

Regular Meeting - City of Port Jervis Common Council :

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday November 27, 2023, at 6:30 p.m.

Attendance-

Regis Foster	1st Ward	Absent
Elizabeth Miller	1st Ward	Present
Maria Mann	2nd Ward	Present
Misty Fuller	2nd Ward	Present
Denis Livingston	3rd Ward	Present
Vacant		
Timothy Simmons	4th Ward	Present
Melissa Newhauser	4th Ward	Present
Stanley Siegel	Councilman-At-Large	Present
Mayor Decker	Mayor	Present

Also present :

City Clerk-Treasurer Laura Quick and William Frank, Esq
The meeting opened at 6:30 pm by Mayor Decker.

Pledge of Allegiance- Mayor Decker led all present in the Pledge of Allegiance to the Flag.

Public Hearing- Proposed LL 11 of 2023 – Amend 535-86 Hotel and Motel Units

- 6:33pm: Motion to continue public hearing by T. Simmons second D. Livingston- all in favor. Discussion: The 30-day public review and comment period has ended. Motion to close the public hearing T. Simmons second S. Siegel - all in favor.

Public Hearing- Proposed LL 12 of 2023 – Create Article 3 Chapter 430 short Term Rental

- 6:34pm: Motion to open hearing by T. Simmons second D. Livingston all in favor. Discussion: This proposed law will be sent back to the Code Committee for review and discussion. The public hearing will be kept open.
- 6:34 pm: Motion by T. Simmons to continue the public hearing second by S. Siegel - all in favor.

Public Hearing- Proposed LL 13 of 2023 – Tax Cap Limit Over-Ride

- 6:35pm: Motion to open hearing by T. Simmons second E. Miller -all in favor. Discussion: T. Simmons - I principle he would like it if we did not have to override the tax cap. He fears that as a body we do not take seriously how much we impact the taxpayer if we did not do our due diligence. I believe we have done that.
- 6:34 pm: Motion by D. Livingston to close the public hearing second by T. Simmons - all in favor.

Mayor Announcement- Congratulations to the 2024 newly elected Council Members:

- Mayor - Dominic Cicalese
- Councilman-At-Large - Michael Hockenberry
- Ward 1 - Jason Vicchiarriello and Colin O'Connell
- Ward 2 - Misty Fuller and Maria Mann
- Ward 3 - Michael Decker and Jeffrey Rhoades
- Ward 4 - Stanley Siegel and Jacqueline Dennison

Presentation - Laura Meyer, Tourism Board – Thank everyone for a wonderful ChristkindleMart on November 26, 2023. Thank you to Chucky Mc Bride, Teresa Bellow, Sean Addy, Melissa Newhauser, Maria and Bill Mann, Michael Meyer, Siren Sean, Stan Cohen, Port Jervis Police Dept, DPW Dept, Clerk's Office, Mayor and Council.

Executive Session- 6:41 pm

A motion by D. Livingston second S. Siegel to enter executive session inviting the newly elected Council based on Public Officers Law Article 7 -

- 105.1-f Personnel (x3)
 - 105.1-h - Proposed acquisition of Real Property (x3)
 - 105.1-h - Litigation (1)
- AYE: 7 ABSENT: 1 (Foster) NAYS: 0 ABSTAIN: 0 CARRIED

7:22 pm A motion was made by T. Simmons to return from executive session second by D. Livingston
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes- None**Executive Session Material-**

- Motion to waive planning board application fees for PJ Ambulance Corp by D. Livingston second T. Simmons
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to appoint Stan Buzek 3rd to Detective effective November 21, 2023 by S. Siegel second E. Miller
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Lt. Sargente buy back 5 additional days by D. Livingston second M. Newhauser. AYE: 7
ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Lt. Fitzpatric request to buy back 5 additional days by E. Miller second S. Siegel
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve B. Muller request to buy back 5 vacation days by D. Livingston second S. Siegel
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to set a public hearing on the Real Property Exemptions for volunteer firefighter and volunteer ambulance on December 11, 2023 at 6:61 by T. Simmons second S. Siegel
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Leonard Kessler to prosecute uniform traffic tickets at a billable rate of \$350 per appearance by D. Livingston second M. Newhauser AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve the hiring of United Spinal Association Accessibility Services for a maximum review and report of \$4,500.00 plus travel and a \$250 per hour testimony and deposition fee plus travel in the case of Metzgar vs City of Port Jervis from contingency by E. Miller second D. Livingston
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED

