

**Regular Meeting - City of Port Jervis Common Council :**

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday August 14, 2023, at 6:30 p.m.

**Attendance-**

|                   |                     |         |
|-------------------|---------------------|---------|
| Regis Foster      | 1st Ward            | Present |
| Elizabeth Miller  | 1st Ward            | Present |
| Maria Mann        | 2nd Ward            | Present |
| Misty Fuller      | 2nd Ward            | Absent  |
| Denis Livingston  | 3rd Ward            | Present |
| Vacant            |                     |         |
| Timothy Simmons   | 4th Ward            | Present |
| Melissa Newhauser | 4th Ward            | Present |
| Stanley Siegel    | Councilman-At-Large | Present |
| Mayor Decker      | Mayor               | Present |

Also present :

City Clerk-Treasurer Laura Quick, Corporation Counsel William Frank, Esq, Carole Gallagher, ESQ

The meeting opened at 6:30 pm by Mayor Decker.

**Pledge of Allegiance-**

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

**Public Hearing-** Proposed Local Law 9 of 2023 Bulk Table MV/Bottle.

- 6:31pm: Motion to open hearing by S. Siegel second T. Simmons all in favor. Discussion: Section two changes were recommended by the Building Department and updating SEQR is not necessary.
- 6:34 pm: Motion by D. Livingston to close the public hearing second by T. Simmons all in favor.

**Mayor Appointment -**

- Police Chaplin: Jose Rodriguez
- Civil Service Commission - Joan McBride
- IDA - Jackie Smith

**Presentation -** Mr. Jim Blanton presented the Port Jervis Green Space Statement of Intent.

**Public Comment-** Laura Meyer spoke about upcoming tourism events and Bella Notte.

**Executive Session- 7:04 pm**

A motion by T. Simmons second by M. Newhauser to enter executive session based on Public Officers Law Article 7

- 105.1f - Personnel (x1) inviting Chief Worden
- 105.1h- Securities (x3) inviting City Clerk Quick
- 105.1h - Contractual (x3)

AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED

7:57 pm A motion was made by T. Simmons to return from executive session second by M. Newhauser

AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes-

- Motion to approve July 24, 2023 minutes E. Miller second M. Newhauser .  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 1 (SIEGEL) CARRIED

Executive Session Material-

- Motion to rescind Building Official employment stipulations and restore his works space in the Building Department effective September 6, 2023 by T. Simmons second S. Siegel  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED

Regular Business-

R. Foster - ADA -The next ADA committee meeting September 5, 2023 5:30 pm Council Chambers

R. Foster - Planning - The next committee meeting is on August 15, 2023

R. Foster - Zoning - The next Zoning meeting will be on September 5, 2023 at 7pm

E. Miller - Finance

- Motion to approve Accounts Payable Warrant. Second by D. Livingston  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED

The next Finance meeting is August 16, 2023 at 6pm in the Council Chambers.

Mayor Decker - FEM-

- Motion by T. Simmons to approve F550 to go to NJ Fire Convention in Wildwood NJ on Sept 15 & 16 second by D. Livingston. AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by D. Livingston to hold 2024 Inspection Day Parade on July 13, 2024 second by S. Siegel with route change. AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by T. Simmons to attend Sullivan County parade in Rockland/Roscoe on Sept 9, 2023 second by D. Livingston. AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by R. Foster to approve voluntary resignation of Tyler R. Kowinsky second S. Siegel  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by T. Simmons to accept junior membership of Brandon S. Barton second by D. Livingston  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by D. Livingston to approve membership of Randall G. Wright second by S. Siegel  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by T. Simmons to attend Warwick Wet Down on august 18, 2023 second by S. Siegel  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED

The next meeting of FEM is August 21, 2023 at 6:30 in the Council Chambers

M. Mann - Tourism-

Tourism last met on August 9<sup>th</sup>. They were preparing for the Italian festival. City clerk treasurer Laura Quick advised the board to assign someone as recording secretary for monthly minutes. A motion was made and approved for Jackie Smith to be the new recording secretary. The clerk also advised the board to assign two board members to sign vouchers. The board approved the addition of Robert Bloomer as a second signer. There was discussion on holding the downtown Spooktacular again this year with a date in mind of October 28<sup>th</sup> @ 4:30 the tri state chamber will be partnering with the tourism board for this event. They also discussed the Halloween lighting contest.

The 30th annual fall foliage festival will be held on Sunday September 24th from 10am to 5pm downtown. A petting zoo, stunt bike shows with many dance and musical performances will be held throughout the day along with a classic car show which will be located on Sussex Street.

Dejay Birtch contacted the board by email. He asked the board to consider relocating vendors to the center of the street for the foliage festival. The members discussed the logistics. The understanding was the street needs to remain wide enough for emergency vehicles to drive down in case of an emergency. They plan on having further discussions in the future with all department heads and emergency services.

These events are at no cost to the public. Applications to participate as a vendor are available on the city's website as well as the city clerk's office.

The next tourism meeting will be held this Wednesday September 13th at 7pm here in the council chambers. Anyone with any further inquiries may email tourism chair Laura Meyer at [floralaurapj@yahoo.com](mailto:floralaurapj@yahoo.com)

Thank you to all the vendors, all who came out to the Bella notte Italiana Italian festival on Saturday. The weather held out. Thank you to all our volunteers, tourism board, DPW and police department for all their assistance. Congratulations again, to our 2023 Queen of The Feast - Catherine Pirota Westfall!

#### M. Mann - IDA-

IDA has not met since their last meeting.

The next scheduled meeting is set for Monday August 21st at 6pm here in the council chambers.

#### D. Livingston - DPW-

- Motion to approve July 17, 2023 Committee meeting minutes second by R. Foster  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve sole proposal from TAM enterprises Quote # 5413 in the amount of \$14,480 form Contingency second by E. Miller  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED
- Garbage and recycling for the week of August 21st will be on its normal schedule.
- The 2023 garbage schedule is available on the city website at [www.portjervisny.gov](http://www.portjervisny.gov) or be emailing the DPW office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov)
- Compost pile will be open every Saturday from 7:15 am to 11:30 am (tree limbs cannot be over 3 inches in diameter)
- Bag leaves and brush will be picked up every Monday until finished.
- City wide blacktop repairs in progress
- Pike Street lights and new tree installation has begun.
- Phase 2 of the sidewalk project has also begun.
- Dump tickets are now available at City Hall For purchase.

