

Regular Meeting - City of Port Jervis Common Council :

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday May 22, 2023, at 6:30 p.m.

Attendance-

Regis Foster	1st Ward	Present
Elizabeth Miller	1st Ward	Present
Maria Mann	2nd Ward	Present
Misty Fuller	2nd Ward	Present
Denis Livingston	3rd Ward	Present
Michael Decker	3rd Ward	Present
Timothy Simmons	4th Ward	Absent
Melissa Newhauser	4th Ward	Present
Stanley Siegel	Councilman-At-Large	Present
Mayor Decker	Mayor	Present

Also present :

City Clerk-Treasurer Laura Quick and Corporation Counsel William Frank, Esq.
The meeting opened at 6:30 pm by Mayor Decker.

Pledge of Allegiance-

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

Mayor Appointment - Jackie Smith was appointed to the Tourism Board

Presentation - None

Public Hearing-

- 6:31 pm - Proposed Local Law 4 of 2023- Waterfront Mixed Use District-remained open from 5/8/2023. Motion to open by R. Foster second M. Decker - all in favor. After discussion involving multi-family homes it was decided to send the proposed law back to the Code Committee for further review. No public discussion.
7:03 pm - Motion by D. Livingston to keep the hearing open for revisions and declare the Common Council Type 1 SEQR lead agency and a notice will be sent out to all interested with revision's second by R. Foster - all in favor.
- 6:35 pm - Proposed Local Law 7 of 2023- Peddling and Soliciting - Motion to open by D. Livingston second by M. Decker - all in favor. No public discussion. Will Franks, ESQ - background expenses are paid by the applicant. Motion to close the hearing by R. Foster second by D. Livingston - all in favor.

Public Comment-

- Laura Meyer - Tourism Board President - The Fab 50's will be held on June 4th from 12 -6pm at Riverside Park.

Executive Session- 6:40 pm

Motion by D. Livingston second by R. Foster to enter executive session based on Public Officers Law Article 7

- 105.1f - Personnel (x3)
- 105.1-h Acquisitions (x2)

AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED

7:25 pm Motion by R. Foster to return from executive session second by M. Decker
 AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes-

- Motion to approve April 24, 2023 minutes R. Foster second D. Livingston.
 AYE: 6 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 2 (Fuller, Decker) CARRIED

Regular Business-

R. Foster - ADA

- Motion to approve the May 1, 2023 ADA Committee minutes second E. Miller
 AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED

The next ADA meeting will be held on September 5, 2023 at 5:30pm in the Council chambers.

E. Miller - Finance

- Motion to approve Accounts Payable Warrant. Second by D. Livingston
 AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED

The next Finance meeting will be held on June 21, 2023 at 6pm in the Council Chambers.

M. Fuller - FEM-

- FEM last met on May 15, 2023
 The next FEM meeting is on June 22, 2023

M. Mann - Tourism-

Thank you, Mayor

5/22/2023

Tourism last met on May 10th.

Fabulous 50's will be held on Sunday June 4th from 12pm to 6pm at Riverside Park. There will be a classic car show, vendors also returning with live entertainment are the Cameos and Ryan Wilson. The Italian festival Bella Notte Italiana will be held on Saturday August 12th at Orange Square Park from 3pm to 9pm. There will be delicious foods, and wonderful vendors. With performances by Vanessa Racci and Sal the Voice Valentinetti. These events are at no cost to the public, lawn chairs are welcomed. Applications to participate as a vendor are available on the city's website as well as the city clerk's office. The committee is also gearing up for the 30th annual fall foliage festival which will be held on Sunday September 24th from 10am to 5pm downtown.

The next tourism meeting will be held on Wednesday June 14th at 7pm here in the council chambers. Members of the public are welcomed and encouraged to attend. Anyone with any further inquiries may email tourism chair Laura Meyer at tourism@portjervisny.gov

M. Mann - IDA-

IDA has not met since their last meeting. Their next meeting will be held on Monday May 24th at 6:00pm here in the council chambers.

Mayor Decker -Planning -

The Planning Board met on May 16, 2023 - Pre-Submission review Green Port Smoke Shop, 180 Pike Street; SBL: 8-16-6; Appl # B-2023-007, Special use permit to operate a smoke shop as per Local Law #11 of 2022; Supplementary regulations applying to cannabis retail dispensaries and tobacco retailers. ZD: CBD

M. Decker -Zoning -

The Zoning Board met on May 2, 2023 – Pre-Submission for Warner Tschopp/137&139 Jersey Ave., SBL: 19-2-21 & 19-2-1; requesting an Area Variance for Conditional Use for Self-storage Trailer Park with a Public Parking Lot.

D. Livingston - DPW-

- Motion to approve May 1, 2023 minutes second R. Foster
AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Resolution 2023-0522-040 Fill 2023 Seasonal Labor Positions - second E. Miller
AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Resolution 2023-0522-041 Federal Urban forestry Grant Application second E. Miller
AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED
- Garbage and recycling on the week of May 22nd will be on its normal schedule. The week of May 29th garbage and recycling will be delayed one day due to the Memorial Day Holiday. The week of May 22nd and the week of May 29th paper pickup will be on its normal scheduled day.
- The 2023 Garbage schedule is available on the city website at www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov .
- Compost pile will be open every Saturday from 7:15 a.m. to 11:30 a.m. (tree limbs cannot be over 3 inches in diameter)
- Bag Leaves and brush will be picked up every Monday until finished.
- City wide blacktop repair is in progress.
- Pike St. sidewalk installation is ongoing.
- The next meeting is June 5th at 5:30 in the Council Chambers

D. Livingston - CDA

The next CDA meeting is on May 31, 2023 at 7pm at the Pike Street offices.

