

Regular Meeting - City of Port Jervis Common Council :

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday September 12, 2023, at 6:30 p.m.

Attendance-

Regis Foster	1st Ward	Present
Elizabeth Miller	1st Ward	Present
Maria Mann	2nd Ward	Present
Misty Fuller	2nd Ward	Present
Denis Livingston	3rd Ward	Present
Vacant		
Timothy Simmons	4th Ward	Present
Melissa Newhauser	4th Ward	Present
Stanley Siegel	Councilman-At-Large	Absent
Mayor Decker	Mayor	Present

Also present :

City Clerk-Treasurer Laura Quick

The meeting opened at 6:30 pm by Mayor Decker.

Pledge of Allegiance-

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

Public Hearing- None.

Mayor Appointment - Re-Appoint Rafael Gonzalez to Board of Assessment term end 9/30/2028.

Presentation - City DRI Projects

- Motion by R. Foster to make the following changes to the City DRI projects second M. Fuller
 AYE: 7 ABSENT: 1 (Siegel) NAYS: 0 ABSTAIN: 0 CARRIED
 - 1. Reduced the scope of the Jersey Avenue sidewalks by 1/3 to \$2,077,000.00 and to cash match \$420,000.
 - 2. Eliminate the Ball Street Public Bathrooms.
 - 3. Reduce the Erie Yard to \$491,000 with a \$98,200 cash match.
 - 4. Riverside Park project as is with a \$5,000,000 request but increased the cash match to \$1,000,000.
 - 5. Keep the at-grade crossing at \$350,000 with the same \$50,000 cash match.
 - 6. Keet the Placemaking project at \$400,000 (eliminating the sculptures and arches) and kept the cash match at \$50,000.
- Total City Cash match for all projects \$2,000,000

Public Comment- None.

Executive Session- 7:13 pm

A motion by D. Livingston second by T. Simmons to enter executive session based on Public Officers Law Article 7 - inviting Clerk Quick, DPW Dir Duryea, Asst DPW Dir Addy

- 105.1h- Securities (x1)
 - 105.1h - Contractual (x1)
- AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED

7:26 pm A motion was made by T. Simmons to return from executive session second by M. Newhauser

AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes-

- Motion to approve August 28, 2023 minutes R. Foster second D. Livingston .
AYE: 7 ABSENT: 1 (Siegel) NAYS: 0 ABSTAIN: 0 CARRIED

Executive Session Material-

- Motion by D. Livingston to approve a new FT Dial-a-Bus Driver second by T. Simmons.
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED

Regular Business-

R. Foster - ADA -The next ADA committee meeting October 2, 2023 5:30 pm Council Chambers

R. Foster - Planning - The next committee meeting is on Sept 19, 2023

R. Foster - Zoning - The Zoning meeting on September 5, 2023 did not have a quorum and was postponed until September 13, 2023 at 7pm

E. Miller - Finance

- Motion to approve Accounts Payable Warrant. Second by D. Livingston
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve OUBOCES Microfilm storage contract. Second by R. Foster
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED

The next Finance meeting is Sept 20, 2023 at 6pm in the Council Chambers.

M. Fuller - FEM-

- Motion to approve Wet Down in Augusta, NJ on 9/30/2023 second by T. Simmons
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve removal of Megan L. Metzger due to expulsion. second by T. Simmons
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED

The next meeting of FEM is Sept 18, 2023 at 6:30 in the Council Chambers

M. Mann - Tourism-

Tourism has not met since their last meeting. The 30th annual fall foliage festival will be held on Sunday September 24th from 10am to 5pm downtown. A petting zoo, stunt bike shows with many dance and musical performances will be held throughout the day along with a classic car show. The next tourism meeting will be held tomorrow, Wednesday September 13th at 7pm here in the council chambers. Anyone with any further inquiries may email tourism chair Laura Meyer at floralaurapj@yahoo.com. You all have received the tourism boards application for Downtown Spooktacular set for Saturday October 28th at 4:30pm

- Motion to approve Downtown Spooktacular on October 28th at 4:30 pm second by D. Livingston
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED

M. Mann - IDA-

The IDA has not met since their last meeting. The next scheduled meeting will be held on Monday September 18th at 6pm here in the council chambers.

