

Regular Meeting - City of Port Jervis Common Council :

A Special meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday July 11, 2022, at 6:30 p.m.

Attendance-

| | | |
|-------------------|---------------------|---------|
| Regis Foster | 1st Ward | Present |
| Elizabeth Miller | 1st Ward | Present |
| Maria Mann | 2nd Ward | Present |
| Misty Fuller | 2nd Ward | Present |
| Denis Livingston | 3rd Ward | Present |
| Michael Decker | 3rd Ward | Present |
| Timothy Simmons | 4th Ward | Present |
| Melissa Newhauser | 4th Ward | Present |
| Stanley Siegel | Councilman-At-Large | Present |
| Mayor Decker | Mayor | Absent |

Also present :

City Clerk-Treasurer Laura Quick, Deputy Clerk Bobbie Jo Muller and Corporation Counsel Stephanie Midler.

Meeting opened at 6:30 pm by Councilman -At- Large Siegel.

Pledge of Allegiance-

Counselman -At-Large Siegel led all present in the Pledge of Allegiance to the Flag.

Public Comment- None**Executive Session-** 6:32 pm

A motion was made by D. Livingston Second by T. Simmons to enter into executive session based on Public Officers Law Article 7 105.1f - Personnel - DPW Personnel

The Council will also seek advice from legal counsel on issues regarding any other attorney client privileged matters as necessary.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

7:15 pm A motion was made by D. Livingston return from executive session second by T. Simmons

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes-

- June 13, 2022 Motion by T. Simmons seconded by M. Decker
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- June 14, 2022 Motion by T. Simmons seconded by D. Livingston
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- June 15, 2022 Motion by T. Simmons seconded by M. Decker
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- June 27, 2022 Motion by T. Simmons seconded by M. Newhauser
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Executive Session Material-

Motion to approve resolution # 2022-0711-045 Stipulation Settlement

Motion: E. Miller Second: D. Livingston

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Regular Business-**R. Foster – ADA**

The next ADA committee meeting September 21, 2022 at 5:00 pm

R. Foster – Police –

National Night Out August 2, 2022 Riverside Park .

If you would like to donate, please contact the Police Department.

Foot and Bike patrols are increasing with the nice weather.

The next Police Committee meeting is July 26, 2022.

E. Miller – Finance –

Motion to pay the Bills Second M. Fuller

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve Resolution 2022-0711-042 Extend Orange county Sales tax Agreement Second D. Livingston

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

NAYS: 0 ABSTAIN: 0 CARRIED

The next Finance meeting is on July 20, 2022 at 6pm

M. Fuller – FEM -

Motion to approve Howard Wheat Engine Company No 4 request to hold a company picnic on 08.13.2022

Second T. Simmons

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve Howard Wheat Engine Company No 4 changes in Company Officers

Second T. Simmons

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

FEM will meet on met on July 18, 2022 at 6:30pm

M. Mann – Tourism-

Tourism has not met since their last meeting. Their next upcoming event is the

Italian festival which will be held on Saturday August 20th from 4 to 9pm at Orange Square Park located @ 1 N Broome Street

Applications are now available for the 28th annual fall foliage festival which will be held on Sunday September 25th from 10 to 5.

To become a vendor or for additional information you may contact the city clerk's office, visit the cities website at www.portjervisny.gov or email tourism chair Laura Meyer at tourism@portjervisny.gov

The next tourism meeting will be held this Wednesday July 13th 7pm here in the council chambers.

M. Mann – IDA-

IDA resumed their meeting on June 29th they discussed 100 River Road's agreement. Two resolutions concerning the financing for 100 River Road were both approved by the board members. The next IDA meeting will be held on July 18th @6pm here in the council chambers.

I would like to Congratulate the Port Jervis Fire Department, and all the departments that participated, Parade Grand Marshalls, all volunteers, Our DPW and Police for a job well done this past Saturday at the 171st annual Fireman's Day Parade.

M. Decker -Planning -

There is a public hearing on July 21,2022 for Rumshock Veterans Foundation and Paramount & Co. There was a pre-submission for Acupoint Touch, Herb & Meditation to include a caretaker apartment.