Mayor Decker - Motion for Home Consortium Home Recertification by D. Livingston second R. Foster

AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED

Mayor Decker - Code-

- Set a Public Hearing for the moratorium extension of 90 days for the Waterfront Mixed Use District for June 12, 2023 at 6:31pm. Motion by S. Siegel second by M. Decker
AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion approve Local Law 4 of 2023 – Peddling and Soliciting by S. Siegel second M. Decker.
AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED

The next Code meeting will be June 7, 2023 at 6:30pm

M. Newhauser - Recreation-

- The Youth Center Recreation Room will be closed May 26 and May 29 for Memorial Day Weekend. The Recreation office will be open on May 26.
- Please remember that dogs are NOT permitted in City parks or playgrounds. Dogs are allowed in the Watershed Trails, D & H Trail, Mike McCarthy Walkway, and the Dog Yard. Owners/dog walkers MUST clean up after their dogs!
- Please also remember that smoking is NOT permitted in City parks and playgrounds as well.
- West End Beach will open on Monday June 26, 2023- not Memorial Day weekend. Summer Recreation programs start Wednesday July 5, 2023.

- Food Truck and Fireworks Festival will be held on Monday July 3, 2023, 5:00pm- 10:00 pm at Riverside Park. Come experience some of the Tri-States best food truck vendors. Taste everything from savory to sweet. While enjoying your food live bands will be playing on stage starting at 5 pm. At approximately 9:30 pm enjoy fantastic fireworks from the peak of Point Peter. There is a \$5 entrance fee to the Food Truck Festival. For more info: pjfoodtruckfireworks.org.
- The Rec. Dept. Summer Program is finished, and flyers will be available by May 22, 2023- we can email you a schedule. Summer Program flyers will also be passed out in the elementary schools in late May- after Memorial Day weekend. It is also accessible on the city's website- portjervisny.gov. The Summer Program will include West End Beach schedule, FREE Outdoor concerts schedule, FREE Outdoor movie schedule, Youth Center and Playground schedule and activities and special events. Call the Recreation office at 858-4045 for a schedule.
- The next Recreation Commission meeting is scheduled for this Thursday June 22, 2023 at 6:00 pm at the Youth Center

M. Newhauser - Police-

- The Police Department is participating in the national Click it or Ticker seat belt campaign, which runs from May 22nd to June 4th. The Port Jervis Police Department will be deploying extra patrols during this campaign courtesy of grant funding obtained through the Governor's Traffic Safety Committee.
- Police will be out in greater numbers this Memorial Day Weekend to help keep the roads safe. Extra Port Jervis Police patrols will be joining State and local partners to combat drunk and impaired driving this busy weekend.
- If you plan on enjoying the beautiful Neversink and Delaware rivers this weekend, please make sure to wear a floatation device.
- The 5th annual Junior Police Academy will be from August 7th through August 11th. Applications are available for pick up at the Police Department, Port Jervis School District schools, at the Port Jervis Recreation Department, or downloaded from the Police Department website. Applications must be turned into the Department no later than June 30th. If you have any questions, please contact our Juvenile Aid Unit at 845-858-4073
- The Port Jervis City School district in partnership the PJPd and the Town of Deerpark PD, hosted a multi-agency emergency services drill at the Rt 209 campus on May 18th.
- National Night Out Against Crime Celebration will be held on August 1, 2023 at Riverside Park.
- Police officer examinations – Port Jervis Civil Service will be hosting a Police Officer candidate examination for the PJPd on September 2, 2023. The application period to file for the exam will start in June. If you have any questions, please contact the PJPd at 845-+858-4065.
- Motion to approve retirement request by Detective Decker second D. Livingston
AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve April 2023 meeting minutes second E. Miller.
AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED

The next Police Committee meeting will be held June 21, 2023 at 7pm

S. Siegel – Housing/Veterans

- Housing will meet on May 23, 2023 at Hillside Terrace.
- Senior Club meeting are on May 24, June 14, June 28
- Memorial Day Parade is May 29, 2023 at 10:30 am
- Thank you to Martha for knitting blankets and soap sacks.
- Boaters – PDFs belong on your body not on the floor of the boat.
- During Spring cleanup please consider decluttering your front porches to deter fires

Public Comment –

- None

Mayor Decker -

- Motion to approve event Car Show & BBQ at Turntable on June 17th from 11-4pm Motion R. Foster second D. Livingston AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve event RECAP 58th Birthday Bash May 25th Motion by R. Foster second E. Miller AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED
- The first DRI Local Planning Committee meeting will be May 23, 2023 at the Youth Center. A walking tour will begin at 5pm and the meeting will start 6pm.

