

# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771



## Code Committee Meeting Minutes

May 3<sup>rd</sup>, 2023, at 6:30PM

Members: Mr. Simmons (Chairman), Mr. Siegel, Mr. Decker, Ms. Miller

Also Present – Mrs. Fuller, Mrs. Mann, Ms. Newhauser, Mayor Decker, Mr. Rivera, Mr. Steele, Ms. Quick.

### Public Comment:

Rachel Levich, Waters Edge resident, voiced concerns regarding the Jersey Ave/East Main St intersection. She stated the electronic crosswalk wasn't working properly and is dangerous for residents trying to cross the street.

Committee discussed and will pass the information along to the appropriate departments.

Public Hearing: None

Executive Session: None

### Approval of the Minutes:

Motion by Siegel, seconded by Mr. Decker to approve the April 3<sup>rd</sup>, 2023, Code Committee meeting minutes.

AYE: 4    ABSENT: 0    NAY: 0    ABSTAIN: 0    CARRIED

### New Business:

#### Background Checks for Peddler Permits –

Mayor Decker explained the need to amend chapter 403 of the code to include background consent. Committee members discussed. Mrs. Mann asked if the need for a social security number was necessary. Ms. Quick wasn't sure and would let the committee know.

Committee discussed a request made by the Tree Commission.

### Old Business:

#### Accident Policy –

Ongoing discussion regarding the need to create an accident policy. Members all agreed employees should be blood tested when involved in any MVA while operating a city vehicle.

Zoning Changes for the Mountain and Waterfront Districts -  
A public hearing will be set at the next council meeting.

Fire Inspector's Position -  
The topic will be discussed at the next council meeting.

**Building Official Report:**  
Mr. Rivera provided updates to the committee.  
Mr. Siegel asked Rivera to inspect the roof at 71 Fowler St.

**Fire Inspector Report:**  
Mr. Rivera provided updates to the committee.  
Mrs. Fuller inquired about multiple fire alarm calls at a property located on Fowler St. Mr. Rivera stated he would contact the Fire Chief.

**Public Comment:**  
Mr. Steele, P/T Code Enforcement Officer, asked the committee to consider a meeting with the owners of the property, formerly known as Bank of America, to discuss potential tenants. He also suggested the committee look into creating a city license/permit to operate any new business and to create a fee schedule.

**Adjournment:**  
Motion by Mr. Siegel, seconded by Ms. Miller to adjourn the meeting at 7:28PM

AYE: 4    ABSENT: 0    NAY: 0    ABSTAIN: 0    CARRIED

*Next scheduled meeting will be held on June 7<sup>th</sup>, 2023, at 6:30PM*