Kelly Decker:

Okay, we're going to do a roll call. It'll start off with Kelly Decker, Mayor of the City of Port Jervis. Mr. Siegel.

Liz Miller:

Stanley, your microphone is muted still.

Stan Siegel:

Sorry about that. Thank you. Stan Siegel, Council at large.

Kelly Decker:

Thank you. Mr. Foster.

Regis Foster:

Regis Foster, First Ward Council and present.

Kelly Decker:
Chairwoman Miller.

Liz Miller:
Liz Miller. First Ward Council, present.

Kelly Decker:
Thank you. Ms. Fuller.

Misty Fuller:
Misty Fuller. Second Ward Council, present.

Kelly Decker:
Mr. Decker.

Mike Decker:
Mike Decker. Third Ward Council, present.

Kelly Decker:
Mr. Livingston.

Denis Livingston:
Denis Livingston. Third Ward Council, present.

Kelly Decker:
Mr. Simmons.

Tim Simmons:
Tim Simmons. Fourth Ward Council, present.

Kelly Decker:
Miss Newhauser.

Melissa Newhauser:
Melissa Newhauser. Fourth Ward Council, present.

Kelly Decker:
Miss Mann.

Maria Mann:
Maria Mann. Second Ward Council, present.

Kelly Decker:

Miss Quick.

Laura Quick:

Laura Quick. City Clerk Treasurer, present.

Kelly Decker:

Thank you, and Mr. Pritchard.

Thomas Pritchard:

I'm present.

Kelly Decker:

Just please say your name, so it can be recorded.

Thomas Pritchard:

Oh, I'm sorry. Tom Pritchard. Frontier communications.

Kelly Decker:

Thank you, we're transcribing. Okay. Ms. Miller, I handed over to you.

Liz Miller:

Doesn't look like we have anybody from the public. Is there anyone in the waiting room? No? Okay. So that being said, I'm going to turn it over to you, Tom, for a brief presentation. Thank you for being so willing to join us this evening.

Thomas Pritchard:

Yeah, no, absolutely. Thanks for having me. I don't necessarily have a PowerPoint, I didn't want this to turn into death by a PowerPoint, right. But I thought I'd give you guys just a quick overview of what Kelly, Laura, and I have been working through over the last couple of months. I think it originally started with kind of focusing on the phone system for the City of Port Jarvis and finding a different way to get you guys into a better solution and something that's a bit more flexible. And so that brought us into frontiers, voiceover IP solution, which is called unified communications by frontier.

Thomas Pritchard:

I think we've gotten to the point where I presented a proposal for the solution based on some rough numbers that I've been given, but I thought I'd just take a quick step back and just give a high level overview of what we discussed, if that makes sense to the group and what the solution is, what's included with it, and then how it, I think, it'll help you guys moving forward.

Thomas Pritchard:

So in this day and age, you've probably heard the term VoIP, cloud-based phone system or something along those lines, but essentially, this system will kind of get you guys away from on premise server and move everything into the cloud and make it a little bit more functional and easier to manage from an end user perspective. And the solution pretty much consists of three things. There's an online portal,

that's where the magic happens and we help you set that up and your admins will have access to that to make changes.

Thomas Pritchard:

Obviously there's a desk phone because you can't have a phone system without a desk phone. We use Yealink for that system and there's different options based on what you need. And then there's also a mobile application and that mobile application can sit on a smartphone, can sit on a tablet, it can sit on a desk, a mobile client, or a desktop client, I should say. And that mobile application holds your office phone number. So in the event that you're not in the office and you got your cell phone on you, you can continue to take calls as if you're in the office. You don't have to worry about call forwarding. It's a simultaneous ring type experience.

Thomas Pritchard:

So the solution is very straightforward, it's very simple. It does require a data connection to work. So it's something where you need to have a reliable internet connection coming into the locations. And after talking with Kelly, it sounds like you guys have that today. And so, in the event that you're in the office, you'd use the office data service. You know, if you ever decided to, if you needed to work from home or travel with it, you could unplug the phone, take it with you, plug it in at your home, and get the same experience that you would in the office at your house or your hotel room or wherever you are.

Thomas Pritchard:

So that's kind of the solution in a nutshell. I know it went pretty quick, I don't want to take up too much time, but are there-

Kelly Decker:

... Them that we will still have a couple copper lines for the police department and for OEM and for water plant, right?

Thomas Pritchard:

Oh yeah. Yep, absolutely. Yep, absolutely. And we've done the proposal, but I think we might still want to look just down through the master list again to make sure we didn't miss anything and make sure everything matches up and we're good to move forward. So, that's kind of the solution in a nutshell. Does anybody have any questions based on what I just said? I know it went pretty quick and it's pretty simple.

Tim Simmons:

Yeah, Tom, what kind of investment is the city looking at with this type of a system?

Thomas Pritchard:

Sure. That's a great question. So, from a pricing perspective, the system is broken down into... It's a license based system, which means that every person that has a direct phone number needs a license and that license is broken up into the two options, there's an executive and a basic. But based on the numbers that I was given that we put together, the cost of the solution today is about a thousand dollars a month. And there is an investment to have the solution professionally installed by frontier. That's how we can support it and maintain the integrity of the solution which has an investment of \$1,650. Now

that's based on the numbers, the amount of licenses that we started with, which was 60. Now, that might fluctuate a little bit once we kind of get to the finish line, but that's a general ballpark of where you'd be.

Stan Siegel:

But a \$1,650 is a one time deal?

Thomas Pritchard:

It's a time charge.

Stan Siegel:

All right.

Kelly Decker:

Just so you guys are aware, Laura, you have an approximate number of savings on this, right?

Tim Simmons:

Yeah, so that was my question. I was just going to ask.

Laura Quick:

Well, right now I calculated the savings to be about \$40,000 per year, but Tom and I want to go back through the invoices again and just to make sure that they didn't pick up any 911 lines accidentally, but we're looking somewhere, I would ballpark at around \$25,000 to \$30,000 a year to savings.

Tim Simmons:

Okay.

Thomas Pritchard:

But I do want to scroll back just to double check those figures, just to firm those up.

Regis Foster:

But it could be more, Laura.

Laura Quick:

I would say it wouldn't be any more than \$40,000. That would be the max.

Regis Foster:

Okay.

Tim Simmons:

So we're looking at a range of anywhere between \$25 to \$40 grand in savings?

Laura Quick:

Correct.

Tim Simmons:

Okay. What kind of a timeframe would it be to have it installed? I mean, to have it up and running and completely operational?

Thomas Pritchard:

Yeah, it usually takes anywhere air from 30 to 45 business days on the safe side with the amount of locations that you have and the site surveys that we do and all of the programming that's necessary into the phones to get everything installed. You know, we'd probably want to figure out a way to roll this out in stages, but that's a general ballpark of where we'll be.

Tim Simmons:

Yeah. That would be my next question. I mean, you would phase this in with... You know, I would assume probably X number of phones in this first phase and then move from there?

Thomas Pritchard:

Yeah, yeah. And I don't anticipate the phases being drawn out. I don't see it being like quarter one, quarter two, quarter three, it'd be a little closer together than that.

Tim Simmons:

Right. So as these were implemented, they would simply eliminate the old lines that we have?

Thomas Pritchard:

Yeah. The lines that you currently have will just transition over to the new platform.

Denis Livingston:

And there would be no break in service at all for any of our locations?

Thomas Pritchard:

That's correct, yeah.

Tim Simmons:

Now my last question, I don't want to belabor this. What kind of a... I don't even know how to phrase it really, right away. I mean, what kind of an obligation do we have to our present phone system provider? I mean, is there any kind of like a buyout clause, termination fee?

Thomas Pritchard:

No, there's nothing like that.

Tim Simmons:

Okay.

Stan Siegel:

I have a few questions. The police department, they're going to have some POTS lines?

Thomas Pritchard:

Yes. Yeah, we're going to keep those the way they are. Anything that deals with 911, and all the copper stuff, that's going to stay where it is.

Stan Siegel:

Okay, and I thought I saw a three year term. Is that correct?

Thomas Pritchard:

That's correct.

Stan Siegel:

So what happens if frontiers had a bankruptcy now? I know that this is big on me. They're out of bankruptcy now, what happens if they aren't successful and somebody else takes it over in that three years?

Thomas Pritchard:

That's a great question, that's above my pay scale. Let me write that one down and I can get back to you.

Stan Siegel:

All right. And the server is on your premise, not on ours, so we don't need backup power?

Thomas Pritchard:

Well, so yes and no. I mean, it's going to run off of your internet service. So, if your internet service goes down, the phones are going to go down. So that's where that mobile application will work because that mobile application is going to sit on your smartphone which I'm assuming is tied into probably a Verizon tower or maybe it's AT&T and those towers aren't going to go down. But yeah, from our perspective, our server won't go down but if you guys have power issues on your side or data connectivity issues on your side, that's going to affect the phone system.

Stan Siegel:

So we probably should have a backup to our router or whatever we have there, correct?

Kelly Decker:

No, no. So Stanley, what he's saying is, so my line by 4090 line will come right to my phone. So, if there's power down here or the Internet's down here, I'm still going to get it because I'm on a Verizon tower here in town. And I think it's a federal regulation that all of them have to be generated backups, right? That's why self service never goes down.

Thomas Pritchard:

Yep.

Stan Siegel:

Okay.

Kelly Decker:

So the phone actually gets transferred to, well, it's simultaneous with this.

Stan Siegel:

Okay, thank you.

Kelly Decker:

Anyone else?

Stan Siegel:

the 40K better than the 25K, by the way.

Thomas Pritchard:

Of course.

Tim Simmons:

So all the city numbers would remain the same, there'd be no changing over anything like that?

Thomas Pritchard:

Yes, sir. Everything, all that stuff stays the same.

Tim Simmons:

Okay.

Thomas Pritchard:

Yeah. Now the other thing too is when you guys make outbound phone calls to the public, do you mask that number.

Kelly Decker:

They all go to 4,000.

Thomas Pritchard:

Okay. Yeah. So, in the programming of this whole thing, we would program in that all outbound calls, regardless of what own number is, will show that 4,000 number.

Tim Simmons:

Okay.

Thomas Pritchard:

So in the event that if you guys have new users or you want to add more people into this system, as it grows, if we have to generate a number, don't worry about that because we can always mask that virtual number with your main number.

Kelly Decker:

Okay. So, Tom and Laura will get back to the drawing board on the specifics and then they'll come to us for consideration at that point.

Thomas Pritchard:

Yeah. And Stanley, I'll get back to you on the bankruptcy question. I don't anticipate that happening, they brought me onboard. I'm excited, ready to go.

Stan Siegel:

It's good to be the savior. I'm proud of you, Tom.

Thomas Pritchard:

Hey, that's what I'm here for.

Kelly Decker:

Thank you, Tom, we appreciate it.

Thomas Pritchard:

Yeah, no, thank you guys. Have a good night, we'll talk to you soon.

Liz Miller:

Thank you.

Thomas Pritchard:

All right, bye-bye.

Liz Miller:

Okay. So there's still nobody from public. There's no approval of minutes, we have no minutes. So I'd like to make a motion to go into executive session.

