

**Regular Meeting - City of Port Jervis Common Council :**

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday January 09, 2023, at 6:30 p.m.

**Attendance-**

Regis Foster	1st Ward	Present
Elizabeth Miller	1st Ward	Present
Maria Mann	2nd Ward	Present
Misty Fuller	2nd Ward	Present
Denis Livingston	3rd Ward	Present
Michael Decker	3rd Ward	Present
Timothy Simmons	4th Ward	Present
Melissa Newhauser	4th Ward	Present
Stanley Siegel	Councilman-At-Large	Present
Mayor Decker	Mayor	Present

Also present :

City Clerk-Treasurer Laura Quick, Corporation Counsel Will Frank, and Labor Council Steven Banks .

Meeting opened at 6:30 pm by Mayor Decker.

**Pledge of Allegiance-**

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

**Public Hearing-**

**Franchise Agreement Spectrum/Charter** – Motion to open hearing R. Foster second T. Simmons at 6:31, motion carried. No public comment. Council discussion: S. Siegel – Requesting Financial or Technical assistance with moving Access 23 station. W. Frank – Keep the public hearing open and have a side letter of agreement with Charter.

Motion to keep the public hearing open until January 23, 2023 by T. Simmons seconded by D. Livingston.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Public Comment-**

- Ms. Laura Meyer – Discussed Chinese New Year celebration on January 22, 2023 from 12-4pm which will include a parade and a buffet for \$22.00.

**Executive Session- 6:50 pm**

A motion was made by D. Livingston second by M. Decker to enter executive session based on Public Officers Law Article 7

- 105.1f – Personnel

The Council will also seek advice from legal counsel on issues regarding any other attorney client privileged matters as necessary.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

8:22 pm A motion was made by T. Simmons to return from executive session second by D. Livingston

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Executive Session Material-**

- Motion to approve stipend for employee # 211 of \$615.38 per week for three months for Fire Inspector duties  
Motion R. Foster Second S. Siegel  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve contract MOAs for employees 234,443,745,240,926,219,233,and 207 to reflect the CSWEA contract for salaries and holidays. Motion R. Foster Second E. Miller  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to appoint employee # 240 permanent and salary of \$95,000 starting January 1,2023.  
Motion E. Miller second S. Siegel  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Regular Business-****R. Foster - ADA**

The next ADA committee meeting February 6, 2023, at 5:30 pm

**E. Miller - Finance**

- Motion to approve the January 09, 2023 Bills Second by M. Fuller  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next Finance meeting will be on January 18, 2023 at 6:00pm

**M. Fuller - FEM -**

- Motion to appoint Robert A. Waligroski probationary driver for Neversink Engine #1 as of 1/3/2023  
Second T. Simmons AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Tri States Hose #6 Superbowl party on 02/12/2023 and Annual Golf Outing on 6/16/2023.  
Second T. Simmons AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Excelsior Engine #52023 events. Second T. Simmons  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to remove Rev. Matthew C. Newcomb from Excelsior Engine #5 membership rolls due to relocation. .  
Second T. Simmons AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to remove George A. Belcher form Neversink Engine #1 membership rolls - Deceased 12/25/2022.  
Second T. Simmons with regret. AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next FEM meeting will be on January 17, 2023 at 6:30pm

**M. Mann - Tourism-**

Tourism has not met since their last meeting.

The 3<sup>rd</sup> annual Chinese New Year celebration will be held downtown on Sunday January 22<sup>nd</sup> from 12 to 4pm  
There will be Asian food, a dragon & lion dance, music, family-fun handcrafts & games, vendors & more.

The 4<sup>th</sup> Annual Saint Patrick's Day Parade will be held on Sunday March 5<sup>th</sup> from 2 to 4pm

The next tourism meeting will be held on Wednesday January 11<sup>th</sup> at 7pm here in the council chambers.  
Anyone with any further inquiries can email tourism chair Laura Meyer at [tourism@portjervisny.gov](mailto:tourism@portjervisny.gov)

**M. Mann - IDA-**

IDA has not met since their last meeting they are scheduled to meet on Monday February 20<sup>th</sup> at 6pm here in the council chambers pending agenda items.

**M. Decker -Planning -**

The Planning Board will meet on January 17, 2023 at 7pm

**M. Decker -Zoning -**

Zoning will meet on February 6, 2023, at 7pm

**D. Livingston - DPW-**

- Garbage and recycling on the week of January 9<sup>th</sup> will be on its normal schedule. The week of January 16<sup>th</sup> garbage and recycling will be pushed back one day. The week of January 9<sup>th</sup> and the week of January 16<sup>th</sup> paper pickup will be on its normal scheduled day.
- The 2022 Garbage schedule is available on the city website at [www.portjervisny.gov](http://www.portjervisny.gov) or by emailing the DPW office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov).
- Maintenance of Roads (Potholes and Tar) ongoing
- Christmas Tree pickup will continue for the rest of the month of January.
- Motion to approve RFQ for CWSRF project C3-5396-03-00 second M. Decker  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to set public hearing for Restore NY Round 7 Grant application second E. Miller  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED  
Plans should be submitted to the Common council by January 17, 2023 for review and should include a check for \$1,000 which is for the application fee and publication costs.

Next meeting February 6, 2023, at 6pm

**D. Livingston - CDA**

The next CDA meeting will be January 25, 2023, at the Pike Street location.

