

**Regular Meeting - City of Port Jervis Common Council :**

A Regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at  
Street, Port Jervis, New York on Monday March 28, 2021 at 6:30 p.m.

20 Hammond

**Attendance-**

Regis Foster	1st Ward	Present
Elizabeth Miller	1st Ward	Present
Maria Mann	2nd Ward	Present
Misty Fuller	2nd Ward	Present
Denis Livingston	3rd Ward	Present
Michael Decker	3rd Ward	Present
Timothy Simmons	4th Ward	Present
Melissa Newhauser	4th Ward	Present
Stanley Siegel	Councilman-At-Large	Present
Kelly Decker	Mayor	Present

Also present :

City Clerk-Treasurer Laura Quick, Deputy Clerk-Treasurer Bobbi Jo Muller, and Counsel Will Frank.

Meeting opened at 6:30 pm by Mayor Decker.

**Pledge of Allegiance-**

Kelly Decker led all present in the Pledge of Allegiance to the Flag.

**Public Hearing-** Postponed public hearing on Local Law 4 of 2022 to April 11, 2022

**Executive Session-** A motion was made by R. Foster and seconded by D. Livingston for an executive session to discuss the potential disposition of City property, and the hiring and/or firing of Personnel. The Council will also seek advice from legal counsel on issues regarding any other attorney client privileged matters as necessary.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

A motion was made by T. Simmons to return from executive session second by M. Decker at 7:24pm

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Approval of Minutes-**

March 14, 2022, Motion by R. Foster seconded by S. Siegel

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Executive Session Material-**

Request for 6 months leave of absence by employee Q. Hossann from 4/23/2022 - 10/3/2022

Motion D. Livingston Second T. Simmons AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Electronic Recycling Day hosted by 1 Stop 4/23/2022 at City Landfill form 9am-3pm  
Motion S. Siegel Second E. Miller AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

**Business-**

**R. Foster - Police**

Motion to award to Hudson Valley Computer Guys for Bodyworn.io not to exceed \$34,760-  
Second by E. Miller AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve equipment grant through Homeland Security for a rugged Laptop-  
Second by D. Livingston AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Next police committee meeting Wednesday March 30,2022 at 6pm

**R. Foster - ADA** - the ADA have not set their next meeting

**E. Miller - Finance** - Finance committee met on March 16,2022. The next meeting will be on April 20, 2022 at 6pm in the Council Chambers.

Motion for to pay the Bills Second M. Fuller AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

**Misty Fuller - FEM** - FEM met on Monday March 21, 2022

**M. Mann - Tourism-**

Motion to approve Public Assembly Feb Fifties at Riverside June 5, 2022  
Second by S. Siegel AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve Public Assembly Bella Notte at Veterans Park August 20, 2022  
Second by M. Decker AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve Public Assembly Fall Foliage -downtown September 25, 2022  
Second by M. Newhouser AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

The next Tourism meeting will be on April 13, 2022

**M. Mann - IDA-** The next IDA meeting will be on Wednesday March 30, 2022

**M. Decker -Planning** - Pre-submission for daycare . Next meeting is scheduled for April 16, 2022 at 7pm

**M. Decker -Zoning** - Zoning has not met due to lack of agenda. Next meeting April 5, 2022 at 7pm

**D. Livingston - DPW-**

Motion to approve DPW director contingent Appointment  
 Second by R. Foster AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Next meeting is on April 4, 2022 at 6 pm

**D. Livingston - CDA-**

Motion to approve HCR Designation Officers Eligibility Resolution  
 Second by E. Miller AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve HCR Designation Officers Eligibility Resolution  
 Second by E. Miller AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve CDBG 938PR4-20 Wastewater Resolution  
 Second by E. Miller AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve HRVG Greenway Grant Request  
 Second by S. Siegel AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Next meeting is on April 27, 2022 at 7pm on Pike Street

**T. Simmons - Code-**

Motion to approve Resolution for continuing David Rivera employment contract through December 31, 2022  
 Second by S. Siegel AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Next meeting April 6, 2022 at 6:30 pm

**M. Newhauser - Recreation-**

Parks update:

1. The Dog Yard will reopen by the end of the week. We still have to get a crew in to clean up all of the dog waste and then clean the park. Thank you to all for your patience and understanding during this temporary closure. Please remember to use the dog waste bags and garbage can that are provided for you at the Dog Yard. Also, please remember to be in control of your dog while using the Dog Yard.
2. The Lights at Church St. Park basketball and tennis courts will be turned on beginning next week.
3. Picnic tables will also start going out in the parks beginning next week.

