

**CODE COMMITTEE**  
City of Port Jervis  
Common Council Chambers  
**Wednesday, December 7, 2022 – 6:30pm**

Committee Chairman: **Timothy Simmons**  
Committee Members: **Stanley Siegel, Michael Decker, Elizabeth Miller**  
Building Official: **David Rivera**  
Fire Inspector: **Robert Brady**

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**Also Present:**

Ms. Newhauser, Mrs. Mann, Mayor Decker, Clerk -Treasurer Quick, Mr. Livingston

**Absent:**

Elizabeth Miller & Robert Brady

**Committee Chairman Simmons called meeting to order.**

**Pledge of Allegiance:**

**Public Comment:** None

**Approval of Minutes:**

Motion by Stanley Siegel, seconded by Michael Decker to approve the November 2, 2022 Code Committee meeting minutes.

**AYE: 3      ABSENT: 1      NAY: 0      ABSTAIN: 0      CARRIED**

**Public Hearing:** None

**Executive Session:** None

**New Business:**

***Further consideration of local law regarding fire inspection fee collection -***

Per Clerk-Treasurer Laura Quick, a weekly report will be given to the Clerk's Office and billing will be done on behalf of the Fire Inspector to the building owner (not the tenant) for inspections. There will be a monthly late fee (5%) assessed to any invoice which is not paid within 30 days. December invoices will be stamped "if not paid by February 1, the amount past due will be

releived” to the City Tax bill. Tim Simmons asked Laura to e-mail this information/proposed process to Corporation Counsel.

Mr. Siegel is not on board with the “imprisonment” verbiage on our document. He views it as a threat. It was explained to him that this was reviewed with Corporation Counsel and it is a standard statement.

***Discussion of the proposed Local law for a six month moratorium –***

It is unclear as to why this is on the agenda. No discussion needed on this matter at this point in time.

**Old Business:**

Mayor Decker – will speak to Corporation Counsel regarding Video Surveillance Policy.

**Building Officials Report:**

***Summary of some of last months business:***

- 24 municipal searches done
- 33 building permits issued
- 1 demolition permit issued
- 9 certificates of occupancy issued
- 30 violations issued
- 8 appearance tickets issued
- 30 electrician licenses renewed
- 20 plumbing licenses renewed
- 4 vacant building registrations

**Fire Inspector’s Report:**

Mr. Brady is absent tonight, however his monthly report had been e-mailed to the Committee/Council.

**Public Comment:** None.

**Adjournment:**

Motion by Denis Livingston, seconded by Michael Decker to adjourn the meeting.

**AYE: 3      ABSENT: 1      NAY: 0      ABSTAIN: 0      CARRIED**

Meeting adjourned at 7:03 p.m.

The next Scheduled Code Meeting: January 4, 2023 @ 6:30 pm – Council Chambers