**T. Simmons - Code-**

The next Code meeting will be February 2, 2023 at 6:30pm

**M. Newhauser - Recreation-**

1. The 4<sup>th</sup> Annual Port Polar Plunge is scheduled for Saturday January 14 at 9 am at West End Beach. You can register online at [runsignup.com](http://runsignup.com)- then search for Port Polar Plunge. You can also register the day of the race at West End Beach.
2. Busy Bodies arts and crafts classes will start on January 21, 2023. Classes will be held Saturday mornings at the Youth Center between 10 am- 12 pm. Class size is limited to 12 students. Classes are free of charge and for boys and girls in grades K-3. CLASS IS FULL AT THIS TIME. NO MORE REGISTRATIONS WILL BE HELD.
3. The Rec Room at the Youth Center will be closed on Monday January 16- Martin Luther King Jr. Day. Rec room hours are Monday-Friday 3 pm - 6pm . Teen Night this month will be held on January 6 and 20.
4. The next Recreation Commission meeting is scheduled for this Wednesday January 11, 2023 at 6:15 pm at the Youth Center.

**S. Siegel - Housing/Veterans**

- Flu shots are available please call 845-856-5369
- Aging.ny.gov and seniornews.com are sites for senior news.
- I would like to thank the Police Chief and DPW for the signage downtown.
- The next Housing meeting will be on January 24, 2023 at 7pm Hillside Terrace

**Public Comment -**

- Danyiel McCormick - discussed the new water bills.

**Mayor Decker - Police -**

- Motion to approve December Monthly Report Motion: R. Foster second D. Livingston  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to December Police Committee Minutes Motion: D. Livingston second by R. Foster  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next Police Committee meeting is January 19, 2023 at 6pm

**Mayor Decker**

- Motion to approve Resolution 2023-0109-001 Standard Workday Motion: R. Foster second S. Siegel  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Resolution 2023-0109-002 Signature requirements Motion: E. Miller second R. Foster  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Resolution 2023-0109-003 Standard Advertisement Motion: S. Siegel second R. Foster  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Resolution 2023-0109-004 HCR Officers Motion: E. Miller second D. Livingston  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Resolution 2023-0109-005 Banking Motion: E. Miller second R. Foster  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Mayor Decker - Appointments:**

- CDA - Kristin Trovei to a three-year term to expire on January 31, 2026
- CDA - John Russel to a one-year term expiring on January 31, 2024
- Housing Authority - Margaret (Peggy) Eckert to a five-year term expiring on May 31, 2028
- City Marshall - Jeff Rohrer to a five-year term expiring on January 31, 2028
- Fire Police:
  - Maghogomock - Richard Finan and Jeffery Lewis
  - Neversink - Matthew Moore and Adam Scopino
  - Delaware - Kevin Bartha, Robert Padgett Sr, and Elizabeth Stine.
  - Howard Wheat - Randall Aber, William Conklin Jr, Henry Dunn III, Daryl Piatt, and Stanley Siegel
  - Excelsior - Vincent Atkins, Richard Drew, Frank Fuller Jr, and William Werner
  - Tri States - Jeffery Martin, Edward Pavlich Sr, Edward Pavlich Jr, and Richard Oppelt

The State of the City is January 25, 2023 at 6pm and will be live on Facebook.

Motion to adjourn at 8:54 pm. Motion: T. Simmons Second D. Livingston  
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Respectfully,  
Laura Quick  
City Clerk Treasurer

# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771  
Regular Common Council Meeting Agenda  
IN-PERSON MEETING ONLY

Monday, January 9, 2023 - 6:30 pm Regular Session:  
Pledge of Allegiance / Roll Call



**Public Hearing:** Public Hearing: Franchise Agreement Spectrum Charter Motion: 2<sup>nd</sup>

**Public Comment:** 5-minute limit per person

## **BASED ON PUBLIC OFFICERS LAW ARTICLE 7**

**Executive Session:** 105.1f – Personnel

**Approval of Minutes:** December 27, 2022 - Common Council Meeting Minutes  
January 3, 2023 – Special Common Council Meeting Minutes  
January 5, 2023 – Special Common Council Meeting Minutes

## **Address Executive Session Material:**

### **Business:**

Foster: (ADA) - ADA Update  
Miller: (FINANCE) – Bills to be Paid: Motion: Miller; 2<sup>nd</sup>  
Finance Update:  
Fuller: (FEM) – FEM Update:  
Mann: (TOURISM/IDA) Tourism / IDA Update:  
M. Decker: (PLANNING/ZONING) – Planning / Zoning Update:  
Livingston: (DPW/CDA) – Public Works Update:  
Request for Qualifications for CWSRF Project C3-5396-03-00 Motion: Livingston; 2<sup>nd</sup>  
Resolution Set Public Hearing Restore 7 for Jan 23<sup>rd</sup> 6:30pm Motion: Livingston; 2<sup>nd</sup>  
Code Update:  
Simmons: (CODE) - Recreation Update:  
Newhauser: (RECREATION)  
Siegel: (HOUSING/VETERANS) – Housing/Veterans Update:

**Public Comment:** 5-minute limit per person

Mayor Decker: (POLICE) – Police Update  
ReOrg Res.: Standard Work Day/Rept NYS Retire Motion: 2<sup>nd</sup>  
Signature Require for Disbursements Motion: 2<sup>nd</sup>  
Newspaper, Radio, and Television Motion: 2<sup>nd</sup>  
Designation of Officers NYS HCR Motion: 2<sup>nd</sup>  
Banking and Depositories Motion: 2<sup>nd</sup>  
Appointments: Kristin Trovei – CDA – 3 years  
John Russell – CDA – 1 year  
Peggy Eckert – Housing Authority – 5 years  
Jeff Rohrer – City Marshall – 5 years  
Fire Police

