

**Regular Meeting - City of Port Jervis Common Council:**

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday, November 24, 2025, at 6:30 pm.

**Attendance-**

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Present
Maria Mazzara	2nd Ward	Present
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Present
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

City Clerk-Treasurer, Stacey Hosking, William Frank, Esq.

The meeting opened at 6:30 pm by Mayor Dominic Cicalese

**Pledge of Allegiance-** Mayor – Dominic Cicalese led all present in the Pledge of Allegiance

**Presentation –**

- Motion to open Public Hearing for the 2026 Tentative Budget by C. O'Connell, second by J. Vicchiariello.  
AYE: 8 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to close Public Hearing for the 2026 Tentative Budget by M. Hockenberry, second by J. Vicchiariello.  
AYE: 8 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED

**Public Comment** – Laura Meyer spoke about this Sunday November 30 the city will be holding the 11<sup>th</sup> annual Christkindlmarkt in historic downtown from 10am-4pm. We have approx. 125 vendors signed up. We will be in the Erie Trackside, Mercantile Building, and Curbside. We had 9 food trucks included a German food truck this year and a lot of beer vendors. Entertainment and bands between 12-4. Plenty of free parking please park legally. This year we are trying to plan that people to vote for the holiday lights and let the people choose.

**Executive Session –** None

**Executive Session Material-****Approval of Minutes –**

- Motion to approve November 10, 2025, Common Council minutes by M. Hockenberry, second by J. Rhoades.  
AYE: 8 ABSENT: NAYS: 0 ABSTAIN:1 (Mazzara) CARRIED

**Regular Business-****J. Vicchiariello – Code**

- Motion to accept the Sept building officials report, second by C. O'Connell  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to accept the Oct building officials report, second by M. Fuller  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- The next Code Committee meeting will be held on Dec3rd at 6:30 pm in the Council Chambers.

#### J. Vicchiariello – Police

- The Police Committee met on Nov 20<sup>th</sup>.
  - Motion to accept the Oct Police report, second by C. O'Connell  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
  - Motion to accept Resolution 62 of 2025 inter-agency agreement with Federal Bureau of Investigation with respect to the Hudson Valley Safe Streets Task Force, second by M. Hockenberry  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- At the police committee meeting we spoke about cameras on school buses and would like to warn the public that if you pass a school bus you will get ticketed. For public knowledge there have been 89 summonses in Port Jervis majority of them are at Sussex and East Main Street, even if there is a divided you must stop for a school bus stop.
- The next meeting will be held tentatively on January 15, 2026, at 6 pm in the Council Chambers.

#### C. O'Connell – Planning-

- Planning last met on November 18<sup>th</sup>.
- There were 1 public hearing and 2 pre-submissions reviewed:
  - 31 Pike St. (Cannabis Dispensary)
  - 77 Fowler St. (Cannabis Dispensary)
  - 255-257 East Main St. (Mixed Use Building) to obtain 50 residential units on the top 3 floors and a commercial space on the bottom floor.
- The next meeting will be held on December 16<sup>th</sup> at 7 pm in the Council Chambers.

#### C. O'Connell – Zoning- None

#### C. O'Connell – Recreation-

- Tomorrow November 25 the Youth Center is open 11am-4pm. The Youth Center will be closed on November 26,27, 28 for Thanksgiving Break. The youth center's regular school schedule hours will resume on December 1<sup>st</sup>, they are Monday-Thursday 2pm-6pm and Fridays 2pm-5:30pm
- The Fall Little Chefs Program ended this past Saturday November 22. This 5-week class is for students ages 10 to 13.
- The Port Polar Plunge will be held on Saturday January 10, 2026, at 9am at West end beach. Registration information to come.
- The next Recreation Commission meeting will be held on Wednesday, January 14, 2026, at 6:15 pm at the Youth Center.

#### M. Fuller. - Finance –

- Motion to approve Accounts Payable in the amount of \$654,399.97 second J. Rhoades.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve/adopt the 2026 Annual Budget as presented by the mayor, second M. Hockenberry  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- Announcement our Tree of Valor tree lighting will be on December 6<sup>th</sup> at 6pm in Orange Square Veterans Memorial Park.
- Next meeting will be held in January

**M. Mazzara - Tourism -**

- The Christkindlmarkt will be held on November 30<sup>th</sup> from 10 am to 4 pm downtown.
- The next Tourism meeting will be held December 10<sup>th</sup> at 7 pm.