Youth Center update:

1. The Youth Center Recreation Room is open Monday-Friday from 3 pm- 6 pm. The Recreation Room will be closed April 11-15 for Spring Break.

Upcoming Special Events:

1. Spring Clean-up at Church St. Park on Saturday April 9 from 10 am- 12 pm. Volunteers are needed.
2. Easter Candy Dash for children ages 9 and under also at Church St. Park on Saturday April 16 at 11 am.
3. 28<sup>th</sup> Delaware River 5K Run at Riverside Park on Sunday May 1 at 9 am. Registration for this race is open at [www.delawareriver5krun.com](http://www.delawareriver5krun.com).

Upcoming Field Trips: All trips will be taking a COACH BUS.

1. Casino Trip to Mohegan Sun Pocono on Saturday May 7. \$35 per person. 21 and older only.
2. Trip to Cooperstown NY and Baseball Hall of Fame on Friday July 8. \$65 per person.
3. NY Mets baseball game on Friday August 5. \$95 per person.

Please contact the Recreation office for more details on our Special Events or to reserve your seat on any of these field trips. Call us at 845-858-4045 or email us at [recreationdirector@portjervisny.gov](mailto:recreationdirector@portjervisny.gov). Don't miss out on these great events!

The next Recreation Commission meeting is schedule for this Wednesday April 20 at 7 pm at the Youth Center.

**S. Siegel - Housing-**

Motion to approve Drew Church Easter Sunrise Services

Second by T. Simmons AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve Public Assembly Walk Friends of Robert Lewis June 02, 2022 4:30pm

Second by D. Livingston AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve Public Assembly JNFE June 24, 2022 4:30pm WITHDRAWN

Second by AYE: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Public Comment-** No public comment

**Mayor Decker-**

Motion to adjourn at 7:58 pm. Motion D. Livingston Second S. Siegel

AYE: 9 NAYS: 0 ABSTAIN: 0 CARRIED

Next Meeting is scheduled for 6:30 pm on September 27<sup>th</sup>, 2021, in-person in Council Chambers City Hall 20 Hammond Street, Port Jervis, New York.

Respectfully,

Laura Quick

City Clerk Treasurer



# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771  
Regular Common Council Meeting Agenda  
**Roll Call for Transcription**  
IN-PERSON MEETING ONLY

**Monday, March 28, 2022**

**6:30 pm Regular Session: Pledge of Allegiance**

**Public Hearing:** Public Hearing on Local Law 4 of 2022 Remove Pole Building Restrictions  
*Move Public Hearing to April 11, 2022*