D. Livingston - DPW-

- Motion to approve A-Tech E Main St. emergency vehicle ramp contract in the amount of \$13,685 from contingency second by M. Mann
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED
- Garbage and recycling for the week of September 11th & 18th will be on its normal schedule.

- Paper pick-up for both weeks will be on the normal schedule.
- The 2023 garbage schedule is available on the city website at www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov
- Compost pile will be open every Saturday from 7:15 am to 11:30 am (tree limbs cannot be over 3 inches in diameter)
- Bag leaves and brush will be picked up every Monday until finished.
- The sidewalk project on Pike Street will be finished at the end of the week.
- In place blacktop will start the week of September 18th.
- West End Beach Crest Grant blacktop and curbs have started.

D. Livingston - CDA- The next meeting is scheduled for 7:00 p.m., September 27, 2023, at the Rec Center.

T. Simmons - Code- The next Code meeting will be October 4, 2023 at 6:30pm

- Motion to extend moratorium on Riverfront and Mountaintop district for 6 months approve second by D. Livingston
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED

M. Newhauser - Recreation-

- Motion to accept resignation of employee # 767 with regret effective immediately second by T. Simmons.
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED
- The Youth Center Recreation Room is now open weekdays 3 pm- 6 pm. Our first Teen Night of the new school year is scheduled for Friday September 22. Teen Night is held between 6 pm- 9 pm and is for Middle School students.
- The next Recreation Commission meeting is scheduled for this Wednesday September 13 at 6:15 pm at the Youth Center.

M. Newhauser - Police-

- Motion to approve August 2023 Police monthly report second by D. Livingston.
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve OC Child Abuse Task Force MOA second by E. Miller.
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to appoint Justin Morgan as a probationary police officer effective September 25, 2023 second by T. Simmons.
AYE: 7 ABSENT: 1 (SIEGEL) NAYS: 0 ABSTAIN: 0 CARRIED

The next police committee meeting is Thursday, September 21st at 6 pm

S. Siegel - Housing/Veterans

Public Comment- None.

Mayor Decker -

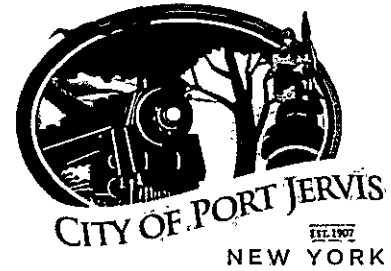
- Consideration of event Grace Church Trunk or Treat 10/28 Riverside Park. Motion by R. Foster second by M. Newhauser - all in favor
- Consideration of Sister City with Lapio, Italy. Motion T. Simmons second D. Livingston - all in favor
- Consideration of acceptance of employee # 613 intermittent FMLA request. Motion by D. Livingston second by T. Simmons. All in favor

7:49 pm - Motion to adjourn by T. Simmons second R. Foster - all in favor.

Respectfully,
Laura Quick
City Clerk Treasurer

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771
Regular Common Council Meeting Agenda
IN-PERSON MEETING ONLY



Tuesday, September 12, 2023 - 6:30 pm Regular Session:

Pledge of Allegiance / Roll Call

- Public Hearing:** NONE
Proposed LL 12 of 2023 – Waterfront Mixed Use District – remained open from 5/8
Re-Appointment Rafael Gonzalez Board of Assessment to 9/30/2028
- Mayor Appointment:** City DRI Projects
- Presentation:** 5-minute limit per person
- Public Comment:** 5-minute limit per person
- BASED ON PUBLIC OFFICERS LAW ARTICLE 7**
- Executive Session:** 105.1-h – Securities (x1) invite City Clerk Quick
105.1-h – Contractual (x1) invite DPW Director Duryea/Assistant Addy/Clerk Quick
- Approval of Minutes:** Aug 28, 2023 – Common Council Meeting Minutes Motion: 2nd
- Address Executive Session Material:**
- Regular Business:**
- Foster: (ADA/PLANNING/ZONING) -** ADA Update:
Zoning Board Update:
Planning Board Update:
- Miller: (FINANCE) –** Bills to be Paid: Motion: Miller; 2nd
Finance Update:
Consideration: OUBOCES Contract Microfilm Storage Motion: Miller; 2nd
- Fuller: (FEM) –** FEM Update:
- Mann: (TOURISM/IDA) -** Tourism / IDA Update:
Consideration: Downtown spooktacular 10/28 4:30pm Motion: Mann; 2nd
- Livingston: (DPW/CDA) –** Public Works Update:
CDA Update:
Consideration: ATech \$13,685 ramp on E Main from Cntngcy Motion: Livingston; 2nd
- Simmons: (CODE) -** Code Update:
Set Public Hearing for Sept 25: Proposed LL 10 & 11 RE: Motion: Simmons; 2nd
Short Term Rentals and Hotel Motel length of stay
- Newhauser: (RECREATION/POLICE) -** Recreation Update:
Consideration: Voluntary Resignation Employee 767 Motion: 2nd
Police Update:
Consideration: MOA: RE:OC Child Abuse Task Force Assgnmnt Motion: 2nd
Consideration: Appointment Justin Morgan Patrolman Motion: 2nd
- Siegel: (HOUSING/VETERANS) –** Housing/Veterans Update:
- Public Comment:** 5-minute limit per person
- Mayor Decker:** Consideration: Grace Church Trunk or Treat 10/28 Riverside Motion: 2nd
Consideration: Sister City Lapio, Italy Motion: 2nd
Consideration: FMLA Emp# 613 Motion: 2nd
- Adjournment:** Motion: 2nd

CITY OF PORT JERVIS

Accounts Payable

9/12/2023

1 General Fund	\$151,040.83
2 Water Fund	\$23,095.62
3 Sewer Fund	\$1,757.33
4 Capital Fund	\$14,923.96
5 Trust and Agency	\$118,370.33
6 Recreation	
Total	<u>\$309,188.07</u>

GENERAL, WATER & SEWER FUNDS

Global Montello Group	\$16,512.14
Orange County Landfill	\$29,016.56
Port Jervis School Tax Collector	\$67,488.83
State Insurance Fund	\$17,219.63

CAPITAL FUND

Tyler Technologies	\$ 2,290.00
Robinson Aerial Surveys, Inc.	\$ 4,500.00
Peenpack Inc.	\$ 1,910.00
Dicks Concrete	\$ 1,715.00



PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002



Telephone
(845) 856-4100

FAX
(845) 858-1064

Email
info@portjervisfire.org

First Assistant Chief
Anthony W. Fuller

Fire Chief
Keith K. Brown

Second Assistant Chief
Jeffrey D. Lewis

Department Chaplain
Father Anthony Giacona

Department Secretary
William R. Werner

Department Treasurer
Robert A. Walligroski

Deputy Chief
James W. Rohner, Jr.

Deputy Chief
Jeffrey S. Rhoades

Deputy Chief
Dominic M. Cicalese

5 September 2023

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Event
Tri States Hose Company No. 6

Dear Mayor Decker and Members of the City Council,

This is to request that Tri States Hose Company No. 6 be permitted to attend the following event:

Wet Down in Frankford (Augusta, New Jersey) on 09/30/2023

This request was approved by the Board of Officers this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>





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5 September 2023

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Removal of Member
Megan L. Metzger

Dear Mayor Decker and Members of the City Council,

This is to request that the below named, a member of the Port Jervis Fire Department and the Company herein stated, be removed from the active membership rolls for the reason(s) stated.

Member: Megan L. Metzger

Company: Delaware Engine Company No. 2

Reason(s): Expelled

This change is effective this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>



2023

PORT JERVIS POLICE DEPARTMENT



City of Port Jervis Police Department
Office of the Chief of Police

Chief of Police

WILLIAM WORDEN

**20 Hammond Street
Port Jervis, NY 12771**

**Tel : (845) 856-5101
Fax: (845) 858-4078**

E-mail: pjpolice@citlink.net

MONTHLY REPORT FOR THE MONTH OF AUGUST , 2023

	<u>CURRENT MONTH</u>	<u>YEAR-TO-DATE</u>
TOTAL INCIDENTS FOR THE MONTH	1,011	7,463
TOTAL TRAFFIC STOPS	352	1,732
TOTAL TICKETS ISSUED FOR THE MONTH	250	1,591
TOTAL AUTO ACCIDENTS FOR THE MONTH	26	193
TOTAL MILEAGE ON PATROL VEHICLES	7,167	68,150
USE OF FORCE REPORTS FILED	7	32
TOTAL DOMESTICS FOR THE MONTH	43	287
ANIMAL CONTROL COMPLAINTS	41	204
PRISONERS DETAINED LOCALLY	9	83
TOTAL ARRESTS FOR THE MONTH	71	549

