

Regular Meeting - City of Port Jervis Common Council:

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday June 9, 2025, at 6:30 p.m.

Attendance-

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Absent
Maria Mann	2nd Ward	Absent
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Absent
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Absent
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

City Clerk-Treasurer, Stacey Hosking, William Frank, Esq.

The meeting opened at 6:30 pm by Mayor Dominic Cicalese

Pledge of Allegiance- Mayor Dominic Cicalese led all present in the Pledge of Allegiance, followed by a moment of silence for past fire chief Charles Baumgardner

Public Hearing -

- Motion to open public hearing for local law #5 Tri-State Central Business Overlay by J. Vicchiariello 2nd by M. Hockenberry
AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to leave public hearing open waiting for comments from others on local law #5 Tri-State Central Business Overlay by J. Vicchiariello, 2nd by C. O'Connell
- AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

Presentation - None

Public Comment -Craig - Asked about the DRI downtown revitalization since it has been over a year since the project where approved. The mayor stated that at the last meeting the council approved the contracts, and the city is in the waiting stage as we are waiting on the State to move forward.

Executive Session- None

Executive Session Material - None

Approval of Minutes -

- Motion to Approve May 27, 2025, Common Council minutes by J. Rhoades second by C. O'Connell
- AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

Regular Business-**J. Vicchiariello - Code**

- The Code committee last met on June 5, 2025

- Discussed the Tri-State Overlay to finalize some verbiage.
- Also had a long discussion on section 403 soliciting and peddling to adjust some of the fees.
- Next code committee meeting will be on July 2nd 4th at 6:30 in the common council chambers

J. Vicchiariello - Police

- The Police Committee has not met since the last council meeting
- Motion to approve the Fire Dept and the Police Dept to assist the Town of Deerpark and the School District for the 2025 Port Jervis School District Graduation by J. Vicchiariello, Second by C. O'Connell
AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- The Police Dept will be going through the Accreditation evaluation this week Tuesday -Thursday
- Next meeting June 17 @ 6pm in Common council chambers

C. O'Connell - Recreation-

- Recreation hours are Mon-Thurs 2pm-6pm and Friday 2pm-5:30pm. Friday June 6th is a half day of school so the youth center for that day will be June 20, 23, 24 from 12pm-4pm. June 25 (last day of school) 11am-3pm. We will be closed on June 26 & 27. The Youth center office will be closed on June 19th for Juneteenth.
- Beginning on Monday June 30th our summer youth center schedule will begin, and hours will be 9am-4pm. Summer playground programs at Church St. Park will also begin on Monday June 30th. The playground hours will be 9am-3pm
- Westend Beach is currently closed, and we plan to open on Thursday June 26th at 12pm. We are excited about a totally renovated Bathhouse. The beach schedule will be Mon, Thurs, Fri 12pm-6pm, weekends 11am-6pm and closed Tues and Wed.
- There will be a public listening session at the Youth Center on June 11 at 6 pm to discuss the planning of a new Recreation Center in Port Jervis. This session is specifically for students. Please join us and bring your ideas and suggestions
- Work continues on the Splash Pad at Church St. Park. Thank you very much to our DPW department for their excellent work and dedication to all projects.
- The 3rd Food Truck and Fireworks Festival will be at Riverside Park on July 3rd between 5-10 pm. There is a \$5 admission fee, children 12 and under are free. For more information or to purchase admission tickets now click on pjfoodtruckfireworks.org
- Motion to approve Resolution 31 of 2025 authorizing the Director of Recreation to accept proposal for construction of a Pavilion at Church Street Park from Grey Woodworks for \$34,999.00 by C. O'Connell Second by J. Vicchiariello
AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- Next recreation meeting will be June 11, 2025 @ 5:30pm at youth center

C. O'Connell - Planning-

- Planning has not met since their last meeting. Next meeting will be June 17th at 7pm in Council Chambers.

C. O'Connell - Zoning-

- Zoning has not met since their last meeting. The next meeting will be announced at the next council meeting.

M. Hockenberry - Finance -

- Motion to approve Accounts Payable in the amount of \$232,805.28. second by J. Rhoades
AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

- Next Finance Meeting will be held on June 18, 2025, at 6pm in the Council Chambers.

C. O'Connell- Tourism -

- Tourism has not met since the last meeting.
- The 5th annual Bella Notte Italian Festival being held on August 9th from 12-9pm at Orange Square Park application deadline is July 9th, 2025
- Boat Regatta is in the works and will be held on Sat Aug 23 from 12pm-6pm, applications are available on the website or in the clerk's office.
- The next Tourism meeting will be held on June 11 at 7pm in the council chambers

C. O'Connell - IDA -

- The IDA has not met since their last meeting.