**Public Comment:** 5-minute limit per person

BASED ON PUBLIC OFFICERS LAW ARTICLE 7

**Executive Session:** 105.1h (x2) -Real Estate - 17 Brooklyn and 1 Grandview Ave  
105.1f (x3) - Personnel - DPW

**Approval of Minutes:** **March 14, 2022 - Common Council Meeting**  
*March 21, 2022 - Special Common Council Meeting*

**Address Executive Session Material:**

**Business:**

- |                                |  |                                       |
|--------------------------------|--|---------------------------------------|
| Foster: (POLICE/ADA) -         | Body Worn Camera System                            | Motion: Foster; 2 <sup>nd</sup> :     |
| Miller: (FINANCE) -            | Bills to be Paid:                                  | Motion: Miller; 2 <sup>nd</sup>       |
| Fuller: (FEM) -                |  |                                       |
| Mann: (TOURISM/IDA)            | Consideration Fab Fifties Riverside 6/5 12p-7pm    | Motion: Mann; 2 <sup>nd</sup> :       |
|                                | Consideration Bella Notte Veterans Park 8/20 4-9pm | Motion: Mann; 2 <sup>nd</sup> :       |
|                                | Consideration Fall Foliage Downtown 9/25 10a-5p    | Motion: Mann; 2 <sup>nd</sup> :       |
| M. Decker: (PLANNING/ZONING) - |  |                                       |
| Livingston: (DPW/CDA) -        | DPW Director Contingent Appointment                | Motion: Livingston; 2 <sup>nd</sup> : |
|                                | HCR Designation Officers Eligibility Resolution    | Motion: Livingston; 2 <sup>nd</sup> : |
|                                | HCR Designation Officers Resolution                | Motion: Livingston; 2 <sup>nd</sup> : |
|                                | CDBG 938PR4-20 Wastewater Resolution               | Motion: Livingston; 2 <sup>nd</sup> : |
|                                | HRVG Greenway Grant Request Re-Scope/Extension     | Motion: Livingston; 2 <sup>nd</sup> : |
| Simmons: (CODE)                | Consideration LL 2 of 2022                         | Motion: Simmons; 2 <sup>nd</sup> :    |
|                                | Consideration LL 3 of 2022                         | Motion: Simmons; 2 <sup>nd</sup> :    |
|                                | Resolution Employment Building Official            | Motion: Simmons; 2 <sup>nd</sup> :    |
| Newhauser: (RECREATION)        |  |                                       |
| Siegel: (HOUSING) -            | Consideration Drew Church Easter Sunrise Service   | Motion: Siegel; 2 <sup>nd</sup> :     |
|                                | Consideration Friends of Robert Lewis 6/2 4:30pm   | Motion: Siegel; 2 <sup>nd</sup> :     |
|                                | Consideration JNFE Riverside 7/23 12p-9pm          | Motion: Siegel; 2 <sup>nd</sup> :     |

**Public Comment:** 5-minute limit per person

Decker -

**Adjournment:** Motion: ;2<sup>nd</sup>:



## CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771

### Planning Board Meeting Minutes February 15, 2022; 7:00 pm

In Attendance: T.Vicchiarello, Planning Board Chair, J.Butto, H.Dunn, A.Foster, D.Schiels  
Additional Attendees: L.Powrie, BD, G.Plotsky, M.Decker, Council Liaison  
Absent: T.Sexton, ZBA, G.Belcher, D.Cicalese,

Call Meeting to Order: 7:12 pm

Pledge of Allegiance

Public Hearing: none

Public Comment: none

Approval of Minutes: Motion to approve November. 2021 minutes: D. Schields, 2nd H.Dunn 5 yes/ 0 no

Discussion of Public Hearing: n/a

Pre Submission(s): Keith Brown, Lot line change. 300 West Main St. & 296/298 West Main St. (single family dwelling-not 2 parcels). Starting with 2 non-conforming parcels; Transfer 50ft section to new owner of adjacent 298 property and straighten lines. Neither parcel is conforming and both are not buildable; river access; there is no level ground; flood Zone; no city services or utilities and no streets; site map is in order. Following lot line approval, both parcels will remain non-conforming and not buildable and must be state as such in the deeds.

Board Comments: none Motion to make the Port Jervis Planning Board Lead Agent of SEQR, J.Butto, D, Schields, 5 yes, 0 no approved. Motion to approve applications with conditions to deed stating properties will be non-buildable and no buildings will be constructed on either parcel. Waive public hearing. J.Butto, D.Schiels, 5 yes, 0 no.

Old Business: none

Department Comments: none

Board Comments: none

New Business: Mr. Vicchiarello appointed Dominick Cicalese Vice Chairman of the PB and McGoey & Hauser as the Planning Board Engineers. He also recently attended the Climate Change seminar for OC

Zoning Board Report: no business to report

Code Enforcement: L.Powrie provided updated building department business

Council Liaison Report: Mr. Decker provided council updates and report

Adjournment: 7:42 pm Motion: D.Schiels, 2nd J.Butto, yes/ 0 no/ 0 absent, approved

The next regular meeting is tentatively scheduled for **7:00 pm, March 15, 2022**



# FIRE & EMERGENCY MANAGEMENT COMMITTEE

## - AGENDA -



### **Fire Chiefs**

Keith Brown  
Anthony Fuller  
Jeffery Lewis

Monday, March 21, 2022 @ 6:45pm

### **Committee Chairman**

Misty Fuller

### **Emergency Management**

Thomas Vicchiariello

### **Committee Members**

Maria Mann  
Stanley Siegel  
Timothy Simmons

Call to Order: 7:29pm

Pledge of Allegiance

Members Present: Chief Brown, Chief Fuller, Chief Lewis, Tom Vicchiariello, Mayor Decker, Misty Fuller, Stanley Siegel, Regis Foster, Liz Miller, Maria Mann, Mike Decker, Denis Livingston, Tim Simmons, Melissa Newhouser