The next meeting is July 21, 2022, at 7pm

M. Decker -Zoning -

Zoning has not met due to lack of agenda. Next meeting August 7, 2022, at 7pm

D. Livingston - DPW-

1. Garbage and recycling will be on its normal schedule for the week of July 11th . The week of July 18th all garbage and recycling will be on its normal schedule. The weeks of July 11th and 18th paper pickup will be on its normal schedule.
2. The 2022 Garbage schedule is available on the city website at www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov .
3. Every Monday Leaf pickup will resume until completed.
4. Sewer relining will continue in the 4th ward. Updates for lining schedule will be on Nixle.
5. In house blacktop ongoing.
6. As of today July 11th, we are asking for voluntary water restrictions be put in place as our reservoirs are at 50% capacity

Next meeting August 1, 2022 at 6pm

Motion to approve Resolution 2022-0711-043 Reject Lead Service Lateral Replacement Bids and Re-Bid
Second T. Simmons

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

D. Livingston - CDA

The next CDA meeting will be July 27, 2022 at 7pm

T. Simmons - Code-

Code met on July 6, 2022 and discussed:

New Business- a policy for cameras in city owned buildings. Old Business - Discussion on Chickens in residential zones and Vacant Commercial buildings added to registry.

The next Code meeting will be August 3,2022 at 6:30pm

M. Newhauser - Recreation-

1. Two FREE concerts tonight and tomorrow. Tonight, the Broome Street Wind Ensemble Band at Farnum Park from 7 pm- 9 pm. Tomorrow at Riverside Park also from 7 pm- 9 pm the band Nitecap will be performing. Great free entertainment to enjoy. Next Tuesday July 19 The Parting Glass is performing at Riverside Park at 7 pm and on Monday July 25 the Broome Street Wind Ensemble Band will be performing at Farnum Park at 7 p.
2. West End Beach is now open for the season. The beach is open Monday-Thursday-Friday from 12 pm- 6pm and weekends 11 am- 6pm. The beach is closed Tuesday and Wednesday. Please follow all posted rules and regulations as well as lifeguards' directions. There is a \$10 parking fee on weekends for all non-Port Jervis residents.

3. Summer Youth programs are underway at Church St. Park, Riverside Park, and the Youth Center. Kids can participate in programs at all these locations Monday-Friday between 9 am- 3 pm. This is a FREE program.
4. We have 2 tickets available for our trip to the NY Mets game on August 5. The trip costs \$95 per person which includes transportation. Contact the Rec. office if interested.
5. The next Recreation Commission meeting is scheduled for Wednesday August 17 at 7 pm at the Youth Center. To reach us call us at 845-858-4045 or email us at recreationdirector@portjervisny.gov

Public Comment - None

S. Siegel Councilman-at-Large

Change October 10, 2022, Common Council meeting to October 11, 2022 due to the recognized Federal Holiday
Motion by : T. Simmons Second by D. Livingston
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Housing will meet on July 26, 2022

There is a DMV Phishing scam, and all should be aware that DMV does not call your home

Motion to adjourn at 8:27 pm. Motion T. Simmons Second R. Foster
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Respectfully,
Laura Quick
City Clerk Treasurer



CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771

Regular Common Council Meeting Agenda
IN-PERSON MEETING ONLY

Monday, July 11, 2022

**6:30 pm Regular Session: Pledge of Allegiance
Roll Call**

Presentation:

Public Comment: 5-minute limit per person

BASED ON PUBLIC OFFICERS LAW ARTICLE 7

Executive Session: 105.1f DPW Personnel

Approval of Minutes:
Jun 13, 2022 - Common Council Meeting
Jun 14, 2022 - Special Common Council Meeting - Lieutenant Interviews
June 15, 2022 - Special Common Council Meeting - Grants & Loans
June 27, 2022 - Common Council Meeting
July 6, 2022 - Special Common Council Meeting - PT Building Official

Address Executive Session Material:

Business:

| | | |
|--------------------------------|--|---------------------------------|
| Foster: (POLICE/ADA) - | Police Update: | |
| | ADA Update: | |
| Miller: (FINANCE) - | Bills to be Paid: | Motion: Miller; 2 nd |
| | Extend Orange County Sales Tax Agreement | Motion: Miller; 2 nd |
| | Finance Update: | |
| Fuller: (FEM) - | FEM Update: | |
| Mann: (TOURISM/IDA) | Tourism Update: | |
| | IDA Update: | |
| M. Decker: (PLANNING/ZONING) - | Planning Update: | |
| | Zoning Update: | |
| Livingston: (DPW/CDA) - | Public Works Update: | |
| Simmons: (CODE) - | Code Update: | |
| Newhauser: (RECREATION) | Recreation Update: | |

Public Comment: 5-minute limit per person

Siegel: (HOUSING/VETERANS) - Housing Update:
Veterans Update:
Change Monday, October 10th Common Council Meeting to Tuesday, October 11th due to the recognized Federal Holiday.