Regular Business-

E. Miller - ADA -The next ADA committee meeting December 4, 2023 5:30 pm Council Chambers

E. Miller - Planning - The next meeting is on December 19, 2023

E. Miller - Zoning - The next Zoning Board meeting will be hold on December 5, 2023 at 7pm

T. Simmons - Code-

- Motion to approve Local Law 11 - Amend 535-86 Hotel and Motel Units second by D. Livingston.
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Local Law 12 - Tax Cap override second by M. Mann.
E. Miller - Yes, M. Fuller -Yes, M. Mann - Yes, S. Siegel-No, D. Livingston-Yes, T. Simmons-Yes, M. Newhauser-Yes
- The next Code meeting is December 6, 2023 at 6:30 pm.

E. Miller - Finance - The next Finance meeting is December 20, 2023 at 6pm pending agenda items.

- Motion to approve Accounts Payable Warrant. Second by D. Livingston
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve 2024 Budget second M. Mann E. Miller – Yes, M. Fuller -Yes, M. Mann – Yes, S. Siegel-No, D. Livingston-Yes, T. Simmons-Yes, M. Newhauser-Yes

M. Fuller - FEM- Next meeting is December 18, 2023 at 6:30 pm on the Council Chambers pending agenda items. The Tree of Valor tree lighting will be on December 7th at orange square Veteran Memorial Park. There are 175 photos and two trees.

- Motion to approve Fire Department Elections on December 21, 2023 second by T. Simmons
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve FEM October 25, 2023 committee meeting minutes second by T. Simmons
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve FEM November 20, 2023 committee meeting minutes second by T. Simmons
AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED

M. Mann - Tourism-

The tourism board has not met since their last meeting. The board would like to thank the Police, DPW and tourism board members for their assistance at the 10th annual Christkindlmarkt yesterday it was a beautiful day with a wonderful turnout. Whoville returns to Port will be held on Sunday December 10th from 3 to 5pm downtown with a special appearance by the Grinch. Anyone with any further inquiries may email tourism chair Laura Meyer at floralaurapj@yahoo.com.

The next tourism meeting will be held on Wednesday December 13th at 7pm here in the council chambers.

M. Mann - IDA-

The IDA has not met since their last meeting. Due to a lack of agenda items they will not be meeting in December.

D. Livingston - DPW-

- Garbage and recycling on the week of November 27th will be picked up on its normal schedule. The week of December 4th garbage and recycling will be picked up on its normal schedule. The week of November 27th and the week of December 4th paper pickup will be on its normally scheduled day.
- The 2023 Garbage schedule is available on the city website at www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov .
- Compost pile will be open every Saturday from 7:15 a.m. to 11:30 a.m. (tree limbs cannot be over 3 inches in diameter) The last day for Dump Tickets and Compost will be December 9th.
- Bag Leaves and brush will be picked up every Monday until finished.

There will not be a DPW Committee meeting in December of 2023.

D. Livingston - CDA- The PJCDA will meet on November 29, 2023.

- The PJCDA last met on Tuesday, October 24th.

M. Newhauser - Recreation-

- Santa's Toy Box at the Port Jervis Youth Center. This toy/gift drive will start on Monday, November 27, 2023. We are collecting NEW toys/gifts for children in need from the Tri-State area. All toys/gifts will stay here in the DV, PJ and Eldred school districts! Toys/gifts are especially needed for boys and girls ages 10-12. The Toy Box will be open 2 pm- 7pm November 27 through December 15, 2023. If you would like to donate and can't make it during

these hours, please call the Recreation office at 845-858-4045 and we will arrange a date and time to deliver gifts. Thank you!

- Registration is now open for the 5th Annual Port Polar Plunge! The Plunge will take place at West End Beach on Saturday, January 13, 2024 at 9 am. You can register at runsignup.com. Just type in Port Polar Plunge on the runsignup home page and it will take you to our link. Hope to see you on 1/13/24!
- The Rec. Dept. is sponsoring a trip to a New Jersey Devils game vs. the Vancouver Canucks on January 6, 2024. Charter Bus will leave Port Jervis at 4:15 pm. Cost for bus and tickets is only \$115 per person. Seats are in section 122 rows 6-8. Contact the Recreation office for more details. 845-858-4045 or recreationdirector@portjervisny.gov
- Parks and Playgrounds have been winterized for the season. Swings are now stored away, picnic tables put away, tennis down as well. We have left garbage cans out and parks and Playground equipment (except swings) remain open to the public. We winterize so we can repair, repaint and fix our equipment. We do this every year.
- The Youth Center is open Monday-Friday between 3 pm- 6pm. Teen Nights for December will be held December 1 and 15. Teen Night is for 7-8-9 graders and is held between 6 pm- 9 pm.
- There is no Recreation Commission meeting in December, the next meeting is scheduled for Wednesday January 10, 2024 at 6:15 at the Youth Center.
- Motion to approve Resolution 2023-1127-066 Farmun House/Canal Street Fence second by M. Mann.
AYE: 5 ABSENT: 1 (FOSTER) NAYS: 2 (MANN, SIEGEL) ABSTAIN: 0 CARRIED