**Public Comment:** *(5-minute limit per person)*. None

**Approval of the Minutes:** February 22, 2022, and March 8, 2022, Motion Misty Fuller, Second Tim Simmons

### **Fire Chief's Report:**

#### **Old Business:**

- Rescue Support Vehicle – we are awaiting its arrival.
- Engine 1 replacement – expected in Q1 of 2023.
- Locking the Gate @ Fire Training Center – We received permission from Mr. Tufano to lock the gate. Chief Brown will get the locks and drop keys off to Mr. Tufano. Once this is complete the remainder of the debris can be cleared away and training equipment can be put into place.
- Subcommittees
  - o Get Better Workgroup – We are working to select a date that works for all parties. TBD
  - o Central Fire Station Workgroup – Chief Brown and Chief Fuller will be attending a seminar in May, to learn about station design and the building process.

#### **New Business:**

- The chief supplied the attached YTD Incident report.
  - o January 2021, 34 calls / January 2022, 39 calls
  - o February 2021, 23 calls / February 2022, 30 calls(We are tracking at a 22% increase over last year)
- The emergency action plan for city hall is under way, FD is working with the alarm company on the new system and its features.
- Spring brush season is fast approaching, due to the lack of snow the ground is drier than previous season and could cause issues.

- April 10<sup>th</sup> is the spring street washing, to include Front Street, Pike Street including the underpass and past Woogies deli. We will arrange for a Nixle alert, website, and Facebook posts to notify the public of this work. Starting at 7:30am.
- Resolution firehouse dedication, date TBD, to be sent from secretary.
- April 1<sup>st</sup> blue hydrants will be opened.
- FD will arrange training for staging of Fire engines when utilizing the hydrant at South Maple Avenue near the pump station.

### **Emergency Management Report:**

#### Old Business:

- The dike by the Flo-Jean is still an issue. We can try to contact the owner to see if they will allow the city to do the repairs with no liability to the owner if the dike fails in the future. We need an estimate for the repairs (Clay and Item 4). DPW could do the work, but DEC approval needs to be obtained. Funding could be an issue are grants available for the repairs.

#### New Business:

- River is maintaining at 51/2 feet; reservoirs are full and are already spilling over.
- The weather center in Upton predicts that there will be additional rain “events” this year with a potential for catastrophic rain fall.

#### Vehicle Maintenance:

- Oil changes are under way – Engine 1 is complete. This process is dependent on the weather as the trucks do not fit inside at DPW.
- We are halfway through the state inspection process.
- The ladder truck is still awaiting parts to repair their air conditioning unit. Once the parts arrive, repairs can be done at DPW.

#### \*Total OOS Days:

- o Engine 2 – 3 Days
- o Engine 5 – 9 Days
- o Truck 7 – 27 Days

#### Emergency Management:

- Anyone who would like a tour of the EOC at Farnum is welcome to stop by on the first Friday of the month. The emergency siren test is at 1pm.

#### **Other:**

**Public Comment: (5-minute limit per person) None**

Adjournment: @ 7:56pm Motion Misty Fuller, Second Maria Mann

*Next F&EM Meeting **Monday, April 18, 2022** at 6:30pm, in the Council Chambers*