**Adjournment:** Motion: ;2<sup>nd</sup>



**"For the Good of the City" Comment Period**  
**Common Council Meeting Date: 1/9/23**

**Name:** Laura Meyer **Address:** \_\_\_\_\_ **Email/Phone:** flora.laura.pj@yahoo.com  
**Topic:** Tourism Events (for city use: Assigned Committee \_\_\_\_\_)

**Name:** Joseph McConk **Address:** \_\_\_\_\_ **Email/Phone:** 4th ward  
**Topic:** Historical (for city use: Assigned Committee \_\_\_\_\_)

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_  
**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_)

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_  
**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_)

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_  
**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_)

**CITY OF PORT JERVIS**

Accounts Payable

1/9/2023

<b>1 General Fund</b>	\$96,259.26
<b>2 Water Fund</b>	\$10,369.20
<b>3 Sewer Fund</b>	\$1,104.03
<b>4 Capital Fund</b>	\$109,261.50
<b>5 Trust and Agency</b>	\$28,363.59
<b>Total</b>	<u>\$245,357.58</u>

**GENERAL, WATER & SEWER FUNDS**

Orange Co Sanitary Landfill	\$25,902.78
State of Insurance Fund	\$23,702.71
Town of Deerpark - Taxes	\$4,977.95
Skylands Area Fire Equipment	\$9,313.00

**CAPITAL FUND**

WE Timmerman Co., Inc.	\$101,511.50
Carole Gallagher ESQ	\$4,500.00
Farr Engineering	\$3,250.00



# PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002

Telephone  
(845) 856-4100

FAX  
(845) 858-1064

Email  
[info@portjervisfire.org](mailto:info@portjervisfire.org)



First Assistant Chief  
**Anthony W. Fuller**

Fire Chief  
**Keith K. Brown**

Second Assistant Chief  
**Jeffrey D. Lewis**

Department Chaplain  
(vacant)

Department Secretary  
**William R. Werner**

Department Treasurer  
**Robert A. Waligroski**

Deputy Chief  
**James W. Rohner, Jr.**

Deputy Chief  
**Jeffrey S. Rhoades**

Deputy Chief  
**Dominic M. Cicalese**

3 January 2023

Honorable Mayor Kelly B. Decker and  
Members of the City Council  
14-20 Hammond Street  
Post Office Box 1002  
Port Jervis, New York 12771

RE: Appointment of Probationary Driver  
**Robert A. Waligroski**

Dear Mayor Decker and Members of the City Council,

It is hereby requested that the below named firefighter be approved as a Probationary Driver for the Company stated:

**Robert A. Waligroski - Neversink Engine Company No. 1**

Attached is a copy of the firefighter's Driver License duly issued by the State of New York. This information was previously entered into the New York State, Department of Motor Vehicles, License Event Notification Service (LENS). This service will notify the Department upon the expiration and renewal of a driver license; the suspension, revocation and restoration of a driver license; changes to a driver license class and privilege; traffic convictions, reportable accidents; driver license suspension or revocation orders, completion of a training course to reduce insurance premiums; changes to Haz-Mat license endorsements; and changes to MedCert status.

This request was approved by the Board of Officers on 01/03/2023.

Respectfully submitted,

William R. Werner  
Department Secretary



<https://portjervisfire.org>  
<https://www.facebook.com/portjervisfiredepartment/>  
<https://port-jervis-fire-department.business.site>







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Deputy Chief  
**Dominic M. Cicalese**

3 January 2023

Honorable Mayor Kelly B. Decker and  
Members of the City Council  
14-20 Hammond Street  
Post Office Box 1002  
Port Jervis, New York 12771

RE: Events  
**Tri States Hose Company No. 6**

Dear Mayor Decker and Members of the City Council,

It is requested that the below events be approved for Tri States Hose Company No. 6:

1. **Host a Super Bowl party on 02/12/2023; and**
2. **Host their Annual Golf Outing on 06/16/2023 at the High Point Country Club.**

These activities were approved by the Board of Officers this date.

Respectfully submitted,

William R. Werner  
Department Secretary

Approved:  Disapproved:  Date: \_\_\_\_\_ Initials: \_\_\_\_\_



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3 January 2023

Honorable Mayor Kelly B. Decker and  
Members of the City Council  
14-20 Hammond Street  
Post Office Box 1002  
Port Jervis, New York 12771

RE: Events  
**Excelsior Engine Company No. 5**

Dear Mayor Decker and Members of the City Council,

It is requested that the below events be approved for Excelsior Engine Company No. 5:

1. **Attend a parade in Middletown on a date to be determined;**
2. **Host a Super Bowl party on 02/12/2023;**
3. **Host a Pizza Takeout on 04/07/2023;**
4. **Host an Old Timers Night on 05/20/2023;**
5. **Host a booth at the Soap Box Derby on 06/11/2023;**
6. **Host a Company picnic on 08/27/2023;**
7. **Host a booth at the Fall Foliage Festival on 09/29/2023; and**
8. **Host Children's Christmas Party on 12/17/2023.**

These activities were approved by the Board of Officers this date.