The next DPW meeting will be held on September 5, 2023 at 6pm

#### D. Livingston - CDA

The next meeting is scheduled for 7:00 p.m., August 23, 2023, at the Rec Center.

#### T. Simmons - Code-

- Motion to approve local law 9 of 2023 - second S. Siegel  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED

The next Code meeting will be September 6, 2023 at 6:30pm

**M. Newhauser - Recreation-**

- Motion to appoint Megan Nason as a substitute Sr. Youth Center Leader and Shai Ray Pringle as a substitute Youth Center Leader second by D. Livingston. AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED
- Both Ms. Nason and Mr. Pringle are employe with the Recreation Department in other capacities. This will not affect the approved 2023 Recreation budget.
- West End Beach will close for the season this Thursday August 17, 2023. Swimming will be prohibited at the beach beginning August 18. The beach is closed due to the fact that the lifeguards are not available after the 17<sup>th</sup>. Lifeguards are either going to college or beginning their Fall High School sports seasons.
- Supervised playgrounds at Church St. and Riverside ended last Friday August 11. The Youth Center is still open and is open 9 am- 4:30 pm this week and 11 am- 3 pm the weeks of August 21 and 28.
- Tomorrow evening there is a FREE concert at Riverside Park at 7 pm. Port Jervis graduate Braeden Ross- class of 2022 will be performing.
- On Wednesday August 23 there will be a FREE outdoor movie at Riverside Park at 7 pm. This will be the last outdoor movie of the summer.

The next Recreation Commission meeting is scheduled for Wednesday September 13 at 6 pm at the Youth Center

**M. Newhauser - Police-**

- Motion to approve July 2023 Police report. Second T. Simmons  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED

National Night Out was attended by over 60 community organizations, hundreds of people attended the event from the tri-state area. We wish to thank all the generous community supporters, volunteers and participants who made this event a success.

It is Speed Awareness Week starting today through August 20<sup>th</sup>. Officers will be deployed in areas throughout the City of Port Jervis where speeding and traffic crashes are problematic including West Main Street in the City's West End, Kingston Avenue and East Main Street. Please help reduce accidents by driving carefully and obeying the posted speed limits.

We received the July Monthly Report in our email earlier for our review, motion to approve.

There is no police committee meeting this month.

**S. Siegel - Housing/Veterans**

- The Housing Authority will meet at 7 pm on august 22, 2023 at Hillside Terrace
- There should be a budget line for the Tree Commission
- Congratulations to Catherine Westfall the 2023 Queen of the Feast

**Public Comment-** Laura Meyer.**Mayor Decker -**

- Consideration of event OCOPJ & Humane Society Dog Hike October 8, 2023 12pm -3pm Motion R. Foster second T. Simmons - All in favor
- Announcement - September 11<sup>th</sup> Memorial service in Deerpark starting at 8:30 am
- Motion by T. Simmons to change Common Council meeting date to September 12, 2023 second S. Siegel - all in favor.
- Announcement of early voting dates for polling place: City Hall
- Consideration of event Close line for Domestic Violence Awareness October 12, 2023. Motion T. Simmons second D. Livingston - all in favor
- Consideration of event Picnic to celebrate people in recovery. Motion D. Livingston second S. Siegel - all in favor
- Motion by E. Miller to approve resolution 2023-0814-052 second D. Livingston  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED

- Motion by D. Livingston to approve resolution 2023-0814-051 second S. Siegel  
AYE: 7 ABSENT: 1 (FULLER) NAYS: 0 ABSTAIN: 0 CARRIED
- 

8:29 pm - Motion to adjourn at 8:59 pm. Motion: S. Siegel Second M. Newhouser  
AYE: 7 ABSENT: 1(FULLER) NAYS: 0 ABSTAIN: 0 CARRIED

Respectfully,  
Laura Quick  
City Clerk Treasurer

# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771  
Regular Common Council Meeting Agenda  
IN-PERSON MEETING ONLY

**Monday, Aug 14, 2023 - 6:30 pm Regular Session:**

Pledge of Allegiance / Roll Call



|  |   |   |
|--|---|---|
| <b><u>Public Hearing:</u></b>                        | Proposed LL 9 of 2023 Bulk Table MV/Bottle  | Open: 2 <sup>nd</sup><br>Close: 2 <sup>nd</sup>   |
| <b><u>Mayor Appointment:</u></b>                     | Proposed LL 10 of 2023 – Waterfront Mixed Use District – remained open from 5/8<br>Police Chaplain – Jose Rodriguez<br>Civil Service – Joan McBride<br>IDA – Jackie Smith<br>Tree Commission – Jim Blanton  |   |
| <b><u>Presentation:</u></b>                          |   |   |
| <b><u>Public Comment:</u></b>                        | 5-minute limit per person   |   |
| <b><u>BASED ON PUBLIC OFFICERS LAW ARTICLE 7</u></b> |   |   |
| <b><u>Executive Session:</u></b>                     | 105.1-f – Personnel (x1) invite Chief Worden<br>105.1-h – Securities (x5) invite City Clerk Quick<br>105.1-h – Contractual (x1) X 3   |   |
| <b><u>Approval of Minutes:</u></b>                   | Jul 24, 2023 – Common Council Meeting Minutes   | Motion: 2 <sup>nd</sup>   |
| <b><u>Address Executive Session Material:</u></b>    |   |   |
| <b><u>Business:</u></b>                              |   |   |
| Foster: (ADA/PLANNING/ZONING) -                      | ADA Update:<br>Zoning Board Update:<br>Planning Board Update:   |   |
| Miller: (FINANCE) –                                  | Bills to be Paid:<br>Finance Update:  | Motion: Miller; 2 <sup>nd</sup>   |
| Fuller: (FEM) –                                      | FEM Update:<br>Consideration: FD F550 Demo Wildwood NJ 9/15&16<br>Consideration: 2024 Jul 13 FD Inspection Day Parade<br>Consideration: 1 Attend Sullivan County Parade 9/9<br>Consideration: Removal Eng 2<br>Consideration: Junior Active Eng 6<br>Consideration: Active Eng 6<br>Consideration: 6 Attend Wet Down @ Warwick 8/19 | Motion: 2 <sup>nd</sup><br>Motion: 2 <sup>nd</sup><br>Motion: 2 <sup>nd</sup><br>Motion: 2 <sup>nd</sup><br>Motion: 2 <sup>nd</sup><br>Motion: 2 <sup>nd</sup><br>Motion: 2 <sup>nd</sup> |
| Mann: (TOURISM/IDA) -<br>Livingston: (DPW/CDA) –     | Tourism / IDA Update:<br>Public Works Update:<br>Req Water Plant Raw Pumps Remove, Clean, Re-Install  | Motion: 2 <sup>nd</sup>   |
| Simmons: (CODE) -                                    | CDA Update:<br>Code Update:<br>Consideration: LL 9 of 2023 Bulk Table MV/Bottle   | Motion: Simmons; 2 <sup>nd</sup>  |
| Newhauser: (RECREATION/POLICE) -                     | Recreation Update:<br>Police Update:  |   |
| Siegel: (HOUSING/VETERANS) –                         | Housing/Veterans Update:  |   |
| <b><u>Public Comment:</u></b>                        | 5-minute limit per person   |   |
| Mayor Decker:  | Consideration: OCOPJ & Humane Dog Hike 10/8 12p-3pm<br>Notice: Town of Deerpark Sept 11 <sup>th</sup> Memorial Service 8:30am<br>Advise: Early Voting Common Council Room   | Motion: 2 <sup>nd</sup>   |
| <b><u>Adjournment:</u></b>                           |   | Motion: 2 <sup>nd</sup>   |