# Port Jervis Fire Dept

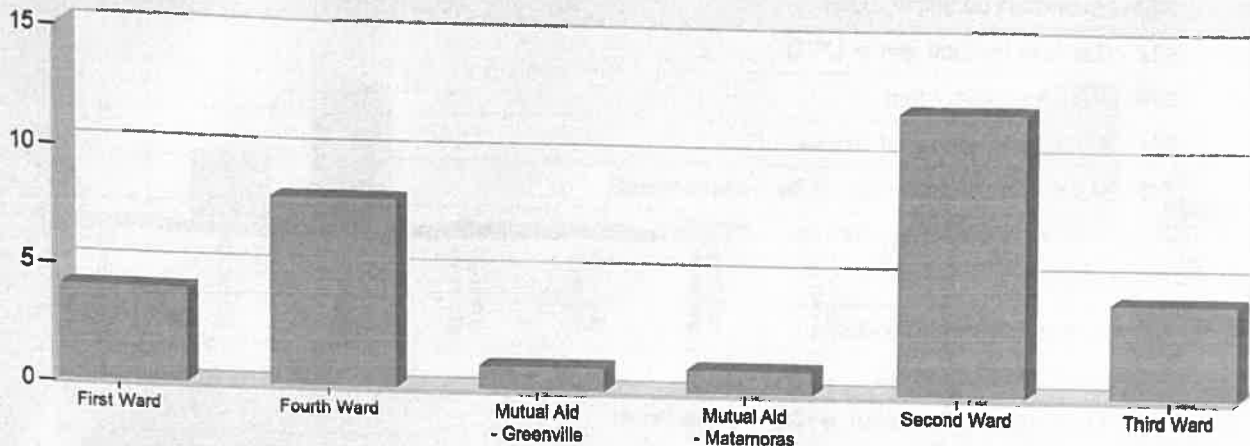
Port Jervis, NY

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## Incident Type Count per Zone for Date Range

Start Date: 02/01/2022 | End Date: 02/28/2022



ZONES	INCIDENT TYPE	COUNT
<b>First Ward - First Ward</b>		
	462 - Aircraft standby	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for First Ward - First Ward:</i>	2
<b>First Ward - West End</b>		
	745 - Alarm system activation, no fire - unintentional	2
	<i>Total Incidents for First Ward - West End:</i>	2
<b>Fourth Ward - Fourth Ward</b>		
	116 - Fuel burner/boiler malfunction, fire confined	1
	412 - Gas leak (natural gas or LPG)	1
	745 - Alarm system activation, no fire - unintentional	5
	<i>Total Incidents for Fourth Ward - Fourth Ward:</i>	7
<b>Fourth Ward - Tri-States</b>		
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for Fourth Ward - Tri-States:</i>	1
<b>Mutual Aid - Greenville - Mutual Aid - Greenville</b>		
	571 - Cover assignment, standby, moveup	1
	<i>Total Incidents for Mutual Aid - Greenville - Mutual Aid - Greenville:</i>	1
<b>Mutual Aid - Matamoras - Mutual Aid - Matamoras</b>		
	324 - Motor vehicle accident with no injuries.	1
	<i>Total Incidents for Mutual Aid - Matamoras - Mutual Aid - Matamoras:</i>	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
<b>Second Ward - Business District</b>		
	745 - Alarm system activation, no fire - unintentional	5
	<i>Total Incidents for Second Ward - Business District:</i>	5
<b>Second Ward - Second Ward</b>		
	400 - Hazardous condition, other	3
	412 - Gas leak (natural gas or LPG)	1
	520 - Water problem, other	1
	651 - Smoke scare, odor of smoke	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for Second Ward - Second Ward:</i>	7
<b>Third Ward - Third Ward</b>		
	424 - Carbon monoxide incident	1
	600 - Good intent call, other	2
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for Third Ward - Third Ward:</i>	4
<b>Total Count for all Zone:</b>		<b>30</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



