

Regular Meeting - City of Port Jervis Common Council :

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday February 13, 2023, at 6:30 p.m.

Attendance-

Regis Foster	1st Ward	Present
Elizabeth Miller	1st Ward	Present
Maria Mann	2nd Ward	Present
Misty Fuller	2nd Ward	Present
Denis Livingston	3rd Ward	Present
Michael Decker	3rd Ward	Present
Timothy Simmons	4th Ward	Present
Melissa Newhauser	4th Ward	Present
Stanley Siegel	Councilman-At-Large	Present
Mayor Decker	Mayor	Present

Also present :

City Clerk-Treasurer Laura Quick, Corporation Counsel William Frank, Esq.

Meeting opened at 6:30 pm by Mayor Decker.

Pledge of Allegiance-

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

Public Hearing- None**Public Comment-** None**Executive Session- 6:31 pm**

A motion was made by R. Foster second by D. Livingston for executive session based on Public Officers Law Article 7

- 105.1f - Personnel (x4)

The Council will also seek advice from legal counsel on issues regarding any other attorney client privileged matters as necessary.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

7:22 pm A motion was made by T. Simmons to return from executive session second by M. Decker

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes-

- January 3, 2023 Motion by R. Foster second by M. Newhauser
AYE: 7 ABSENT: 0 NAYS: 1 (Mann) ABSTAIN: 1 (Livingston) CARRIED
- January 9, 2023 Motion by R. Foster second by D. Livingston
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- January 23, 2023 Motion by R. Foster seconded by M. Newhauser.
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- February 1, 2023 Motion by R. Foster seconded by M. Decker.
AYE: 8 ABSENT: 0 NAYS: 0 ABSTAIN: 1 (Fuller) CARRIED

Executive Session Material-

- Motion by T. Simmons to approve \$950 from contingency for asbestos removal at 62 Sussex St second R. Foster
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by T. Simmons to approve a contract with Orange County Planning board to reduce paperwork contingent of Corporation Counsel review and comment from the Planning and Zoning chairman. Second by S. Siegel.
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Regular Business-**R. Foster - ADA**

The next ADA committee meeting March 6, 2023, at 5:30 pm

E. Miller - Finance

- Motion to approve Accounts Payable Warrant. Second by D. Livingston
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve January 19, 2023 meeting minutes. Second M. Fuller
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next Finance meeting will be on February 16, 2023 at 6:00pm

M. Fuller - FEM -

- Motion to approve Delaware Engine 2 cash raffle from March to May 2023. Second T. Simmons
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Neversink Engine 1 events on March 4, 2023, March 13, 2023, and November 4, 2023.
Second D. Livingston AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Maghogomock Hook & Ladder Co 1 events on March 11, 2023, May 6, 2023, and June 6, 2023.
Second by T. Simmons AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve the Port Jervis Fire Department 172 Inspection Day Parade on July 8, 2023. Second T. Simmons
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to accept resignation of Mark J. Clavelli from Neversink Engine 1 in lieu of an adverse action. Second T. Simmons
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to remove Arthur A. Elston, Sr from the rolls of Maghogomock Hook Ladder Company 1. Second by T. Simmons with regrets
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next FEM meeting will be on February 21, 2023 at 6:00pm

M. Mann - Tourism-

Thank you, Mayor. The Tourism Board last met on Wednesday, January 08th. They discussed the 4th Annual St. Patrick's Day Parade which will be held on Sunday March 5th, lineup starts @2:00pm on Canal Street with step off @ 3:00pm. Anyone interested in participating please contact Tourism chair Laura Meyer at tourism@portjervisny.gov. The Citywide Yard Sale with a date set for May 6th, from 9:00 - 4:00.

The next tourism meeting will be held on Wednesday March 8th at 7pm here in the council chambers.

M. Mann - IDA-

IDA has not met since their last meeting they are scheduled to meet on Monday February 22nd at 6pm here in the council chambers.

Madonna 114 will beholding a tricky tray on February 19, 2023 at 40 Ball Street doors open at noon. All proceeds benefit community charities.