Kelly Decker:

I have a motion by Ms. Miller to go into executive session. I just want to add one more item. So we have the clerk treasurer, we're going to invite her in and she's going to give us a pitch. And then, also, I just want to bring up the Edmunds GovTech that was presented to us at our last council meeting in December, if you recall that.

Liz Miller:

Yes.

Kelly Decker:

So that's a motion by Ms. Miller. Do we have a second?

Denis Livingston:

Second.

Kelly Decker:

Second by Mr. Livingston. Discussion. All in favor?

Tim Simmons:

Aye.

Kelly Decker:

I'm going to stop the recording.

Speaker 14:

This meeting is being recorded.

Kelly Decker:

Laura, can you hear us?

Stan Siegel:

Is that me? But you should hear it, yeah.

Kelly Decker:

Yeah, I just want to make sure she can hear us. Laura, can you hear me?

Liz Miller:

You could have stepped out for second.

Kelly Decker:

Okay, could've. All right. I'll entertain a motion to come out of executive session.

Liz Miller:

I'll make a motion.

Kelly Decker:

A motion by Ms. Miller. Do I have a second?

Mike Decker:

Second.

Kelly Decker:

Second by Mr. Decker. Discussion. All in favor?

Mike Decker:

Aye.

Kelly Decker:

Opposed? Okay. Ms. Miller, you're go.

Liz Miller:

Oh Kelly, you have unmute Laura

Kelly Decker:

Got it.

Liz Miller:

Oh, there we go.

Kelly Decker:

Laura.

Laura Quick:

Hi.

Kelly Decker:

Laura, I will discuss with you personally, what we discussed in executive session, a resolution for Monday night.

Laura Quick:

Okay.

Liz Miller:

All right, so we have no new business unless I'm missing anything anybody needed, but besides that we have old business which is ARPA funds. So I don't have the information on that, so I'll turn it over to Kelly.

Kelly Decker:

Okay, all right. So just so you know that we received \$437,086 in ARPA funds last July. We're going to receive the same amount, this anticipated to receive the same amount this July. We have expended \$190,194 on overtime pay roll, that's people who are out on COVID and that we had to pay for, which we're allowed to do. That number won't be as great, or shouldn't be as great this year, we had a little burst in the last couple of weeks, but it seems to have calmed down and we spent \$200,000 on Tyler Technology right now of last year's ARPA funds, we have \$46,892 remaining.

Kelly Decker:

Now, there are many different things that we can use that money for, as a city. Listen, we're nowhere near when I sit at the mayor's conferences on Thursday. These guys have 12, 20, 18 million dollars to

spend, we don't have that. And they're pipe dreaming with a lot of their money, but the Town of Wallkill kind of opened a Pandora's box when they decided to take part of their ARPA funds and give a bonus to their employees. And the bonus averaged out to about \$7,500 for each employee.

Kelly Decker:

Obviously, we can't do that. They got much more than we did, but I did receive a letter from the CSEA president, just saying, "Hey, you know what, other cities, towns, and villages have done this, we worked through this pandemic. We had to take on a lot more responsibilities with keeping the city safe, clean, informed, taking care of tracking COVID purchases, sick hours employee, daily temperatures, exposures..." Things like that, and they would just like this council to consider to give them a bonus.

Kelly Decker:

I did run it by will, and I do have the ARPA plan that it is allowed and I did check with Wallkill and they did do the 75. They did a formula though. Like I said, I think they increased during COVID, they increased their hourly wage by \$3 an hour or something like that. Some municipalities have given flat fees and I tell you that some of the ones that got the big, big money said, "Nope, we're not given anything."

Kelly Decker:

So I just wanted to throw that out there. This could be discussed at next executive session for finance, but I just want you to be aware that we are being asked for that consideration. We have about a hundred employees in the city and just keep in mind of whatever it is would be times 100. And we're not getting much money, but there are things that we could use that money for in the infrastructure world.

Kelly Decker:

One of the things that I would like to look at as I did discuss with Mr. Duryea, as I discussed with Mr. Farr, the underpass is going to have a paint job. It's going to get some new lighting and they are going to where the state chipped away at the concrete, they were going to repatch all that concrete. That's money we can use our stuff. So, just an FYI.

Kelly Decker:

And that's all that I have.

Liz Miller:

Yeah, I think that's something we can discuss at the next finance meeting if that works for everybody.

Kelly Decker:

Okay.

Liz Miller:

That's all I have.

Kelly Decker:

Nobody from [inaudible 00:20:47].

Tim Simmons:

Can I ask two questions?

Kelly Decker:

Sure.

Tim Simmons:

One is perhaps Laura could answer this for me. Where do we stand with the collection of the money for the leased area to the hotel project?

Laura Quick:

So \$400 a month, what you're talking about?

Tim Simmons:

Yes, ma'am.

Laura Quick:

I just called. I sent him an invoice and I just called Corey to bring it to his attention that I did mail it out about a month ago or so, and then we haven't received anything in and he was going to contact his people to get that paid.

Tim Simmons:

Okay. Can you give us a ballpark of where they are in terms of, if up to date or in arrears or anything like that?

Laura Quick:

This was the first invoice they've received.

Tim Simmons:

Okay, all right. The other thing is when we're discussing the building officials report at one time, he had mentioned the amount of moneys that we've received from the Bon Secours project for permitting fees to the corner cornerstone, for those permitting fees and there was a dollar figure attached. Do we have a dollar figure for the permitting fees for the hotel project?

Laura Quick:

I would have to contact the building department. I'm really not sure.

Tim Simmons:

Okay, I didn't know if you had that information or if it would come from them. Okay, all right. I'd just kind of like to get them an idea of where we stand because that's revenue for the building department, correct?

Laura Quick:

Correct.

Tim Simmons:

Okay, so perhaps we can get some kind of an idea what that would be.

Laura Quick:

Sure.

Tim Simmons:

Okay, thank you. That's all I have.

Kelly Decker:

Hey Tim, Laurie could probably answer that like, almost immediately because they're the ones that send that invoice.

Tim Simmons:

Okay.

Kelly Decker:

Okay.

Maria Mann:

I have a question.

Kelly Decker:

Go ahead.

Maria Mann:

Okay. So Laura, you said that they just received an invoice, that it was their first invoice. And I'm a little confused because it was supposed to be, they've been using that property since last year, like how many months now?

Kelly Decker:

So, Robin never billed them.

Laura Quick:

I invoiced them as soon as I was made aware.

Kelly Decker:

So, Robin never sent an invoice and it was brought to our attention that they hadn't paid anything. So she created the invoice to pay.

Maria Mann:

Well, Robin never created the invoice, but there's other people in our clerk's office.

Kelly Decker:

Yeah, but they're not instructed to do so, there was no, see [crosstalk 00:23:51]. Normally, we've never leased property like this before. So the... What is it? The building department does the building permit, but they didn't go forward and do anything leasing because they don't deal with that. So it's just something that dropped through, but-

Maria Mann:

Our license agreement, right?

Kelly Decker:

Right.

Tim Simmons:

Right.

Stan Siegel:

So the last number I got was they owed us \$3,200 for 2021. So, that actually ends up in this year's pot instead of last year's pot. So in a way, it's a benefit if we get it.

Kelly Decker:

Oh, we're going to get, don't worry.

Maria Mann:

I mean, you can't blame them. I mean, because they didn't get billed for it.

Kelly Decker:

Right.

Stan Siegel:

Not blaming anybody. I'm just-

Maria Mann:

Oh no, I'm just saying like it's... Why they didn't get invoice, that's why I was curious.

Stan Siegel:

And Tim, I sent an email earlier to Jim Farr about the hotel thing. Oh, he left?

Kelly Decker:

No, he's there. He blacked out the room. Anything else? Okay. Want to entertain a motion to adjourn?

Denis Livingston:

Motion.

Stan Siegel:

Second.

Kelly Decker:

I'm sorry, who was that motion?

Liz Miller:

Denis.

Kelly Decker:

Denis, thank you. Second by Mr. Siegel.

Stan Siegel:

Good job, boys.

Maria Mann:

Thank you, everyone.

Liz Miller:

Thanks.

Kelly Decker:

Opposed?

Denis Livingston:

No Kelly, thank you.

Maria Mann:

Tim's going to come back [crosstalk 00:25:34] everybody gone. Goodnight.

6:29 PM Meeting Adjourned


City Clerk Treasurer

Motion: Miller

Second: Fuller

Aye: 9 Absent: 0

NO: 0 Abstain: 0



PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002

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Second Assistant Chief
Jeffrey D. Lewis

Department Chaplain
Rev. Matthew C. Newcomb

Department Secretary
William R. Werner

Department Treasurer
Robert A. Waligroski

Deputy Chief
James W. Rohner, Jr.

Deputy Chief
Jeffrey S. Rhoades

Deputy Chief
Dominic M. Cicalese

7 February 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Events
Neversink Engine Company No.1

Dear Mayor Decker and Members of the City Council,

This is to request that Neversink Engine Company No. 1 be approved for the following:

03/05/2022 – Host a Spaghetti and Meatball Take Out;
11/05/2022 – Host a Spaghetti and Meatball Take Out;
11/26/2022 – Attend a holiday parade in Wallington; and
Attend a holiday parade in Orangeburg on a date to be announced

This Board of Officers approved their request this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____

Motion: Fuller
2nd: Simmons 9 yes



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>





PORT JERVIS FIRE DEPARTMENT

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Department Secretary
William R. Werner

Department Treasurer
Robert A. Waligroski

Deputy Chief
James W. Rohner, Jr.

Deputy Chief
Jeffrey S. Rhoades

Deputy Chief
Dominic M. Cicalese

7 February 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Events
Maghogomock Hook & Ladder Company No. 1

Dear Mayor Decker and Members of the City Council,

This is to request that Maghogomock Hook & Ladder Company No. 1 be approved for the following:

03/12/2022 –host a Roast Beef Take Out; and

05/07/2022 – host a Chicken Barbecue at the firehouse.

This Board of Officers approved their request this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____

Motion: Fuller
2nd: Simmons
9 yes



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>





PORT JERVIS FIRE DEPARTMENT

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(845) 858-1064

Email
info@portjervisfire.org



First Assistant Chief
Anthony W. Fuller

Fire Chief
Keith K. Brown

Second Assistant Chief
Jeffrey D. Lewis

Department Chaplain
Rev. Matthew C. Newcomb

Department Secretary
William R. Werner

Department Treasurer
Robert A. Waligroski

Deputy Chief
James W. Rohner, Jr.

Deputy Chief
Jeffrey S. Rhoades

Deputy Chief
Dominic M. Cicalese

7 February 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Events
Excelsior Engine Company No. 5

Dear Mayor Decker and Members of the City Council,

This is to request that Excelsior Engine Company No. 5 be approved for the following:

02/13/2022 – change their request to host a Super Bowl Party (previously requested for 02/06/2022);

02/20/2022 – host a Soup Take Out at the firehouse

This Board of Officers approved their request this date.