M. Newhauser - Police-

- Motion to permanently appoint Christopher Sargente to lieutenant effective September 5, 2023 second by D. Livingston. AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to permanently appoint Peter Washalski to sergeant effective October 2, 2023 second by T. Simmons. AYE: 7 ABSENT: 1 (FOSTER) NAYS: 0 ABSTAIN: 0 CARRIED

The next police committee meeting is December 12, 2023 at 6 pm

S. Siegel - Housing/Veterans

- Housing will meet on November 28th at Hillside Terrace at 7pm. No meeting in December.
- Senior club - 11/29, 12/13, 12/27 at 1:30 pm Fellowship Hall
- Flu Shots for Veterans now available at the clinic
- The 2024 disability rate will increase at 3.2%
- Elks Lodge will host Gift Card Bingo to benefit Rumshock Homeless Veterans at 2pm on December 2, 2023
- Access 23 should be on the air soon.
- All WW2 veterans care is free in VA Hospitals

Public Comment- None.

Mayor Decker -

- Motion to approve 2023-1127-068 - Fowler Street railroad crossing petition by D. Livingston second T. Simmons - all in favor.
- Motion to approve asbestos testing for 62 & 64 Sussex in the amount of \$13,065 from contingency by S. Siegel second M. Mann - all in favor.
- Motion to approve Stone Challenge 6 November 3, 2024 by D. Livingston second M. Newhauser - all in favor.
- Parking Passes are available at the Clerk's office. Price is \$40 until 11/30 and \$80 starting 12/1/2023.
- Announcement - Pear Harbor Day December 3, 2023
- Announcement - Rick Drew parade lineup starts at 2:30 and kick off is 4pm on December 2, 2023

7:34 pm - Motion to adjourn by D. Livingston second T. Simmons - all in favor.

Respectfully,
Laura Quick
City Clerk Treasurer

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771
Regular Common Council Meeting Agenda
IN-PERSON MEETING ONLY



Monday, November 27, 2023 - 6:30 pm Regular Session:

Pledge of Allegiance / Roll Call

Public Hearing:

(Continue) PH for 11/13 for LL 11 of 2023 Amend 535-86 Hotel and Motel Units

OPEN: Motion: 2nd CLOSE: Motion: 2nd

(Continue) PH for 11/13 for LL 12 of 2023 Create Article 3 Ch 430 Short Trm Rent

OPEN: Motion: 2nd CLOSE: Motion: 2nd

PH for 11/27 for LL 13 of 2023 Tax Levy Limit

OPEN: Motion: 2nd CLOSE Motion: 2nd

Presentation:

NONE

Mayor Appointment:

NONE

Public Comment:

5-minute limit per person

BASED ON PUBLIC OFFICERS LAW ARTICLE 7

Executive Session:

105.1-f – Personnel (x3)

105.1-h – Proposed Acquisition of Real Property (x3)

Approval of Minutes:

Nov 13, 2023 – Common Council Meeting Minutes

Motion: 2nd

Address Executive Session Material:

Regular Business:

Foster: (ADA/PLANNING/ZONING) -

ADA Update:

Zoning Board Update:

Planning Board Update:

Miller: (FINANCE) –

Bills to be Paid:

Motion: Miller; 2nd

Finance Update:

Fuller: (FEM) –

Consideration: 2024 Budget

Motion: Miller; 2nd

FEM Update:

Mann: (TOURISM/IDA) -

Tourism:

IDA Update:

Livingston: (DPW/CDA) –

Public Works Update:

CDA Update:

Simmons: (CODE) -

Code Update:

