

Regular Meeting - City of Port Jervis Common Council:

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday August 26th, at 6:30 p.m.

Attendance-

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Present
Maria Mann	2nd Ward	Present
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Present
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Absent

Also present:

Deputy Clerk-Treasurer, Bobbie Jo Muller, Chief of Police, William Worden and William Frank, Esq.
The meeting opened at 6:30 pm by Councilman-At-Large Michael Hockenberry.

Pledge of Allegiance- Councilman-At-Large Michael Hockenberry led all present in the Pledge of Allegiance.

Public Hearing - None

Presentation -

Police Chief, William Worden introduced the newly hired police officer Alexis Barber and gave a summary of her qualifications.

Deputy Clerk Treasurer, Bobbie Jo Muller administered the Oath of Office to Alexis Barber, the newly hired police officer.

Public Comment -

- Linda Van Horn- Requested, on behalf of the senior club, for the Council to help to locate a larger space for the senior club. They have outgrown the parking lot at the church. They need a building that they would have access to more than twice a month. There is currently a meeting scheduled with the Mayor on Sept. 5th at 2pm to discuss this matter. They currently have 83 members.

Executive Session-6:40 pm

Motion by J Rhoades, second by J. Vicchiariello to enter executive session on Public Officers Law Article 7 -

- 105.1-f Personnel x2 (DPW, Police)
- 105.1-d Litigation x1

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

7:04 pm Motion was made by J. Rhoades to return from executive session, second by J. Dennison.

Executive Session Material -

- DPW - Motion by G. Oney, Jr, to hire Trey Wilkerson and Ian Halloran as full-time laborers, effective immediately pending clearance of all necessary employment items, second by S. Siegel.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

- Motion by J. Vicchiariello to accept the resignation of Christopher Doss effective August 25th, 2024, second by J. Rhoades.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

- Will Frank asked for a motion to authorize our insurance defense counsel on claim #203702 to tender an offer of judgment to the plaintiff and the plaintiff's attorney, pursuant to our Counsel's letter of August 16th, 2024. Motion by J. Vicchiariello, second by J. Dennison.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes -

- Motion to Approve the June 10, 2024, Common Council minutes by J. Rhoades, second by J. Vicchiariello.
AYE: 8 ABSENT: 0 NAYS: 0 ABSTAIN: 1 (G. Oney, Jr.) CARRIED
- Motion to Approve the June 24, 2024, Common Council minutes by J. Rhoades, second by J. Vicchiariello
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Regular Business-

J. Vicchiariello - Code

- The Code Committee has not met.
- Motion to set a Public Hearing for Local Law #6 Amending Sections 415-10 of the City Code-Properties: Abandoned, Vacant, Boarded, and Foreclosed and 280-15: Fees for Vacant and Abandoned Buildings for Sept. 9th at 6:31 pm., second by C. O'Connell.
- The next Code Committee meeting will be held on Sept. 4th at 6:30pm at the Council Chambers.

J. Vicchiariello - Police

- The Police Committee has not met.
- Next meeting will be held on August 27th at 6pm.

C. O'Connell - Recreation-

- The West End Beach is now closed for the season. There is no more swimming permitted.
- The Youth center recreation room will be open 9am to 4:30pm on August 27th and 28th. It will be closed Aug. 29th through Labor Day. Beginning Sept. 3rd, the recreation room will be open M-F from 2pm to 6pm.
- 2 School Backpack Giveaways: August 28th at 10am at Farnum Park, sponsored by Buddy Bags and September 4th (Miss-spoke and said the 2nd) at 4pm at Veterans Park sponsored by Senator James Skoufis' office.
- PJ Recreation is sponsoring a trip to see the NY Jets vs the Denver Broncos on Sept. 29th.
- The next Recreation meeting will be held on September 18th at 6:15pm.

C. O'Connell - Planning-

- The Planning Board last met on August 20th.
- Both Public Hearings for Pet Zone and BNT Property Holdings, LLC were closed and approved.
- The next Planning Board meeting will be held on Sept. 17th at 7pm.

C. O'Connell - Zoning-

- The Zoning Board has not met.
- The next meeting will be held on Sept. 3rd at 7pm.

M. Fuller - Finance -

- Motion to approve Accounts Payable Warrant for \$704,448.75, second by J. Rhoades.
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- The August 21st Finance meeting could not be held due to a lack of a quorum.
- Next Finance Meeting will be held on Sept. 18th at 6pm in the Council Chambers.

M. Mann - Tourism -

- Tourism last met on August 14th.
- The Italian Festival was rescheduled and will be held on Sept. 8th from 3pm to 9pm at Orange Square Park.

- Fall Foliage will be held Sept. 22nd from 10am to 5pm.
- Applications are available at the City Clerk's Office or online at www.portjervisny.gov.
- Tourism inquiries can contact Tourism Chair Laura Myer at floralaurapj@yahoo.com.
- The next Tourism Meeting will be held on Sept. 19th at 7pm.