## **PORT JERVIS GREEN SPACE STATEMENT OF INTENT**

**DEFINITION:** For the purposes of this document, "Green Space" is defined as encompassing parks, trees and vegetation, lawns, riverbanks and streams within the city limits of Port Jervis.

**RATIONALE:** Abundant and diverse Green Space, as defined above, is essential to building a beautiful, healthy and vibrant community. Ample and well maintained Green Space builds community pride and engagement, and attracts visitors, investors, shoppers and new residents to the community. Physical health benefits are reaped through improved air quality, lower environmental toxicity and reduced noise pollution. Increased shade can improve temperature control for residential and commercial structures. Mental health benefits accrue through reduced stress and anxiety and an increased sense of connection to the community.

### **PRINCIPLE 1-**

Port Jervis is a designated Tree City USA community and an Orange County Greenway Compact Community. We are a City of immense natural beauty and resources, and of residents who value and honor those natural resources. It is the responsibility of our community and of City leadership to care for and enhance City green spaces, including the maintenance and thoughtful expansion of parks, wilderness, trees, riverbanks, streams, wildlife and plants.

### **PRINCIPLE 2-**

Port Jervis leadership will consult and, wherever possible, collaborate with key constituents of green space issues, including:

- City Department of Public Works
- City Department of Parks and Recreation
- Outdoor club
- Tree Commission

The leadership will also maintain appropriate committees, organizations and staff to maintain and enhance City green spaces through reasonable City budget support, pursuit of grants, individual donations and volunteer efforts.

### **Points of Action:**

Sufficient ballfields and open play areas will be maintained, with the introduction and care of trees, shrubs and other green features when feasible.

Open City spaces will be enhanced with wildlife areas, native species and forest reclamation as much as possible.

Planning and implementation for sidewalk replacement and construction projects will make every reasonable effort to preserve any healthy trees or green spaces affected.

Invasive species will be avoided as much as possible.

Public education and engagement regarding City green spaces and their importance and potential for the community will be pursued.



**"For the Good of the City" Comment Period**  
**Common Council Meeting Date:** 8/14/23

**Name:** Laura Meyer **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_  
**Topic:** Bella Notte Italiana (for city use: Assigned Committee \_\_\_\_\_)

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_  
**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_)

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_  
**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_)

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_  
**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_)

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_  
**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_)



**CITY OF PORT JERVIS**

Accounts Payable

8/14/2023

|                    |                     |
|--------------------|---------------------|
| 1 General Fund     | \$699,209.29        |
| 2 Water Fund       | \$22,397.53         |
| 3 Sewer Fund       | \$448.06            |
| 4 Capital Fund     | \$75,115.30         |
| 5 Trust and Agency | \$55,495.59         |
| 6 Recreation       | \$3,995.00          |
| Total              | <u>\$856,660.77</u> |

**GENERAL, WATER & SEWER FUNDS**

|                                     |              |
|-------------------------------------|--------------|
| Marshall & Sterling (Insurance)     | \$481,682.47 |
| State Insurance Fund (Workers Comp) | \$17,219.63  |
| Orange & Rockland/PJ Solar          | \$36,194.64  |
| Global Montello Group (Diesel/Gas)  | \$20,240.00  |

**CAPITAL FUND**

|                     |              |
|---------------------|--------------|
| MHE Engineering     | \$ 18,710.62 |
| Hufcut Concrete     | \$ 36,820.68 |
| Carole Gallagher    | \$ 6,050.00  |
| Chemung Supply Corp | \$ 5,889.00  |



# PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002

Telephone  
(845) 856-4100

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info@portjervisfire.org



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Deputy Chief  
**Dominic M. Cicalese**

7 August 2023

Honorable Mayor Kelly B. Decker and  
Members of the City Council  
14-20 Hammond Street  
Post Office Box 1002  
Port Jervis, New York 12771

RE: 2024 Inspection Day Parade

Dear Mayor Decker and Members of the City Council,

First and foremost, the Port Jervis Fire Department requests permission to hold our next Inspection Day Parade on Saturday 13 July 2024.

In addition, after a lengthy discussion tonight, our Board of Officers voted to update and change our parade route. This change should improve the free flow of traffic in the vicinity of Sussex Street, Ball Street, Fowler Street, Franklin Street, Pennsylvania Avenue, many of the cross streets in the Fourth Ward, and a large portion of Jersey Avenue. This change would also improve parking for spectators and participants.

We are proposing that our parade line up on Hamilton Street at the Port Jervis High School in reverse order. The Escort Division will be furthest away, and all divisions will pass our other divisions to the last division. The parade would then proceed west on Hamilton Street, turning left onto Kingston Avenue. At East Main Street the parade would turn right and then left onto Pike Street. Near the intersection of Hammond Street, we would bear to the left and continuing straight on Pike Street, avoiding the overpass jug handle. At Front Street the parade will turn left and then straight onto Jersey Avenue. The parade would then disband on Fowler Street. We would also look to place the reviewing stand in the vicinity of Front Street and Jersey Avenue.

