

**Regular Meeting - City of Port Jervis Common Council :**

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Tuesday December 27, 2022, at 6:30 p.m.

**Attendance-**

Regis Foster	1st Ward	Present
Elizabeth Miller	1st Ward	Present
Maria Mann	2nd Ward	Present
Misty Fuller	2nd Ward	Present
Denis Livingston	3rd Ward	Present
Michael Decker	3rd Ward	Present
Timothy Simmons	4th Ward	Present
Melissa Newhauser	4th Ward	Present
Stanley Siegel	Councilman-At-Large	Present
Mayor Decker	Mayor	Present

Also present :

City Clerk-Treasurer Laura Quick and Corporation Counsel Will Frank, Esq.

Meeting opened at 6:30 pm by Mayor Decker.

**Pledge of Allegiance-**

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

**Public Hearing-**

**Local Law 15 of 2022- Updated NYS Building and Fire Codes** – Motion to open hearing T. Simmons second M. Decker at 6:31pm, motion carried. No public comment. Motion to close hearing T. Simmons second by D. Livingston.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Public Comment - None****Executive Session- 6:35 pm**

A motion was made by D. Livingston second by R. Foster to enter executive session based on Public Officers Law Article 7

- 105.1f - Personnel Police.

The Council will also seek advice from legal counsel on issues regarding any other attorney client privileged matters as necessary.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

7:22 pm A motion was made by T. Simmons to return from executive session second by M. Decker

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Approval of Minutes-**

- December 12,2022 Motion by R. Foster seconded by D. Livingston  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- December 22,2022 Motion by R. Foster seconded by M. Decker  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Regular Business-****R. Foster - ADA**

The next ADA committee meeting February 6, 2022, at 5:30 pm

**E. Miller - Finance**

- Motion to approve the December 27, 2022 Bills Second by M. Fuller  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next Committee meeting is on January 18, 2023 at 6pm

**Fuller - FEM -**

- The next FEM meeting will be on January 17, 2023 at 6:00pm

**M. Mann - Tourism-**

Tourism has not met since their last meeting

The Winners of the 2022 Holiday Lighting Contest!

\*Festive Category

1st Place - 1 Charles Street

2nd Place - 92 Orange Street

3rd Place - 31 Ferguson Ave

\*Traditional Category

1st Place - 19 Prospect Street

2nd Place - 11 Francis Street

3rd Place - 73 Hudson Street

CONGRATULATIONS TO ALL OF OUR WINNERS!

The 3<sup>rd</sup> annual Chinese New Year celebration will be held downtown on Sunday January 22<sup>nd</sup> from 12 to 4pm

The 4<sup>th</sup> Annual Saint Patrick's Day Parade will be held on Sunday March 5<sup>th</sup> from 2 to 4pm

Anyone with further inquiries can email tourism chair Laura Meyer at [tourism@portjervisny.gov](mailto:tourism@portjervisny.gov)

The next tourism meeting will be held on Wednesday January 11<sup>th</sup> at 7pm here in the council chambers

**M. Mann - IDA-**

IDA has not met since their last meeting they are scheduled to meet on Monday January 17<sup>th</sup> at 6pm pending agenda items.

I would like to extend my condolences to the Belcher family for their loss. George's dedication and commitment to our country and our city will never be forgotten.

**M. Decker -Planning -** Both Planning and Zoning Boards have not met since their last meeting due to lack of agenda items.

The Planning Board will meet on January 17, 2023 at 7pm

**M. Decker -Zoning -**

Zoning will meet on January 3, 2023, at 7pm

**D. Livingston - DPW-**

- Garbage and recycling on the week of December 26th and the week of January 2nd will be pushed back one day. The week of December 26th and the week of January 2nd paper pickup will be on its normal scheduled day.
- The 2022 Garbage schedule is available on the city website at [www.portjervisny.gov](http://www.portjervisny.gov) or by emailing the DPW office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov).
- Maintenance of Roads (Potholes and Tar) ongoing
- The next DPW Committee meeting will be February 6, 2023 at 6pm
- Condolences to the family of George Belcher

**D. Livingston - CDA**

The next CDA did meet on December 21, 2022, an update will be available at the next Council meeting

**T. Simmons - Code-**

- Motion: to adopt Local Law # 15 of 2022 second S. Siegel. This is a type 2 SEQR which requires no action  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next Code meeting will be January 4, 2022, at 6:30pm