Respectfully submitted,

William R. Werner  
Department Secretary

Approved:  Disapproved:  Date: \_\_\_\_\_ Initials: \_\_\_\_\_



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3 January 2023

Honorable Mayor Kelly B. Decker and  
Members of the City Council  
14-20 Hammond Street  
Post Office Box 1002  
Port Jervis, New York 12771

RE: Removal of Member  
**Rev. Matthew C. Newcomb**

Dear Mayor Decker and Members of the City Council,

This is to request that the below named, a member of the Port Jervis Fire Department and the Company herein stated, be removed from the active membership rolls for the reason(s) stated.

Member: Rev. Matthew C. Newcomb

Company: Excelsior Engine Company No. 5

Reason(s): Moved from area, no longer serving St. Mary's Church

This change is effective this date.

Respectfully submitted,

William R. Werner  
Department Secretary

Approved:  Disapproved:  Date: \_\_\_\_\_ Initials: \_\_\_\_\_



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3 January 2023

Honorable Mayor Kelly B. Decker and  
Members of the City Council  
14-20 Hammond Street  
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Port Jervis, New York 12771

RE: Removal of Member  
**George A. Belcher**

Dear Mayor Decker and Members of the City Council,

This is to request that the below named, a member of the Port Jervis Fire Department and the Company herein stated, be removed from the active membership rolls for the reason(s) stated.

Member: George A. Belcher

Company: Neversink Engine Company No. 1

Reason(s): Deceased 12/25/2022

This change is effective this date.

Respectfully submitted,

William R. Werner  
Department Secretary

Approved:  Disapproved:  Date: \_\_\_\_\_ Initials: \_\_\_\_\_



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**RESOLUTION OF COMMON COUNCIL OF THE CITY OF PORT JERVIS RESTORE NY ROUND 7 GRANT APPLICATION PUBLIC HEARING AND PROPERTY LIST PUBLICATION**

**WHEREAS**, the City of Port Jervis seeks grant funding to support projects deemed important to its citizens and economic development; and

**WHEREAS**, as the City has been approved to apply for the demolition and reconstruction of 29-31 Front St. for up to \$2 million through application submittal to the New York State Empire State Development (ESD) Round 7, RESTORE NY Communities Initiative no later than 3:00 p.m., January 27, 2023; and

**WHEREAS**, before submittal, this application requires a public hearing and three consecutive days of publication of the property list which contains only 29-31 Front St.;

**NOW THEREFORE**, it is hereby

**RESOLVED**, that the Common Council of the City of Port Jervis, will hold a public hearing on the proposed RESTORE NY, Round 7 grant on January 23, 2023, at 6:30 p.m. or as shortly thereafter as possible in the Common Council Chambers at 20 Hammond St., Port Jervis, New York and approves the publication of the property list over three consecutive days in the Times Herald Record, and that the Mayor, and/or his designee, is authorized to execute any and all documents in connection with this submission.

Motion by *D. Livingston* Second by: *E. Miller*

Regis Foster	1st Ward	<i>AYE</i>
Elizabeth Miller	1st Ward	<i>AYE</i>
Maria Mann	2nd Ward	<i>AYE</i>
Misty Fuller	2nd Ward	<i>AYE</i>
Denis Livingston	3rd Ward	<i>AYE</i>
Michael Decker	3rd Ward	<i>AYE</i>
Timothy Simmons	4th Ward	<i>AYE</i>
Melissa Newhauser	4th Ward	<i>AYE</i>
Stanley B. Siegel	Councilman-At-Large	<i>AYE</i>