Consideration: LL 11 of 2023 Amend 535-86 Hotel and Motel Units

Motion: Simmons; 2nd

Consideration: LL 12 of 2023 Create Article 3 Ch 430 Short Trm Rent

Motion: Simmons; 2nd

Consideration: LL 13 of 2023 Tax Levy Limit

Motion: Simmons; 2nd

Newhauser: (RECREATION/POLICE) -

Recreation Update:

Police Update:

Siegel: (HOUSING/VETERANS) –

Consideration: Lt Sargente Permanent Appointment

Motion: ;2nd

Consideration: Sgt. Washalski Permanent Appointment

Motion: ;2nd

Housing/Veterans Update:

Public Comment:

5-minute limit per person

Mayor Decker:

Consideration: Transmit Final Fowler St RR Crossing Petition

Motion: 2nd

Consideration: Testing Proposals for 62 & 64 Sussex Street

Motion: 2nd

Consideration: Stone Challenge 6 – Nov 3, 2024 7am-1pm

Motion: 2nd

Announce Parking Permits for city parking lots

Adjournment:

Motion: 2nd



"For the Good of the City" Comment Period
Common Council Meeting Date: 11/27/23

Name: Laura Meyer **Address:** _____ **Email/Phone:** _____
Topic: Tourism (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

CITY OF PORT JERVIS

Accounts Payable

11/27/2023

1 General Fund	\$309,142.28
2 Water Fund	\$56,204.54
3 Sewer Fund	\$16,234.79
4 Capital Fund	\$2,270.00
5 Trust and Agency	\$153.30
6 Recreation	
Total	<u><u>\$384,004.91</u></u>

GENERAL, WATER & SEWER FUNDS

NYS Employees Health Insurance	\$293,821.26
Sokoloff Stern LLP	\$9,932.50
CSEA Employee Benefit Fund	\$7,293.60
Avenue Insights	\$12,907.00

CAPITAL FUND

Farr Engineering	\$ 1,100.00
Tyler Technologies	\$ 1,170.00



PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002



Telephone
(845) 856-4100

FAX
(845) 858-1064

Email
info@portjervisfire.org

First Assistant Chief
Anthony W. Fuller

Fire Chief
Keith K. Brown

Second Assistant Chief
Jeffrey D. Lewis

Department Chaplain
Father Anthony Giacona

Department Secretary
William R. Werner

Department Treasurer
Robert A. Waligroski

Deputy Chief
James W. Rohner, Jr.

Deputy Chief
Jeffrey S. Rhoades

Deputy Chief
Dominic M. Cicalese

16 November 2023

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: **Fire Department Elections**

Dear Mayor Decker and Members of the City Council,

This evening, our bi-annual nominations for officers of the Port Jervis Fire Department were held. The position of second assistant fire chief is being contested.

Therefore, the Port Jervis Fire Department is requesting permission to hold Department Elections on Thursday, **21 December 2023**, at the Delaware Engine Company No. 2 fire station, 22 Hammond Street, from the hours of 12:00 p.m. to 8:00 p.m.

Traditionally, these elections are overseen by the City Clerk, whose office is present during the polling hours of 12:00 p.m. and 8:00 a.m. The City Clerk also supervises the counting of ballots in her office upon the closing of the polls at 8:00 p.m. and certifies the winners to the Department Secretary who is present during the count.

Additionally, the Department is requesting permission for any interested Company to host post-election activities at their fire station.

Respectfully submitted,

William R. Werner
William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>





FIRE & EMERGENCY MANAGEMENT COMMITTEE



- Minutes-

Fire Chiefs

Keith Brown
Anthony Fuller
Jeffery Lewis

Wednesday, October 25, 2023 @ 6pm

Committee Chairman

Misty Fuller

Emergency Management

Thomas Vicchiarriello

Committee Members

Maria Mann
Stanley Siegel
Timothy Simmons

Call to Order 6:01pm

Pledge of Allegiance

Members Present: K. Brown, J. Lewis, T. Vicchiarriello, T. Simmons, M. Fuller, M. Mann

Public Comment: (5-minute limit per person). None

Approval of the Minutes: Approved August & September 2023 Minutes

Fire Chief's Report:

Old Business:

- Engine 5 Update – Expected completion date is 11/10/23
- Truck 7 Turbo has been fixed but threw another code.
- Fire training center has been staying locked better. Cameras are still a need, PD is exploring options for adding additional cameras. Keith with touch base with Chief Worden about the potential tech grant and equipment that may be able to be included in the grant.
- Engine 6 sewer line no current update, awaiting word from DPW.
- No current update from MHE on the firehouse studies on stability.
- West End Beach looks good but Keith talking to Steve/Wayne about the potential of adding Geo Block for a backup launch. The topsoil on the top side of the curbing has settled and needs to be looked at to reduce erosion.
- FD and the fire inspector have been working on the issues at Kolmar on the Mountain site after the fire.
- Subcommittees
 - o Get Better Workgroup
 - The city clerk sent out a potential apparatus replacement plan for bonding. The numbers and timeline really do not work to maintain apparatus life expectancy of 20 years old.
 - o Central Fire Station Workgroup
 - Next step is a need vs. wants study. This would also include a study of existing facilities and the potential to re-purpose/sell those buildings. Chief is working with Valerie Magensky on potential grant funds “Resiliency” that may be available to help with the start of this project.
- No news on the AFG grant, they have begun releasing grants. There is a potential training for these type of grants that Valerie may be able to attend.

New Business:

- September 2023 call volume was 28 total calls. First Ward (1), Second Ward (5), Third Ward (2), Fourth Ward (12), Mutual Aid to Neighboring Districts (8).

- The surplus equipment needs to be addressed. Currently the old Rescue 3 and Boat need auctioned and there is no place to store them for the winter.
- Battalion 8 Water is now supporting the entire county for all water related calls.
- A few members have attended training regarding decontamination on scene rather than back in the stations after calls.
- Be Seen on Halloween – the department will have apparatus and firemen stationed throughout the city passing out glow necklaces and bracelets during trick or treat hours.

Emergency Management Report:

New Business:

- Tom has been doing research and working with Valerie for grant information.
- Reservoir #1 issues have been ongoing since 2010. Fusco Engineering did a report in 2015 (attached). Have these repairs been completed? Federal government requires emergency action plans be completed every 5 years, our last was 2010. Dam inspections are required yearly by an outside contractor, when was our last?

Vehicle Maintenance:

- Engine 2 has an air leak that comes and goes.
- Truck 7 had turbo replaced but on return home the engine light came on and it was discovered that there were bolts broken on the manifold and air leaks. Transmission and communication codes keep throwing.
- DEF lines at Truck 7 are still an issue.
- Warwick evaluated the old rescue 3 and provided a list of suggested repairs that may enhance the selling price when the time comes.
- Engine 5 will need a pump test pending it's return.

Public Comment: (5-minute limit per person)

Adjournment: 6:49pm

Next F&EM Meeting Monday, November 20th, 2023, at 6:00pm, in the Council Chambers



FIRE & EMERGENCY MANAGEMENT COMMITTEE

- Minutes -



Fire Chiefs

Keith Brown
Anthony Fuller
Jeffery Lewis

Monday, November 20th, 2023 @ 6pm

Committee Chairman

Misty Fuller

Emergency Management

Thomas Vicchiarriello

Committee Members

Maria Mann
Stanley Siegel
Timothy Simmons

Call to Order 6:02pm

Pledge of Allegiance

Members Present: K. Brown, M. Fuller, V. Maginsky, S. Siegel, M. Newhauser, T. Simmons

Public Comment: (5-minute limit per person). None

Approval of the Minutes: None

Fire Chief's Report:

Old Business:

- Engine 5 Update – Motor is not aligning to the frame. They have requested the insurance adjuster to return and see how they should proceed. They are out of approved hours for the repairs.
- Engine 6 sewer line no current update, awaiting word from DPW. Ongoing issue since parade day in July.
- Subcommittees
 - o Get Better Workgroup
 - The city clerk sent out a potential apparatus replacement plan for bonding. The numbers and timeline really do not work to maintain apparatus life expectancy of 20 years old.
 - o Central Fire Station Workgroup
 - Next step is a need vs. wants study. This would also include a study of existing facilities and the potential to re-purpose/sell those buildings. Chief is working with Valerie Magensky on potential grant funds “Resiliency” that may be available to help with the start of this project.
- No news on the AFG grant, they have begun releasing grants. Valerie attended a seminar on writing these types of grants for the future.

New Business:

- October 2023 call volume was 39 total calls. First Ward (7), Second Ward (11), Third Ward (4), Fourth Ward (11), Mutual Aid to Neighboring Districts (6). Our 2020 call volumes was 360, 2021 was 390, 2022 was 403, and YTD 2023 is 411.
- The surplus equipment needs to be addressed. Currently the old Rescue 3 and Boat need auctioned and there is no place to store them for the winter. Upon Engine 5s return the old Engine 1 will also need a place to be stored until the surplus sale occurs. These pieces of apparatus need to be stored in climate control environment and will suffer damage if they sit outside for the winter.
- Mr Frank confirmed that funds generated from surplus sales can be earmarked to go back to the FD for the purchase of future vehicles.