# Port Jervis Fire Dept

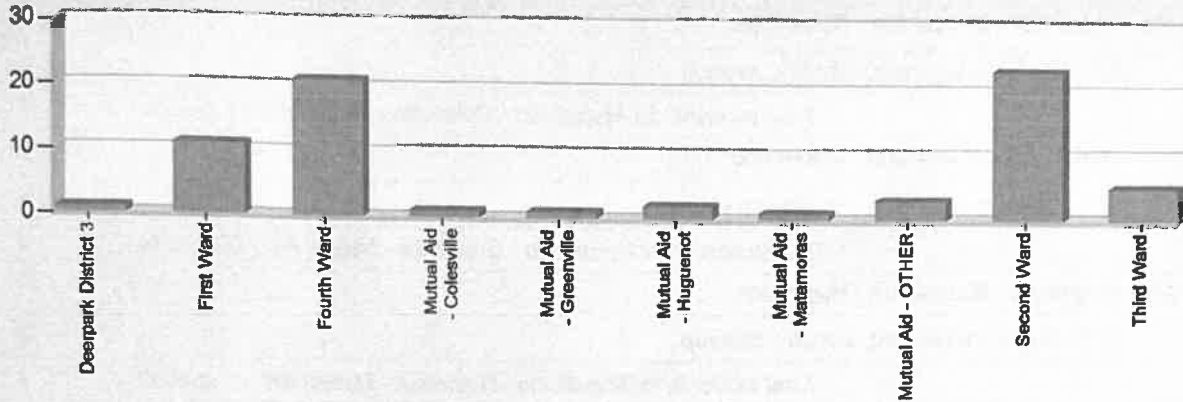
Port Jervis, NY

This report was generated on 3/21/2022 3:13:56 PM



## Incident Type Count per Zone for Date Range

Start Date: 01/01/2022 | End Date: 02/28/2022



ZONES	INCIDENT TYPE	COUNT
<b>Deerpark District 3 - Deerpark District 3 (automatic response)</b>		
	550 - Public service assistance, other	1
	<i>Total Incidents for Deerpark District 3 - Deerpark District 3 (automatic response):</i>	<i>1</i>
<b>First Ward - First Ward</b>		
	412 - Gas leak (natural gas or LPG)	1
	462 - Aircraft standby	1
	553 - Public service	1
	745 - Alarm system activation, no fire - unintentional	4
	<i>Total Incidents for First Ward - First Ward:</i>	<i>7</i>
<b>First Ward - West End</b>		
	553 - Public service	1
	571 - Cover assignment, standby, moveup	1
	745 - Alarm system activation, no fire - unintentional	2
	<i>Total Incidents for First Ward - West End:</i>	<i>4</i>
<b>Fourth Ward - Fourth Ward</b>		
	111 - Building fire	3
	116 - Fuel burner/boiler malfunction, fire confined	1
	412 - Gas leak (natural gas or LPG)	1
	531 - Smoke or odor removal	1
	553 - Public service	1
	600 - Good intent call, other	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	745 - Alarm system activation, no fire - unintentional	11
	<i>Total Incidents for Fourth Ward - Fourth Ward:</i>	19
<b>Fourth Ward - Tri-States</b>		
	745 - Alarm system activation, no fire - unintentional	2
	<i>Total Incidents for Fourth Ward - Tri-States:</i>	2
<b>Mutual Aid - Colesville - Mutual Aid - Colesville</b>		
	571 - Cover assignment, standby, moveup	1
	<i>Total Incidents for Mutual Aid - Colesville - Mutual Aid - Colesville:</i>	1
<b>Mutual Aid - Greenville - Mutual Aid - Greenville</b>		
	571 - Cover assignment, standby, moveup	1
	<i>Total Incidents for Mutual Aid - Greenville - Mutual Aid - Greenville:</i>	1
<b>Mutual Aid - Huguenot - Mutual Aid - Huguenot</b>		
	571 - Cover assignment, standby, moveup	2
	<i>Total Incidents for Mutual Aid - Huguenot - Mutual Aid - Huguenot:</i>	2
<b>Mutual Aid - Matamoras - Mutual Aid - Matamoras</b>		
	324 - Motor vehicle accident with no injuries.	1
	<i>Total Incidents for Mutual Aid - Matamoras - Mutual Aid - Matamoras:</i>	1
<b>Mutual Aid - OTHER - Mutual Aid - OTHER</b>		
	311 - Medical assist, assist EMS crew	1
	571 - Cover assignment, standby, moveup	2
	<i>Total Incidents for Mutual Aid - OTHER - Mutual Aid - OTHER:</i>	3
<b>Second Ward - Business District</b>		
	600 - Good intent call, other	1
	745 - Alarm system activation, no fire - unintentional	8
	<i>Total Incidents for Second Ward - Business District:</i>	9
<b>Second Ward - Second Ward</b>		
	324 - Motor vehicle accident with no injuries.	1
	400 - Hazardous condition, other	3
	412 - Gas leak (natural gas or LPG)	2
	520 - Water problem, other	1
	522 - Water or steam leak	1
	600 - Good intent call, other	2
	651 - Smoke scare, odor of smoke	1
	745 - Alarm system activation, no fire - unintentional	3
	<i>Total Incidents for Second Ward - Second Ward:</i>	14
<b>Third Ward - Third Ward</b>		

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	324 - Motor vehicle accident with no injuries.	1
	424 - Carbon monoxide incident	1
	600 - Good intent call, other	2
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for Third Ward - Third Ward:</i>	5
<b>Total Count for all Zone:</b>		<b>69</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**State Law Enforcement Terrorist Prevention Program Grant**

**WHEREAS**, the City of Port Jervis Police Department was awarded an equipment grant in the amount of \$4,585.00 to procure a mobile data terminal and mounting hardware for the 2017 Chevrolet Tahoe and;

**WHEREAS**, the City acknowledges that the Equipment was purchased in whole or part with grant funds received by the County from New York State Department of Homeland Security and Emergency Services under its State Law Enforcement Terrorism Prevention Program Grant Program.