M. Decker -Planning -

The Planning Board will meet on February 21, 2023 at 7pm

M. Decker -Zoning -

Zoning will m on February 7, 2023 for a resubmission of 37-39 Pike Street mix use building. The next meeting is March 7, 2023 at 7pm

D. Livingston - DPW-

1. Garbage and recycling on the week of February 13th will be on its normal schedule. The week of February 20th garbage and recycling will be pushed back one day due to Presidents Day Holiday. The week of February 13th and the week of February 20th paper pickup will be on its normal scheduled day.
 2. The 2023 Garbage schedule is available on the city website at www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov
 3. Maintenance of Roads (Potholes and Tar) ongoing
 4. New St. signs will be installed on all new blacktopped roads.
- Motion to approve Resolution 2023-0213-014 Permanent appointment of DPW Director second E. Miller
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
 - Motion to approve Resolution 2023-0213-015 Permanent appointment of Asst DPW Director second M. Decker
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
 - Motion to approve Resolution 2023-0213-017 Hire DPW Laborers after Council interview. second M. Decker
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
 - Motion to approve Resolution 2023-0213-020 Submit WQIP Grant Application Salt Storage. second E. Miller.
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
 - Motion to approve Resolution 2023-0213-018 Suburban Excavating Proposal. second E. Miller subject to review of the procurement policy by Corporation Counsel. AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Mayor Decker -

- Motion to approve RFQ from MHE Engineering for NYS CWSRF Project C3-5396-03-00 Motion by S. Siegel second D. Livingston AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

D. Livingston - CDA

The CDA met on January 25, 2023 in Council Chambers.

T. Simmons - Code-

Code met on February 1, 2023 and updated the Social Media Policy and discussed the Fire Inspector position. The Body Camera policy was approved on June 12, 2022.

- Motion to approve updated Social Media Policy. second D. Livingston.
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next Code meeting will be March 1, 2023 at 6:30pm

M. Newhauser - Recreation-

1. The Recreation Room at the Youth Center will be closed February 20-24 for Winter break. The Recreation office will be closed on February 20 BUT will be open February 21-24.
2. Church St. basketball courts are open this winter. They will remain open until when or if we get winter weather. The courts are open during daylight hours only.

3. Our Busy Body arts and crafts classes continue until February 25. These classes are held Saturday mornings at 10 am at the Youth Center. Classes are full.
4. The next Recreation Commission meeting is scheduled for Wednesday March 8 at 6:15 pm at the Youth Center. The basketball court at Church St. Park will remain open this winter. It will be closed if/when it snows, or we have winter weather conditions.
 - Motion to appoint Gregory Conklin to Foreman recreation Dept effective February 14, 2023. Second E. Miller
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

S. Siegel - Housing/Veterans

- Honor flights are on April 14 and April 20. For information visit www.hvhonorflight.com
- The next Housing meeting will be on January 27, 2023 at 7pm Hillside Terrace

Public Comment -

Mayor Decker - Police -

- January 2023 Police committee minutes were presented to the Council today vote at next meeting.
- Motion to approve January Police Report . Motion D. Livingston second M. Decker
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to appoint Ryan Kieviet as permanent detective as of January 31, 2023. Motion R. Foster second: D. Livingston
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to appoint Manuel Medeiros as permanent patrolman dated February 20, 2023.
Motion: D. Livingston second: T. Simmons AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to appoint Christopher Doss as permanent patrolman dated February 20, 2023,
Motion: E. Miller second: R. Foster AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next Police Committee meeting is February 15, 2023 at 6pm

Mayor Decker

- Motion to approve the 2023 Humane Society contract. Motion: S. Siegel Second E. Miller
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Building Official Contract Motion: S. Siegel second R. Foster
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Building Code Clerk as a Grade I Motion: R. Foster second M. Fuller
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve waive Water Late fee for account 214-0705-00-01. Motion by S. Siegel to take no action on the request Second R. Foster
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to adjourn at 7:56 pm. Motion: D. Livingston Second T. Simmons
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Respectfully,
Laura Quick
City Clerk Treasurer

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771
Regular Common Council Meeting Agenda
IN-PERSON MEETING ONLY



Monday, February 13, 2023 - 6:30 pm Regular Session:

Pledge of Allegiance / Roll Call

Public Hearing: NONE
Presentation: NONE
Public Comment: 5-minute limit per person

BASED ON PUBLIC OFFICERS LAW ARTICLE 7

Executive Session: NONE

Approval of Minutes: January 3, 2023 – Special Common Council Meeting Minutes
January 9, 2023 – Common Council Meeting Minutes
January 23, 2023 – Common Council Meeting Minutes
February 1, 2023 – Special Common Council Meeting Minutes

Address Executive Session Material:

Business:

Foster: (ADA) - ADA Update
Miller: (FINANCE) - Bills to be Paid: Motion: Miller; 2nd
Finance Update:
Resolution: Clerk/Treas Quick Change Perm Appt to 10-year Motion: Miller; 2nd
FEM Update:
Fuller: (FEM) - Tourism / IDA Update:
Mann: (TOURISM/IDA) Planning / Zoning Update:
M. Decker: (PLANNING/ZONING) - Public Works Update:
Livingston: (DPW/CDA) - Resolution: DPW Director Duryea Permanent Appointment Motion: Livingston; 2nd
Resolution: Asst DPW Director Addy Permanent Appointment Motion: Livingston; 2nd
Resolution: Advertise and Interview two laborer positions Motion: Livingston; 2nd
Resolution: Consideration of WQIP Grant Salt Storage Motion: Livingston; 2nd
Consideration: RFQ MHEWIIA Grant and EFC – Only Submit Motion: Livingston; 2nd
Code Update:
Simmons: (CODE) - Consideration: Social Media Policy Update Motion: Simmons; 2nd
Announce: Body Cam Policy was approved June 13, 2022
Recreation Update:
Newhauser: (RECREATION) Resolution: Foreman 763 Permanent Recreation Foreman Motion: Newhauser; 2nd
Housing/Veterans Update:
Siegel: (HOUSING/VETERANS) -

Public Comment: 5-minute limit per person

Mayor Decker: (POLICE) - Police Update
Consideration: January Police Report Motion: ; 2nd
Consideration: Humane Society Contract Motion: ; 2nd
Consideration: Building Official Contract Motion: ; 2nd
Consideration: Bld. Code Clerk approved for Grade I Motion: ; 2nd
Consideration: Req Waive Water Bill Late Fee 214-0705-00-01 Motion: ; 2nd

Adjournment: Motion: ; 2nd



"For the Good of the City" Comment Period
Common Council Meeting Date: 2/13/23

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

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Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



Finance Committee Meeting
January 19, 2023 6:00 pm

The meeting was called to order at 6:00pm by Chair, Elizabeth Miller.

Attendance: E. Miller, R. Foster, M. Decker, D. Livingston, M. Mann, T. Simmons, and M. Newhauser, S. Siegel, along with L. Quick

Pledge of Allegiance

Public Comment: *None*

Approval of the Minutes: *The December 2022 Finance Committee meeting minutes were approved.*

Executive Session: *The committee entered into executive session at 6:31pm with a motion by the chair and a second from D.L to discuss personnel. We exited at 6:52pm with a motion from D. Livingston and a second from S. Siegel*

New Business

1. Accounts Payable Procedures
2. Purchase Order System
3. Check cutting/run procedures
4. City Credit Cards
5. Tourism Account & Peddler License Fees

We discussed the current procedures (1-4) in the Clerk Treasurer's office. As we are transitioning software to Tyler Technology, some of these procedures will be streamlined and more efficient. For accounts payable, council members who audit, will now have digital files to look through and sign off on. A purchase order system will be used for what is included in department budgets – providing better tracking of expenditures. We are also looking to transition to purchase cards, that will not be tied to an individual but issued to signers. We also discussed the Tourism account and what funds from fees are given directly to the Tourism account.

Old Business: *None*

Public Comment: *None*

Adjournment: *The meeting was adjourned at 6:53pm, motion by E. Miller, second by D. Livingston*

Clerk Treasurer

From: Clerk Treasurer
Sent: Monday, February 13, 2023 12:31 PM
To: Elizabeth Miller; Mayor
Subject: Bills for tonight
Attachments: SKM_658e23021312571.pdf

- General Fund \$ 169,184.75
- Water Fund \$431.85
- Sewer Fund \$281.81
- Capital Projects \$38,516.17
- Trust and Agency \$4,128.24
- Total \$212,542.82

Items to note:

- Capital fund Orange County Land Trust \$24,780
- General Fund: Hudson Valley Body Worn Cameras \$ 34,760
- General Fund: Robert Green Truck division \$24,429.99

Kind Regards,

Laura M. Quick
City Clerk Treasurer

Phone: 845-858-4012
Web: www.portjervisny.gov
Email: clerktreasurer@portjervisny.gov
20 Hammond Street, Port Jervus, NY 12771



PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002



Telephone
(845) 856-4100

FAX
(845) 858-1064

Email
info@portjervisfire.org

**First Assistant Chief
Anthony W. Fuller**

**Fire Chief
Keith K. Brown**

**Second Assistant Chief
Jeffrey D. Lewis**

**Department Chaplain
(vacant)**

**Department Secretary
William R. Werner**

**Department Treasurer
Robert A. Waligroski**

**Deputy Chief
James W. Rohner, Jr.**

**Deputy Chief
Jeffrey S. Rhoades**

**Deputy Chief
Dominic M. Cicalese**

6 February 2023

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Events
Delaware Engine Company No. 2