**SEE ATTACHED REPORTS:
JUVENILE AID BUREAU
ANIMAL CONTROL OFFICER**

REPECTFULLY SUBMITTED,

William Worden

**WILLIAM J. WORDEN
CHIEF OF POLICE**

REPORTED OFFENSES IBR SUBMISSION

OFFENSE	Jan	Feb	Mar	Apr	May	June	July	Aug	Total
100-Kidnaping	0	0	0	0	1	1	0	0	2
11A-Forcible Rape	0	0	0	0	0	0	0	1	1
11B-Forcible Sodomy	0	0	1	0	0	0	0	2	3
11D-Forcible Fondling	0	0	0	1	0	0	0	0	1
11E-Course of Repeated Sexual Contact	0	0	0	0	0	0	0	1	1
120-Robbery	0	1	1	1	0	0	0	5	8
13A-Aggravated Assault	0	0	1	3	5	4	9	5	21
13B-Simple Assault	14	15	17	11	9	20	8	15	109
13C-Intimidation	1	4	0	1	2	3	6	3	20
200-Arson	0	0	0	0	0	0	0	1	1
220-Burglary/Breaking and Entering	0	5	2	0	1	1	0	3	12
23B-Purse-Snatching	0	0	0	0	0	0	0	1	1
23C-Shoplifting	1	2	1	0	1	0	1	0	6
23D-Theft from a Building	0	2	3	0	1	3	4	3	16
23F-Theft from a Motor Vehicle	1	0	0	0	0	1	1	1	4
23G-Theft of Motor Vehicle Parts or Accessories	0	0	0	0	0	0	1	0	1
23H-All Other Larceny	5	7	6	12	10	3	5	5	53
240-Motor Vehicle Theft	0	0	2	0	1	1	0	2	6
250-Counterfeiting/Forgery	0	1	0	0	2	0	1	1	5
26A-False Pretenses/Swindle/Confidence Game	0	0	0	1	0	0	0	0	1
26C-Impersonation	0	1	0	0	0	0	0	0	1
26F-Identity Theft	7	0	1	3	0	1	1	1	14
280-Stolen Property Offenses	1	1	2	1	0	0	0	0	5
290-Destruction/Damage/Vandalism of Property	5	8	11	4	6	11	13	5	63
35A-Drug/Narcotic Violations	24	8	12	7	3	5	7	5	71
35B-Drug Equipment Violations	2	2	1	1	2	0	0	1	9
36B-Statutory Rape	0	0	0	0	0	0	1	0	1
370-Pornography/Obscene Material	0	0	1	0	1	1	0	1	4
520-Weapon Law Violations	1	1	8	2	2	2	3	2	21
720-Animal Cruelty	0	0	0	0	0	0	0	1	1
90C-Disorderly Conduct	0	0	2	1	1	1	3	0	8
90D-Driving Under the Influence	4	17	11	10	13	14	14	16	99
90I-Trespass of Real Property	3	1	3	1	5	1	5	2	21
90Z-All Other Offenses	10	8	12	13	8	14	18	12	95
999-Do Not Count	0	1	2	1	0	0	0	0	4
Total	79	85	100	74	74	87	95	95	689

MOTOR VEHICLE ACCIDENTS

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE (PDAA)	24	177
PERSONAL INJURY (PIAA)	1	8
PERSONAL INJURY (PEDESTRIAN)	1	8
PERSONAL INJURY (FATAL)	0	0
	<hr/>	<hr/>
TOTAL	26	193

TICKET SUMMARY

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PARKING TICKETS ISSUED	10	70
TRAFFIC TICKETS ISSUED	240	1,521
	<hr/>	<hr/>
TOTAL	250	1,591