Motion to adjourn at 7:58 pm. Motion: M. Mann Second S. Siegel
AYE: 8 ABSENT: 1 (Simmons) NAYS: 0 ABSTAIN: 0 CARRIED

Respectfully,
Laura Quick
City Clerk Treasurer

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771
Regular Common Council Meeting Agenda
IN-PERSON MEETING ONLY



Monday, May 22, 2023 - 6:30 pm Regular Session:

Pledge of Allegiance / Roll Call

Mayor Appointment:

NONE

Presentation:

NONE

Public Hearing:

Proposed LL 4 of 2023 – Waterfront Mixed Use District – remained open from 5/8
Proposed LL 7 of 2023 – Peddling and Soliciting

Public Comment:

5-minute limit per person

BASED ON PUBLIC OFFICERS LAW ARTICLE 7

Executive Session:

105.1-f – Personnel (x3)

105.1-h – Acquisitions (x2)

Approval of Minutes:

April 24, 2023 – Common Council Meeting Minutes

May 1, 2023 – Special Common Council Meeting Minutes

May 17, 2023 – Special Common Council Meeting Minutes

Address Executive Session Material:

Business:

Foster: (ADA) -

Miller: (FINANCE) –

Fuller: (FEM) –

Mann: (TOURISM/IDA) -

M. Decker: (PLANNING/ZONING) –

Livingston: (DPW/CDA) –

Simmons: (CODE) -

Newhauser: (RECREATION/POLICE) -

Siegel: (HOUSING/VETERANS) –

Public Comment:

ADA Update

Bills to be Paid:

Finance Update:

FEM Update:

Tourism / IDA Update:

Planning / Zoning Update:

Public Works Update:

Consideration: Home Consortium Recertification

Consideration: USDA Urban Forestry Grant

Code Update:

Consideration LL 4 of 2023 – Waterfront Mixed Use District

Consideration LL 5 of 2023 – Amend 535 Bottle & Can Redem

Consideration LL 6 of 2023 – Amend 535-4 Pet Grooming

Consideration LL 7 of 2023 – Peddling and Soliciting

Recreation Update:

Police Update:

Pending Retirement of Detective Michael Decker Aug 7, 2023

Housing/Veterans Update:

Memorial Day Parade: Monday, May 29th 10:30am

Motion: Miller; 2nd

Motion: Livingston; 2nd

Motion: Livingston; 2nd

Motion: Simmons; 2nd

Motion: Simmons; 2nd

Motion: Simmons; 2nd

Motion: Simmons; 2nd

Motion: Newhauser; 2nd

5-minute limit per person

Mayor Decker:–

Notification from NYS that the Cable Franchise has been approved

Consideration: - Car Show & BBQ Turntable Jun 17th 11a-4p

Motion:

;2nd

Adjournment:

Motion:

;2nd



"For the Good of the City" Comment Period

Common Council Meeting Date: 5/22/2023

Name: Laura Meyer **Address:** Lincoln St **Email/Phone:** (973) 534-4177
Topic: Fabulous 50's (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Contact Tracing Information

Date 5/22/23

LL4 2023
Dept LL7 2023

Name

Address or Phone Number

Name

Address or Phone Number

Name

Address or Phone Number

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CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



ADA Meeting Minutes
May 1, 2023

Jennifer Foster – ADA Chairperson
Ann Marie Foster
Regis Foster – Liaison
Gina Torres
Melissa Decker
Tim Monahan

Meeting called to order at 5:30 PM by Chairperson Jennifer Foster

Pledge of Allegiance

Public Comment: None

Attendance:

Jennifer Foster – ADA Chairperson
Ann Marie Foster
Regis Foster – Liaison
Gina Torres – called in on phone
Melissa Decker – called in on phone
Tim Monahan
Kelly Decker
Misty Fuller
Steve Duryea
Wayne Addy

- March 6, 2023 meeting minutes were approved and read

Old Business:

- Sidewalk projects are on track and an update was given by the DPW Director

New Business:

- Beginning on May 2, 2023, the sidewalks on Pike Street (from Port Jervis Pizza on down) will be replaced
- There will be sidewalk replacement on Canal Street, Orange Street, Reservoir Avenue to Main Street from the convenient store (by Tutor Gardens) to Route 209 ending at Deer Park line
- The DPW Director reported that all sidewalks will be ADA compliant
- If there is money left over, the sidewalk on Farnum Street will be replaced.

Public Comment: None

Next ADA meeting will be on Tuesday, September 5 at 5:30p.m. in the council chambers

Motion to adjourn by Regis Foster and Ann Marie Foster at 5:44p.m.

CITY OF PORT JERVIS

Accounts Payable

5/22/2023

1 General Fund	\$452,346.29
2 Water Fund	\$67,561.03
3 Sewer Fund	\$13,335.42
4 Capital Fund	\$154,249.23
5 Trust and Agency	\$694.98
Total	<u>\$688,186.95</u>

GENERAL, WATER & SEWER FUNDS

NYS Employees Health Insurance	\$296,003.78
Orange & Rockland	\$24,653.91
Robert Green(Police Cars)	\$75,285.98
Skylands Area Fire Equipment	\$33,680.16

CAPITAL FUND

Hufcut Concrete	\$120,552.15
NY Fire Equipment	\$8,374.20
Tyler Technologies	\$7,308.42



FIRE & EMERGENCY MANAGEMENT COMMITTEE

- AGENDA -



Fire Chiefs

Keith Brown
Anthony Fuller
Jeffery Lewis

Monday, May 15th, 2023 @ 6:30pm

Committee Chairman

Misty Fuller

Committee Members

Maria Mann
Stanley Siegel
Timothy Simmons

Emergency Management

Thomas Vicchiariello

Call to Order

Pledge of Allegiance

Members Present:

Public Comment: (5 minute limit per person).