Adjournment: Motion: ;2nd:

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
STIPULATION SETTLEMENT

Resolved that the Stipulation with employee # 914 is hereby approved, a copy of which shall be on file with the City Clerk Treasurer.

Motion : E. Miller Second by: D. Livingston

| | | |
|-------------------|---------------------|-----|
| Regis Foster | 1st Ward | AYE |
| Elizabeth Miller | 1st Ward | AYE |
| Maria Mann | 2nd Ward | AYE |
| Misty Fuller | 2nd Ward | AYE |
| Denis Livingston | 3rd Ward | AYE |
| Michael Decker | 3rd Ward | AYE |
| Timothy Simmons | 4th Ward | AYE |
| Melissa Newhauser | 4th Ward | AYE |
| Stanley B. Siegel | Councilman-At-Large | AYE |

DATED: July 11, 2022



City Clerk Treasurer

CITY OF PORT JERVIS

Accounts Payable

7/11/2022

Council Meeting

| | |
|--------------------|---------------------|
| 1 General Fund | \$110,307.41 |
| 2 Water Fund | \$15,942.46 |
| 3 Sewer Fund | \$4,154.49 |
| 4 Capital Fund | \$37,093.71 |
| 5 Trust and Agency | \$36,894.46 |
| Total | <u>\$204,392.53</u> |

GENERAL, WATER & SEWER FUNDS

| | |
|---------------------------------|-------------|
| Chemung Supply Corp | \$5,165.50 |
| Orange County Sanitary Landfill | \$28,034.66 |
| NYS Workers Comp | \$23,995.64 |
| SpinnerTech | \$9,632.00 |

CAPITAL FUND

| | |
|--|-------------|
| Hufcut Concrete | \$19,905.00 |
| Manufactured Technologies (Sewer Relining) | \$11,136.62 |
| Farr Engineering | \$5,600.00 |

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
EXTEND ORANGE COUNTY SALES TAX AGREEMENT**

WHEREAS, the County of Orange has imposed a Sales and Compensating Use Tax pursuant to the authority granted to the County by the State of New York; and

WHEREAS, Article 28 and 29 of the Tax Law of the State of New York authorize cities to impose their own Sales and Compensating Use Taxes, subject to certain priorities and preemptive rights set forth in the Tax Law of the State of New York; and

WHEREAS, the County of Orange and the Cities of Newburgh, Middletown and Port Jervis have now agreed upon a plan of distribution for the Orange County Sales and Compensating Use Tax for the period of March 1, 2021 to February 28,2023; and

NOW THEREFORE BE IT RESOLVED as of December 1, 2020, the Mayor of the City of Port Jervis was authorized and directed to enter into and sign on behalf of the City of Port Jervis the agreement for the distribution of the Orange County Sales and Compensating Use Tax in the form annexed here to; and

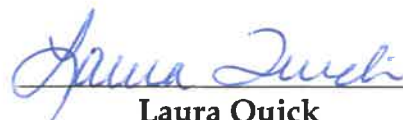
BE IT FURTHER RESOLVED that the City of Port Jervis agrees not to pre-empt the County Sales and Compensating use Tax during the term of the agreement.

Motion by E. Miller

Second by: R. Foster

| | | |
|-------------------|---------------------|-----|
| Regis Foster | 1st Ward | AYE |
| Elizabeth Miller | 1st Ward | AYE |
| Maria Mann | 2nd Ward | AYE |
| Misty Fuller | 2nd Ward | AYE |
| Denis Livingston | 3rd Ward | AYE |
| Michael Decker | 3rd Ward | AYE |
| Timothy Simmons | 4th Ward | AYE |
| Melissa Newhauser | 4th Ward | AYE |
| Stanley B. Siegel | Councilman-At-Large | AYE |

I, Laura Quick, City Clerk-Treasurer of the City of Port Jervis is do hereby certify that the resolution as listed is a true and correct copy of the resolution adopted by the Common Council of the City of Port Jervis at a regularly scheduled meeting held on July 11, 2022.