We are hopeful that you can appreciate this change and approve our requests. I am copying our police chief and director of public works for their input and to express any concerns that they might have or any recommended changes.

Respectfully submitted,

Approved: ☐

Disapproved: ☐

*William R. Werner*

William R. Werner  
Department Secretary

Date: \_\_\_\_\_

Initials: \_\_\_\_\_



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7 August 2023

Honorable Mayor Kelly B. Decker and  
Members of the City Council  
14-20 Hammond Street  
Post Office Box 1002  
Port Jervis, New York 12771

RE: Events  
**Maghogomock Hook & Ladder Company No. 1**

Dear Mayor Decker and Members of the City Council,

It is requested that the below events be approved for the Port Jervis Fire Department and Company stated:

**Attend the Sullivan County parade in Rockland-Roscoe on 09/09/2023**

Respectfully submitted,

William R. Werner  
Department Secretary

Approved: ☐ Disapproved: ☐ Date: \_\_\_\_\_ Initials: \_\_\_\_\_



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7 August 2023

Honorable Mayor Kelly B. Decker and  
Members of the City Council  
14-20 Hammond Street  
Post Office Box 1002  
Port Jervis, New York 12771

RE: Removal of Member  
Tyler R. Kowinsky

Dear Mayor Decker and Members of the City Council,

This is to request that the below named, a member of the Port Jervis Fire Department and the Company herein stated, be removed from the active membership rolls for the reason(s) stated.

Member: Tyler R. Kowinsky

Company: Delaware Engine Company No. 2

Reason(s): Voluntary resignation in good standings

This change is effective this date.

Respectfully submitted,

William R. Werner  
Department Secretary

Approved: ☐ Disapproved: ☐ Date: \_\_\_\_\_ Initials: \_\_\_\_\_



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7 August 2023

Honorable Mayor Kelly B. Decker and  
Members of the City Council  
14-20 Hammond Street  
Post Office Box 1002  
Port Jervis, New York 12771

RE: Nomination for Active Membership - Junior Member  
**Brandon S. Barton**

Dear Mayor Decker and Members of the City Council,

It is hereby requested that the below named person be approved for active membership (junior member) into the Port Jervis Fire Department in the Company stated:

**Brandon S. Barton - Tri States Hose Company No. 6**

The members of the Board of Officers of the Port Jervis Fire Department approved this application on 08/07/2023 and by the prospective member's Company on the date as stated on the individual's application.

Respectfully submitted,

*William R. Werner*  
William R. Werner  
Department Secretary

Approved: ☐ Disapproved: ☐ Date: \_\_\_\_\_ Initials: \_\_\_\_\_



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7 August 2023

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Members of the City Council  
14-20 Hammond Street  
Post Office Box 1002  
Port Jervis, New York 12771

RE: Nomination for Active Membership  
**Randall G. Wright**

Dear Mayor Decker and Members of the City Council,

It is hereby requested that the below named person be approved for active membership into the Port Jervis Fire Department in the Company stated:

**Randall G. Wright - Tri States Hose Company No. 6**

The members of the Board of Officers of the Port Jervis Fire Department approved this application on 08/07/2023 and by the prospective member's Company on the date as stated on the individual's application.

Respectfully submitted,

William R. Werner  
Department Secretary

Approved: ☐ Disapproved: ☐ Date: \_\_\_\_\_ Initials: \_\_\_\_\_



<https://portjervisfire.org>  
<https://www.facebook.com/portjervisfiredepartment/>  
<https://port-jervis-fire-department.business.site>





# PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002

Telephone  
(845) 856-4100

FAX  
(845) 858-1064

Email  
[info@portjervisfire.org](mailto:info@portjervisfire.org)



First Assistant Chief  
**Anthony W. Fuller**

Fire Chief  
**Keith K. Brown**

Second Assistant Chief  
**Jeffrey D. Lewis**

Department Chaplain  
**Father Anthony Giacona**

Department Secretary  
**William R. Werner**

Department Treasurer  
**Robert A. Waligroski**

Deputy Chief  
**James W. Rohner, Jr.**

Deputy Chief  
**Jeffrey S. Rhoades**

Deputy Chief  
**Dominic M. Cicalese**

7 August 2023

Honorable Mayor Kelly B. Decker and  
Members of the City Council  
14-20 Hammond Street  
Post Office Box 1002  
Port Jervis, New York 12771

RE: Events  
Tri States Hose Company No. 6

Dear Mayor Decker and Members of the City Council,

It is requested that the below events be approved for the Port Jervis Fire Department and Company stated:

**Attend a Wet Down in Warwick on 08/19/2023**

Respectfully submitted,

William R. Werner  
Department Secretary

Approved: ☐ Disapproved: ☐ Date: \_\_\_\_\_ Initials: \_\_\_\_\_



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# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771



DPW Meeting Minutes  
July 17, 2023

Steven Duryea-DPW Director  
Wayne Addy-Asst. DPW Director

**Denis Livingston- Chairperson DPW Committee**  
**Regis Foster -Member**  
**Melissa Newhauser – Member**

## Attendance:

Regis Foster-present, Liz Miller-present, Misty Fuller-present, Maria Mann- present, Stan Siegel-present, Denis Livingston-present, Melissa Newhauser-present, Steven Duryea-present, Wayne Addy-present, Laura Quick-present

Meeting called to order at 5:30 PM by Chairperson Denis Livingston  
Pledge of Allegiance

Public Comment: none

Public Hearing: none

Motion by Regis to approve June 3, 2023, minutes, seconded by Melissa, all approved.

## New Business Steven reported:

- That we are sending a garbage truck and 4-man crew to Highland Falls to help that community recover from the terrible storm a couple of week ago.
- That Pike Street sidewalks Phase 2, waiting for pre-construction meeting before starting.
- That Blacktop patching has begun, (preparation for in place blacktop).
- That Bag leaves and brush will be picked every Monday until finished.
- On condition of record boxes at the Reservoir House. Steve brought Laura to the location.
- and the boxes are breaking down and are difficult to pick up. They need to be stored in a climate-controlled area.
- Maria asked about scanning or copying to discs. A further discussion followed with no solution as of now.
- Wayne discussed the Statewide oil property. DPW and Fire Dept will coordinate a time to take down small trees and brush.
- Steve and Wayne brought up the need to hire a part-time bus driver as one of our drivers will be retiring and the position will be paid for by the county.
- Discussed a raw water problem at the water plant. Must hire a crane to pull pumps to see what the problem is. Will bring up at Finance Committee
- DPW flooding issue, DPW office continues to flood during heavy rains. Also, the office has a wildlife issue.
- Traffic generators are aging, and one went down during the last power outage. The cost per generator is \$1500.00. will bring up at Finance Committee.
- The Fire Chief has some safety concerns with some of the firehouses. No specific issues were stated. Steve will set up a meeting with the Fire Chief and City Engineer.