- December 21st, 12pm-8pm will be department elections. There is one runoff for the 2nd assistant position. Secretary Werner has been sending information to the city clerk regarding the election and her participation.

Vehicle Maintenance:

- Keith is looking at remaining funds in this year's budget to hopefully replace need truck tires.
- Truck 7 has broken bolts on the manifold and air leaks. Transmission and communication codes keep throwing.
- DEF lines at Truck 7 are still an issue.

Public Comment: (5-minute limit per person)

Adjournment: 6:18pm

Next F&EM Meeting Monday, December 18th, 2023, at 6:30pm, in the Council Chambers

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AWARD KETCHAM FENCE FARNUM HOUSE BID

WHEREAS, the City of Port Jervis Common Council has determined that there is a need to replace the chain link fence around Farnum house on Canal Street ; and

WHEREAS, Ketcham Fencing, INC was the lowest bidder responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor and/or his authorized representative to execute any and all necessary documents hire Ketcham Fencing, INC to replace the chain link fence at Fanum House on Canal Street in accordance with the bid specifications at a cost not to exceed \$17,329.00.

Motion : M. Newhauser

Second by: W. Miller

Regis Foster	1st Ward	ABSENT
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	NAY
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Vacant		
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	NAY

DATED: November 27, 2023



City Clerk Treasurer



**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUTHORIZING THE SUBMISSION OF A PETITION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION
FOR AUTHORIZATION TO IMPROVE THE AT-GRADE RAILROAD CROSSING AT FOWLER AND FOURTH STREETS
UNDER THE DOWNTOWN REVITALIZATION INITIATIVE PROGRAM**

WHEREAS, the City of Port Jervis was awarded \$10,000,000 in funding as the Mid-Hudson Region winner of the sixth round of the New York State Downtown Revitalization Initiative (DRI) program. Port Jervis is currently completing a Strategic Investment Plan (SIP) to revitalize its downtown. A Local Planning Committee (LPC) made up of municipal representatives, community leaders, and other stakeholders are leading the effort, supported by a team of private sector experts and state planners. The SIP examined local assets and opportunities to identify economic development, transportation, housing, and community projects that align with Port Jervis's vision for downtown revitalization and that are poised for implementation; and

WHEREAS, one of the projects identified by the LPC and the Common Council is the construction of improvements to the at-grade pedestrian railroad crossing at Fowler and Fourth Streets, which crossing, in the opinion of the Common Council, is in need of substantial safety and accessibility improvements; and

WHEREAS, in accordance with New York State Railroad Law Section 91, the Mayor and common council of any city having jurisdiction over any street, avenue, highway or road which crosses or is crossed by a surface railroad at grade may bring a petition in writing to the State Commissioner of Transportation at the New York State Department of Transportation ("NYSDOT") alleging that the public interest requires rehabilitation, an alteration in the manner of such crossing, its approaches, or the method of crossing; and

WHEREAS, the Common Council retained the services of Peter Melewski, LLC to prepare the appropriate petition to be submitted to NYSDOT in connection with the railroad crossing improvements, which petition requests that a public administrative hearing be conducted; and

WHEREAS, the Common Council has reviewed the petition and, upon the advice of the City's Consulting Engineer and Corporation Counsel, hereby determines that the petition is in order and ready for submission to NYSDOT for processing,

NOW THEREFORE, it is hereby

RESOLVED, that subject to final review by the City's consultants, the Common Council of the City of Port Jervis hereby approves and authorizes the submission of the petition to NYSDOT for authorization to make improvements to the at-grade railroad pedestrian railroad crossing at Fowler and Fourth Streets in connection with the DRI program, and that the Mayor, or his designee, is authorized to execute the petition on behalf of the City and any and all other documents in connection with the foregoing.

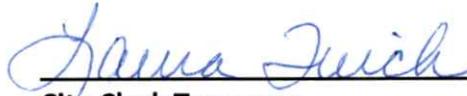
PASSED AND ADOPTED on this 27th day of November, 2023.

Motion by: D. Livingston

Second by: T. Simmons

Regis Foster	1st Ward	ABSENT
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Vacant	3rd Ward	
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: November 27, 2023



City Clerk Treasurer

(Seal)