Respectfully submitted,

William R. Werner
William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____

*Motion: Fuller
2nd: Simmons*

9 yes



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>





PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002



Telephone
(845) 856-4100

FAX
(845) 858-1064

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7 February 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Events
Tri States Hose Company No. 6

Dear Mayor Decker and Members of the City Council,

This is to request that Tri States Hose Company No. 6 be approved for the following:

- 02/13/2022 – host a Super Bowl Party;
- 06/17/2022 – host Annual Golf Tournament at High Point Country Club in Montague, New Jersey; and
- 09/25/2022 – host a booth at the Fall Foliage Festival on Front Street.

This Board of Officers approved their request this date.

Respectfully submitted,

William R. Werner
William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____

*Motion: Fuller
2nd: Livingston 9 yes*



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<https://port-jervis-fire-department.business.site>





PORT JERVIS FIRE DEPARTMENT

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Deputy Chief
Jeffrey S. Rhoades

Deputy Chief
Dominic M. Cicalese

7 February 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Removal of Member
Francis T. (Hop) May

Dear Mayor Decker and Members of the City Council,

This is to request that the below named, a member of the Port Jervis Fire Department and the Company herein stated, be removed from the active membership rolls for the reason(s) stated.

Member: Francis T. (Hop) May

Company: Neversink Engine Company No. 1

Reason(s): Deceased 11/27/2021

This change is effective this date.

Respectfully submitted,

William R. Werner

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____

*Motion: Fuller
2nd: Simmons*

9 yes



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<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>



Clerk Treasurer

From: William R. Werner <w.r.werner@portjervisfire.org>
Sent: Monday, February 7, 2022 11:49 PM
To: Misty Fuller
Cc: Clerk Treasurer; Neversink Engine Company No. 1 - Company Officers
Subject: ACTION NEEDED - Events (Neversink Engine Company No. 1)
Attachments: Engine 1 (For) - Events - 2022-02-07.pdf

Councilwoman Fuller,

For your consideration and action by the Common Council, Neversink Engine Company No. 1 requests approval to host/participate in the following events:

03/05/2022 – host a spaghetti and Meatball Take OutSoup Take Out;
11/05/2022 – host a spaghetti and Meatball Take OutSoup Take Out;
11/26/2022 – attend a holiday parade in Wallington; and
Attend a holiday parade in Orangeburg on a date to be announced.

An electronic response (approval) would be appreciated, including the return of the attached letter, and if granted, the return of a hard copy will not be necessary.

This text is being provided for the benefit of the City Clerk's office.

Thank you,
Bill

William R. Werner, Department Secretary
PORT JERVIS FIRE DEPARTMENT
8-10 Orange Street, Post Office Box 1002
Port Jervis, New York 12771
Residence: (845) 858-8155
W.R.Werner@portjervisfire.org
<https://portjervisfire.org>
www.facebook.com/portjervisfiredepartment/
<https://port-jervis-fire-department.business.site>



346 Maple Ave
Westbury, New York 11590

www.securetelinc.com
516-997-2590 631-499-2355
800-278-2494
516-997-2593 Fax

Licensed by the Department of State
NYS # 12000004860 / CT # 0183854-C5
NJ # 34FA00055600 / 34BA00162700

January 27, 2022

Port Jervis Town Hall
20 Hammond Street
Port Jervis, NY 12771

Dear Inspector Brady,

I am happy to provide you with the following proposal for the work listed within. Upon your approval we will schedule the work. This proposal will be to update the system to include installation of CO detectors to meet code requirements, install a DMP fire rated DualCom communicator with (2) paths as required to provide monitoring of the fire alarm system and report to central station. We will also review the balance of the building as we discussed to add or move detectors and notification devices as needed in areas with recent construction and changes.

Materials to be provide by Securetel:

One DMP DualCom-F fire approved network/cell communicator
Four Systems Sensor CO1224R Co detectors w/temporal 4 sounder and 10-year life
Four Firelite addressable input modules.

Scope of work Phase one:

1. Install DMP DUALCOM fire approved communicator w/network port and cell backup path. Mount, program, and test to central station. Communicator will send all alarm signals as well as send (2) daily test signals every day.
2. Install CO detection to existing system as follows
Run lines from 1st floor hall, 2nd floor hall, basement mechanical room with generator, and one in basement hall to main FACP in lobby. Mount and install CO detectors and Firelite addressable input module for each CO. Program and configure new devices into FACP and test.
3. Fire inspection of building. Complete test of entire system as required by code.

The installation upgrades as listed are estimated to take 1.5 days labor with two techs. Installation/upgrade will include all parts listed above and include wire and mounting hardware as needed. The total for the above will be only \$ 3,460.00.

Monitoring of the DualCom fire communicator with cellular backup will be only \$ 35.95 per month including all signals. This will also cover the monthly cell tower fees for Verizon.

Warranty

The installation will include a full one-year warranty on all parts listed and provided by Securetel and the labor to install the new parts only under normal wear and tear.

Upon your approval we will require a deposit of 50% to order the parts and schedule the work. The balance is due upon completion and approval.

Please feel free to call with any questions or additional requirements. Thank you again.

Sincerely Yours,

Neil Haidt

Motion: Fuller

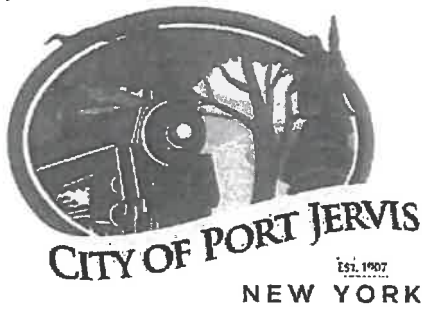
Second: Simmons

AYE: 9

Absent: 0

NO: 0

Abstain: 0



CITY OF PORT JERVIS

P.O. BOX 1002
 20 HAMMOND STREET
 PORT JERVIS, NEW YORK 12771
 (845) 858-4000

Motion: Mamm
 2nd: Foster
 AYE: 9 NO: 0

2022 APPLICATION FOR PUBLIC ASSEMBLY PERMIT

Pursuant to provisions of Chapter — "Public Assembly" of the City of Port Jervis City Code, the following application is made. Completed application shall be submitted to the City Council, City of Port Jervis, at least thirty (30) days for 1-49 persons, sixty (60) days for 50-100 persons, ninety (90) days for 100-250 person, or one hundred twenty (120) days for over 250 persons prior to the date of the gathering.
 There is NO fee for this permit

Please note: Certificate of Insurance and supplemental information are required. See page 3 for insurance information.

SECTION 1. APPLICATION INFORMATION

Name of Applicant: Laura Meyer - Port Jervis Tourism Chairwoman
 Address: 4 Lincoln St.
 City: Port Jervis State: NY Zip Code: 12771
 Phone: Home: _____ Business: _____ Cell: (973) 534-4177
 Email: floralaurapj@yahoo.com
 Sponsoring Organization (If Any): Port Jervis NY Tourism
 Address of Sponsoring Organization: 20 Hammond St.
 City of Sponsoring Organization: Port Jervis
 What is Applicants relationship to sponsoring organization? Chairwoman
 Is the applicant a professional fund raiser? (As defined in Section 171-a of the New York Executive Law): Yes No

SECTION 2. NATURE OF EVENT

What is the Nature or Purpose of this Assembly, Gathering, or Event? 4th Annual
St. Patrick's Day Parade + Blarney Blast
 Location of this Assembly, Gathering, or Event? Uptown + Downtown Business Districts
 Tax Map Number of Premises for this Assembly, Gathering, or Event? (obtainable through the Port Jervis Assessor's Office): _____

Description of Premises (include whether it is commercial, residential, or city property and approximate size of parcel to be used): City Streets

Uptown & Downtown Business Districts

Ownership of premises: Who owns the premises Assembly, Gathering, or Event will take place? Applicant Other

IF APPLICANT DOES NOT OWN PREMISES, DOES APPLICANT HAVE CONSENT OF OWNER TO HOLD GATHERING? Yes No

(Attach written consent of owner or copy of lease agreement)

SECTION 3. PERTINENT INFORMATION

Date(s) of gathering: March 6, 2020 Number of Persons Expected: 1000

Will there be a rain date? Yes No If you answered Yes, what date would you like your rain date? _____

Time of Gathering: 3:00 pm to 5:00 pm Expected Duration: 2 hours

Will you need a street or streets to be closed? Yes No. If you answered Yes, what streets will you need closed? _____

Parade line up - Canal + Orange Streets,
Parade Route - Orange St - to - Pike Street - Jug handle to Frontst. - End Fowler

What time will the streets need to be closed? ~~2:30~~ 3:00 What time can the streets be reopened? 5:00

Do you need temporary cardboard "No Parking" signs posted? Yes No

If yes will you be providing the signs? Yes No Will you put up the temporary "No Parking" signs? Yes No

Do you need barricades? Yes No. If you answered Yes, where do you need the barricades? _____

to close off parade route for safety

Do you need a PA System? Yes No. If you answered Yes, where do you need the PA System? _____

Music: Yes No If Yes, please state the source that is to be provided. (e.g. live band, DJ, Pre-Recorded Source) - All Music Must End at 11:00pm.

Bagpipe Bands -

Do you need a Podium? Yes No. If you answered Yes, where do you need the Podium? _____

Do you need the city portable stage? Yes No. If you answered Yes, where do you need the stage? _____

Do you need folding chairs? Yes No. If you answered Yes, how many folding chairs do you need? _____

Where do you need the folding chairs? _____

Do you need additional garbage cans placed out? Yes No. If you answered Yes, how many additional garbage cans do you need? _____ Where would you like the additional garbage cans? _____

State details for refuse removal and provisions for sanitation facilities: _____



Hudson Valley Regional Police Pipes & Drums

CONTRACT

Port Jervis Parade Committee, C/o Ms. Maria Mann:

On this **20th** day of **January 2022**, the Hudson Valley Regional Police Pipes and Drums do hereby enter into contract with the **Port Jervis 2022 Parade Committee**, hereafter referred to as the Organization, and has agreed to participate in the **2022 St. Patrick's Parade on Sunday March 6th, 2022**, and is further agreed that the Organization will pay a sum of **\$1,800.00, One Thousand Eight Hundred dollars** to the Hudson Valley Regional Police Pipes and Drums for its service. In the event that the Parade is cancelled by the Organization due to an uprising of COVID-19 cases, the Organization is not liable to pay the Hudson Valley Regional Police Pipes and Drums.

X _____

Joseph Prior Jr.

Band Manager

HVRP Pipes & Drums

Email: hvrppd2000@gmail.com

Phone: 845-591-8654

x _____

The Organization

Motion: Mann

Second: Siegel

Aye: 9

Absent: 0

NO: 0

Abstain: 0

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS

WHEREAS, the City of Port Jervis advertised proposals for Engineering services for the NYS Department of Health Lead Service Replacement Program (LSLRP) grant and;

WHEREAS, On March 18, 2021, in the Council Room of City Hall at 2pm, the Bids were opened and scored with Farr Engineering having the winning bid of \$37,500.

THEREFORE It is hereby RESOLVED, that the Common Council of the City of Port Jervis appoints Farr Engineering as the engineering firm for the LSLRP replacement of approximately 75 to 100 residential lead water service laterals per the RFP scope of work not to exceed \$37,500.