**M. Newhauser - Recreation-**

1. The Rec Room at the Youth Center is closed this week for winter break. It will re-open on Tuesday January 3, 2023 at 3 pm. The Recreation office is open only Wednesday and Thursday this week- it will then re-open also on January 3.
2. The 4<sup>th</sup> Annual Port Polar Plunge is scheduled for Saturday January 14 at 9 am at West End Beach. You can register online at [runsignup.com](http://runsignup.com)- then search for Port Polar Plunge. You can also register the day of the race at West End Beach.
3. Busy Bodies arts and crafts classes will start up again in January. Classes will be held Saturday mornings at the Youth Center between 10 am- 12 pm. Class size is limited to 12 students. Classes are free of charge and for boys and girls in grades K-3. Registration will be held at the Youth Center Tuesdays- January 3, 10, 17 between 5 pm- 7 pm.
4. The next Recreation Commission meeting is scheduled for Wednesday January 11, 2023 at 6:15 pm at the Youth Center.

**S. Siegel - Housing/Veterans**

- Condolences to the family of George Belcher
- Happy New Year to All

**Public Comment - None****Mayor Decker - Police -**

**Mayor Decker**

- Motion to approve IMA with Town of Deerpark. Motion T. Simmons Second D. Livingston.  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Approve Recommendation for City Engineer - Committee recommends MHE Consulting .  
Motion S. Siegel second T. Simmons  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- After a century of service, Schields Tire Service will be closing the doors on December 31, 2022
- Condolences to the family of George Belcher

Motion to adjourn at 7:39 pm. Motion: S. Siegel Second D. Livingston  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Respectfully,  
Laura Quick  
City Clerk Treasurer

# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771  
Regular Common Council Meeting Agenda  
IN-PERSON MEETING ONLY  
Tuesday, December 27, 2022 - 6:30 pm Regular Session:  
Pledge of Allegiance / Roll Call



**Public Hearing:** Public Hearing LL 15 of 2022 Adopt NYS Bld&Fire Codes Motion: 2nd

**Public Comment:** 5-minute limit per person

BASED ON PUBLIC OFFICERS LAW ARTICLE 7

**Executive Session:** 105.1f – Personnel Police x1

**Approval of Minutes:** December 12, 2022 Common Council Meeting Minutes  
December 22, 2022 Special Common Council Meeting Minutes

**Address Executive Session Material:**

## **Business:**

Foster: (ADA) - ADA Update

Miller: (FINANCE) - Bills to be Paid: Motion: Miller; 2nd  
Finance Update:

Fuller: (FEM) - FEM Update:

Mann: (TOURISM/IDA) Tourism / IDA Update:

M. Decker: (PLANNING/ZONING) - Planning / Zoning Update:

Livingston: (DPW/CDA) - Public Works Update:

Simmons: (CODE) - Code Update:

Newhauser: (RECREATION) Consideration: LL 15 of 2022 Update NYS Bld. & Fire Codes Motion: Simmons; 2nd  
Recreation Update:

Siegel: (HOUSING/VETERANS) - Housing/Veterans Update:

**Public Comment:** 5-minute limit per person

Mayor Decker: (POLICE) - Police Update  
IMA Agreement with Town of Deerpark Motion: ;2nd

**Adjournment:** Motion: ;2nd



**"For the Good of the City" Comment Period**  
**Common Council Meeting Date:** 12/21/22

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_  
**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_ )

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**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_ )

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**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_  
**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_ )

CITY OF PORT JERVIS  
PUBLIC HEARING

Date 12/29/22 Dept \_\_\_\_\_

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**CITY OF PORT JERVIS**

Accounts Payable

12/27/2022

<b>1 General Fund</b>		\$354,287.23
<b>2 Water Fund</b>		\$59,300.48
<b>3 Sewer Fund</b>		\$12,180.91
<b>4 Capital Fund</b>		\$175.88
<b>5 Trust and Agency</b>		\$151,553.39
	<b>Total</b>	<u>\$577,497.89</u>

**GENERAL, WATER & SEWER FUNDS**

NYS Employees Health Insurance	\$263,534.68
Cargill Salt	\$27,816.96
Global Montello Group Inc	\$18,232.34
Orange & Rockland Utilities/Port Jervis Solar	\$41,532.29

**CAPITAL FUND**

Farr Engineering	\$175.88
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