Old Business:

- Water plant trainee: Steve recommended we hire James Sullivan.
- Diesel mechanic position. Discussion on what requirements and salary. Steve will report back with more information.
- Maria asked about the fountain in Orange Square. Wayne reported he had to change verbiage in application. Was quoted \$35,000.00 to refurbish.
- Maria asked about no parking sign at the dead end on Sussex St. Wayne and the Police Chief are working on this.
- Stan asked about a do not enter sign at the intersection of First St. and Railroad Ave. Will discuss with Police Chief
- Stan asked about the underpass stairs being repaired, Wayne stated they would.

No Public Comment: none

Next DPW Meeting will be Monday July 3, 2023 at 5:30 PM in the Council Chambers

Melissa Newhauser made motion to adjourn at 6:13 PM seconded by Regis Foster.

All voted in favor.

## LOCAL LAW NO. 9 OF 2023

### A LOCAL LAW OF THE CITY OF PORT JERVIS, COUNTY OF ORANGE, AMENDING LOCAL LAW NO. 5 OF 2023 WITH RESPECT TO VEHICLE SALES AND BOTTLE AND CAN REDEMPTION CENTERS

BE IT ENACTED BY THE COMMON COUNCIL OF THE CITY OF PORT JERVIS AS  
FOLLOWS:

#### **Section 1.**      **Purpose**

The Common Council of the City of Port Jervis previously enacted Local Law No. 5 of 2023 entitled: A Local Law of The City of Port Jervis, County of Orange, Amending Chapter 535 of the City Code-Zoning to add (i) motor vehicle sales and (ii) bottle and can deposit redemption centers as conditional uses within the Neighborhood Mixed Use District of the City.

It is necessary to amend said Local Law to specify where each of the aforesaid conditional uses should be positioned in the City's Table of Use and Bulk Requirements.

#### **Section 2.**

A. Section 2(B) of Local Law No. 5 of 2023 of the City of Port Jervis shall be amended as follows:

Replace Section B with the following:

B. The City of Port Jervis Section 535 Table of Use and Bulk Requirements 1:4 entitled "Neighborhood Mixed-Use District" shall be amended by adding the following conditional uses:

**(i) Motor Vehicle Sales:** To be inserted directly above "Motor vehicle service" in the Table to reflect a minimum lot area requirement of 30,000 square feet (sf), 100 sf width, 100 sf depth rear setback of 20 feet, maximum building height of 65 feet and maximum lot coverage of 60%.

**(ii) Bottle and can deposit redemption centers:** To be inserted directly above "Animal hospitals" in the Table to reflect no minimums for lot area, width or depth, rear setback, maximum building height of 74 feet and maximum lot coverage of 100%.

**Section 3.     Separability**

If any provision of this local law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances, and the Common Council of the City of Port Jervis hereby declares that it would have passed this local law or the remainder thereof had such invalid application or invalid provision been apparent.

**Section 4.     Repeal**

All ordinances, local laws and parts thereof inconsistent with this Local Law are hereby repealed.

**Section 5.     Effective Date**

This Local Law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

# 2023

## PORT JERVIS POLICE DEPARTMENT



**City of Port Jervis Police Department**  
**Office of the Chief of Police**

**Chief of Police**  
**WILLIAM WORDEN**

**20 Hammond Street**  
**Port Jervis, NY 12771**

**Tel : (845) 856-5101**  
**Fax: (845) 858-4078**

**E-mail: [pjpolice@citlink.net](mailto:pjpolice@citlink.net)**

**MONTHLY REPORT FOR THE MONTH OF JULY , 2023**

|   | <b><u>CURRENT MONTH</u></b> | <b><u>YEAR-TO-DATE</u></b> |
|---|-----------------------------|----------------------------|
| <b>TOTAL INCIDENTS FOR THE MONTH</b>      | <b>1,035</b>                | <b>6,452</b>               |
| <b>TOTAL TRAFFIC STOPS</b>                | <b>327</b>                  | <b>1,380</b>               |
| <b>TOTAL TICKETS ISSUED FOR THE MONTH</b> | <b>198</b>                  | <b>1,341</b>               |
| <b>TOTAL AUTO ACCIDENTS FOR THE MONTH</b> | <b>26</b>                   | <b>167</b>                 |
| <b>TOTAL MILEAGE ON PATROL VEHICLES</b>   | <b>7,638</b>                | <b>60,983</b>              |
| <b>USE OF FORCE REPORTS FILED</b>         | <b>4</b>                    | <b>25</b>                  |
| <b>TOTAL DOMESTICS FOR THE MONTH</b>      | <b>32</b>                   | <b>244</b>                 |
| <b>ANIMAL CONTROL COMPLAINTS</b>          | <b>23</b>                   | <b>163</b>                 |
| <b>PRISONERS DETAINED LOCALLY</b>         | <b>14</b>                   | <b>74</b>                  |
| <b>TOTAL ARRESTS FOR THE MONTH</b>        | <b>76</b>                   | <b>478</b>                 |