Motion by *Livingston*

Second by: *M. Decker*

Regis Foster	1st Ward	<i>Aye</i>
Elizabeth Miller	1st Ward	<i>Aye</i>
Maria Mann	2nd Ward	<i>Aye</i>
Misty Fuller	2nd Ward	<i>Aye</i>
Denis Livingston	3rd Ward	<i>Aye</i>
Michael Decker	3rd Ward	<i>Aye</i>
Timothy Simmons	4th Ward	<i>Aye</i>
Melissa Newhauser	4th Ward	<i>Aye</i>
Stanley B. Siegel	Councilman-At-Large	<i>Aye</i>

DATED: February 14, 2022



**Laura Quick
City Clerk Treasurer**

(Seal)

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS

WHEREAS, the City of Port Jervis Division of Public Works requests to sell 500 Flexcon Industries Water Expansion Tanks to interested local hardware stores for a combined total of \$2,500 and;
WHEREAS, the Division of Public Works also recommends declaring the equipment housed at the Franklin Street warehouse as obsolete for proper disposal.

THEREFORE It is hereby RESOLVED, that the Common Council of the City of Port Jervis approves of the sale of 500 Flexcon Industries Water Expansion Tanks and declares the Franklin Street Warehouse equipment obsolete.

Motion by *Livingston*

Second by: *Foster*

Regis Foster	1st Ward	<i>Aye</i>
Elizabeth Miller	1st Ward	<i>Aye</i>
Maria Mann	2nd Ward	<i>Aye</i>
Misty Fuller	2nd Ward	<i>Aye</i>
Denis Livingston	3rd Ward	<i>Aye</i>
Michael Decker	3rd Ward	<i>Aye</i>
Timothy Simmons	4th Ward	<i>Aye</i>
Melissa Newhauser	4th Ward	<i>Aye</i>
Stanley B. Siegel	Councilman-At-Large	<i>Aye</i>

DATED: February 14, 2022



Laura Quick
City Clerk Treasurer

(Seal)



CITY OF PORT JERVIS, NY

Department of Public Works
1 Franklin Street, Port Jervis, NY 12771

Steven R. Duryea
Director

(845) 858-4006
Facsimile

(845) 858-4000
Telephone

Common Council Update

February 14th ,2022

- 1. Garbage and recycling will be on its normal schedule for the week of February 14th . The week of February 21st all garbage/recycling will be a day late in all wards due the Presidents Day. Paper pickup will be on its normal schedule. 3rd 4th ward papers will be done on regular Schedule days**
2. The 2022 Garbage schedule is available on the city website at www.portjervisny.org or by emailing the DPW office at dpwclerk@portjervisny.gov .
3. The leaf pile and brush pit will be closed until the Spring.
4. 14 Franklin cleanout is ongoing
5. Sewer Maintenance is ongoing daily
6. The next DPW meeting will be on March 7th 2022

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771

Code Committee Meeting

February 2nd, 2022, 6:30PM



Kelly Decker:

Okay, ladies and gentlemen, it is 6:30PM on February 2nd, 2022. This is the meeting of the Code Committee of city of Port Jervis. First, I'd like to ask you all to please rise and the pledge of allegiance. And I do have a flag back here, pledge allegiance to the flag United States of the

Denis Livingston:

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

Tim Simmons:

God bless America.

Kelly Decker:

Okay, I'm going to do a roll call. Chairman Tim Simmons.

Tim Simmons:

Tim Simmons, chairman present.

Kelly Decker:

Members. Mr. Siegel.

Stanley Siegel:

Stan Siegel, present.

Kelly Decker:

Member Mr. Mike Decker.

Michael Decker:

Mike Decker present.

Kelly Decker:

Member Elizabeth Miller.

Elizabeth Miller:

Liz Miller present.

Kelly Decker:

We also have counsel representatives here, Ms. Fuller.

Misty Fuller:

Misty Fuller present.

Kelly Decker:

Ms. Mann.

Maria Mann:

Maria Mann present.

Kelly Decker:

Mr. Livingston.

Denis Livingston:

Denis Livingston present.

Kelly Decker:

Ms. Newhauser.

Melissa Newhauser:

Melissa Newhauser present.

Kelly Decker:

I'm Mayor Kelly Decker present. Mr. Farr.

Jim Farr:

Jim Farr present.

Kelly Decker:

Mr. Brady.

Bob Brady:

Bob Brady present.

Kelly Decker:

Mr. Frank.

Will Frank:

William Frank Corporation council present.

Kelly Decker:

And Ms. Powrie. I'm not sure if she can hear me or not. Okay. All right, Mr. Simmons, it's all yours.

Public Comment: None

Public Hearing: None

Approval of the Minutes: N/A

New Business:

Tim Simmons:

All right. Thank you, Mayor. We'll start with public common. Is there anyone from the public that would like to make any statement or has anything they'd like to say regarding anything before the committee. Hearing none, we'll move on. We don't have a public hearing set. There was no meeting in January. So, we'll move on from there for minutes, and we'll go right into our new business. I'd like to start off with a discussion of the possibility of the combination of the position of city engineer, DPW director, and possibly the building official positions or a combination of each, with the idea that I realized that we're not going to do this immediately, but perhaps in the future with the expansions that we're going to go through with the annexation and things like that, that perhaps that may be a direction we want to go in the future and we would already have the process in place that would allow us to do that. So, I'll open it up to Mr. Frank, who has looked into some of the preliminary steps that we would need to take in order to move forward.

Will Frank:

Thank you, Mr. Chairman. I circulated a memo today on a few different topics that Chairman Simmons asked me to look into and do a little summary on. The first of which in the memos, combining these positions as noted, what I've done is I've laid out the job duties, and in some cases, specifications from the charter and from the city code, outlining the duties of each of the positions as DPW director, city engineer, and the building official. The city engineer job duties, I did not get from any of the Port Jervis source materials, but these are just a general description that I've taken from other municipalities that I represent.

Will Frank:

And what of course would need to be done, if the council ultimately decides to go forward with some sort of consolidation of positions is do some amendments to the charter, because the city charter calls for the establishment of different positions, two of which are the director of public works and the building official. So, what would be the preliminary step would be to identify, if there's going to be any kind of consolidation, is to identify these particular duties that are specified through the memo that can be combined and done by one individual or one department versus having multiple departments. So, I don't want to go through each and everything here. The descriptions are self-explanatory.

Will Frank:

To my thinking, and this will be something that the Code Committee and the council will ultimately discuss, if any of the positions are appropriate for consolidation in my opinion would be the city engineer and the code official, the building official, because we have that going on now. As we all know, Jim is doing work wearing both those hats. The DPW director public works is obviously such a major department in the city. As we all know, Jack had tremendous amount of duties, and the current individuals who are running the department have a tremendous amount of duties, particularly because of the amount of personnel in the department and the different projects going on.

Will Frank:

As chairman Simmons said, with the annexation coming up and even additional projects that are going to require services from DPW engineering and Code enforcement, my feeling, and this is just my feeling and I don't get a vote, is that the DPW director position would be suitable to be left standing as is. So those are my initial thoughts, Mr. Chairman.

Tim Simmons:

Okay. Thank you. Anyone else have any thoughts regarding the combination of those positions as to what they'd like to see, or the feasibility of whether putting the various positions together in a particular way, Mayor.

Kelly Decker:

Thank you, Mr. Chairman. I also agree with Mr. Frank, the other thing that the council will need to look at, I know, into the other positions that you're going to talk about, that there are contracts in place and when there's contracts in place, you're going to have to wait till those contracts expire before you make any changes. So, even the clerk treasurer position. But on this particular topic that you were talking about, I did a lot of research in the last week trying to find any municipality that has the combination of all three, and I can't find any. So, if anybody has any that they could share with me, because I'd like to see, and I contact them and see how it's working, and more so municipality our size. So, if anybody has that, I'd appreciate that.

Stanley Siegel:

I believe that Middletown does, but I'm not a proponent of all three. I'm a proponent of the DPW and the engineer, not the buildings department. And the reason I say that is I think it's critical that we have an engineer that is available to us when we need him 24x7. If he's an employee, we could have that. In my tenure, we've not had an opportunity to have a city engineer not come when he was needed. And that happened recently when I think there was a real need, and I

think we need to address that by having someone that's staffed full time whenever we need them. That's my major point.

Kelly Decker:

So, Mr. Siegel, I'm going to disagree with you here because in my tenure as Mayor for 10 years, I have had every opportunity whether it was Mike Lamborough or Mr. Farr, when I've called them, they have responded in the middle of the night. This incident, one incident you're talking about, is something that I think was a bit of a miscommunication. And the need for him, if I directed him to go there, or if a fire chief had contacted me for the direction for him to go there, he would have gone there. So, I don't think that that one incident can play a part in this whole thing. Quite honestly, if you're going to put together a position, just food for thought, a position where you're going to add an engineer as well as a DPW director, we're going to be paying a lot more money than what we're paying right now for a part-time engineer at will. Yes, sir. Right. Well, I'll turn it back over to Chairman.

Tim Simmons:

Okay. Anyone else.

Stanley Siegel:

Chairman?

Tim Simmons:

Yes.

Jim Farr:

Just like to... Councilman Siegel, what instance are you referring to?

Stanley Siegel:

I'm talking about the fire here on east main street, where the fire chief called for an engineer, somebody from the building department, because the top, whatever that thing is called, the third floor, was on an angle and we felt it looked like it was going to topple, and we wanted to have an opinion. That's the only one. But don't take this personal, Jim. It's not about you. It's about the whole picture. It's about having availability of an engineer when we need them. I think that you came the next day and you realized that that, whatever was called, that tower, was dangerous and you had that removed first. That was our concern. We had guys in there that were walking in and out right underneath that, and it was a big concern at that point.

Jim Farr:

I did talk to the chief that night. The chief called me, I answered immediately. I did speak with him. We both agreed that I wasn't needed there immediately. He was not letting any belts in the building. I told him I would be there daybreak the next morning, which I was, and made the determination at that time. If I was needed that night, I would've been there. But at that point he had taken all the firemen outside of the building and felt the situation was safe. If he needed me, I would've been there. I'm available to the city 24x7.

Stanley Siegel:

I appreciate that. Thank you.

Jim Farr:

As the mayor said, when he calls me, I'm there, and if the fire chief would've needed be there, I would've been there. The fire chief called for the Jersey Ave fire the other day and we were there within 15 minutes.

Stanley Siegel:

Thank you.

Jim Farr:

Now, in terms of, and I'll give you not my opinion, but there's only one other municipality in the county that I'm aware of. I work with or have worked with the majority municipalities to have a combination DPW and engineer, and that's the city of Middletown. Jacob Tawil, very good guy, they pay him \$300,000 a year to oversee DPW and do the engineering. He doesn't do any real engineering, all of it subbed out. But other than that, there is no other municipalities that I'm aware of in the county. Will pretty much does what I do on the legal side. I'm not sure if Will knows of anybody else that has that combination of services, but that's the only one I'm aware of.

Will Frank:

I do not. There's none that I know about. As I alluded to before, there are places that have the municipal engineer doing code enforcement. Obviously, we have that in Montgomery with yourself, we have in other municipalities, we have that with other engineers who do code enforcement. Mr. Fusco does that in Chester to some degree and some other places. But no, I don't, other than in Middletown. I don't know if Mr. Tawil also does code enforcement in the city, but I'm not aware of that. He might.