Approval of the Minutes: April 2023

Fire Chief's Report:

Old Business:

- Rescue Support Vehicle – License plate status
- Engine 1 replacement – In-service status
- Engine 5 Update
- Subcommittees
 - o Get Better Workgroup
 - o Central Fire Station Workgroup – School Board Vote Tomorrow
- Apparatus Maintenance Contract Update

New Business:

Emergency Management Report:

Old Business:

-Farnum Phones

New Business:

Vehicle Maintenance:

Emergency Management:

Fire Inspector Report:

Public Comment: (5 minute limit per person)

Adjournment:

Next F&EM Meeting Monday, June 19th, 2023 at 6:30pm, in the Council Chambers



FIRE & EMERGENCY MANAGEMENT COMMITTEE

- Minutes -



Fire Chiefs

Keith Brown
Anthony Fuller
Jeffery Lewis

Monday, April 17, 2023 @ 6:30pm

Committee Chairman

Misty Fuller

Emergency Management

Thomas Vicchiariello

Committee Members

Maria Mann
Stanley Siegel
Timothy Simmons

Call to Order: 6:30pm

Pledge of Allegiance

Members Present: Chief Brown, Chief Fuller, Chief Lewis, Tome Vicchiariello, Maria Mann, Mike Decker, Tim Simmons, Elizabeth Miller, Stan Siegel, Regis Foster, Melissa Newhauser, Dave Rivera

Public Comment: (5-minute limit per person). None

Approval of the Minutes: March 2023 approved

Fire Chief's Report:

Old Business:

- Engine 5 heating repairs – the circulator pump was replaced (lasted 3 days) and broke again. Wayne is following up on the repairs.
- Fire Training Center Gate is becoming an issue again. 5 organizations currently use the facility. Illegal dumping has not resumed but we will need to keep a close eye on it. The school district is removing trees in the area.
 - o Can a camera be placed to monitor the area?
- Rescue Support Vehicle
 - o F-550, Tech Rescue Support Vehicle – License plate has not been acquired by the Clerk.
 - o It will need to go back to have brackets made for mounting of equipment, once the license is received.
 - o Temp-License plate has expired – holding the truck out of service. This is a continuing issue as the raft and boat have never received plates either. E-1 plate will need to be transferred and the Rescue 3 plates will need to be cancelled and taken out of service.
- Engine 1 replacement

- Is still in Montgomery for mounting of equipment and service of the engine due to it being driven in from South Dakota.
- Estimated in service date is any day.
- After delivery it will be no longer considered an Engine but rather a Squad, due to the placement of the extrication equipment being on it. It will be placed at the Engine 5 station until training is completed and it can be moved to the Orange Street Station.
- Engine 5 Update
 - Repairs are still under way. It was moved from Valtech to Orange County Truck in Montgomery for motor work. PO submitted to the clerk's office for \$40,259.10. Which is 100% covered by insurance. Replacing the motor is an extensive process.
- AFG Grant for SCBAs has been submitted. Still awaiting word.
- Will is working on the agreement with Warwick garage. No additional information at this time.
- Will also has the information on the billing for service. With the NY State Fire Mobilization and Mutual Aid Plan and the Orange County Mutual Aid Plans in place, it is the advice of corporation council to not pursue this further to avoid unintentional consequences.
- **Subcommittees**
 - **Get Better Workgroup** – The replacement plan for new apparatus needs to be addressed. Especially given the fact that new trucks are taking 24-36 months for delivery.
 - The aging fleet is going to begin directly affecting our ISO ratings.
 - The clerk is developing a “plan”
 - **Central Fire Station Workgroup** – update / next steps – Things are underway with corporation council and the school district attorney to negotiate the terms for the land swap. The school district is planning to add this item to the referendum on May 16th.
 - May 22-25th the Chiefs will be attending the Fire Station Design Seminar, in St Louis. Which focuses on design and funding opportunities.

New Business:

- March 2023, we had a total of 28 calls, 5 were mutual aid to neighboring departments.
- The Girl Scouts visited the Fire Museum and Engine 1 & Truck 7 Stations for public safety education.
- Hose, Ladder and pump testing took place April 1st, and went well. The department lost several links of hose that failed testing.
- April 16th the sidewalk wash down took place. This included Front, Pike and Sussex Streets. Orange Square Park and City Hall sidewalks as well as the underpass to the bridge. A total of 93 man hours were donated. This included assistance from neighboring departments of Huguenot, Sparrowbush, Montague and Westfall. We utilized our 4 pumpers and the UTV for this detail.

- Spinner Tech is scheduled to install the new computer, once completed, FITT testing for the cancer bill will resume.
- Bail out training for the year is 40% complete.
- River calls have already begun. The new owners of Kittatinny have donated 100 wet suits to local departments and will be holding a BBQ to support the local volunteers.
- There has been an uptick in calls due to the new cannabis laws.