**SEE ATTACHED REPORTS:**  
**JUVENILE AID BUREAU**  
**ANIMAL CONTROL OFFICER**

**REPECTFULLY SUBMITTED,**

*William Worden*

**WILLIAM J. WORDEN**  
**CHIEF OF POLICE**

# REPORTED OFFENSES

## IBR SUBMISSION

| OFFENSE   | Jan | Feb | Mar | Apr | May | June | July | Total |
|---|-----|-----|-----|-----|-----|------|------|-------|
| 100-Kidnaping                                   | 0   | 0   | 0   | 0   | 1   | 1    | 0    | 2     |
| 11B-Forcible Sodomy                             | 0   | 0   | 1   | 0   | 0   | 0    | 0    | 1     |
| 11D-Forcible Fondling                           | 0   | 0   | 0   | 1   | 0   | 0    | 0    | 1     |
| 120-Robbery                                     | 0   | 1   | 1   | 1   | 0   | 0    | 0    | 3     |
| 13A-Aggravated Assault                          | 0   | 0   | 1   | 3   | 5   | 4    | 3    | 16    |
| 13B-Simple Assault                              | 14  | 15  | 17  | 11  | 9   | 20   | 8    | 94    |
| 13C-Intimidation                                | 1   | 4   | 0   | 1   | 2   | 3    | 6    | 17    |
| 220-Burglary/Breaking and Entering              | 0   | 5   | 2   | 0   | 1   | 1    | 0    | 9     |
| 23C-Shoplifting                                 | 1   | 2   | 1   | 0   | 1   | 0    | 1    | 6     |
| 23D-Theft from a Building                       | 0   | 2   | 3   | 0   | 1   | 3    | 4    | 13    |
| 23F-Theft from a Motor Vehicle                  | 1   | 0   | 0   | 0   | 0   | 1    | 1    | 3     |
| 23G-Theft of Motor Vehicle Parts or Accessories | 0   | 0   | 0   | 0   | 0   | 0    | 1    | 1     |
| 23H-All Other Larceny                           | 5   | 7   | 6   | 12  | 10  | 3    | 5    | 48    |
| 240-Motor Vehicle Theft                         | 0   | 0   | 2   | 0   | 1   | 1    | 0    | 4     |
| 250-Counterfeiting/Forgery                      | 0   | 1   | 0   | 0   | 2   | 0    | 1    | 4     |
| 26A-False Pretenses/Swindle/Confidence Game     | 0   | 0   | 0   | 1   | 0   | 0    | 0    | 1     |
| 26C-Impersonation                               | 0   | 1   | 0   | 0   | 0   | 0    | 0    | 1     |
| 26F-Identity Theft                              | 7   | 0   | 1   | 3   | 0   | 1    | 1    | 13    |
| 280-Stolen Property Offenses                    | 1   | 1   | 2   | 1   | 0   | 0    | 0    | 5     |
| 290-Destruction/Damage/Vandalism of Property    | 5   | 8   | 11  | 4   | 6   | 11   | 13   | 58    |
| 35A-Drug/Narcotic Violations                    | 24  | 8   | 12  | 7   | 3   | 5    | 7    | 66    |
| 35B-Drug Equipment Violations                   | 2   | 2   | 1   | 1   | 2   | 0    | 0    | 8     |
| 36B-Statutory Rape                              | 0   | 0   | 0   | 0   | 0   | 0    | 1    | 1     |
| 370-Pornography/Obscene Material                | 0   | 0   | 1   | 0   | 1   | 1    | 0    | 3     |
| 520-Weapon Law Violations                       | 1   | 1   | 8   | 2   | 2   | 2    | 3    | 19    |
| 90C-Disorderly Conduct                          | 0   | 0   | 2   | 1   | 1   | 1    | 3    | 8     |
| 90D-Driving Under the Influence                 | 4   | 17  | 11  | 10  | 13  | 14   | 14   | 83    |
| 90I-Trespass of Real Property                   | 3   | 1   | 3   | 1   | 5   | 2    | 5    | 20    |
| 90Z-All Other Offenses                          | 10  | 8   | 12  | 13  | 8   | 14   | 16   | 83    |
| 999-Do Not Count                                | 0   | 1   | 2   | 1   | 0   | 0    | 0    | 4     |
| Total   | 79  | 85  | 100 | 74  | 74  | 88   | 95   | 595   |

## **MOTOR VEHICLE ACCIDENTS**

|                                     | <b><u>CURRENT MONTH</u></b> | <b><u>YEAR TO DATE</u></b> |
|-------------------------------------|-----------------------------|----------------------------|
| <b>PROPERTY DAMAGE (PDAA)</b>       | <b>25</b>                   | <b>153</b>                 |
| <b>PERSONAL INJURY (PIAA)</b>       | <b>0</b>                    | <b>7</b>                   |
| <b>PERSONAL INJURY (PEDESTRIAN)</b> | <b>1</b>                    | <b>7</b>                   |
| <b>PERSONAL INJURY (FATAL)</b>      | <b>0</b>                    | <b>0</b>                   |
|                                     | <hr/>                       | <hr/>                      |
| <b>TOTAL</b>                        | <b>26</b>                   | <b>167</b>                 |

## **TICKET SUMMARY**

|                               | <b><u>CURRENT MONTH</u></b> | <b><u>YEAR TO DATE</u></b> |
|-------------------------------|-----------------------------|----------------------------|
| <b>PARKING TICKETS ISSUED</b> | <b>7</b>                    | <b>60</b>                  |
| <b>TRAFFIC TICKETS ISSUED</b> | <b>191</b>                  | <b>1,281</b>               |
|                               | <hr/>                       | <hr/>                      |
| <b>TOTAL</b>                  | <b>198</b>                  | <b>1,341</b>               |

## **PARTIAL TICKET BREAKDOWN**

| <b><u>TRAFFIC OFFENSE</u></b>   | <b><u>TICKETS ISSUED THIS MONTH</u></b> |
|---------------------------------|---|
| <b>SPEEDING VIOLATIONS</b>      | <b>18</b>                               |
| <b>NO/EXPIRED INSPECTION</b>    | <b>13</b>                               |
| <b>EQUIPMENT VIOLATIONS</b>     | <b>14</b>                               |
| <b>UNLICENSED / SUSPENSIONS</b> | <b>44</b>                               |
| <b>CELL PHONE VIOLATIONS</b>    | <b>10</b>                               |
| <b>REGISTRATION VIOLATIONS</b>  | <b>17</b>                               |