Jim Farr:

No Jacob doesn't do code enforcement. They have a staff of about 10 building inspectors in Middletown. Walter Welch is the head of it right now.

Will Frank:

One other thing, Mr. Chairman, that goes without saying, but I'll just mention it for purposes of an initial discussion tonight. Of course, there would have to be the financial analysis here between salary benefits and all of those things and what the savings, if any, would be, and the efficiency, but as a preliminary matter, what I just did here tonight in this memo is just laid out the duties for now. There's a lot of things to talk about as we move forward.

Tim Simmons:

Okay. That's yes. That was basically the idea to get an idea of if there could be cost savings, if there could be a streamlining or an efficiency of these departments, if we joined them together and go from there.

Will Frank:

Yes.

Denis Livingston:

Mr. Simmons.

Tim Simmons:

Yes sir.

Denis Livingston:

Seeing what I'm seeing right now with all the projects that the DPW is involved in, to make any kind of moves in any kind of near future, I think it's going to really disrupt the continuity. We're all wanting to save the city money, but right now, with all the projects that they're involved in, to try to do something like this, I think it would really upset the course of what they're trying to do down there with these projects on hand. So just something to consider.

Tim Simmons:

Yeah. I'm not seeing this as a short-range thing. I don't think anybody that I've talked to or has been thinking about this sees it as a short-range change. I'm just wondering if we should take a look at this with the idea that if the annexation takes off the way we would like it to, if we have other areas that are going to expand, there's going to be more... If that's a direction we might want to be looking in for the future, so that we might be a little bit ahead of the curve rather than behind the curve once we get to that point where we start to take off.

Tim Simmons:

I'm not seeing this as a real short-term type of thing at all. So, the idea was to get it out there, see if it's feasible financially or otherwise, and what steps we would have to go through. Because, I mean, quite honestly, if we're going to have to go through a multitude of long involved steps that really aren't going to save us any kind of money, it may turn out to be not worth it. So, it was kind of an idea just to see you where we might be going.

Denis Livingston:

Okay.

Tim Simmons:

Anyone else

Kelly Decker:

If I can just add in Tim?

Tim Simmons:

Yes, sir.

Kelly Decker:

So as in regard to the clerk in treasurer's position that you have down here. That's a little bit different, but you would have to decide whether you were going to remove the deputy position, because obviously if you were going to add just a clerk and a treasurer and not remove the deputy position, you're going to be dealing with a whole new position, added money, as well as the part is the bigger part that you would have to examine there. So just keep that in mind when you're looking at those [crosstalk 00:17:44].

Denis Livingston:

I'm on a Zoom Code committee meeting.

Tim Simmons:

Well, the discussion I had with Mr. Frank was when we were talking about it, he actually said, "What about the deputy clerk's position?" And we were talking and he, if I'm not mistaken, Mr. Frank mentioned that perhaps you would look at a city clerk, the treasurer would be there, and then you would have a deputy clerk and the treasurer could be operating without a deputy I would assume and go from there. Once again, I mean, I just want to look into the feasibility of perhaps making the job a little easier for the clerk, a little easier for whoever would be the treasurer and then make it a little bit more efficient, I guess.

Kelly Decker:

Yeah. I mean, logically I see more of that type of split. You have to question the fact that, "All right, you're going to pay them a little bit less, but ultimately that together position, you would be paying more plus an extra person with the benefit." So, it may end up costing you down the road. It might be a benefit to this city, but it may cost the city too.

Tim Simmons:

Right. Right. But I'm also looking at the idea that, once again, once we get into the annexation, once we get into that and things start to roll, I mean, is the city clerk treasurer going to... Would it be more efficient and a better use of the clerk on her own treasure, on her own... And can we cover that with the extra tax base that we have and go from there. I'm looking down the road here a little bit. Once again, I'm not saying, like next year, we now have a city clerk and a city treasurer, but I just want an open discussion here and get it going so that, once again, we can be ahead of the curve when the opportunity arises, that we could be there. Just my thoughts and thoughts of a couple others. Okay. Does anyone have any thoughts on the separation of the city clerk and the treasurer? Basically, my question was, once again, what steps would we have to do in order to begin to look at that? I guess Mr. Frank would be able to enlighten us on that.

Will Frank:

Again, the charter establishes the positions of both city clerk, treasurer, and deputy. The duties are set forth directly in the charter. So there would have to be, of course, a financial analysis to make sure that whatever the plan was, whether it's turning the deputy clerk treasurer just into the treasurer, and making the city clerk just the city clerk, or hiring someone else, lowering salaries, adding a person, all of those things, the first and foremost, there would need to be a revision to the charter, just like in the other situation. We'd have to revise the charter and amend it and separate out the duties because they're specifically enumerated in the charter. So, we would have to take these duties that are listed in section 2A of the memo, and we would have to break out the duties of the city clerk in one spot, break out the duties of the city treasurer in another, and start with that.

Will Frank:

So financial analysis, consideration of amending the charter and breaking out the duties. Those would be the preliminary steps. And obviously during all of these steps, we're going to need to be really sitting down with the people in the department and finding out... I know what the charter says, these are the step, these are the duties, but we need to know exactly what everyone's doing every day. What kind of things are consuming their day? And then you really get an idea of whether it's feasible and how you're going to do it.

Will Frank:

We're going to have to work with our labor council, and we're going to have to work directly with our employees to see what kind of impact this would have on their everyday work. If they think it's a good idea, if there's going to, quite frankly, if there's going to be opposition to some of this and how that's going to affect productivity, all of those things are going to have to be considered.

Tim Simmons:

Okay. Thank you. Okay. Does anyone else have any comments or questions or thoughts regarding the city clerk treasurer's position in deputy? Okay. Moving on, we wanted to talk about a social media policy for city officials and employees. Mr. Frank had forwarded some examples of social media policies that he had, I believe, he had sent them previously and that I think we should take a look at these and see what we need to put in place, to not have... Yes. Mayor.

Kelly Decker:

So, Mr. Frank, the only question, I read these in September and then you sent them today and I reread them. I actually like them; I think they're good. But do we have to negotiate these into the contracts of our unions?

Will Frank:

Well, I think that the union, and again, this will be a question for labor council, regardless of what the union contracts say, in a lot of spots, management rights clauses are in all of the union contracts. Part of management rights are to promulgate reasonable policies for the day-to-day operations of city government. Now, I don't know that there's anything in here in the policies, as they're drafted, that impact the working conditions that have been agreed to in any of the union contracts, but I can go through them, and we can send this to Stu. Let me back up. Once the Code committee and once the city council come up with a policy, they think is viable, we make some changes to this, we add some things, we take out some things, then we'll forward it to labor council and get their take on whether we need to pass anything by the unions. But I'd like to think that this is going to fall within management rights.

Tim Simmons:

Okay. Does anyone else have anything, any comments, or questions about the social media policy?

Will Frank:

Mr. Chairman, I'm sorry to interrupt, but if anyone wants to shoot me an email or anything about the policy or any suggestions, feel free to email me or call me and we can talk about it and see if anything needs to be tweaked for sure. Sorry.

Tim Simmons:

Right. No, no, thank you for your comments. I definitely think we should have something in place. I have personally seen examples of people being or attempts for people to try to be disciplined or terminated or other different types of actions taken against them for things they posted on social media, and then come to find out that particular employer never had a social media policy in place. So, it was kind of like, "How are you going to do anything and then turn around and say, 'We're doing it because of this and you don't have a policy on it.'" So once again, I don't think we need to put this in place tomorrow, I think we need to take a look at it and just to make it so that we're kind of up to date and with the times. Most places or just about every place I know of has a social media policy.

Will Frank:

Mr. Chairman... I'm sorry, go ahead.

Elizabeth Miller:

I have a quick question, but from what I read, and I didn't read it thoroughly multiple times, but is this talk, is this pertaining to social media accounts operated by the city? So, like, for example, like a portraitist Facebook page, not a Liz Miller Facebook page. Is that what I'm understanding, or would that include both?

Tim Simmons:

Well, I could think in certain instances where it could be both, if the post pertained to something that directly was related to their position or their employment.

Kelly Decker:

If I could, Ms. Miller, if you look at that, it actually, it talks about that how you would have your personal, say Facebook, you have your personal page, but then if you have a council page and you referenced, let's say, you just referenced something that was set in executive session, or I mean to give an example right now, it's hard, but if you're doing it in official capacity, it's basically what it says.

Elizabeth Miller:

Okay. Yeah. That makes sense.

Will Frank:

But, keep in mind that even as we've seen all over the country, if the council ultimately wants to have it in the policy, even if someone's on their personal Facebook page and they're a city employer official, and they make certain statements that would bring discredit to the city, something like an unfortunate racial remark or discriminatory remark of some sort, and it reflects badly on the city, then the policy can include consequences for such statements. So that's going to be you up to the council how they want to approach that.

Tim Simmons:

Right. That's kind of the direction I was going to try to answer Ms. Miller's question regarding that. I mean, if you were to have, let's say, our DPW director went on his personal page and started to call people whatever, people would very

easily recognize that that's our DPW director and he's making racist or homophobic or other slurs, like as Mr. Frank just said, that would be directly related to us. I mean, at that point, we wouldn't be able to separate from that. So that's the kind of thing that I think we're looking at to try to avoid.

Elizabeth Miller:

All right. Thank you. I have to hop off, so I'll catch up on whatever I miss. Thanks everyone.

Tim Simmons:

Thank you.

Will Frank:

Mr. Chairman, may I, I also have to get off, but before I do, may I suggest at least with the social media policy, you put it on the next code agenda, so everyone will have had an opportunity to look at it and we can try and move the process forward.

Tim Simmons:

Yes, sir. That was my thinking.

Will Frank:

That's great. I apologize, I have to get off too.

Tim Simmons:

Yes.

Stanley Siegel:

Go ahead. I think that we need to heed Mr. Frank's advice and send in whatever ideas we have based on what Mr. Frank put here, so that we have something to work with for the next meeting. It's critical that we all have input here. We don't want to be another Whoopi Goldberg.

Will Frank:

Mr. Chairman. I'm going to sign off.

Tim Simmons:

All right. Thank you, sir, for your time.

Will Frank:

Okay. Thank you everybody. Good evening.

Tim Simmons:

Be safe, sir.

Will Frank:

Thank you.

Tim Simmons:

Okay. The next thing I... Oh, I'm sorry. Before moving on. Does anyone else have any questions or comments regarding that social media policy? All right. Then what I'd like to do is move on to the next thing and bring up the idea about how the steps that we would need to take in order to start to look at possibly changing the tax code. I've had several people come to me and say, "I have a business, and I'm charged as a business. These people who have three or four rental properties, they're making an income off of it, and then they're turning it around and claiming these exemptions and it's working for them."

Tim Simmons:

So, my thought is if somebody's renting out properties, and it's a business they're making a profit off of it, otherwise, I mean, they would very quickly stop doing it. I think we need to take a look at what we might need in order to change that. Someone in the community showed me a printout, a data sheet that they had compiled over last couple years regarding landlords that are absent, out of town, out of state, and the revenue that we could realize off of that if these exemptions were not in place, was quite frankly staggering. I mean, when you're talking about possibility of hundreds of thousands of dollars, and we were talking last year about 65 or \$67,000 being one percentage point, I think it's something we have to look into. Yes, sir. Mayor.