Emergency Management/ Vehicle Maintenance Report:

Old Business:

- Truck 7 DEF system and load manager are still experiencing issues.
- Engine 4 was out of service for a few days while the charging system was replaced.
- Still no phones at the Farnum House – this has been ongoing for months and the clerk states she is working on it. A few lines have dial tones but cannot make calls. DPW mechanics also do not have a working phone.

New Business:

- Tom attended the O&R Conference. They anticipate that by 2045 NY will no longer have winter.
- Rio Dam Drill has been cancelled until the Fall.
- Planning Board Attorney Fees (\$300 per meeting) need to be addressed especially given the increase for the Zoning Board Attorney (\$200 per hour).
 - o Planning Board and Emergency Management were not included in the budget hearings. Ensure that they are invited going forward.

Fire Inspector Report:

- Work is under way to obtain contact numbers and local agents for new businesses. They will be updated twice a year. Hopefully these can be stored within Tyler Tech for ease of access.
- 34 Hudson Street, hazardous conditions with potential hoarding and is a potential fire hazard. Building is on vacant list and owner is paying fines. Owner has denied all city representatives access to the structure.

Public Comment: (5-minute limit per person) - None

Other: PJYFL to submit email to the department secretary requesting attendance at the Annual Fireman's Parade

Adjournment: 7:29 pm

Next F&EM Meeting Monday, May 15th, 2022, at 6:30pm, in the Council Chambers



CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771

Planning Board Minutes
April 18, 2023, at 7:00PM

Members – T. Vicchiarello – Chair, S.Addy, J. Butto, D. Cicalese, H. Dunn, D. Schields: **Also Present** – G. Plotsky, Atty., L.Powrie, BD, M. Decker Council Liaison

Absent - T. Fuller, T. Sexton, ZBA

Public Hearing: none

Board questions: none; Public comment: none

Motion to close public hearing: T.Fuller, 2nd D.Schields, 5 aye, 0 nay, 0 abstain

Call Meeting to Order: 7:00 PM

Pledge of Allegiance: T. Vicchiarello

Approval of the Minutes: Motion to approve February minutes by Mr. Fuller, seconded by Mr. Butto 5 Aye, 0 nay, 0 abstain (H.Dunn arrived after vote)

Motion to accept July 2022 minutes by D.Cicalese, 2nd D.Schields 6 aye, 0 na, 0 abstain

Motion to table March 2023 minutes by D.Cicalese, 2nd S.Addy 6 aye, 0 na, 0 abstain

Pre-submission: Sketch Plan Review: Treetop Comp. 123 Ryan Street & 59 Route 209; SBLs: 24-1-2.1, 24-1-3.1, 24-1-9, 24-1-12, 24-1-8, 24-1-7. Plan update by Jim Ulbric. Resubmission to satisfy Engineer's questions. Set back from D&H Canal being reviewed and studies will be updated in the future.

Board Comments: For references, an explanation of the process was given to the public by the chairman. Plans for pre-submission are not ready at this time. Concerns brought up and reiterated, Ryan St. entrance will be gated and used for emergencies only. Small pedestrian gate will be included. The Ryan St setback is 130'. No blasting is to occur. Run offs will have less water use than Dick's current has. Separate pages in the plans for 209 entrance/exit. Extensive study by DOT had been done and is filed with Orange County. Presubmission will also go to OC. Long form environmental Impact filed and being reviewed. Questions regarding traffic at or about the intersection of Hamilton St. and Kingston Ave. brought up and on down further to East Main St, Jersey Ave, and into Tri-State. Police Department will provide a list of intersections that would be impacted.

Public Comment: Carol Zalic of Lane St. expressed concerns of traffic, pond water, the dead end remaining. Again the setback was reiterated of 130', there will be green landscaping to camouflage the site.

Treetop will return to the Planning Board when more definitive information can be presented.

Old Business: 157 Ball St. has applied for an extension.

Motion to grant extension: S.Addy, 2nd D.Cicalese, 6 aye/0 na/ 0 abstain

Romschock Project: Phase 2 moving forward

New Business: none

Code Enforcement Report: L.Powrie provided updated building department business.

Zoning Board Report: T. Vicchiarello gave an update.

Council Liaison Report: Mr. Decker provided council updates and reports.

Adjournment: 7:21pm Motion to adjourn by D.Cicalese, 2nd D.Schiels 6 aye, 0 na, 0 abstain

The next regular meeting is tentatively scheduled for 7:00 pm, May 16, 2023.



CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771

Planning Board Meeting Agenda, May 16, 2023; 7:00 pm

PB Members: T. Vicchiarello – Chair, S. Addy, J. Butto, D. Cicalese, H. Dunn, T. Fuller, D. Shields
Additional Attendees: L. Powrie, BD, G. Plotsky, Atty, M. Decker Council Liaison, T. Sexton, ZBA

Call Meeting to Order: Mr. Vicchiarello

Pledge of Allegiance: Mr. Vicchiarello

Public Hearing:

Public Comment:

Approval of Minutes: March 2023 & April 2023

Discussion of Public Hearing:

Pre Submission(s):

Green Port Smoke Shop, 180 Pike Street; SBL: 8-16-6; Appl # B-2023-007, Special use permit to operate a smoke shop as per Local Law #11 of 2022; Supplementary regulations applying to cannabis retail dispensaries and tobacco retailers. ZD: CBD

Board Comments:

Old Business:

Department Comments:

Board Comments:

New Business:

Zoning Board Report:

Code Enforcement:

Council Liaison Report:

Adjournment:

The next regular meeting is tentatively scheduled for **7:00 pm, June 20, 2023**



CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771

ZBA Meeting Minutes

February 7, 2023; 7:00 pm

In attendance: T. Sexton, Chair, S. Addy, D. Aumick, H. Barth, D. Copa, M. Roberts
Additional attendees: W. Duquette-ZBA Atty., T. Vicchiariello-PB Chair, L. Powrie-Building Official,
M. Decker-Council Liaison
Absent: D. Santini

Public Hearing(s): none

- I. Call to order and Pledge of Allegiance: Mr. Sexton 7:00 PM
- II. Approval of October 2022 minutes: Motion to accept D. Aumick, 2nd H. Barth, 6 yea/ 0 no
- III. Public Comment (3-minute limit): None
- IV. Discussion of Public Hearing(s): none
- V. Pre Submissions: 37 & 39 Pike Street, SBL: 18-5-12 & 18-5-13; Area variances for a mixed use building-commercial of first floor and 4 accessory apartments. V. Singer spoke obo herself & J. Sarro to request the current apartments and commercial spaces be made into 4 apartments and commercial space. They inherited the property and have been paying taxes on what has been "known" as 2 apartments and commercial space for many years. Currently there are 3 apartments on the 2nd floor, room for a 1 apartment on the 1st floor and there is green space on the side and in the rear. The City Council is in the process of a water front and conservation zoning moratorium until June 2023. The applicant did submit current paperwork in early December 2022 to the building department but the timeline did not allow for the request to come before the ZBA then. It is suggested that the applicants apply to the City Council for a hardship on this matter. Applicant also stated that the new buyer would like to rehab the entire building and to obtain as many details for the future use as possible to present to the council & board. Motion to table until hardship goes before the City Council: M. Roberts, 2nd D. Copa, 6 yea, 0 na.
- VI. Old Business: none
- VII. New Business: none
- VIII. Planning Board Report: Mr. Vicchiariello no business to report.
- IX. Code & Building Dept., L. Powrie updated the board on current ongoing city projects.
- X. Council Liaison Report: M. Decker provided council report
- XI. Adjournment: 7:27 pm Motion, M. Roberts, 2nd H. Barth, 6 yea, 0 no, Approved

The next meeting is tentatively scheduled for 7:00 pm on March 7, 2023

Respectfully submitted by: J. Schields

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



Zoning Board of Appeals Meeting Agenda May 2, 2023, 7:00 pm

Board members: T. Sexton, Chair, D.Aumick, H.Barth, D.Copa, E.Hipsman, M. Roberts, D.Santini
Additional attendees: W.Duquette-ZBA Atty., T.Vicchiariello-PB Chair, L.Powrie-Building Official,
M.Decker-Council Liaison

Call to Order:

Pledge of Allegiance:

Public Hearing:

Approval of the Minutes: February 2, 2023

Public Comment:

Discussion of Public Hearing:

Pre Submission: Warner Tschopp/137&139 Jersey Ave., SBL: 19-2-21 & 19-2-1; requesting an Area Variance for Conditional Use for Self-storage Trailer Park with a Public Parking Lot.

Old Business:

New Business:

Planning Board Report:

Code Enforcement Report:

Council Liaison Report:

Adjournment:

The next regular Planning Board meeting is tentatively scheduled for June 6, 2023

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



DPW Meeting Minutes
May 1, 2023

Steven Duryea-DPW Director
Wayne Addy-Asst. DPW Director

Denis Livingston- Chairman DPW Committee
Regis Foster -Member
Melissa Newhauser – Member
Mike Decker – Member

Meeting called to order at 6:00 PM by Chairman Denis Livingston
Pledge of Allegiance

Public Comment: none
Public Hearing: none

Attendance:

Regis Foster-present Liz Miller-present Misty Fuller-present Maria Mann- present Kelly Decker-present
Mike Decker-present Denis Livingston-present Tim Simmons-present Melissa Newhauser-present
Steven Duryea-present Wayne Addy-present Laura Quick-present

New Business

Steven reported:

- o Leaf and brush pickup will continue every Monday until finished.
- o Brush pile is open every Saturday Morning, no branches over 3 inches in diameter.
- o Blacktopping will begin shortly.
- o Aprons for Engine 5 and Fire Police are on the list to be repaved. .
- o All new sidewalks will be ADA compliant.
- o He would like to hire a diesel mechanic; he will report back.
- o He also discussed the need for new diagnostic software.

Maria asked about warranties on equipment.

Old Business:

- o Discussion about business signs.
- o Discussion about open house for new DPW breakroom. Steven and Wayne will get back to us with a date.
Discussion on Dump tickets. Price will be \$15.00 with a limit of 5 per year per residential address.
- o Stan thanked the DPW staff for the work they did on the control room. Stan requested an ON AIR light installed
- o Stan also asked who takes care of painting of hydrants.