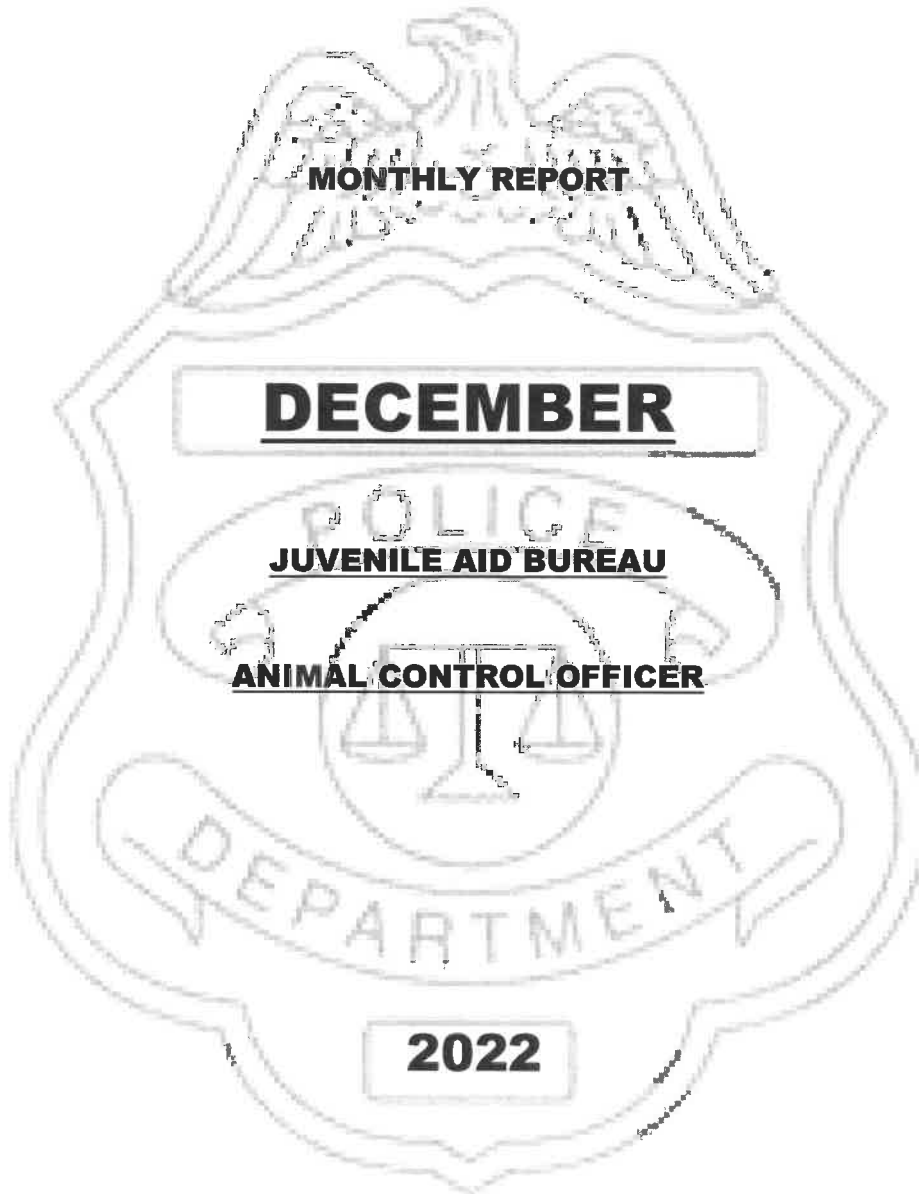
DATED: January 09, 2023

*Lama Jevich*  
\_\_\_\_\_  
City Clerk Treasurer

(Seal)

# 2022

## PORT JERVIS POLICE DEPARTMENT



**City of Port Jervis Police Department**  
**Office of the Chief of Police**

**Chief of Police**

**WILLIAM WORDEN**

**20 Hammond Street  
Port Jervis, NY 12771**

**Tel : (845) 856-5101  
Fax: (845) 858-4078**

**E-mail: [pjpolice@citlink.net](mailto:pjpolice@citlink.net)**

**MONTHLY REPORT FOR THE MONTH OF DECEMBER , 2022**

	<b><u>CURRENT MONTH</u></b>	<b><u>YEAR-TO-DATE</u></b>
<b>TOTAL INCIDENTS FOR THE MONTH</b>	<b>762</b>	<b>10,760</b>
<b>TOTAL TRAFFIC STOPS</b>	<b>75</b>	<b>1,392</b>
<b>TOTAL TICKETS ISSUED FOR THE MONTH</b>	<b>188</b>	<b>2,838</b>
<b>TOTAL AUTO ACCIDENTS FOR THE MONTH</b>	<b>36</b>	<b>325</b>
<b>TOTAL MILEAGE ON PATROL VEHICLES</b>	<b>9,344</b>	<b>137,509</b>
<b>USE OF FORCE REPORTS FILED</b>	<b>7</b>	<b>60</b>
<b>TOTAL DOMESTICS FOR THE MONTH</b>	<b>39</b>	<b>409</b>
<b>ANIMAL CONTROL COMPLAINTS</b>	<b>20</b>	<b>282</b>
<b>PRISONERS DETAINED LOCALLY</b>	<b>9</b>	<b>153</b>
<b>TOTAL ARRESTS FOR THE MONTH</b> ( INCLUDES 6 FOR BENCH WARRANTS / OTHER AGENCY )	<b>66</b>	<b>916</b>

**SEE ATTACHED REPORTS:  
JUVENILE AID BUREAU  
ANIMAL CONTROL OFFICER**

**REPECTFULLY SUBMITTED,**

*William Worden*

**WILLIAM J. WORDEN  
CHIEF OF POLICE**

## REPORTED OFFENSES IBR SUBMISSION

OFFENSE	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
100-Kidnaping	0	1	0	1	0	0	0	0	0	1	0	1	4
11A-Forcible Rape	0	0	0	0	0	1	0	1	0	0	0	0	2
11B-Forcible Sodomy	1	0	0	0	0	0	0	0	0	1	1	0	3
11D-Forcible Fondling	0	0	0	0	1	3	0	0	1	1	0	1	7
120-Robbery	1	0	0	0	0	3	0	0	2	0	0	3	9
13A-Aggravated Assault	4	0	3	3	1	4	3	3	1	2	2	2	28
13B-Simple Assault	8	16	15	17	11	18	16	27	9	13	8	18	176
13C-Intimidation	1	0	1	3	2	5	4	3	3	6	6	0	34
200-Arson	1	0	0	0	0	0	0	0	0	0	0	0	1
220-Burglary/Breaking and Entering	3	1	2	2	1	1	1	0	5	1	1	0	18
23B-Purse-Snatching	0	0	0	0	0	0	0	1	0	0	4	0	5
23C-Shoplifting	2	1	0	0	2	4	1	0	0	2	0	1	13
23D-Theft from a Building	4	1	2	0	5	2	2	4	2	1	4	0	27
23F-Theft from a Motor Vehicle	0	2	2	1	2	0	2	0	0	9	1	0	19
23H-All Other Larceny	6	3	5	6	15	10	11	6	9	8	9	3	91
240-Motor Vehicle Theft	0	0	0	1	0	0	2	1	0	2	1	0	7
250-Counterfeiting/Forgery	1	1	0	2	3	1	0	1	0	0	0	0	9
26A-False Pretenses/Swindle/Confidence Game	1	0	0	0	0	0	1	0	1	0	0	0	3
26C-Impersonation	1	1	2	0	0	0	0	0	0	0	1	0	5
26F-Identity Theft	0	1	2	0	2	0	0	0	1	0	1	1	8
270-Embezzlement	0	0	0	0	0	0	0	0	0	2	0	0	2
280-Stolen Property Offenses	1	0	1	0	0	0	1	0	0	0	0	1	4
290-Destruction/Damage/Vandalism of Property	5	7	13	11	11	17	11	11	12	9	8	5	120
35A-Drug/Narcotic Violations	40	24	12	5	4	8	10	4	11	8	3	12	141
35B-Drug Equipment Violations	4	5	2	0	0	0	0	0	0	0	0	2	13
36B-Statutory Rape	0	0	0	0	0	0	1	0	1	0	0	0	2
370-Pornography/Obscene Material	0	2	2	0	0	1	0	0	0	0	0	0	5
40A-Prostitution	2	1	0	0	0	0	0	0	0	0	0	0	3
520-Weapon Law Violations	3	2	5	6	2	5	5	2	5	0	2	1	38
90C-Disorderly Conduct	1	2	4	0	2	6	0	0	0	1	1	0	17
90D-Driving Under the Influence	7	10	12	8	18	8	20	12	14	9	24	11	153
90I-Trespass of Real Property	2	3	3	2	1	6	2	8	0	2	3	0	32
90Z-All Other Offenses	13	6	18	20	9	15	22	14	21	12	5	10	165
999-Do Not Count	1	1	1	1	2	0	1	0	1	0	1	3	12
<b>Total</b>	<b>113</b>	<b>91</b>	<b>107</b>	<b>89</b>	<b>94</b>	<b>118</b>	<b>116</b>	<b>98</b>	<b>99</b>	<b>90</b>	<b>86</b>	<b>75</b>	<b>1,176</b>