Dear Mayor Decker and Members of the City Council,

It is requested that the below events be approved for the Port Jervis Fire Department and the Company stated:

Host a Cash Raffle from March to May

This request was approved by the Board of Officers earlier this evening.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



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6 February 2023

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Events
Neversink Engine Company No. 1

Dear Mayor Decker and Members of the City Council,

It is requested that the below events be approved for the Port Jervis Fire Department and the Company stated:

**Host a Spaghetti Dinner on 03/04/2013;
Host a fire safety event for Girl Scouts on 03/13/2023 at 5:30 p.m.; and
Host a Spaghetti Dinner on 11/04/2013**

This request was approved by the Board of Officers earlier this evening.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



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6 February 2023

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Events
Maghogomock Hook & Ladder Company No. 1

Dear Mayor Decker and Members of the City Council,

It is requested that the below events be approved for the Port Jervis Fire Department and the Company stated:

**Host a Roast Beef Dinner on 03/11/2013;
Host a Chicken BBQ on 05/06/2023; and
Attend a parade in Warwick on 06/03/2023**

This request was approved by the Board of Officers earlier this evening.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



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6 February 2023

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Events
Port Jervis Fire Department

Dear Mayor Decker and Members of the City Council,

It is requested that the below events be approved for the Port Jervis Fire Department:

**Host our 172 Inspection Day Parade on Saturday, July 8th, 2023; and
Related activities during the week leading up to the parade.**

This request was approved by the Board of Officers earlier this evening.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



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6 February 2023

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Removal of Member
Mark J. Clavelli

Dear Mayor Decker and Members of the City Council,

This is to request that the below named, a member of the Port Jervis Fire Department and the Company herein stated, be removed from the active membership rolls for the reason(s) stated.

Member: Mark J. Clavelli

Company: Neversink Engine Company No. 1

Reason(s): Voluntary resignation - the Port Jervis Fire Department accepted the resignation with the stipulation that it was made in lieu of adverse action by the department

This change is effective this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



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6 February 2023

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Removal of Member
Arthur A. Elston, Sr.

Dear Mayor Decker and Members of the City Council,

This is to request that the below named, a member of the Port Jervis Fire Department and the Company herein stated, be removed from the active membership rolls for the reason(s) stated.

Member: Arthur A. Elston, Sr.

Company: Maghogomock Hook Ladder Company No. 1

Reason(s): Deceased 01/26/2023

This change is effective this date.

Respectfully submitted,

William R. Werner
Department Secretary

Approved: Disapproved: Date: _____ Initials: _____



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<https://port-jervis-fire-department.business.site>



2023-0213-014

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
PERMANENT APPOINTMENT OF DPW DIRECTOR

WHEREAS, the City of Port Jervis Common Council recognizes that DPW Director Steven Duryea has successfully completed a provisional appointment ending January 31, 2023.

NOW, THEREFORE, be it resolved that the Common Council of the City of Port Jervis permanently appoints Steven Duryea to the position of DPW Director.

Motion by: D. Livingston

Second by: E. Miller

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: February 13, 2023



City Clerk Treasurer

(Seal)

2023-0213-015

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
PERMANENT APPOINTMENT OF ASSISTANT DPW DIRECTOR

WHEREAS, the City of Port Jervis Common Council recognizes that Assistant DPW Director Wayne Addy has successfully completed a provisional appointment ending January 31, 2023.

NOW, THEREFORE, be it resolved that the Common Council of the City of Port Jervis permanently appoints Wayne Addy to the position of Assistant DPW Director.

Motion by: D. Livingston

Second by: M. Decker

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: February 13, 2023



City Clerk Treasurer

(Seal)

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
FILL OPEN DPW LABORER POSITIONS

WHEREAS, the City of Port Jervis Common Council recognizes the retirement of employee # 434 and the need to fill an the open DPW position; and

WHEREAS, the DPW 2023 budget funds new Laborer positions in the Water Distribution and in the Sanitation departments.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor and the DPW Director to execute all necessary documents to advertise, interview, and hire two Laborer positions.