No Public Comment: none

Next DPW Meeting will be Monday June 5, 2023at 5:30 PM in the Council Chambers
Melissa made motion to adjourn at 6:34 PM.
Seconded by Mike.
All voted in favor.

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
FILL 2023 SEASONAL LABOR BUDGETED POSTIONS

WHEREAS, the City of Port Jervis recognizes the need to fill the 2023 Seasonal Labor Budgeted positions within the DPW department; and

WHEREAS, the DPW Department recommends Christopher Ross (returning) Brendan Henn (returning), and Andre Griffith (new hire) as seasonal employees.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor and/or their authorized representative to execute any and all necessary documents to hire Seasonal Staff for the DPW Department not to exceed 2023 budgeted funds.

Motion by: D. Livingston

Second by: E. Miller

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	ABSENT
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: May 22, 2023



City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
FEDERAL URBAN AND COMMUNITY FORESTRY GRANT APPLICATION 2023

WHEREAS, the City of Port Jervis recognizes the aesthetic, economic, social welfare, and climate sustainability benefits provided by a healthy urban forest, as well as the practical challenges its small tree lawns present to the establishment, maintenance and expansion of its rapidly failing city-owned tree canopy, and the resulting need to increase overall tree canopy on city-owned property, and through partnership, on private holdings; and

WHEREAS, with \$1.5 billion appropriated by the federal government to state and private forestry conservation programs, and awards ranging from \$100,000 to \$50 million, the U.S. Department of Agriculture Forest Service (FS) Urban and Community Forestry Program has opened the grant program: Inflation Reduction Act – Urban and Community Forestry, designated as Opportunity Number USDA-FS-2023-UCF-IRA-01 on ; and

WHEREAS, under the federal Justice40 Initiative, this grant offers the possibility of disadvantaged communities receiving a waiver for the required project dollar-to-dollar match, which the city census tracts 22 and 23, which are primarily located between East and West Main St. and the Delaware River and include areas south of Bon Secours and inclusive of Tri-States, which are also designated federal Opportunity Zones, contain an environmental justice areas and the New York State Downtown Revitalization Initiative focus area, and per use of the White House Climate and Economic Justice Screening Tool (CEJST), comply with match waiver requirements, will therefore be the focus of this project; and

WHEREAS, within census tracts 22 and 23, this up to five (5) year grant would pay for professional staff such as foresters, and contractors, who, as appropriate and in conjunction with the City, city designees, and the Shade Tree Commission, would continuously update the existing 2019 tree inventory, prioritize and advise the City of necessary tree maintenance, pest mitigation, removal and recommended reforestation as designated by the City, advise the City on the development of guidelines and programming regarding trees on private property for consideration of inclusion in its urban forestry program, recommend additional funding sources, assist in the development and education of a volunteer force of all ages (a "Tree Corp") whose activities will be directed by the Shade Tree Commission and City, while also educating city staff, Shade Tree Commission members and property owners in tree health and maintenance, and guide and develop a youth summer internship in urban forestry and green infrastructure in conjunction with youth employment programs offered to the City through local governments and agencies; and

WHEREAS, the grant proceeds would pay for the execution of these activities as eligible; and

WHEREAS, with City support, this project will be directed and administered by the Port Jervis Community Development Agency, a public benefit corporation, the City's authorized sub-recipient and annual contractor, for no more than 5% of the project costs; and

WHEREAS, the cost of this project shall not exceed \$3 million and the application listing a dollar-to-dollar match cash and/or in-kind is due no later than June 1, 2023, 11:59 p.m. via the online portal;

NOW, THEREFORE, it is hereby, RESOLVED, that the Common Council of the City of Port Jervis hereby approves the submission of a grant request to the U.S. Department of Agriculture Forest Service (FS) Urban and Community Forestry Program, Opportunity Number USDA-FS-2023-UCF-IRA-01 no later than June 1, 2023, 11:59 p.m., for up to \$3 million to carry out an urban forestry program in disadvantaged community city census tracts 22 and 23 that will advance the activities identified in the 2019 tree inventory, establish an ongoing maintenance program founded on education and the efforts of a volunteer Tree Corp, provide youth internship opportunities in conjunction with annual youth employment programs, and a reforestation program suitable for city and privately owned properties; and it is

FURTHER RESOLVED, that the Mayor, or his designee, is authorized to execute any and all documents in connection with its completion.