Kelly Decker:

So, 12 years ago, when I was in your position, I was gung ho on this. I'm telling you, if we could find a way, I'd love to find a way. But when we had corporation council look into it, because it's a commercial is I think Jim is it three or four, it's three or four apartments make it a commercial entity. So, I think there's-

Jim Farr:

Three.

Kelly Decker:

But the bigger part is that even though we all look at, we do, we look at it as a business, somebody owns something, I kind of even said, "Hey, listen, if it's like a mother daughter and you live in one and you rent the other," that's kind of not, but it really is. Technically, you're still making money to pay your mortgage or whatever. But we went after this, tried to go after it pretty hot and heavy. Every avenue that we took, we got shot down because it's just [inaudible 00:34:45]. So maybe talking to Mr. Frank about if things could have changed in 12 years if there's a way. There are businesses, but I just for food for thought, when we talk about the tax code and you talk about homestead and non-homestead, that goes back to a history issue with businesses.

Kelly Decker:

What happened was New York state had a program, a homestead program, and they abandoned it a few years afterwards. The city would've been stuck, we were in the homestead program. We would've had to raise residential taxes by an astronomical amount. So, what the council at the time decided to do is keep a split and actually raise the commercial rates higher. That's why the commercial entities pay so much higher than what that equalization... Real way to correct this, the real way, and I believe [inaudible 00:35:42] told me this, Teresa told me that, is a total reassessment of the city. Really that's the way to correct it.

Tim Simmons:

What would be the cost and timeframe of doing something like that?

Kelly Decker:

Well, that's something we'd have to look into because, I mean, we've never really gone any further than that because people are hesitant, because if you do a tax reassessment, you're going to see some properties go up, some properties residential wise go down. But you're going to see commercials go down but understand that here's your expenses and you have to come up with the same amount of expenses. So, when you're jostling money, when you're jostling around, it's the same thing with a water bill. We go to meters, people with one or two people in the house are going to be much lower than a family of six who will be paying. And then how do they afford to stay here if they're paying astronomical amounts? So there's just some of the considerations you have to talk about because you still have to make up this difference.

Tim Simmons:

Yeah. I still think, as you say, I'll reach out to Mr. Frank and have him look into it. I still think that there's got to be some way that we can do this. I mean, I've had different business owners say to me, "Come on, these people are making money. They're running a business. And I have a business and I happen to be selling shoes. They're selling a place to live. They don't see it any different. They're making money and I'm making money and I'm getting taxed at a higher rate." So, I will look into that. I'll talk with Mr. Frank some more and see where we might be able to go. Does anyone else have any thoughts or comments or ideas regarding this?

Stanley Siegel:

The fire inspector does and then I do.

Bob Brady:

Yeah Mr. Chairman. I know one of the hot heavy issues is the multiple dwelling. I know like the conditions in and out, and I think it was 2018 when I was under Dave Rivera in the building department, we brought up multiple dwelling inspections, doing a rental permit program. It's a revenue cash cow. It's keeping the owners compliant, it's keeping everybody safe, it's a yearly inspection and it's a yearly inspection you can charge for. I think everyone agreed back then that they are a business, they are running a business. I think that's another option to look into is going to a rental program. At least if you want to start with the... And I know back then, they were worried about bringing in the fire inspection fees and the multiple dwelling fees at the same time, but we've got that up and running. I think looking into the multiple dwelling inspection and a fee program and a rental program, every year, it is another avenue to get these owners to take responsibility.

Tim Simmons:

Okay. Do you have any kind of paperwork or any kind of a-

Bob Brady:

I have a folder, and me and Lori looked to this, like I said, back in 2018. We compiled what Middletown does, what the city of Newberg does, what the city of Kingston does, and what the city of Poughkeepsie does. They all vary a little bit in how they are charging, but like I said, it's very minimal differences. I do have that in a folder, and I will get that to you.

Tim Simmons:

All right.

Bob Brady:

But, again, I know the revenue is there and we did discuss it. I think everyone that was in the meeting did agree that "Yeah, it is a business." They're not just owning a house to put people into it out of the good of their heart, they're doing it to make money.

Tim Simmons:

Okay. Does anyone else have any ideas or thoughts or questions.

Stanley Siegel:

I do. I agree with the mayor's assessment about the water meters, because I did an analysis back when we talked about it before of my mother who was one and us who were two and Kelly which was six, and it came out just almost exactly to the percentages. So that's fine and dandy and I agree we need to do it, but that's not a fair comparison against what we want to do here. If you have a property and you have people pay you to use that property and you pay expenses toward that property and you collect a profit from that property, to me, that's nothing but a business.

Stanley Siegel:

We have businesspeople in this town that are slumlords, scumbags, whatever term you're going to use, that we have three right now, three properties where the people are living in squalor. Now the annual inspections are great, and we go in there and annually we take a look, but that's not helping out these people that live in conditions that they shouldn't have to live in. That's not the purpose of this. The purpose of this is not to try to make the landlords better people. The purpose of this is to make the landlords be more like a resident and pay their way through life. That's the whole idea here. I think it's important that if we can do it, and maybe we could before, and maybe we can't now, but maybe we can, we need to take a look at it to see if in fact we can do that. There are some really good landlords that are going to be upset and there's some lousy landlords going to be upset, but at least it's a fair way to do it. That's my opinion. Thank you.

Tim Simmons:

Thank you. Yeah, as Mr. Siegel just said, I mean, these things came up to see what the feasibility would be in order to create revenue or to cut some costs. So, the combination of the position, the separations of the positions, this change in

the tax code, or whatever we would need to do, or as Mr. Brady said that the fees, the permitting fees, or the inspection fees, it's the beginning steps to look into the feasibility of how we might be able to generate some revenue for the city. Especially when we're on the brink of the expansion, I mean, the annexation and the tax base expanding there, if we can get something else along with it, I mean, I think it'll be a win-win. So, anyone else have any comments or questions regarding that?

Tim Simmons:

As I said, I will speak with Mr. Frank and see what direction we can go that way. I'll speak with Mr. Brady and see what kind of stuff he has to offer for this. We'll take a look and see. So, I think we do need to get the preliminary steps going and take care of that and move on from there. Anyone else, before we move on?

Tim Simmons:

One more thing I wanted to add. I think in light of the recent emails that have been going back and forth regarding the one apartment there on Elizabeth Street, I think we might need to take a look at a requirement that landlords that are absent or are out of the city, have an agent who the tenants are able to contact at any time or within a reasonable amount of time to voice concerns and try to get remedy for problems they're having. Having a landlord that's out of town and they call a number, and no one ever gets back to them. I don't know, I think we need to take a look at the possibility of making a requirement, or I'm not exactly sure where we need to go with that. And perhaps Mr. Farr.

Jim Farr:

Chairman, we do require that anybody that is not a city resident that owns a property in the city have a local agent, or sometimes they don't keep up on it. Typically, Laurie or I will call them just like we've tried to do on some other instances with the soap mill issue that we had a couple Sundays ago. So, we do have a local agent that's registered with the city, if it changes and the landlord doesn't let us know, we don't know, but that policy is in place.

Tim Simmons:

Okay. Is there any... I'm sorry, Ms. Mann.

Maria Mann:

With the policy that's in place, are there any fees? So, if maybe if there is or isn't, if there's no fee maybe consider putting one in place, and if they don't comply, get another, maybe possibly impose an additional fee on top of that, because if they're not cooperating or working to address the issues, maybe if they have to pay, if we are legally able to impose a fee.

Tim Simmons:

Yeah. That was going to be my thought. I'm sorry Mayor, let me. That was going to be my thought, what kind of teeth or what can we hold over them to enforce that policy? I mean, if they just blatantly disregard it or just blow it off, can we, in some way, put some teeth into that. Mayor, I'm sorry. Go ahead.

Kelly Decker:

The possibility to enforce that would be exactly what Mr. Brady was saying with the yearly inspections of them. With those yearly inspections, we want contact, we want to meet with the individual who's going to be taking care of the property. Now, granted a month after, they might not be available. Then what would happen is we'd step into what Ms. Mann said and they would be issued a summons or something like that. But that's obviously something that Mr. Frank is going to have to put together in a process. But that being said, remember that if you do any of these fees, if you're able to do it, you want to make sure that if they don't pay, it gets put on their taxes.

Tim Simmons:

Right. Right. Okay. Does anyone else have any questions or comments regarding the policy? Yes ma'am.

Maria Mann:

So here, Mr. Brady suggested something annually. My other concern is when you have landlords, they don't maintain the rental and you have a tenant that doesn't have heat or running water, and they don't work with the building department and don't have their information up to date. Would that be all on the same as what... Like, is that something separate, Mayor?

Kelly Decker:

You just made me think of an idea here.

Maria Mann:

I think it would be-

Kelly Decker:

How about an escrow? How about an escrow for places? So, if the heat goes off and they can't get it fixed in 24 hours, the escrow pays for them to go to a hotel. Something like that.

Tim Simmons:

Yeah. Along that line, I was thinking that as Ms. Mann was just saying, let's say there's a complaint, or let's say Mr. Brady goes out, he does the yearly inspection, and then four months later there's a complaint, they've paid that fee. Can we have another fee for him to come back out and address that complaint or something similar to that. So that there's some motivation for these people to correct these conditions that the tenants are living under. So that he goes out and he says, "Listen, this is what you have to do." That's four months into the year, and now we charge a fee for him to go back out and check that complaint. He gives them X number of weeks to comply or whatever it is, and he goes back out to inspect it again. Or if the complaint is again, he goes back out. So, we have to have a thing to kind of motivate these people. I'm sorry, go ahead. Whoever.

Bob Brady:

I think Jim, I mean, everyone's bound by the New York State or the IS, or the international code now. And all this stuff like you guys are talking about on these complaints are all in the property maintenance code. Heat, electric, as soon as Jim's department gets it, they're going to go out, and if they verify, then that building gets condemned. Now, I'm not really sure on the timeframe that Jim's building department does, but then there's a violation that gets involved. That's

where the monetary comes into these building owners is when the violation of it doesn't get corrected in time, and during the reinspection, then they get, like the mayor said, they'll get their court appearance and then the judge will hand down the monetary fine.

Jim Farr:

The problem comes into, and we've been going through this this week, is that by the New York State executive law, they have 30 days to correct a violation. So, we've had some issues in the last couple weeks that Councilman Siegel's brought up and the mayor's brought up with people with no heat. So, issuing a violation. Yes, we can do that, and we can take him to court. The problem is it's 30 days. So that doesn't rectify the senior citizen who's in there with no heat, because issue a violation, they have 30 days to correct, they don't do it, we issue the violation, we get a court appearance date, a couple weeks later, we go to court, and we've been working with Will, Will try to talk to the county, the county has no means or methods, and we've talked to the chief and the chief has no enforcement actions under the appeal code to do anything.