Motion by: D. Livingston

Second by: M. Decker

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: February 13, 2022



City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUTHORIZATION TO SUBMIT WQIP GRANT APPLICATION FOR SALT STORAGE

WHEREAS, the New York State Department of Environmental Conservation has made grant funds available in 2023 through the Water Quality Improvement Project program, which provides grant funds on a competitive, statewide reimbursement program open to local governments and non-profit corporations to implement projects that directly address documented water quality impairments, improve aquatic habitat, or protect a drinking source, including projects to construct a permanent structure to cover a salt or a salt/sand mixture storage pile; and

WHEREAS, the City of Port Jervis intends to submit a grant application for funding in an amount not to exceed \$500,000, with a local match requirement not to exceed 50% of the total award amount, to the NYS Department of Environmental Conservation 2023 Water Quality Improvement Project program for the purposes of constructing a permanent salt storage structure.

THEREFORE, BE IT RESOLVED, the City of Port Jervis hereby authorizes the submission of a grant application on behalf of the City of Port Jervis, including provision of the required local match, to request NYS DEC WQIP grant funding; and

BE IT FURTHER RESOLVED, that if awarded, the Mayor and/or his designee is hereby authorized to execute all necessary documents relating to the NYS DEC Water Quality Improvement Project grant application.

Motion by: D. Livingston

Second by: E. Miller

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: February 13, 2023



City Clerk Treasurer

(Seal)

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
SUBURBAN EXCAVATING PROPOSAL

WHEREAS, the City of Port Jervis Common Council has determined that there is a need to clear the City Brush pile of logs, trees and wood debris ; and

WHEREAS, the firm Suburban Excavating submitted a proposal to complete such work in the amount of \$14,900.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor and/or his authorized representative to execute any and all necessary documents hire Suburban Excavating at a cost not to exceed \$14,900 from the Contingency Fund.

Motion : D. Livingston

Second by: E. Miller

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: February 13, 2023



City Clerk Treasurer

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



Police Committee Meeting Minutes

19 January 2023 6:00pm

Meeting called to order by Mayor Decker with the following members in attendance: Ms. Fuller, Mr. Decker, Mr. Livingston, Ms. Miller, Chief of Police Worden, Lt. Sargente.

Public Comment:

- No Public Comment received.

New Business: Updates-

- 2022-23 Presentation – Chief Worden and Lt. Sargente provided a powerpoint presentation for the committee consisting of crime statistics, department initiatives and goals including new senior safety initiatives (Sheriff's Association Yellow Dot Program) and information pertaining to NYS Accreditation. A copy of the presentation is attached to the minutes. The committee was additionally provided with handouts referencing the 2021 City of Port Jervis Police Community Reform Collaborative Recommendations.
- Statistical Dash Board was reviewed by the committee- recommendation to add a statistic documenting use of force type. A copy of the dash board is presented in the slide show presentation.
- January 27, 2023- The department will be partnering with Honor EHG, Vet to Vet and Tri-State Interfaith Council Warming Center to participate in the annual point in time count to provide outreach and resources to local individuals who are homeless. Scheduled outreach counts: 8:00am, 3:00pm.

Old Business: Updates

- Range Building Bid(s) – One proposal was received from Seldom Rest Construction in the amount of \$121,705.00 to construct a pole building at the Canal Street training range. The bid currently exceeds the SAM Grant budget of \$100,000.00. The committee moved the matter to the Common Council with the recommendation of rejecting the single bid to readvertise the solicitation.
- License Plate Reader (LPR) Bids – Two proposals were received and reviewed by the committee: SW 24- Secure Watch to install license plate reader sites at three locations totaling six cameras in the amount of \$51,900.96 and Hudson Valley Computer Guys to install license plate reader technology at the three designated locations using 9 cameras for the amount of \$29,650.00. The committee reviewed both proposals, discussed anticipated costs for maintaining and operating fixed license plate reader sites after the initial installation and recommended the bid be awarded to Hudson Valley Computer Guys for the specified amount. Committee to forward to Common Council for formal resolution.
- Body Cameras – Training is scheduled to begin during the week of January 23rd. Officers will be conducting continuous on the job training for three months to ensure the cameras are being properly deployed.

Committee Comments:

Mr. Livingston inquired about the BOLA Wrap restraint technology and its deployment within the department.

Public Comment:

- A copy of the power point presentation was provided to reporter Cara Ding who was in attendance.

Executive Session: The committee entered executive session at 7:30pm to discuss the following personnel related topics with the police department:

- Patrol staffing update and resignation.

Executive Session ended at 7:44pm

Adjournment:

Meeting adjourned at 7:45pm.

Next Meeting scheduled for February 15, 2023, at 6pm.