Motion By: D. Livingston

Second by: E. Miller

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	ABSENT
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: May 22, 2023



City Clerk Treasurer

I, Laura Quick, do hereby certify that resolution 2023-0522-041 was passed at a meeting of the Common Council held on May 22, 2023, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

City Clerk Treasurer

2023

PORT JERVIS POLICE DEPARTMENT



City of Port Jervis Police Department
Office of the Chief of Police

Chief of Police

WILLIAM WORDEN

**20 Hammond Street
Port Jervis, NY 12771**

**Tel : (845) 856-5101
Fax: (845) 858-4078**

E-mail: pjpolice@citlink.net

MONTHLY REPORT FOR THE MONTH OF APRIL , 2023

	<u>CURRENT MONTH</u>	<u>YEAR-TO-DATE</u>
TOTAL INCIDENTS FOR THE MONTH	963	3,310
TOTAL TRAFFIC STOPS	196	493
TOTAL TICKETS ISSUED FOR THE MONTH	160	704
TOTAL AUTO ACCIDENTS FOR THE MONTH	20	76
TOTAL MILEAGE ON PATROL VEHICLES	8,880	36,071
USE OF FORCE REPORTS FILED	5	13
TOTAL DOMESTICS FOR THE MONTH	29	124
ANIMAL CONTROL COMPLAINTS	28	77
PRISONERS DETAINED LOCALLY	10	45
TOTAL ARRESTS FOR THE MONTH	50	264

**SEE ATTACHED REPORTS:
JUVENILE AID BUREAU
ANIMAL CONTROL OFFICER**

REPECTFULLY SUBMITTED,

William Worden

**WILLIAM J. WORDEN
CHIEF OF POLICE**

REPORTED OFFENSES IBR SUBMISSION

OFFENSE	Jan	Feb	Mar	Apr	Total
11B-Forcible Sodomy	0	0	1	0	1
11D-Forcible Fondling	0	0	0	1	1
120-Robbery	0	1	1	1	3
13A-Aggravated Assault	0	0	1	3	4
13B-Simple Assault	14	15	17	11	57
13C-Intimidation	1	4	0	1	6
220-Burglary/Breaking and Entering	0	5	2	0	7
23C-Shoplifting	1	2	1	0	4
23D-Theft from a Building	0	2	3	0	5
23F-Theft from a Motor Vehicle	1	0	0	0	1
23H-All Other Larceny	5	7	6	12	30
240-Motor Vehicle Theft	0	0	2	0	2
250-Counterfeiting/Forgery	0	1	0	0	1
26A-False Pretenses/Swindle/Confidence Game	0	0	0	1	1
26C-Impersonation	0	1	0	0	1
26F-Identity Theft	6	0	1	3	10
280-Stolen Property Offenses	1	1	2	1	5
290-Destruction/Damage/Vandalism of Property	5	8	11	4	28
35A-Drug/Narcotic Violations	24	8	12	7	51
35B-Drug Equipment Violations	2	2	1	1	6
370-Pornography/Obscene Material	0	0	1	0	1
520-Weapon Law Violations	1	1	8	2	12
90C-Disorderly Conduct	0	0	2	1	3
90D-Driving Under the Influence	4	17	11	10	42
90J-Trespass of Real Property	3	1	3	1	8
90Z-All Other Offenses	10	8	12	13	43
999-Do Not Count	0	1	2	1	4
Total	78	85	100	74	337

MOTOR VEHICLE ACCIDENTS

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE (PDAA)	19	69
PERSONAL INJURY (PIAA)	1	4
PERSONAL INJURY (PEDESTRIAN)	0	3
PERSONAL INJURY (FATAL)	0	0
	<hr/>	<hr/>
TOTAL	20	76

TICKET SUMMARY

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PARKING TICKETS ISSUED	5	45
TRAFFIC TICKETS ISSUED	155	659
	<hr/>	<hr/>
TOTAL	160	704

PARTIAL TICKET BREAKDOWN

<u>TRAFFIC OFFENSE</u>	<u>TICKETS ISSUED THIS MONTH</u>
SPEED IN SCHOOL ZONE	11
NO/EXPIRED INSPECTION	10
EQUIPMENT VIOLATIONS	18
UNLICENSED / SUSPENSIONS	20
CELL PHONE VIOLATIONS	40
SEAT BELT VIOLATIONS	14

**City of Port Jervis
Monthly Juvenile Bureau Report
April 2023**

HIGHLIGHTED RED DENOTES ACTUAL ARREST

Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F
Disorderly Conduct	1	1																						1	1										
Harassment	1	1	1		1		1					2	1	1										1	1		3		3						
Trespass	1	1				2		2																1		1	1		1						
Petit Larceny	1	1				1	1					1	1														2	2							
Robbery 2nd	2	2																								2	2		2	2					
245.15	1	1							1	1														1	1										
Total Criminal	7	7	1	0	1	4	1	3	1	1	0	3	2	1	0	0	0	1	1	0	1	1	0	4	3	1	8	4	4	2	2	0	0	0	0
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F

Non Criminal	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F	
9.41 MHL	1	1				1		1																1		1										
P.I.N.S.																																				
Juvenile Contacts	8	8	1	1		5	1	4				1	1											6	2	4	2	1	1							
Runaways																																				
Total Non Criminal	9	9	1	1	0	6	1	5	0	0	0	1	1	0	0	0	0	1	1	0	1	1	0	7	2	5	2	1	1	0	0	0	0	0	0	
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F	

Total Arrests 16

Disposition Of Juveniles	1-9yr	M	F	10-15yr	M	F	16yr	M	F	17yr	M	F	Total sum
Handled within department and released	1	1		5	3	2				1	1		
Referred to Port Jervis Youth Center													
Referred to Family Court/ Probation intake													
Referred to Welfare Agency													
Referred to outside police agency													
Referred to adult court system							2	2					
Total	1	1	0	5	3	2	2	2	0	1	1	0	9

Det. Kyle Mitchell