**NOW, THEREFORE**, be it resolved that the Common Council of the City of Port Jervis hereby authorizes the Mayor or his designee accept the grant funds and to execute any and all documents pertaining to said grant.

Motion by *Foster*

Second by: *Livingston*

Regis Foster	1st Ward	<i>AYE</i>
Elizabeth Miller	1st Ward	<i>AYE</i>
Maria Mann	2nd Ward	<i>AYE</i>
Misty Fuller	2nd Ward	<i>AYE</i>
Denis Livingston	3rd Ward	<i>AYE</i>
Michael Decker	3rd Ward	<i>AYE</i>
Timothy Simmons	4th Ward	<i>AYE</i>
Melissa Newhauser	4th Ward	<i>AYE</i>
Stanley B. Siegel	Councilman-At-Large	<i>AYE</i>

**DATED: March 28, 2022**

*Amya Jevich*  
\_\_\_\_\_  
City Clerk Treasurer

**(Seal)**



2022-0328

**RESOLUTION OF COMMON COUNCIL OF THE CITY OF PORT JERVIS DESIGNATION OF OFFICERS FOR THE PURPOSES OF NYS HCR**

**WHEREAS**, the City of Port Jervis Common Council recognizes the need for certain positions within the City to be identified as per NYS HCR; and

**WHEREAS**, per updated interpretation by NYS HCR regarding officer eligibility has been received,

**NOW, THEREFORE**, be it resolved that effective March 29, 2022, the Common Council of the City of Port Jervis hereby authorizes the Fair Housing Officer responsibilities to be moved from City Clerk Treasurer to the Executive Director of the Port Jervis Community Development Agency

Motion by *Livingston* Second by: *Miller*

Regis Foster	1st Ward	<i>AYE</i>
Elizabeth Miller	1st Ward	<i>AYE</i>
Maria Mann	2nd Ward	<i>AYE</i>
Misty Fuller	2nd Ward	<i>AYE</i>
Denis Livingston	3rd Ward	<i>AYE</i>
Michael Decker	3rd Ward	<i>AYE</i>
Timothy Simmons	4th Ward	<i>AYE</i>
Melissa Newhauser	4th Ward	<i>AYE</i>
Stanley B. Siegel	Councilman-At-Large	<i>AYE</i>

DATED: March 28, 2022

*Anna Smith*  
\_\_\_\_\_  
City Clerk Treasurer

(Seal)

**RESOLUTION OF COMMON COUNCIL OF THE CITY OF PORT JERVIS DESIGNATION OF OFFICERS FOR THE PURPOSES OF NYS HCR**

**WHEREAS**, the City of Port Jervis Common Council recognizes the need for certain positions within the City to be identified as per NYS HCR; and

**WHEREAS**, on July 12, 2021, the Port Jervis Common Council approved the appointment of the following offices by position, and now recognizes that action via this resolution;

**NOW, THEREFORE**, be it resolved that the Common Council of the City of Port Jervis hereby authorizes the persons designated by position as responsible for the following offices:

1. Fair Housing Officer – City Clerk Treasurer
2. MWBE & Section 3 Coordinator – City Clerk Treasurer
3. ADA Grievance Coordinator – City Clerk Treasurer
4. Labor Standards Compliance Officer – Director, Department of Public Works

Motion by *Livingston* Second by: *Miller*

Regis Foster	1st Ward	<i>AYE</i>
Elizabeth Miller	1st Ward	<i>AYE</i>
Maria Mann	2nd Ward	<i>AYE</i>
Misty Fuller	2nd Ward	<i>AYE</i>
Denis Livingston	3rd Ward	<i>AYE</i>
Michael Decker	3rd Ward	<i>AYE</i>
Timothy Simmons	4th Ward	<i>AYE</i>
Melissa Newhauser	4th Ward	<i>AYE</i>
Stanley B. Siegel	Councilman-At-Large	<i>AYE</i>

DATED: March 28, 2022

*Laura Smith*  
\_\_\_\_\_  
City Clerk Treasurer

(Seal)