**July 2023**

| Offense           | R/C | A | 1-9yr | M | F | 10-12yr | M | F | 13yr | M | F | 14yr | M | F | 15yr | M | F | 16yr | M | F | 17yr | M | F | White | M | F | Black | M | F | Hisp | M | F | BI | Racial | M | F |  |
|-------------------|-----|---|-------|---|---|---------|---|---|------|---|---|------|---|---|------|---|---|------|---|---|------|---|---|-------|---|---|-------|---|---|------|---|---|----|--------|---|---|--|
| CRIMINAL TRESPASS | 2   | 2 |       |   |   |         |   |   |      |   |   |      |   |   |      |   |   |      |   |   |      |   |   |       |   |   |       |   |   |      |   |   |    |        |   |   |  |
| AGG. HARASSMENT   | 1   | 1 |       |   |   |         |   |   |      |   |   |      |   |   |      |   |   |      |   |   |      |   |   |       | 1 | 1 |       |   |   |      |   |   |    |        |   |   |  |
| FORCIBLE TOUCHING | 1   | 1 | 1     |   | 1 |         |   |   |      |   |   |      |   |   |      |   |   |      |   |   |      |   |   |       |   |   |       |   |   |      |   |   |    |        |   |   |  |
|                   |     |   |       |   |   |         |   |   |      |   |   |      |   |   |      |   |   |      |   |   |      |   |   |       |   |   |       |   |   |      |   |   |    |        |   |   |  |
|                   |     |   |       |   |   |         |   |   |      |   |   |      |   |   |      |   |   |      |   |   |      |   |   |       |   |   |       |   |   |      |   |   |    |        |   |   |  |
|                   |     |   |       |   |   |         |   |   |      |   |   |      |   |   |      |   |   |      |   |   |      |   |   |       |   |   |       |   |   |      |   |   |    |        |   |   |  |
|                   |     |   |       |   |   |         |   |   |      |   |   |      |   |   |      |   |   |      |   |   |      |   |   |       |   |   |       |   |   |      |   |   |    |        |   |   |  |
|                   |     |   |       |   |   |         |   |   |      |   |   |      |   |   |      |   |   |      |   |   |      |   |   |       |   |   |       |   |   |      |   |   |    |        |   |   |  |
| Total Criminal    | 4   | 4 | 1     | 0 | 1 | 0       | 0 | 0 | 0    | 0 | 0 | 0    | 0 | 0 | 0    | 0 | 0 | 0    | 0 | 0 | 1    | 1 | 0 | 1     | 1 | 0 | 0     | 0 | 0 | 0    | 0 | 0 | 0  | 0      | 0 |   |  |
| Offense           | R/C | A | 1-9yr | M | F | 10-12yr | M | F | 13yr | M | F | 14yr | M | F | 15yr | M | F | 16yr | M | F | 17yr | M | F | White | M | F | Black | M | F | Hisp | M | F | BI | Racial | M | F |  |

| Non Criminal       | R/C | A | 1-9yr | M | F | 10-12yr | M | F | 13yr | M | F | 14yr | M | F | 15yr | M | F | 16yr | M | F | 17yr | M | F | White | M | F | Black | M | F | Hisp | M | F | B/Racial | M | F |   |
|--------------------|-----|---|-------|---|---|---------|---|---|------|---|---|------|---|---|------|---|---|------|---|---|------|---|---|-------|---|---|-------|---|---|------|---|---|----------|---|---|---|
| 9.41 MHL           | 1   | 1 |       |   |   |         |   |   |      |   |   |      |   |   |      |   |   |      |   |   | 1    | 1 |   | 1     | 1 |   |       |   |   |      |   |   |          |   |   |   |
| P.I.N.S.           |     |   |       |   |   |         |   |   |      |   |   |      |   |   |      |   |   |      |   |   |      |   |   |       |   |   |       |   |   |      |   |   |          |   |   |   |
| Juvenile Contacts  | 1   | 1 | 1     | 1 |   |         |   |   |      |   |   |      |   |   |      |   |   |      |   |   |      |   |   |       |   |   | 1     | 1 |   |      |   |   |          |   |   |   |
| Runaways           | 6   | 6 |       |   |   | 1       | 1 |   | 1    | 1 |   | 2    |   | 2 | 2    | 2 |   |      |   |   |      |   |   |       | 5 | 5 |       | 1 | 1 |      |   |   |          |   |   |   |
| Total Non Criminal | 8   | 8 | 1     | 1 | 0 | 1       | 1 | 0 | 1    | 1 | 0 | 2    | 0 | 2 | 2    | 2 | 0 | 0    | 0 | 0 | 1    | 1 | 0 | 6     | 6 | 0 | 2     | 2 | 0 | 0    | 0 | 0 | 0        | 0 | 0 | 0 |
| Offense            | R/C | A | 1-9yr | M | F | 10-12yr | M | F | 13yr | M | F | 14yr | M | F | 15yr | M | F | 16yr | M | F | 17yr | M | F | White | M | F | Black | M | F | Hisp | M | F | B/Racial | M | F |   |

12

| Disposition of Juveniles                   | 1-9yr    | M        | F        | 10-15yr  | M        | F        | 16yr     | M        | F        | 17yr     | M        | F        | Total sum            |
|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------------------|
| Handled within department and released     |          |          |          |          |          |          |          |          |          | 1        | 1        |          |                      |
| Referred to Port Jervis Youth Center       |          |          |          |          |          |          |          |          |          |          |          |          |                      |
| Referred to Family Court/ Probation Intake |          |          |          |          |          |          |          |          |          |          |          |          |                      |
| Referred to Welfare Agency                 |          |          |          |          |          |          |          |          |          |          |          |          |                      |
| Referred to outside police agency          | 1        |          | 1        |          |          |          |          |          |          |          |          |          |                      |
| Referred to adult court system             |          |          |          |          |          |          |          |          |          |          |          |          |                      |
| <b>Total</b>                               | <b>1</b> | <b>0</b> | <b>1</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1</b> | <b>1</b> | <b>0</b> | <b>Total sum = 2</b> |

## Public Service

| Date:     | Event              | M  | F  |
|-----------|--------------------|----|----|
| 7/11/2023 | YOUTH CENTER VISIT | 10 | 10 |
|           |                    |    |    |
|           |                    |    |    |
|           |                    |    |    |
|           |                    |    |    |
|           |                    |    |    |
|           |                    |    |    |
|           |                    |    |    |
|           |                    |    |    |
|           |                    |    |    |
|           |                    |    |    |
| Total     |                    | 10 | 10 |
|           | Total Sum          | 20 |    |