M. Mann - IDA-

- IDA last met on August 19th.
- A budget was approved for 2024.
- William Fioravanti from the Orange County IDA attended to review key information about what the IDA can offer to new businesses and how to promote what the IDA has to offer.
- The next IDA meeting will be held Sept. 16th at 6pm.

J. Rhoades - FEM -

- Calls for the month of June were 32 and July were 42. This is down from the same two months last year.
- The next FEM meeting will be held on Sept. 16th at 6:30pm.

G. Oney, Jr. - ADA - No Report

J. Dennison - CDA-

- The CDA last met on July 31st.
- Motion for Resolution 2024-0826-064 New York State Homes and Community Renewal – 2019 Retained Program Income Utilized As New York State Water Improvement Quality Program (WQIP) Grant Match – Designation of Certifying Officer and Environmental Responsibility, second by J. Vicchiariello.
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for Resolution 2024-0826-065 Grant Acceptance – Federal Urban and Community Forestry 2024, second by S. Siegel.
W. Frank commented that they made changes to the contract and that he is satisfied with the contract as it is presently written.
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- The next CDA meeting will be held on August 28th at 7pm.

S. Siegel -HOUSING and VETERANS-

- The Port Jervis Housing Authority last met on July 29th.
- The next meeting will be held on August 27th, at 7pm at Hillside Terrace.
- The next Senior Club meetings will be on August 28th and Sept. 25th at Fellowship Hall in West End.
- Free movie night for Veterans this Wednesday, August 28th at 3pm and 6pm. Flagship Cinema at 34 Millpond Parkway, Monroe will give Veterans a free ticket for admission, popcorn and a soda. Movie shown will be Greyhound, starring Tom Hanks. Please call Orange County Veterans Agency at 845-291-2470 for a reservation.
- Quote: "Whatever you do, do it well" by Walt Disney.

M. Hockenberry - DPW-

- Garbage, recycling, and paper pick up will be on the normal schedule for the week of August 26th.
- Garbage and recycling will be one day late in all wards the week of Sept. 2nd.
- The 2024 Garbage schedule is available on the city website at www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov
- Compost pile and City Dump is now open every Saturday from 7:15am to 11:30am.
- Street sweeping is ongoing and citywide bagged leaf pickup is every Monday until completion.
- Paving is being done in the 2nd and 4th wards.
- There was a report of dirty water that was the result of a large draw. Hydrant Flushing is being done to correct the issue.

M. Hockenberry - Councilman-At-Large

- Senior Meeting with the Mayor will be held on Sept. 5th at 2pm.
- Monday 9/2 is Labor Day; City Offices will be closed.
- The Clerk's Office is closed on Wednesdays.
- School Tax bills will be going out at the end of the week. The City Clerk's office does **not** collect the current year's School Tax. Please contact the School Tax Collector at 845-858-3100 Ext 5533 if you have any questions or do not receive your bill. The School Business Office is now located at 150 Pike Street, the entrance is at the back of the building.

7:25 pm - Motion to adjourn by S. Siegel, second by J. Vicchiariello - all in favor.

Respectfully,
Bobbie Jo Muller
Deputy City Clerk Treasurer



"For the Good of the City" Comment Period

Common Council Meeting Date: August 26, 2024

Name: Linda Van Horn **Address:** PO Box 655 Sparrowhawk **Email/Phone:** lavingstall@johs.com
Topic: P.J. Sensors - 109 Edwards Court, Malvern PA **(for city use: Assigned Committee)**

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ **(for city use: Assigned Committee)**

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ **(for city use: Assigned Committee)**

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ **(for city use: Assigned Committee)**

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ **(for city use: Assigned Committee)**

CITY OF PORT JERVIS

Accounts Payable

8/26/2024

1 General Fund	\$361,666.50
2 Water Fund	\$56,461.75
3 Sewer Fund	\$13,427.45
4 Capital Fund	\$248,778.05
5 Trust and Agency	\$24,115.00
Total	<u><u>\$704,448.75</u></u>

GENERAL, WATER & SEWER FUNDS

NYS Employees Health Insurance	\$ 321,420.29
Global Montello Group	\$ 7,537.83
Colliers Engineering & Design	\$ 10,000.00
CSEA Employee Benefit	\$ 7,663.50

CAPITAL FUND

Ground Control	\$ 217,206.13
Callanan Industries	\$ 12,365.85
Dicks's Concrete	\$ 5,306.00
Carole Gallager ESQ	\$ 5,400.00

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS

NEW YORK STATE HOMES AND COMMUNITY RENEWAL – 2019 RETAINED PROGRAM INCOME UTILIZED AS NEW YORK STATE WATER IMPROVEMENT QUALITY PROGRAM (WQIP) GRANT MATCH - DESIGNATION OF CERTIFYING OFFICER AND ENVIRONMENTAL RESPONSIBILITY