Jim Farr:

So, yes, there's a procedure that we can go through from the building code perspective, but that doesn't give immediate action. We'd have to talk to Attorney Frank in terms of how to do this. We as the city, I don't think can send in X, Y, and Z contractor to fix somebody's heat, because God forbid, they make mistake, the furnace malfunctions, or he does something wrong, then the landlord is going to be coming after the city that your guy messed it up. So, it's unfortunate, but our hands are tied by the state code on what we can and can't do.

Tim Simmons:

I think the idea of an escrow as the mayor mentioned, I think that's an outstanding idea because-

Jim Farr:

I agree. I agree with that. If we have their money in hand.

Tim Simmons:

Right. Instead of sending in a contractor, I agree with Mr. Farr, because if they go in and they screw something up, we're on the hook. But if there's no heat, we can send these people to a hotel or find other accommodations for them and they're paying for it. So, I think that's an outstanding idea.

Jim Farr:

Well, and I think that would all have to be encompassed in some type of a rental law that the city would have to adopt, to say that you're going to pay whatever the number comes out to be, is it \$500 per unit or whatever it's going to be, to do that. And they agree at the time that the city is allowed to use that money for certain purposes to put them up in a hotel to do that so that we're clean on it. That's something that Will's going to have to give us some guidance on.

Tim Simmons:

Right. I will speak with them regarding that. Mayor, did you have something?

Kelly Decker:

No. You covered that. Yep.

Tim Simmons:

Okay. Thank you very much. Anyone else have any thoughts or ideas regarding the landlord agent or the... Well, Mr. Farr explained that we do have a policy in place but looking into ways in which we can minimize the suffering of these tenants who are at the mercy of some of these people. It just, fortunately for most of us, we have the wherewithal that if something were to happen to my house, I am in a position where I could go to a hotel or I could go to someone else. I could go to my son or my sister or my brother-in-law or whatever. But other people don't have that. As I said, they're at the mercy of these landlords and we need to be able to do something for these people. Anyone else? Okay. That's all I have that I wanted to mention. Does anyone else have anything additionally to add? Yes Mr. Mayor.

Old Business:

Kelly Decker:

I have one piece of old business that actually kind of just dropped off somewhere back in August or September, but that I was talking to the chief about. If you recall, we were going to update smoking public property law. So if you could look into that. Mr. Frank was working on it, or Ms. Tunic were working on that and it's to include marijuana or any type of smoking. As we updated, if you remember there was a presentation and that organization was going to provide signage and stuff like that. So, if we could bring that back to light.

Tim Simmons:

Okay, I will speak to them regarding that. Anyone else under old business, anything that might have kind of fallen through the cracks here? Okay. Is there anyone from the public that has joined us or anyone that was with us and wants to make a comment or address anything from tonight's meeting or anything else that-

Bob Brady:

Mr. Chairman, can I just bring up one more thing really quick?

Tim Simmons:

Sure. Yes. Mr. Brady, go ahead.

Bob Brady:

Yep. Just something that I was talking to Mr. Frank, and I'm sure the mayor is probably going to be getting phone calls soon. Every six months, we get a complaint about auto mechanic garages not being licensed by the DMV. It's been something that's been going on now for about a year and a half with one of the mechanic shops on Jersey Avenue not being licensed. He submitted a license or an application, he was denied, he appealed it. The DMV licenser is out of White Plains, and I was on the phone with him just on Monday. It's still in appeals, there's nothing that they can do, the business can operate until a final decision has been made.

Bob Brady:

Mr. Frank said, well, what we possibly could do, and I understand he had to leave early, is put it into the city code or city charter that you cannot open a mechanic shop or auto repair shop without having the DMV license before you do. So that might be something that you would like to discuss with him on moving forward, just so we can put that complaint to bed and put it in their charter that no one else can open up any kind of auto repair shop unless they're licensed already by the state.

Tim Simmons:

Okay. I will speak to Mr. Frank regarding that. Mr. Siegel.

Stanley Siegel:

I'm glad that you brought that up, because I visited two mechanic shops today and both of those mechanic shops brought up that particular instance and that guy without a license that didn't get the license because he had some kind of a record is now advertising that he's open, and we need to do something because that's not fair to the guys that are paying the fee for the licensing and everything else they have to do. So, I think we definitely should put that in the code. Absolutely a hundred percent. And thanks for bringing that up.

Public Comment:

Tim Simmons:

Yeah. Thank you. Okay. Anything else under old business or anything that anyone might want to...

Frank Stephan:

Mr. Chairman?

Tim Simmons:

Yes, sir.

Frank Stephan:

Hi, it's Frank Stephan Fourth Ward.

Tim Simmons:

Yes, Frank.

Frank Stephan:

Hi. I just wanted to say that I think this whole meeting was outstanding. I think a lot of good conversations were had. I really like the idea of the escrow account, the fire inspector bringing up those points. I think it's a matter of safety also on top of the potential monies that could be brought in. But I think as the unique situation Port Jervis is right now with maybe some of its infrastructure issues that will probably arise in the future, it might behoove the city to think about having a full-time engineer on a payroll, whether that could be combined with the building department or some aspect

or even shared services with Deer Park. Just having this conversation, I think is excellent. I hope you all can continue this in the future. Thank you.

Tim Simmons:

Thank you, Frank. Anyone else from the public?

Maria Mann:

Tim?

Tim Simmons:

Yes.

Maria Mann:

Go on, I have a question. I don't know if it's too late.

Tim Simmons:

Go ahead.

Maria Mann:

So, what Mr. Brady suggested with the licensing possibly to put in the code regarding with the state, with the auto repair, it was my understanding that the city doesn't get involved. I don't know, correct me, when somebody has a license through the state, the city doesn't get involved when they have a license, like I said through, through the state. I don't know the circumstances; I remember this coming up for discussion in the past with this auto repair place. So, I don't understand how to operating a business with DMV when they're not licensed.

Kelly Decker:

Right. So, of course it was brought up when the business opened, and he had already filed for the license. They had denied him the license and he put it into appeal so they couldn't close the business. So, what we're saying now is if we have it in our city code, you can't even open a business until you have a license. We don't have that in city code. So that's what we're recommending.

Tim Simmons:

Right. It was along the lines that because he's appealing, you can't shut him down until if the appeal comes through and they say, "No, no good. You were denied the license, you're denied the license." Then we could go and say, "Listen, you're operating without license, and you're being shut down." But until what you mentioned or referenced about it being out of our hands, that's pretty much why it's out of our hands right now. If it comes back that his appeal is denied, then it falls back in the Mr. Brady's or the building official's hand. And we can go and close them up.

Maria Mann:

Right now, it's basically not in the city's hands when there's something that the state regulates, whatever license it may be. On the flip side, do we want to touch that and may get our responsibility and put... I don't know-

Tim Simmons:

I don't know if that's our responsibility, but it'll protect us from some of this situation again, at some point. Go ahead Mr. Siegel.

Stanley Siegel:

Conversation with the state was that they issued a license, it's up to our buildings department, our codes department, to issue a violation. And of course, we can't issue that violation because of the appeal, but the state, according to person I spoke to there, washed their hands at the whole thing and turned it over to the city.

Bob Brady:

That's correct. Senior inspector Barone was handling that case. And Mr. Frank was given his contact information probably about two months ago, and I'm not sure if he contacted him. But they're in appeals, there's nothing the state can do, they can operate under their eyes. And right from his mouth was, if we had something in city code, then we could go in and shut his business down and red tag the door. He does get a fire inspection every year. I mean, he still gets his fire inspection because that's still under our realm, but we can't shut him down for not being licensed. I know the two other gentlemen that come forward every six months or so to make the complaints about that mechanic shop. So that's why I'm trying to bring it to light. So, if we get it in the city code, then it makes everybody on the same playing field as Mr. Siegel said.

Stanley Siegel:

Right. Need to do it.

Tim Simmons:

Very good. Anyone else have anything? I don't believe there's anyone else from the public. Okay. Well, that being said, I just want to thank everybody for bringing ideas and questions and opinions to this. As I said before, the idea of tonight was to try to look into the feasibility of what we might be able to do in order to combine some positions, separate some positions, and try to make it more effective and efficient, make the workload in the clerk's office maybe a little bit easier. I mean, with the annexation where there's going to be more business that's going to go through that office, the change in the tax code or the, as Mr. Brady mentioned, the fees that we could collect there. Excellent idea from the mayor about the escrow for tenants.

Adjournment:

Tim Simmons:

But we just wanted to kind of get ahead of the curve here a bit and start the process because, I'm sorry, I have a feeling that whatever we do is probably going to take some time in order to get it done. In my opinion, I think it's better to start early and work on what we can do and then go from there. So, I think this is some pretty good steps here, and I really appreciate it. I will be contacting Mr. Frank and going through some of these things and see where we can go from

there. Anyone else have any comments? Okay. With that being said, I'll entertain a motion to adjourn. Okay the motion by Mr. Siegel and anyone second?

Kelly Decker:

You're going to have, because you have no other board members here, you needn't vote on anything - can do it.

Stanley Siegel:

Tim can second it.

Tim Simmons:

I'll the motion to adjourn and Mr. Siegel can second.

Stanley Siegel:

There we go.

Tim Simmons:

Okay. Well, thank you very much, everybody have a great evening and be safe.

Stanley Siegel:

Stay safe. Good night.

Maria Mann:

Thank you.

Proposed

Motion to set Public hearing Feb 28, 2022
Motion Simons Second: Livingston 631f

CITY OF PORT JERVIS

Aye: 9 No: 0

INTRODUCTORY LOCAL LAW NO. 1 OF 2022

Absent: 0 Abstain: 0

A LOCAL LAW PROHIBITING SMOKING ON CITY-OWNED PROPERTIES

Be it enacted by the Common Council of the City of Port Jervis, County of Orange, State of New York as follows:

Section 1. Purpose and Intent.

The primary purpose of this local law is to reduce the proximate exposure of the public, especially children, to the hazards and annoyance of secondhand tobacco, cannabis and e-cigarette smoke or vapors. This legislation is intended to protect the health, safety and welfare of the public by reducing exposure and contamination from cannabis and tobacco use and vaping in public places.

Section 2. Definitions.

As used in this law, the following terms shall have the meanings as indicated below:

CHILDREN means persons under the age of 18 years.

CITY-OWNED BUILDING means any structure owned by the City of Port Jervis, except for any vacant structure not used for municipal purposes and any such structure that is subject to a written lease to another party, provided such lease was entered into prior to the effective date of this chapter and provided such lease does not give the City the authority to regulate outdoor smoking on the leased premises.

CITY-OWNED PROPERTY means all real property, whether improved or unimproved, which is owned or controlled by the City of Port Jervis whether by fee simple ownership, lease, easement, license or otherwise.

E-CIGARETTE or VAPE means any electronic device composed of a mouthpiece, heating element, battery and/or other electronic circuit that provides a vapor of liquid nicotine, cannabis product and/or other substance that is sometimes mixed with propylene glycol by the user as they simulate smoking. This term shall include all such devices whether they are manufactured as e-cigarettes, e-cigars, e-pipes, vapes or under any other product name.

CANNABIS or CANNABIS-RELATED PRODUCT means any product containing marijuana, THC or CBD in any form or as the term is defined by Chapter 7-A of the New York State Consolidated Laws or the New York State Cannabis Law.