## MOTOR VEHICLE ACCIDENTS

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE (PDAA)	34	310
PERSONAL INJURY (PIAA)	1	13
PERSONAL INJURY (PEDESTRIAN)	1	2
PERSONAL INJURY (FATAL)	0	0
	-----	-----
TOTAL	36	325

## TICKET SUMMARY

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PARKING TICKETS ISSUED	17	282
TRAFFIC TICKETS ISSUED	171	2,556
	-----	-----
TOTAL	188	2,838

## PARTIAL TICKET BREAKDOWN

<u>TRAFFIC OFFENSE</u>	<u>TICKETS ISSUED THIS MONTH</u>
SPEEDING	5
NO/EXPIRED INSPECTION	12
EQUIPMENT VIOLATIONS	20
UNLICENSED / SUSPENSIONS	57
REGISTRATION VIOLATIONS	12
ALCOHOL RELATED	14
IMPROPER SIGNAL	15

**City of Port Jervis  
Monthly Juvenile Bureau Report  
December 2022**

HIGHLIGHTED RED DENOTES ACTUAL ARREST

Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F	
Harassment 2nd		1																																		
Assault 3rd		1	5												2	2		2	2		1	1		4	4		1	1		3	3					
Robbery 1st		1	2															1	1		1	1					2	2								
Crim. Sex Act 1st		1	1						1	1													1	1												
<b>Total Criminal</b>		<b>4</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Non Criminal	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F		
9.41 MHL		1	1			1	1																1	1													
P.I.N.S.																																					
Juvenile Contacts		4	4			1	1								2	1		1	1				2	2	2	2	1	1									
Runaways		3	3									1	1					2	2				3	3					1	1							
<b>Total Non Criminal</b>		<b>8</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		

Total Arrests 16

Disposition Of Juveniles	1-9yr	M	F	10-15yr	M	F	16yr	M	F	17yr	M	F	Total sum
Handled within department and released													
Referred to Port Jervis Youth Center													
Referred to Family Court/ Probation intake				2	2		3	3		2	2		
Referred to Welfare Agency													
Referred to outside police agency													
Referred to adult court system													
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>7</b>

Public Service			
Date:	Event	M	F
12/3/2022	RICK DREW CHRISTMAS PARADE	30	30
12/10/2022	SANTA ESCORT	40	40

*Det. Kyle Mitchell*

# DECEMBER 2022 ANIMAL CONTROL REPORT

Dispatched/# Contacts		Animals Euthanized		Brought to shelter	
Call Type	# Calls	Type	# Euthanized	Type	#TOT Shelter
Dog	17	Dog	0	Dog	0
Cat	6	Cat	0	Cat	3
Raccon	0	Raccon	0	Total	3
Bat/Bird/Snake	0	Bat/Bird/Snake	0	<b>Emergency Vet Care</b>	
Wood Chuck	0	Wood Chuck	0	Dog	0
Skunk	3	Skunk	0	Cat	0
Possum	1	Possum	0	Total	0
Bear	0	Squirrel	0		
Squirrel	0	Total	0		
Other	1				
Total	28				
Charges/Warnings					
Offenses			Disposition		
			Warnings		
Port Jervis City Code	App. Ticket	Written	Verbal	Total	
PJCC 215-9	License and Tag Required	0	0	4	4
PHL 2141-1	Rabies Vaccination	0	0	0	0
PJCC 215-13	Dog Running at Large	0	0	2	2
PJCC 215-20	Nuisance By Animal	0	0	0	0
PJCC 215-12	Removal Of Feces Required	0	0	0	0
PJCC 215-14	Leashing Required	0	0	2	2
PJCC 389-2E	Animal in City Park	0	0	0	0
PJCC 535-4B	Maximum # of Domestic Animals	0	0	0	0
PJCC 215-27	Dangerous Dog	0	0	0	0
State of New York AGM - Article 26					
353	Cruelty	0	0	0	0
353-a	Aggravated Cruelty	0	0	0	0
353-b	Appropriate Shelter for Dog	0	0	0	0
353-d	Confinement of Companion Animals	0	0	0	0
355	Abandonment of Animals	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Arrests					
Apperance Tickets Written		0			
Ongoing Cruelty Investigations		0			
TNR PROGRAM NUMBER OF CATS TAKEN TO VET		0			
TNR PROGRAM FUNDS USED		0			