J. Rhoades - FEM -

- Has not met the next meeting will be on June 16th at 6:30 in the common council chambers
- Motion to remove Charles Baumgardner as member due to him being deceased. 2nd by J. Vicchiariello with regret.
- AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- July 7th at 6:30 to visit graves of past chiefs leading up to Parade.
- July 12th is the Fireman's Day Parade

- ADA - None

J. Dennison - CDA-

- The CDA last met on 05/28/2025.
- The contract for the federal railroad crossing elimination grant for proposed pedestrian crossing at Fowler and 4th St is moving through review and approval.
- The next meeting will be held on June 25, 2025, at 7pm location TBD

-HOUSING and VETERANS- None

M. Hockenberry - DPW

- Garbage recycling and paper pickup on the week of June 9th will be on its normal schedule, and week of June 16,17,18 will be on normal schedule on June 19th the garbage and recycling will be picked up on June 20th.
- 2025 Garbage is on the city website @ portjervisny.gov or by emailing DPW office at dpwclerk@portjervisny.gov
- Westend Bath House Construction is completed.
- Construction of Splash pad at Church Street Park is ongoing
- On Saturdays the compost pile will be open from 7:15 am until 11:30am for Port Jervis residents only
- Dump Tickets are available for household bulk waste at 20 Hammond Street (Clerk's Office)
- Bag leaves and tied brush will be picked up every Monday. There will be no Loose-Leaf pickup, all leaves must be in Biodegradable bags.
- Motion for Resolution 32 of 2025 to authorize Mayor to sign an Intermunicipal Bus Operators service contract with the County of Orange, Second by J. Rhoades
AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for Resolution 33 of 2025 the mayor to sign professional service agreement with MHE Engineering for Dam Assessments on City's classified Dams/Dike at reservoir 1,2 and 3 which is required by 6 NYCRR Part 673 pending counsel approval. Second by C. O'Connell
AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

D. Cicalese - Mayor

- Motion to approve the public assembly event for ACME Downhill Racing event 7/24-7/29 2025 by J. Rhoades second by C. O'Connell
AYE: 8 ABSENT: 1 (M. Mann) NAYS: 0 ABSTAIN: 0 CARRIED

- Motion to approve the Liquor Authority for Food Truck Festival for Catskill Cocktails and cannoli's, Brody's Rolling Bars and Rushing Duck Brewery J. Rhoades second by C. O'Connell
AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve the public assembly event for Port Jervis Farmers Market beginning on Saturday June 14 by M. Hockenberry second by J. Vicchiariello
AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve the public assembly permit for ACT group August 16 in Port Jervis Community Center by J. Rhoades second by J. Vicchiariello
AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve the public assembly event for ACT Group for a Musical at the Port Jervis Community Center on Sept 9- 14 by M. Hockenberry second by C. O'Connell
AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve the application for ACT Group for Shakespeare in the park to be held on 10/4-10/5 in Riverside Park by J. Rhoades, second by J. Vicchiariello
AYE: 5 ABSENT: 4 (M. Fuller, M. Mann, G. Oney, S. Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
- Orange county will be holding Hazardous Waste event and operation safe scripts in Port Jervis Highschool on June 14th from 9am-3pm rain or shine for more information see city's Facebook page.
- Flag Day event will be held at Orange Square Park 6pm on June 14th
- Thank you to the DPW and Soapbox Derby Committee very nice event once again.

6:54 pm - Motion to adjourn by J. Vicchiariello, second by J. Dennison - all in favor.

Respectfully,
Stacey Hosking
City Clerk Treasurer

Resolution No. :31 of 2025

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: C. O'Connell

Sec'd by: J. Vicchiariello

Date of Adoption: 06/09/2025

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mann				X
<i>Councilwoman</i> Ms. Fuller				X
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney				X
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel				X
TOTAL	5			4

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUTHORIZING THE DIRECTOR OF RECREATION TO
ACCEPT A PROPOSAL FOR CONSTRUCTION OF A PAVILION AT CHURCH
STREET PARK**

WHEREAS, the Common Council of the City of Port Jervis previously authorized the Director of Recreation to solicit proposals from contractors for the construction and installation of a pavilion at Church Street Park, inclusive of labor and materials; and

WHEREAS, the Director attempted to solicit proposals but was only able to obtain one proposal from an interest contractor; and

WHEREAS, the proposal received did not exceed the threshold by which competitive bidding would be required under state law or the City's Procurement Policy;

NOW, THEREFORE, IT IS HEREBY

RESOLVED, that the Common Council hereby authorizes and directs the Director of Recreation to accept the following bid for the pavilion:

Grey's Woodworks: \$34,999.00, and it is further

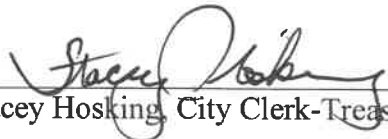
Resolution No. :31 of 2025

RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor, or his designee, to execute the annexed proposal on behalf of the City, subject to final review by the Corporation Counsel.

PASSED AND ADOPTED on this _09_ day of June, 2025.



