

**CITY OF PORT JERVIS, NEW YORK
BUILDING DEPARTMENT
14-20 HAMMOND STREET
P.O. BOX 1002
PORT JERVIS, NEW YORK 12771**

TELEPHONE (845) 858-4080

FAX (845) 856-6913

RULES AND REGULATIONS FOR THE CONDUCT OF EXAMINATION FOR ELECTRICIAN'S

SECTION 1.)

IN ORDER TO BE ELIGIBLE TO TAKE AN EXAMINATION, THE CANDIDATE FOR A MASTER ELECTRICIAN'S LICENSE MUST SUPPLY SATISFACTORY PROOF (COPIES OF W-2'S, PAYCHECK STUB, ETC) TO THE BOARD OF ELECTRICAL EXAMINERS OF ONE OF THE FOLLOWING:

- A) FIVE YEARS APPRENTICESHIP UNDER A DULY QUALIFIED ELECTRICIAN: OR**
- B) TWO YEARS IN AN ACCEPTED ELECTRICAL TRADE SCHOOL OR THE EQUIVALENT AND TWO YEARS AS AN APPRENTICE UNDER A DULY QUALIFIED ELECTRICIAN; OR**
- C) A CERTIFICATE BY A SERVICE-CONNECTED TRADE SCHOOL FOR ELECTRICIANS, PLUS A MINIMUM OF TWO YEARS OR MORE AS AN APPRENTICE UNDER A DULY QUALIFIED ELECTRICIAN OR SUCH LENGTH OF TIME AS AN APPRENTICE AS MAY BE DETERMINED BY THE BOARD.**

SECTION 2.)

APPLICANTS SHALL SECURE AN APPLICATION FROM THE BUILDING OFFICIAL'S OFFICE. UPON PAYMENT OF \$300.00 EXAMINATION FEE, THE APPLICANT WILL BE REVIEWED AT THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF ELECTRICAL EXAMINERS, WHICH MEETS THE FIRST WEDNESDAY OF EACH MONTH. ONCE THE BOARD HAS APPROVED THE APPLICANT TO TAKE THE EXAMINATION, THE APPLICANT WILL BE NOTIFIED OF SAME AND A CONVENIENT EXAMINATION DATE WILL BE ARRANGED.

SECTION 3.)

THE EXAMINATION IS AN OPEN BOOK TEST, AND THE APPLICANT SHOULD BRING THE CURRENT NATIONAL ELECTRIC CODE BOOK WITH HIM FOR THE EXAMINATION. IT IS ALSO PERMISSIBLE TO BRING A CALCULATOR TO THE EXAM AS AN AID IN FIGURING ANY COMPUTATIONS.

SECTION 4.)

THE APPLICANT WILL BE NOTIFIED AS TO THE RESULTS OF THE EXAMINATION WITHIN TEN DAYS AFTER REVIEW OF THE BOARD OF ELECTRICAL EXAMINERS AT THEIR REGULAR SCHEDULED MEETING.

NOTE:

IN ORDER TO PERFORM WORK IN THE CITY OF PORT JERVIS, YOU MUST ALSO PROVIDE THIS OFFICE WITH PROOF OF AN ORANGE COUNTY, NEW YORK ELECTRICAL LICENSE.

REVISED APRIL, 2009

FOR BOARD USE ONLY

DATE APPLICATION RECEIVED _____

DATE FEE RECEIVED _____

APPLICATION FEE \$300.00 _____

INTERVIEW DATE _____

FIRST EXAM _____ %ISSUED _____

SECOND EXAM _____ %ISSUED _____

LICENSE NO. ISSUED _____

DATE LICENSE ISSUED _____

PLACE A 1 ½" X 1 ½" "
PHOTOGRAPH
TAKEN WITHIN
THIRTY (30) DAYS OF
DATE OF
APPLICATION HERE

FOR BOARD USE ONLY

THE BOARD OF ELECTRICAL EXAMINERS HEREBY GRANTS OR DENIES THE LICENSE APPLIED FOR IN THIS APPLICATION.

ELECTRICAL BOARD CHAIRMAN

**APPLICATION FOR A MASTER ELECTRICIAN'S LICENSE
CITY OF PORT JERVIS, NEW YORK**

LICENSE APPLIED FOR: CLASS "A" _____ CLASS "B" _____ CLASS "C" _____ SPECIAL _____

FOR INDIVIDUAL:

NAME: _____

ADDRESS: _____

TOWN: _____ COUNTY: _____ ZIP: _____

TELEPHONE NO.: _____

FOR CORPORATE OR ASSUMED NAME:

CORPORATE OR ASSUMED NAME: _____

PRINCIPLE OFFICE ADDRESS: _____

TOWN: _____ COUNTY: _____ ZIP: _____

INDIVIDUAL SUPERVISOR'S NAME: _____

TELEPHONE NO.: _____

8) HAVE YOU EVER BEEN ARRESTED OR CONVICTED OF A CRIME? _____

A) IF YES, PLEASE
EXPLAIN _____

9) GIVE THE NAME, ADDRESS, PHONE NO., AND OCCUPATION OF TWO PEOPLE, WHO ARE NOT RELATED TO YOU BY BLOOD OR MARRIAGE, TO WHOM THE ELECTRICAL BOARD MAY APPLY FOR INFORMATION CONCERNING THE APPLICANT.

NAME: _____ OCCUPATION: _____

ADDRESS AND PHONE NO.: _____

NAME: _____ OCCUPATION: _____

ADDRESS AND PHONE NO.: _____

10) HOW MANY YEARS OF APPRENTICESHIP DID YOU SERVE IN THE TRADE? _____

11) HOW MANY YEARS DID YOU SERVE AS A JOURNEYMAN IN THE TRADE? _____

12) HAVE YOU HAD PRACTICAL EXPERIENCE IN THE ELECTRICAL FIELD AS A SUPERVISOR, FOREMAN OR SUPERINTENDENT?

IF YES, LIST WHERE: _____

HOW MANY MEN DID YOU HAVE UNDER YOUR SUPERVISION? _____

HOW MANY APPRENTICES WERE UNDER YOUR SUPERVISION? _____

DID YOU TRAIN APPRENTICES? _____

13) ARE YOU A MEMBER OF ANY TRADE ORGANIZATION OR ASSOCIATION? _____

IF YES, PLEASE GIVE NAME: _____

DATE SIGNED _____ SIGNATURE OF APPLICANT: _____

INDIVIDUAL NOTARIZATION

STATE OF _____)

COUNTY OF _____) SS:

ON THIS _____ DAY OF _____, 19____, BEFORE ME PERSONALLY CAME _____

_____ TO ME KNOWN AND KNOWN TO ME TO BE THE INDIVIDUAL _____

DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT, AND _____ DULY
ACKNOWLEDGED TO ME THAT EXECUTED SAME.

NOTARY PUBLIC

CORPORATE NOTARIZATION

STATE OF _____)

COUNTY OF _____) SS:

ON THIS _____ DAY OF _____, 19____, BEFORE ME PERSONALLY CAME _____

_____ SWORN DID DISPOSE AND SAY THAT HE/SHE RESIDES AT _____;

THAT HE/SHE IS THE _____, OF THE _____ THE CORPORATION
DESCRIBED IN AND WHICH EXECUTED THE ABOVE INSTRUMENT; THAT HE/SHE KNOWS THE SEAL
AFFIXED TO SAID BY ORDER OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THAT
HE/SHE SIGNED HIS/HER NAME THERETO BY LIKE ORDER.

NOTARY PUBLIC