*Jeffery Ewing*  
Animal Control Officer

# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771



## Police Committee Meeting Minutes

7 December 2022 7:00 pm

Meeting called to order at 7:05pm with the following members present: Mayor Decker, Mr. Siegel, Ms. Mann, Mr. Decker, Mr. Livingston, Mr. Simmons, Ms. Newhauser, Chief Worden.

**Public Comment:** No public comment received.

### **New Business:**

- The committee reviewed key statistical information involving crime, traffic accidents and calls for service from the November monthly report.
- The department is preparing a 1<sup>st</sup> Quarter training plan for 2023 to include de-escalation and active shooter training using the firearm simulator, general in-service to include de-escalation, ABLE, wellness, domestic violence, mental health response, compliance training and on-line training programs.
- The department is finalizing drill preparations for the multi-agency drill at Bon Secours Community Hospital scheduled for December 10<sup>th</sup>.
- The committee was apprised of a \$250,000 Dept. of Justice De-escalation Grant Award received in partnership with Orange County Police Academy, City of Middletown PD, and the Orange County Police Chiefs Association. The grant will provide overtime reimbursement for costs incurred to train officers in deescalation programs including ICAT and ABLE.
- The committee discussed the department's Vehicle Replacement Plan. The department is in need of replacing aging patrol vehicles to include a 2014 Dodge Charger with engine problems, two 2015 Ford patrol vehicles, and one detective support vehicle (2010 Chevrolet Impala). The chief is reviewing the purchase of two left over 2022 Dodge charger vehicles for a discounted price currently on Onandaga County contract and a 2023 Chevrolet Malibu.
- Department received a grant totaling \$2545.00 from the Orange County Stop DWI Committee for DWI Crack Down Funding to support on-going supplemental patrols during key holiday weekends to detect impaired motorists and improve traffic safety.

The IMA between the county and the city to be reviewed by the common council for approval.

- The committee was updated on staffing changes involving two co-located programs: Ms. Kayla Felton has been appointed to serve as the peer mental health specialist for the Forensic Connections Program, a co-located service provided at the Port Jervis Municipal Building through Orange County Dept of Health and Independent Living and Ms. Ashely Margillo, RRRP Project Coordinator co-located at the Port Jervis Police Department to provide direct domestic violence advocacy and support for Fearless! Hudson Valley.

### Old Business: Updates

- Range Building Bid- The range building pole barn plans and bid specifications are finalized and will be submitted to the common council for solicitation.
- Body Cameras- department trainers Sgt. Tom Kimiecik and Officer Chris Mehedin have been selected to provide training and implementation of the body worn camera program to officers and patrol sergeants. All hardware, software and storage installations are being finalized.
- Tri-State Signage – North Maple Avenue- Signage will be installed on North Maple Avenue/East Main Street to restrict tractor trailer traffic from entering North Maple Avenue.
- Front Street Parking – The police department, DPW and Fire Inspector have conducted a site visit at the Front Street business district and have developed a plan to improve Fire Zone signage at the dead end of Sussex Street and Front Street access road, install Handicapped Signage at key locations on Front Street and eliminate three parking spaces located adjacent to cross walks on Front Street to increase visibility and improve safety for pedestrians and motorists.

### Outreach

- Santa Tour is scheduled for December 10<sup>th</sup>.
- The department and PBA will be participating in Salvation Army Christmas initiatives including the Angel Tree program, bell ringing, and the Salvation Army annual Christmas outreach scheduled for December 21, 2022.
- Easter Seals Christmas Initiatives- The department and PBA are providing support to Easter Seals food pantry and Christmas outreach programs. Officers will assist during

the annual Christmas outreach scheduled for December 19th with carrying food and other items for individuals seeking the pantry's services.

- Toys for Tots- The PBA has donated a large container filled with childrens toys in support of the local Toys for Tots program and their December 11<sup>th</sup> event.
- Senior Safety- The department has partnered with Orange County Health Dept to sponsor a series of senior safety outreach programs for Hillside Terrace Apartments, Machackemach Village Apartments and Water's Edge.
- DARE- Officer Nicholas Osowick has been appointed DARE officer to replace former DARE Officer Kyle Mitchell who has been promoted to detective. Officer Osowick will be attending the two week DARE Officer Basic Certification course at the New York State Academy of Fire Science located in Montour Falls during the month of January 2023.

Committee Comments:

Ms. Newhauser reported on a potential parking condition that is limiting visibility at the intersection of Orchard Street and Fowler Street where motorists are parking vehicles adjacent to the stop intersection.

Mayor Decker reported receiving a complaint regarding the lack of visibility for motorists traveling east on West Main Street at the intesection with Park Avenue.

Public Comment: No comment received.

Executive Session: Committee entered executive session at 8:00pm to discuss a part time dispatcher appointment.

Committee reconvened the open meeting at 8:12pm and the meeting was adjourned.