WHEREAS, with NYS Homes and Community Renewal approval in 2019, the City of Port Jervis retained \$158,066.04 in program income from the sale of revolving Community Development Block Grant loans for grant match usage in the City’s NYS Department of Environmental Conservation (DEC) Water Quality Improvement Program (WQIP) land acquisition project to enlarge its watershed; and

WHEREAS, the WQIP program is progressing and the first of three anticipated acquisitions is expected to occur in the fall of 2024; and

WHEREAS, the \$158,066.04, were originally sourced with federal funds, a National Environmental Policy Act (NEPA) review needs completion; and

WHEREAS, the Designation of Certifying Officer and Environmental Responsibility Certification by resolution is required,

NOW THEREFORE, be it resolved that the Common Council of the City of Port Jervis, hereby designates DPW Director Steven R. Duryea as the Certifying Officer, thereby making him responsible for the Environmental Responsibility Certification, and that the Mayor or his designee is authorized to execute any and all documents in connection with the Environmental Review Record update.

Motion by: J. Dennison

Second by: J. Vicchiariello

Jason Vicchiariello	1 st Ward	AYE
Colin O’Connell	1 st Ward	AYE
Maria Mann	2 nd Ward	AYE
Misty Fuller	2 nd Ward	AYE
Jeffrey Rhoades	3 rd Ward	AYE
Gerald Oney, Jr.	3 rd Ward	AYE
Jacqueline Dennison	4 th Ward	AYE
Stanley B. Siegel	4 th Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

DATED: August 26, 2024


Bobbie Jo Muller, Deputy City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS

GRANT ACCEPTANCE – FEDERAL URBAN AND COMMUNITY FORESTRY - 2024

WHEREAS, the City of Port Jervis recognizes the aesthetic, economic, social welfare, and climate sustainability benefits provided by a healthy urban forest, as well as the practical challenges its small tree lawns present to the establishment, maintenance and expansion of its rapidly failing city-owned tree canopy, and the resulting need to increase overall tree canopy on city-owned property, and through partnership, on private holdings; and

WHEREAS, the City was awarded a modified \$1M grant with a four-year term from the U.S. Department of Agriculture Forest Service (FS) Urban and Community Forestry Program from the grant program: Inflation Reduction Act – Urban and Community Forestry, designated as Opportunity Number USDA-FS-2023-UCF-IRA-01 on; and

WHEREAS, the City of Port Jervis’ grant program will be contracted with and overseen by the pass-through organization, the Sustainable Forestry Initiative, who then reports upward to the USDA Forestry division; and

WHEREAS, under the federal Justice40 Initiative, this program provides a waiver from the originally required project dollar-to-dollar match, for the city census tracts 22 and 23, which are primarily located between East and West Main St. and the Delaware River and include areas south of Bon Secours and inclusive of Tri-States, which are also designated federal Opportunity Zones, contain an environmental justice areas and the New York State Downtown Revitalization Initiative focus area, and per use of the White House Climate and Economic Justice Screening Tool (CEJST), comply with match waiver requirements and which therefore are the focus of this project; and

WHEREAS, within census tracts 22 and 23, this up to now four (4) year grant would pay for the hiring of certified urban community forestry contractors to identify suitable sites and recommended tree-types for some 600 public and private planting locations, oversee the plantings by a separate contractor and provide education and training on tree maintenance and urban forestry to youth, the Shade Tree Commission, city staff and the public; and

WHEREAS, per the original resolution to submit approved on May 22, 2023, the Port Jervis Community Development Agency, will perform administrative oversight for which it will be now compensated \$15,000

NOW, THEREFORE, it is hereby,

RESOLVED, that the Common Council of the City of Port Jervis hereby approves the contract to engage with the Sustainable Forestry Initiative in the execution of the \$1M grant from the U.S.

Department of Agriculture Forest Service (FS) Urban and Community Forestry Program from the grant program: Inflation Reduction Act – Urban and Community Forestry; and it is

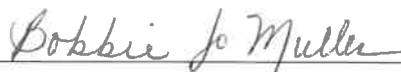
FURTHER RESOLVED, that the Mayor, or his designee, is authorized to execute any and all documents in connection with its completion.

Motion by: J. Dennison

Second by: S. Siegel

Jason Vicchiariello	1 st Ward	AYE
Colin O’Connell	1 st Ward	AYE
Maria Mann	2 nd Ward	AYE
Misty Fuller	2 nd Ward	AYE
Jeffrey Rhoades	3 rd Ward	AYE
Gerald Oney, Jr.	3 rd Ward	AYE
Jacqueline Dennison	4 th Ward	AYE
Stanley B. Siegel	4 th Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

DATED: August 26, 2024



Bobbie Jo Muller, Deputy City Clerk Treasurer