Det. Kyle Mitchell



# JULY 2023 ANIMAL CONTROL REPORT

| Dispatched/# Contacts                   |                                  | Animals Euthanized |              | Brought to shelter |              |
|---|----------------------------------|--------------------|--------------|--------------------|--------------|
| Call Type                               | # Calls                          | Type               | # Euthanized | Type               | #TOT Shelter |
| Dog                                     | 23                               | Dog                | 0            | Dog                | 1            |
| Cat                                     | 9                                | Cat                | 1            | Cat                | 1            |
| Raccon                                  | 1                                | Raccon             | 0            | Total              | 2            |
| Bat/Bird/Snake                          | 3                                | Bat/Bird/Snake     | 0            |                    |              |
| Wood Chuck                              | 1                                | Wood Chuck         | 0            |                    |              |
| Skunk                                   | 0                                | Skunk              | 0            | Emergency Vet Care |              |
| Possum                                  | 0                                | Possum             | 0            | Dog                | 0            |
| Bear                                    | 0                                | Squirrel           | 0            | Cat                | 0            |
| Squirrel                                | 0                                | Total              | 1            | Total              | 0            |
| Other                                   | 1                                |                    |              |                    |              |
| Total                                   | 38                               |                    |              |                    |              |
| Charges/Warnings                        |                                  |                    |              |                    |              |
| Offenses                                |                                  | Disposition        |              |                    |              |
|   |                                  | Warnings           |              |                    |              |
|   | Port Jervis City Code            | App. Ticket        | Written      | Verbal             | Total        |
| PJCC 215-9                              | License and Tag Required         | 0                  | 0            | 0                  | 0            |
| PHL 2141-1                              | Rabies Vaccination               | 0                  | 0            | 0                  | 0            |
| PJCC 215-13                             | Dog Running at Large             | 1                  | 0            | 3                  | 4            |
| PJCC 215-20                             | Nuisance By Animal               | 0                  | 0            | 0                  | 0            |
| PJCC 215-12                             | Removal Of Feces Required        | 0                  | 0            | 0                  | 0            |
| PJCC 215-14                             | Leashing Required                | 0                  | 0            | 3                  | 3            |
| PJCC 389-2E                             | Animal In City Park              | 0                  | 0            | 0                  | 0            |
| PJCC 535-4B                             | Maximum # of Domestic Animals    | 0                  | 0            | 0                  | 0            |
| PJCC 215-27                             | Dangerous Dog                    | 0                  | 0            | 0                  | 0            |
| State of New York AGM - Article 26      |                                  |                    |              |                    |              |
| 353                                     | Cruelty                          |                    | 0            | 0                  | 0            |
| 353-a                                   | Aggravated Cruelty               | 0                  | 0            | 0                  | 0            |
| 353-b                                   | Appropriate Shelter for Dog      | 0                  | 0            | 0                  | 0            |
| 353-d                                   | Confinement of Companion Animals | 0                  | 0            | 0                  | 0            |
| 355                                     | Abandonment of Animals           | 0                  | 0            | 0                  | 0            |
|   | Total                            | 0                  | 0            | 0                  | 0            |
| Arrests                                 |                                  |                    |              |                    |              |
| Apperance Tickets Written               |                                  | 0                  |              |                    |              |
| Ongoing Cruelty Investigations          |                                  | 0                  |              |                    |              |
| TNR PROGRAM NUMBER OF CATS TAKEN TO VET |                                  | 0                  |              |                    |              |
| TNR PROGRAM FUNDS USED                  |                                  | 0                  |              |                    |              |

*Jeffery Ewing*  
Animal Control Officer

## **Dates and Hours of Voting during Early Voting 2023 -**

### **Location:**

**City Hall**

**20 Hammond Street, Port Jervis NY**

The dates and hours for early voting are uniform for all sites during this election:

|                             |                |  |
|-----------------------------|----------------|--|
| Saturday, October 28, 2023  | 9 am to 5pm    |  |
| Sunday, October 29, 2023    | 9 am to 5pm    |  |
| Monday, October 30, 2023    | 7am to 3pm     |  |
| Tuesday, October 31, 2023   | 12 noon to 8pm |  |
| Wednesday, November 1, 2023 | 12 noon to 8pm |  |
| Thursday, November 2, 2023  | 9am to 5pm     |  |
| Friday, November 3, 2023    | 7am to 3pm     |  |
| Saturday, November 4, 2023  | 9am to 5pm     |  |
| Sunday, November 5, 2023    | 9am to 5pm     |  |



**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**AUTHORIZE RFQ FOR ENGINEERING FIRMS**

**WHEREAS**, Common Council has authorized the City Engineers, with the assistance of the DPW Director, the Clerk Treasurer and the Environmental Attorney, to prepare a Pre-Application to the New York State Department of Health (NYS DOH) by the deadline of August 25, 2023, to list a City of Port Jervis Lead Service Line Replacement Project on the next NYS DWSRF Intend Use Plan (IUP) for the period from October 1, 2023 through September 30, 2024; and

**WHEREAS**, the NYS DWSRF rules and regulations require that the City conduct a Request for Qualifications (RFQ) of Engineering Firms pursuant to the New York State Revolving Fund Procurement Policy for SRF Funded Projects, effective November 15, 2022; and

**WHEREAS**, the City Engineers, MHE Engineering, can submit the Pre-Application by the deadline, but the Engineers who will write the engineering report and design the project must be selected by the Common Council through the NYS SRF procurement process; and

**WHEREAS**, the Common Council encourages MHE Engineering to submit its SOQ to be considered;

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Port Jervis hereby approves and **directs the Clerk Treasurer**, with the assistance of the DPW Director and the Environmental Attorney, to solicit **Requests for Qualifications from Engineering Firms**, in accordance with the rules of the **NYS SRF Procurement Policy**, in order to retain an Engineering Firm to design and implement the proposed City of Port Jervis Lead Service Line Replacement Project to be funded by the NYSDOH BIL LSLR Program; and

**BE IT FURTHER RESOLVED**, that the Common Council hereby approves the expenditure of all reasonable and customary sums to conduct the Request for Qualifications from Engineering Firms and to effectuate the intent of these resolutions.

Motion by: D. Livingston

Second by: S. Siegel

|                   |                     |        |
|-------------------|---------------------|--------|
| Regis Foster      | 1st Ward            | AYE    |
| Elizabeth Miller  | 1st Ward            | AYE    |
| Maria Mann        | 2nd Ward            | AYE    |
| Misty Fuller      | 2nd Ward            | ABSENT |
| Denis Livingston  | 3rd Ward            | AYE    |
| VACANT            | 3rd Ward            |        |
| Timothy Simmons   | 4th Ward            | AYE    |
| Melissa Newhauser | 4th Ward            | AYE    |
| Stanley B. Siegel | Councilman-At-Large | AYE    |

**DATED: August 14, 2023**

  
 City Clerk Treasurer

(Seal)