Respectfully Submitted,

William J. Worden  
Chief of Police

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**Standard Work Day and Reporting for NYS Retirement System Benefits**

**WHEREAS**, the City of Port Jervis Common Council recognizes the need to establish a standard workday for all elected and appointed positions within the City for NYS Retirement reporting purposes and to satisfy reporting requirements to the NYS Retirement systems with respect to time worked and;

**It is hereby resolved and reaffirmed**, that the Common Council of the City of Port Jervis hereby establishes a standard workday of 8 hours for all employees, elected and appointed officials and;

**It is also resolved**, that all employees, elected and appointed officials who participate in the NYS Retirement system are required to submit timesheets of actual time worked and/or shall complete record of activities log for at least a three month representative time period and submit same to the City Clerk for reporting purposes.

Motion by: R. Foster

Second by: S. Siegel

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

**DATED: January 09, 2023**

  
\_\_\_\_\_  
City Clerk Treasurer

**(Seal)**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**Signature Requirements for Disbursements**

**WHEREAS**, the City of Port Jervis Common Council has recognized the need to maintain and/or establish additional internal audit controls over the disbursement function of its regular business and;

**It is hereby RESOLVED**, that the Common Council of the City of Port Jervis directed the City Clerk-Treasurer to notify official depositories of the requirement for dual signatures for disbursement of funds maintained in the Checking and Saving accounts of the City of Port Jervis as was effective April 1<sup>st</sup> 2006.

**Be it Further Resolved**, that the Requirement of dual signatures will be considered met by a combination of either the City Clerk Treasurer, Deputy Clerk Treasurer or Chief of Police and signature of either the Mayor, Councilman at Large and/or Chairman of the Finance Committee. Other types of business transactions may be completed by the City Clerk Treasurer and/or the Deputy City Clerk Treasurer as necessary to conduct regular business and approved via the Finance Committee and Council proceedings. This requirement remains for the bank accounts as listed in the annual depository resolutions except for the accounts maintained on behalf of the Fire Department.

Motion by: E. Miller

Second by: R. Foster

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

**DATED: January 09, 2023**

  
\_\_\_\_\_  
City Clerk Treasurer

(Seal)



**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**Newspapers, Radio and Television**

**WHEREAS**, the City of Port Jervis Common Council has recognized the need to maintain and/or establish accounts to conduct regular business:

**It is hereby RESOLVED**, that the Common Council of the City of Port Jervis directs the City Clerk-Treasurer to utilize the Times Herald Record as its official newspaper for the year 2023 with the Pike County Dispatch as alternatives when necessitated for legal notices, local laws, ordinances, advertisements for bids for materials, equipment, and services as may be required during the year 2023, and

**Be it further RESOLVED**, that WDLC be designated as the official radio outlet and Port Jervis-Deerpark TV also known as Access-23 TV, provided by Spectrum under the present cable franchise agreement be the designated television outlet.

Motion by: S. Siegel

Second by: R. Foster

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

**DATED: January 09, 2023**

  
\_\_\_\_\_  
City Clerk Treasurer

(Seal)

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**Designation of officers for purposed of NYS HCR**

**WHEREAS**, the City of Port Jervis Common Council recognizes the need for certain positions within the City to be identified as per NYS HCR

**NOW, THEREFORE**, be it resolved that the Common Council of the City of Port Jervis hereby authorizes the following positions and responsible persons as required to be identified annually by resolution,

1. Fair Housing Officer - Valerie Maginsky
2. MWBE & Section 3 Coordinator – Laura Quick
3. ADA Grievance Coordinator – Laura Quick
4. Labor Standards Compliance Officer – Steve Duryea

Motion by: E. Miller

Second by: D. Livingston

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

**DATED: January 09, 2023**

  
\_\_\_\_\_  
**City Clerk Treasurer**

**(Seal)**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**

**Banking and Depositories**

**WHEREAS**, the City of Port Jervis Common Council has recognized the need to maintain and/or establish accounts to conduct regular business ;

**It is hereby RESOLVED**, that the Common Council of the City of Port Jervis directs the City Clerk-Treasurer to utilize official depositories for the funds maintained in the Checking and Saving accounts of the City of Port Jervis for the year of 2023 as follows:

**TD Bank** – General Operating, Water, Sewer, Capital, Money Market, Recreation, Industrial Development Agency, Senior Citizens/Ruggeri Legacy Account, Payroll, Rachel Dietz Memorial Fund, Small Cities Grant and USDA Water Clarifier Reserve Funds.

**M&T Bank** – Trust & Agency, Money Market, Federal Drug Forfeiture and City Drug Forfeiture Funds.

Motion by: E. Miller

Second by: R. Foster

<b>Regis Foster</b>	<b>1st Ward</b>	<b>AYE</b>
<b>Elizabeth Miller</b>	<b>1st Ward</b>	<b>AYE</b>
<b>Maria Mann</b>	<b>2nd Ward</b>	<b>AYE</b>
<b>Misty Fuller</b>	<b>2nd Ward</b>	<b>AYE</b>
<b>Denis Livingston</b>	<b>3rd Ward</b>	<b>AYE</b>
<b>Michael Decker</b>	<b>3rd Ward</b>	<b>AYE</b>
<b>Timothy Simmons</b>	<b>4th Ward</b>	<b>AYE</b>
<b>Melissa Newhauser</b>	<b>4th Ward</b>	<b>AYE</b>
<b>Stanley B. Siegel</b>	<b>Councilman-At-Large</b>	<b>AYE</b>

**DATED: January 09, 2023**

  
\_\_\_\_\_  
**City Clerk Treasurer**

**(Seal)**