PARK means any outdoor recreation area, playground, playing field, pavilion or open-space that has been designated for recreational purposes or activities. All parking areas and lots within such parks shall be included for purposes of this local law.

PAVILION means a structure that is at least partially unenclosed and that is intended for public use.

PLAYGROUND means an outdoor recreation area that is designed and intended for use by children and for the purposes of this chapter, a playground that is fenced or otherwise physically demarcated shall be deemed to include all of the area inside such fence or demarcation; a playground that is not fenced or otherwise demarcated shall be deemed to include all open space that is associated with or adjacent to it.

PLAYING FIELD means that portion of an outdoor recreation area that is set up and marked in some way for the playing of one or more specific games and/or sports and for the purposes of this local law, a playing field that is fenced or the outside perimeter of which is otherwise physically demarcated shall be deemed to include all of the area inside such fence or demarcation, together with any bleachers or other designated viewing area; a playing field that is not fenced or otherwise demarcated (as to its outside perimeter) shall be deemed to include all of the area customarily required for playing the game or sport for which it is being used, together with any bleacher and other designated viewing area.

SMOKE means the emission produced by the burning of a tobacco product or tobacco-related product, cannabis product or cannabis-related product or the heating of an e-cigarette which creates a vapor.

SMOKING means the burning of a tobacco or cannabis product or related product or the heating or ignition of an e-cigarette which creates a vapor.

TOBACCO or TOBACCO-RELATED PRODUCT means any manufactured product containing tobacco or nicotine, including, but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, dipping tobacco, bidis, snus, shisha, powered and/or dissolvable tobacco projects, liquid nicotine and electronic cigarette cartridges, whether packaged or not; any packaging that indicates it might contain any substance containing tobacco or nicotine; or any object utilized for the purpose of smoking or inhaling tobacco or nicotine products.

Section 3. Outdoor smoking prohibited in certain public places.

1. Except in specifically designated and posted areas, smoking and/or use of any cannabis or cannabis-related product, tobacco or tobacco-related product or any e-cigarette shall not be permitted, and no person shall smoke and/or use any cannabis or cannabis-related product, tobacco or tobacco-related product, vape or ignite an e-cigarette in the following outdoor areas:
 - A. All City Parks, including but not limited to Riverside Park, as well as all hiking and biking trails. This shall include all sections of the aforementioned parks, hiking and biking trails, including, but not limited to, any Pavilion, Playground and/or Playing Field.
 - B. Within 250 feet of all City-Owned Buildings
 - C. All City-Owned Property
2. Any licensee or permit holder for an outdoor recreation area, Park, Pavilion, Playground and/or Playing Field shall be required to inform members of the public of applicable

restrictions on smoking or use of the products listed in the preceding paragraph.

Section 4. Indoor smoking prohibited in City-Owned Properties and Buildings

1. Except in specifically designated and posted areas, smoking and/or use of any cannabis or cannabis-related product, tobacco or tobacco-related product or any e-cigarette shall not be permitted, and no person shall smoke and/or use any cannabis or cannabis-related product, tobacco or tobacco-related product, vape or ignite an e-cigarette in the following indoor areas:
 - A. Any interior area of City Parks, including but not limited to Riverside Park, as well as all hiking and biking trails. This shall include, but not be limited to, restrooms, offices, maintenance buildings, equipment sheds and concession stands.
 - B. The interior of all City-Owned Buildings
 - C. The interior of any buildings or structures situated on City-Owned Property

Section 5. Penalties for offenses.

Any person found to be in violation of any provision of this local law by smoking or using tobacco or a tobacco-related product in an area where outdoor smoking is hereby prohibited shall be guilty, upon conviction, of an offense punishable by a fine of not less than \$50.00 for the first violation; not more than \$100.00 for a second violation; and not more than \$250.00 for the third and each subsequent violation. Each event on any single day or each day on which a violation occurs shall be considered a separate and distinct violation.

Section 6. Severability.

The provisions of this local law are declared severable, and if any section or subsection of this local law is held to be invalid, such invalidity shall not affect the other provisions of this local law that can be given effect without the invalidated provision.

Section 7. Repeal.

All ordinances, local laws and parts thereof inconsistent with this Local Law are hereby repealed.

Section 8. Effective Date.

This Local Law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

Recreation Commission
Wednesday, January 19, 2022
6:30pm

A meeting of the Port Jervis Recreation Commission was held Wednesday, January 22, 2022 at 6:30pm. The meeting was called to order at 6:34pm. The following were in attendance:

John Faggione, Director	Debbie Cunningham
Brandy Figueroa, Chairman	Dawn Jones
Stan Buczek	
Melissa Newhauser, Liaison	
Rachel Duryea- Youth Member	

Absent: Noleen Casey-Tomasi, Conrad Savoury, Cory Puopolo, Ivan Figueroa- Youth member

Public Comment:

None

Public Hearing:

None

Approval of Minutes from November 2021 meeting:

A motion to approve the minutes and report from November was made by Stan Buczek and seconded by Debbie Cunningham. All those in favor:

Aye: 4 Nay: 0 Absent: 3

Executive Session:

None

New Business:

Busy Bodies was scheduled to start on 1/14 but the instructor tested positive for Covid. John has postponed the start date until 1/29 to give her time to get healthy and to ensure everyone's safety. There are 12 kids registered for the class.

The sleigh riding hill is set up. There were a lot of kids using it on 1/17/211.

There will not be any field trip for this winter due to Covid concerns.

Tom Sexton has groomed trails for snow shoeing and cross country skiing at Elks Brox Park.

Church Street Park lower level has been closed for the winter.

John reviewed the Calendar of Events for the 2022 year.

Old Business:

John gave an update on the Youth Center. The Rec Room has had 35 new children attend since January 1st and 224 duplicated. John is hoping to increase those numbers by the end of January. 25-27 kids per day are ideal at this time.

Some supplies are needed as a donation to the Youth Center:
AA Batteries, markers, colored pencils, and pencil sharpeners

34 kids attended the Elks Hoop Shoot on December 4th. 34 kids participated. The district level competition will take place in Monticello on 1/22/22.

40 people braved the extreme cold on 1/15. It was so cold that the ice needed to be cut with a chainsaw. Tim Simmons plans to use some of the proceeds to help lifeguards with certification recertification.

The Youth Basketball Clinics have been postponed due to Covid.

Youth Report:

Rachel Duryea gave an update

Public Comment:

None

Adjournment:

A motion to adjourn the meeting at 7:02pm was made by Dawn Jones and seconded by Stan Buczek. All those in favor:

Aye: 4 Nay: 0 Absent: 3

**Next Meeting:
Wednesday, March 16, 2022
7:00 pm**

Motion to Approve minutes: Newhauser Second Simmons
Aye: 9 NO: 0 Abstain 0 Absent 0.

Director of Recreation Report January 2022

Youth/Community Center

The Youth Center continues to do well in 2022. We have rebounded (moderately) from the COVID pandemic of 2020-2021 and we now average 23 students per day. For the month of January, we have had a total attendance of 417 students. We are still limiting the number of children in the Rec. Room and have more than 10 students on a waiting list. As the restrictions are lessened, we will begin to bring those students on the waiting list into our program.

Teen Night is still on “pause.” It looks likely to bring this Friday night program back in September when the school year begins.

Winter Programs

- We will be offering a Busy Body program this winter beginning January 29, 2022. Busy Bodies is an arts and crafts class for boys and girls in grades K-3. This is a free program that will run for 5 weekends. Classes will be held at the Youth Center. 12 children are registered. The start date for this class was postponed until February 5 due to illness and weather. The program will now run through March 5.
- Due to the Covid pandemic, the Youth Basketball Clinics have been postponed.

Sleigh Riding Hill

The sleigh riding hill is set up at West End Beach. Children and adults can use the hill daily during daylight hours. Remember no skis or snowboards are allowed.

Port Jervis Polar Plunge

On Saturday January 15, 2022, 40 brave people took the “plunge” in the Delaware River at West End Beach. This annual event is sponsored by the PJFD- Special Operations Team along with PJ Rec. The Special Operations Team will be donating the funds to help the Recreation Department’s lifeguards recertify their lifeguard certifications.

FYI

1. Reminder that the Youth Center is open 11:00-3:00 on days when school is closed due to weather. The Youth Center Rec. room will be closed February 21-25. The Rec. office will be open.
2. **Spring Calendar of Events:**
 - Saturday, April 9, 2022- Spring Clean Up- 10am
 - Saturday April 16, 2022 – Easter Candy Dash – 11am
 - ***Sunday, May 1, 2022 – 28th Delaware River Run at 9:00am at the Erie Depot and Riverside Park.***
 - METS baseball game field trip has already been scheduled for Friday August 5, 2022. The METS will take on the World Series

Champion Atlanta Braves. Game time is 7:10 pm. A charter bus will leave Port Jervis at approximately 3:30 pm. Cost is TBD- waiting on cost of the charter bus.

Congratulations to Brandy Figueroa and Cory Puopolo for being elected as Chairman and Vice-Chair of the Recreation Commission for 2022.

We would also like to welcome Melissa Newhauser as our new Council Liaison.

**NEXT MEETING:
Wednesday March 16, 2022
7:00 PM**

Mayor

From: John Faggione
Sent: Friday, February 11, 2022 3:50 PM
To: Melissa Newhauser
Cc: Mayor; Clerk Treasurer
Subject: Rec. Update for February 14 CC meeting
Attachments: Director of Recreation Report - Jan 2022.doc; Recreation Commission min - Jan 22.docx

I am off on Monday February 14, below is my update for the meeting.

Melissa- Please have the Recreation Dept. January report and minutes approved. I emailed them to all on February 8. They are attached again for you.

Mr. Mayor- Can I proceed (or is DPW handling) the purchase of a storage container for Rec. equipment from the Franklin Bidg?

Update:

- The Youth Center Recreation Room will be closed February 21-25 for winter break. The Recreation office will be closed ONLY on February 21.
- Busy Bodies arts and crafts classes are held at the Youth Center Saturday mornings at 10 am. Classes run through March 5. Classes are FULL- sorry no more students.
- The Dog Yard will reopen this week. It was closed due to snow and ice conditions.
- Upcoming Special events include- Spring Park Clean-Up on Sat. April 9 at 10 am, Easter Candy Dash on Sat. April 16 at 11 am and the Delaware River 5K Run on Sunday May 1 at 9 am. More information on these events to come in March.
- Summer Field Trips this year will be the following:
Friday July 8, 2022- Baseball Hall of Fame in Cooperstown, NY
Friday August 5, 2022- NY Mets Baseball game at Citi Field in Queens, NY.
Charter Bus for both trips! Cost for Hall of Fame trip will be approximately \$65 and cost for the Mets game will be approximately \$90. Cost for both trips includes bus and admission ticket! Don't miss out.
PJ Recreation is now taking reservations for both trips. No money down at this time. For more information or to reserve your seats call the Rec. office at 845-858-4045 or emailing us at recreationdirector@portjervisny.gov.
- There is no Recreation Commission meeting in February- the next meeting is Wednesday March 16 at 7 pm at the Youth Center

John Faggione

Director of Recreation- City of Port Jervis