**RESOLUTION OF COMMON COUNCIL OF THE CITY OF PORT JERVIS PROGRAM  
ADMINSTRATION CDBG PROJECT #938PR4-20 CITYWIDE WASTEWATER REHAB  
(Trenchless 2)**

**WHEREAS**, the City of Port Jervis is in need of a program administrator for the CDBG Project #938PR4-20; and

**WHEREAS**, per updated guidance received from NYS HCR clarifying that the City’s subrecipient, the Port Jervis Community Development Agency, may be appointed to perform this duty for public infrastructure projects such as this without the need of, or submittal to an RFP; and

**WHEREAS**, on 3/14/22, ahead of NYS HCR clarification, that the Port Jervis Common Council approved the publication of an RFP for a Program Administrator for this project,

**NOW, THEREFORE**, be it resolved by the Common Council of the City of Port Jervis, that the RFP advertisement for Program Administrator be retracted and noted as such on the city website, and that the Port Jervis Community Development Agency is hereby appointed as the authorized subrecipient to perform as Program Administrator for this project up to the budgeted amount of \$5,000.

Motion by *Livingston*

Second by: *Miller*

Regis Foster	1st Ward	<i>AYE</i>
Elizabeth Miller	1st Ward	<i>AYE</i>
Maria Mann	2nd Ward	<i>AYE</i>
Misty Fuller	2nd Ward	<i>AYE</i>
Denis Livingston	3rd Ward	<i>AYE</i>
Michael Decker	3rd Ward	<i>AYE</i>
Timothy Simmons	4th Ward	<i>AYE</i>
Melissa Newhauser	4th Ward	<i>AYE</i>
Stanley B. Siegel	Councilman-At-Large	<i>AYE</i>

**DATED: March 28, 2022**

*Anna Jurek*  
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City Clerk Treasurer

(Seal)

**RESOLUTION OF COMMON COUNCIL OF THE CITY OF PORT JERVIS HUDSON RIVER VALLEY GREENWAY GRANT REQUEST FOR PROJECT RE-SCOPE AND MOU EXTENSION**

**WHEREAS**, the City of Port Jervis was awarded a \$10,000 Hudson River Valley Greenway (HRVG) grant CP 18-04-01-O, to perform a land use code gap analysis that supported the Comprehensive Plan and Land Use Zoning Code updates developed and subsequently adopted under the New York State Department of State grant T1000699 – Land Use and Development Code Update, and;

**WHEREAS**, after April 2018 receipt of the HRVG grant, gap analysis activities continued under the invoice headings of Comprehensive Plan Update and Revision through the adoption of the city’s Comprehensive Plan and Land Use Zoning Codes, and;

**WHEREAS**, for reimbursement consideration, inclusion of this extended work definition would require an approved project re-scope by the HRVG, and;

**WHEREAS**, due to the Covid-19 pandemic, receipt of the final HRVG report and Port Jervis Common Council adoption was delayed beyond the MOU termination date of June 6, 2020, and;

**WHEREAS**, reimbursement to the City is contingent upon an approved MOU extension between HRVG and the City,

**NOW, THEREFORE**, it is hereby

**RESOLVED**, that the Common Council of the City of Port Jervis hereby approves the submittal of an MOU extension request through June 2022 and project re-scope of the original MOU to expand covered gap analysis activities that supported the Comprehensive Plan and Land Use Zoning Code adoption, and it is further

**RESOLVED**, that the Mayor, or his designee, is hereby authorized and directed to execute and deliver any and all documentation required by the Hudson River Valley Greenway to effectuate an extension and project re-scope to include extended gap analysis that supported the final development of the Comprehensive Plan and Land Use Zoning Code updates and complete the grant reimbursement request.

Motion by *Livingston* Second by: *Siegel*

Regis Foster	1st Ward	<i>AYE</i>
Elizabeth Miller	1st Ward	<i>AYE</i>
Maria Mann	2nd Ward	<i>AYE</i>
Misty Fuller	2nd Ward	<i>AYE</i>
Denis Livingston	3rd Ward	<i>AYE</i>
Michael Decker	3rd Ward	<i>AYE</i>
Timothy Simmons	4th Ward	<i>AYE</i>
Melissa Newhauser	4th Ward	<i>AYE</i>
Stanley B. Siegel	Councilman-At-Large	<i>AYE</i>

**DATED: March 28, 2022**

*Lana Jurek*  
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City Clerk Treasurer

(Seal)