Laura Quick
City Clerk Treasurer



PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002

Telephone
(845) 856-4100

FAX
(845) 858-1064

Email
info@portjervisfire.org



First Assistant Chief
Anthony W. Fuller

Fire Chief
Keith K. Brown

Second Assistant Chief
Jeffrey D. Lewis

Department Chaplain
Rev. Matthew C. Newcomb

Department Secretary
William R. Werner

Department Treasurer
Robert A. Waligroski

Deputy Chief
James W. Rohner, Jr.

Deputy Chief
Jeffrey S. Rhoades

Deputy Chief
Dominic M. Cicalese

5 July 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Events
Howard Wheat Engine Company No. 4

Dear Mayor Decker and Members of the City Council,

It is requested that the below events be approved for the Port Jervis Fire Department and Company stated:

Howard Wheat Engine Company No. 4 requests to hold a Company picnic for their members on 08/13/2022.

This event was approved by the Board of Officers on this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>





PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002



Telephone
(845) 856-4100

FAX
(845) 858-1064

Email
info@portjervisfire.org

First Assistant Chief
Anthony W. Fuller

Fire Chief
Keith K. Brown

Second Assistant Chief
Jeffrey D. Lewis

Department Chaplain
Rev. Matthew C. Newcomb

Department Secretary
William R. Werner

Department Treasurer
Robert A. Waligroski

Deputy Chief
James W. Rohner, Jr.

Deputy Chief
Jeffrey S. Rhoades

Deputy Chief
Dominic M. Cicalese

5 July 2022

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Change in Company officers
Howard Wheat Engine Company No. 4

Dear Mayor Decker and Members of the City Council,

Howard Wheat Engine Company No. 4 reports the following change in Company officers:

1. **William P. Conklin, Jr. resigned as captain;**
2. **Michael R. Jergensen is acting captain until the July meeting of their Company;**
3. **Kenneth J. Howell is acting first lieutenant until the July meeting of their Company;**

This event was approved by the Board of Officers on this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved:

Disapproved:

Date: _____

Initials: _____



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>



RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS REJECTING THE BIDS FOR THE LEAD WATER SERVICE LATERAL REPLACEMENT PROJECT AND AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO SOLICIT NEW BIDS

WHEREAS, the Common Council of the City of Port Jervis previously authorized the Director of Public Works to solicit bids from contractors for the replacement of lead water service laterals in the City's 4th Ward, inclusive of labor and materials; and

WHEREAS, all submitted bids were opened on May 26, 2022; and

WHEREAS, after review, the Common Council has determined that the submitted bids were unsatisfactory or did not comply with the specifications established and distributed to bidders with respect to this project; and

WHEREAS, it is the opinion of the Common Council that re-bidding is desirable and cost-effective for this project and that the Common Council is permitted to reject all bids opened on May 26, 2022;

NOW, THEREFORE, BE IT HEREBY

RESOLVED, that the Common Council of the City of Port Jervis, in its discretion and pursuant to General Municipal Law § 103(1), hereby rejects all bids received for the replacement of the lead water service laterals in the City's 4th Ward; and it is further

RESOLVED, that the Common Council of the City of Port Jervis directs the Director of Public Works to publish a new request for bids for said project, with the bids to be opened at 2:00 p.m. on August 11, 2022.

Motion by D. Livingston Second by: T. Simmons

| | | |
|-------------------|---------------------|-----|
| Regis Foster | 1st Ward | AYE |
| Elizabeth Miller | 1st Ward | AYE |
| Maria Mann | 2nd Ward | AYE |
| Misty Fuller | 2nd Ward | AYE |
| Denis Livingston | 3rd Ward | AYE |
| Michael Decker | 3rd Ward | AYE |
| Timothy Simmons | 4th Ward | AYE |
| Melissa Newhauser | 4th Ward | AYE |
| Stanley B. Siegel | Councilman-At-Large | AYE |



Laura Quick
City Clerk Treasurer



"For the Good of the City" Comment Period
Common Council Meeting Date: 7/11/2022

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)