**G. Oney, Jr. - IDA -**

- The IDA last met on September 17<sup>th</sup>.
- They received a presentation from a developer for a major project downtown.
- They reorganized a lot of their paperwork and updated some of their accounts.
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**G. Oney - ADA - None****J. Rhoades - FEM -**

- Congratulations to the Fire Department and the City of Port Jervis on receiving a grant of \$825,000 from Congressman Ryan for a new firetruck
- Not December meeting

**J. Dennison - CDA-**

- The CDA Last met on November 18, 2025
- Section 8, federal HUD personnel returned to work after the government re-opened
- The FEMA assistance to Firefighters Grant (AFG) of \$533,087 for the purchase of fire department SCBA's was accepted
- The second and last NYS WQIP property purchase is scheduled for mid-December.
- The PJCDA is seeking a full-time program assistant. The job description will be posted on the city website, indeed, and local bulletin boards. To apply send cover letter and resume to [contact@pjcd.org](mailto:contact@pjcd.org)
- The next meeting will be held on December 17, at 7 pm on the second floor of the Recreation Center.

**S. Siegel -HOUSING and VETERANS-**

- The Housing Authority December is cancelled
- The Senior Club meets on the 2<sup>nd</sup> & 4<sup>th</sup> Wednesday of each month at 1 pm at VFW Post 161 at 47-51 Owen Street. Check their holiday schedule
- Veterans seeking housing support HUD-VASH is a collaborative program that pairs HUD housing choice voucher rental assistance with VA case management services. Veterans should call National call center for homeless 877-424-3838
- PJ TV 23, all are welcome to come to the monthly meetings on the 3<sup>rd</sup> Thursday of each month at 5:30 pm in Council Chambers.
- Quote of the day "If you show people the problem and you show the solution; they will be moved to act" (Bill Gates). And quote #2 "We must find time to stop and thank the people who make a difference in our lives." (John F. Kennedy)

**M. Hockenberry - DPW**

- Garbage and Recycling on the week of Nov 24<sup>th</sup> - 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> ward will be on its normal schedule. 4<sup>th</sup> ward garbage will be picked up on Monday Dec 1<sup>st</sup>. The week of December 1<sup>st</sup> garbage, recycling and paper will be on its normal schedule
- The garbage schedule is available on the city website @ [www.portjervisny.gov](http://www.portjervisny.gov) or by emailing the DPW office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov)
- Instructions for Nixile were sent out with your last bill. They will be sent out with the next water bill for the last time.
- Starting Dec 1<sup>st</sup> residents will be receiving lead inventory letters. If you have already complied to this letter disregard if not, please follow instructions to complete.
- The Department of Public Works would like to wish everyone a Very Happy Thanksgiving.

- Councilwoman Dennison and Councilman Siegel thanked the DPW for their hard work putting up all the Christmas decorations.
- Loose leaf and bag leaf pick up will be completed this Friday Nov 28<sup>th</sup>
- Next meeting is December 1<sup>st</sup> at 6pm

**D. Cicalese - Mayor Notes**

- Motion to accept the 2026 City of Port Jervis Holiday Schedule by M. Hockenberry, second by S. Siegel.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN:0 CARRIED
- City Christmas tree lighting will be Dec 7<sup>th</sup> at conclusion of the Rick Drew Holiday Parade at 6pm downtown in the promenade.
- The mayor and DPW have put together a Holiday Shopping Trip. Dial-A-Bus 845-856-7999 for reservations for the Dial-A- bus shopping trip that will take residents who sign up to the Galleria leaving at 9am returning at approx. 3pm on Saturday Dec 13<sup>th</sup> reservations required
- Happy Thanksgiving

6:54 pm - Motion to adjourn by J. Rhoades, second by S. Siegel - all in favor.

Respectfully,  
Stacey Hosking  
City Clerk Treasurer