Attest:


Stacey Hosking, City Clerk-Treasurer

Resolution No.32 :_of 2025

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: __M. Hockenberry _____

Sec'd by: __J. Rhoades _____

Date of Adoption: __06/09/2025 _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mann				X
<i>Councilwoman</i> Ms. Fuller				X
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney				X
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel				X
TOTAL	5			4

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUTHORIZING THE MAYOR TO SIGN AN INTERMUNICIPAL BUS OPERATOR
SERVICE CONTRACT WITH THE COUNTY OF ORANGE**

WHEREAS, Orange County is desirous of assuring public transportation services at adequate levels and at reasonable cost in Orange County, New York; and

WHEREAS, to that end, pursuant to the authority granted by Section 119-r of the State of New York ("State") General Municipal Law, the County adopted Local Law No. 14 of 1974 authorizing the making of contracts for public transportation services to be rendered to the public by private or municipal owned or operated transportation service operators; and

WHEREAS, the City of Port Jervis needs financial assistance to maintain operation of public transportation services in Orange County, New York at reasonable fares; and

WHEREAS, the County has applied for and received, and subject to State budget appropriations adopted and modified from time to time by the State Legislature, intends to continue to apply for and expects to continue to receive from the Commissioner ("Commissioner") of the State Department of Transportation ("NYSDOT") quarterly statewide transportation operating assistance payments ("STOA Payments") pursuant Section 18-b of the State Transportation Law ("State STOA Funding"); and

Resolution No.32 :_of 2025

WHEREAS, the County has applied for and received, and intends to continue to apply for and expects to continue to receive, Federal financial assistance for operating costs of equipment and facilities for use in public transportation in its urbanized areas through a formula grant program administered by the Federal Transit Administration of the United States Department of Transportation (“FTA”) an operating administration within the United States Department of Transportation in accordance with Section 5307 of Chapter 53 of Title 49 United States Code (“5307 Federal Funding”); and

WHEREAS, the County has applied for and received, and intends to continue to apply for and expects to continue to receive, Federal financial assistance for public transportation services in rural areas through a Federal formula grant program administered by the State in accordance with Section 5311 of Chapter 53 of Title 49 of the United State Code, (“5311 Federal Funding” and together with the 5307 Federal Funding and the State STOA Funding, collectively referred to as the “Transit Funding”); and 2 Bus Operator Service Contract 04/01/2025 – 03/31/2030

WHEREAS, the County and the City are committed to making efforts to improve existing public transportation services in Orange County, New York and to reduce fares to certain targeted groups; and

WHEREAS, the City has indicated a willingness to make such efforts if the City receives Transit Funding; and

WHEREAS, the City will use its eligible portion of the Transit Funding obtained by the County through one or more of the Transit Funding programs to support public transportation services; and

WHEREAS, it is necessary for the City to enter into an Intermunicipal Agreement with the County to effectuate such funding, which the Common Council finds to be in the public interest,


NOW, THEREFORE, IT IS HEREBY

RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the City Mayor, or his designee, to execute the annexed Intermunicipal Bus Operator Service Contract on behalf of the City with Orange County, subject to final review by the Corporation Counsel.

PASSED AND ADOPTED on this _09_ day of June, 2025.



Attest:


Stacey Hosking, City Clerk-Treasurer

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: _M. Hockenberry_____

Sec'd by: _C. O'Connell_____

Date of Adoption: June 9, 2025

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mann				X
<i>Councilwoman</i> Ms. Fuller				X
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney				X
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel				X
TOTAL	5			4

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUTHORIZING THE MAYOR TO SIGN A PROFESSIONAL SERVICES
AGREEMENT WITH MHE ENGINEERING, D.P.C.**

WHEREAS, the City of Port Jervis is in need of an engineering consulting firm to complete Dam Safety Engineering Assessments on the City's classified dams/dike at Reservoirs 1, 2, and 3, which is required by 6 NYCRR Part 673; and

WHEREAS, MHE Engineering, D.P.C. (hereinafter "MHE") has made a proposal to provide said services with respect to the City's Dam Safety Engineering Assessments; and

WHEREAS, the professional services to be provided by MHE are not subject to competitive bidding procedures; and

WHEREAS, the Common Council has determined that it is in the overall best interests of the City to enter into a contract with MHE for the aforesaid assessments.

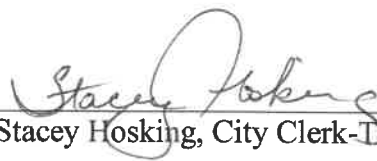
NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor or his designee to execute an agreement with MHE to provide services for the completion of Dam Safety Engineering Assessments, which agreement is annexed hereto, along with any other appropriate documents to effectuate the intent of this Resolution, all of which shall be subject to review and approval by the Corporation Counsel.

Resolution No.33 : _of 2025

PASSED AND ADOPTED on this 9th day of June, 2025.



Attest:


Stacey Hosking, City Clerk-Treasurer