PARTIAL TICKET BREAKDOWN

<u>TRAFFIC OFFENSE</u>	<u>TICKETS ISSUED THIS MONTH</u>
SPEEDING VIOLATIONS	48
NO/EXPIRED INSPECTION	10
EQUIPMENT VIOLATIONS	14
UNLICENSED / SUSPENSIONS	41
CELL PHONE VIOLATIONS	12
PEDESTRIAN CROSSWALK VIOLATIONS	12

**City of Port Jervis
Monthly Juvenile Bureau Report
AUGUST 2023**

Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BRacial	M	F
Robbery 2nd	3	7							1	1					4	4		1	1					2	2		4	4		2	2				
Arson 5th	1	1							1	1														1	1										
Burglary 3rd	1	1																					1	1											
Obst. Govt. Admi.	1	1													1	1								1	1										
Unlaw. Pub Image	1	1										1	1											1	1										
Total Criminal	7	11	0	0	0	0	0	0	2	2	0	1	0	1	5	5	0	1	1	0	1	1	0	6	5	1	4	4	0	2	2	0	0	0	0
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BRacial	M	F

Non Criminal	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BRacial	M	F	
9.41 MHL	1	1										1	1											1												
P.I.N.S.																																				
Juvenile Contacts	15	15	1	1					6	6		2	2	3	1	2	1	1	1	2	2		5	3	2	9	6	3	1	1						
Runaways	2	2																2	2								2	2								
Total Non Criminal	18	18	1	1	0	0	0	0	6	6	0	2	2	3	1	2	1	2	2	0	3	2	5	3	2	11	6	5	1	1	0	0	0	0		
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BRacial	M	F	

Total Arrests 29

Disposition Of Juveniles	1-9yr	M	F	10-15yr	M	F	16yr	M	F	17yr	M	F
Handled within department and released				2	1	1						
Referred to Port Jervis Youth Center												
Referred to Family Court/ Probation intake				7	7							
Referred to Welfare Agency												
Referred to outside police agency												
Referred to adult court system							1	1				
Total	0	0	0	9	8	1	1	0	0	0	0	0
Total sum												10

Det. Kyle Mitchell

AUGUST 2023 ANIMAL CONTROL REPORT

Dispatched/# Contacts		Animals Euthanized		Brought to shelter	
Call Type	# Calls	Type	# Euthanized	Type	#TOT Shelter
Dog	29	Dog	0	Dog	4
Cat	4	Cat	0	Cat	4
Raccon	1	Raccon	0	Total	8
Bat/Bird/Snake	3	Bat/Bird/Snake	0		
Wood Chuck	1	Wood Chuck	0		
Skunk	2	Skunk	0	Emergency Vet Care	
Possuum	5	Possuum	0	Dog	0
Bear	0	Squirrel	0	Cat	0
Squirrel	0	Total	0	Total	0
Other	3				
Total	48				
Charges/Warnings					
Offenses			Disposition		
			Warnings		
	Port Jervis City Code	App. Ticket	Written	Verbal	Total
PJCC 215-9	License and Tag Required	0	0	2	2
PHL 2141-1	Rabies Vaccination	0	0	2	2
PJCC 215-13	Dog Running at Large	0	0	1	1
PJCC 215-20	Nuisance By Animal	0	0	0	0
PJCC 215-12	Removal Of Feces Required	0	0	0	0
PJCC 215-14	Leashing Required	0	0	0	0
PJCC 389-2E	Animal In City Park	0	0	0	0
PJCC 535-4B	Maximum # of Domestic Animals	0	0	0	0
PJCC 215-27	Dangerous Dog	1	0	0	1
State of New York AGM - Article 26					
353	Cruelty		0	0	0
353-a	Aggravated Cruelty	0	0	0	0
353-b	Appropriate Shelter for Dog	0	0	0	0
353-d	Confinement of Companion Animals	0	0	0	0
355	Abandonment of Animals	0	0	0	0
	Total	0	0	0	0
Arrests					
Apperance Tickets Written		1			
Ongoing Cruelty Investigations		0			
Spay and Neutering completed at Eng 4		0			
TNR PROGRAM FUNDS USED		0			

Jeffery Ewing
Animal Control Officer