Attachments:

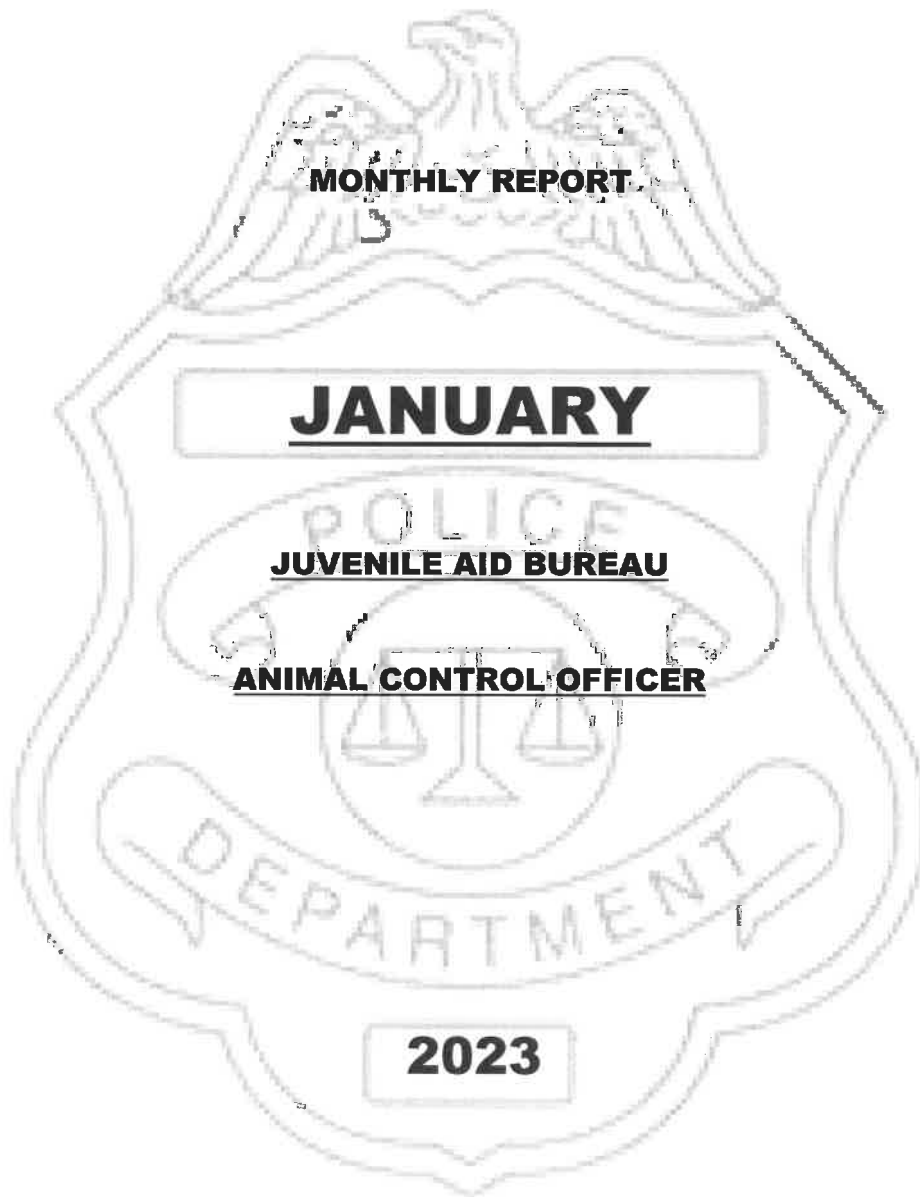
- Reform Collaborative Recommendations
- 2023 Police Department PowerPoint Presentation

Respectfully Submitted,

William J. Worden
William J. Worden

2023

PORT JERVIS POLICE DEPARTMENT



City of Port Jervis Police Department
Office of the Chief of Police

Chief of Police

WILLIAM WORDEN

**20 Hammond Street
Port Jervis, NY 12771**

Tel : (845) 856-5101

Fax: (845) 858-4078

E-mail: pjpolice@citlink.net

MONTHLY REPORT FOR THE MONTH OF JANUARY , 2023

	<u>CURRENT MONTH</u>	<u>YEAR-TO-DATE</u>
TOTAL INCIDENTS FOR THE MONTH	756	756
TOTAL TRAFFIC STOPS	74	74
TOTAL TICKETS ISSUED FOR THE MONTH	138	138
TOTAL AUTO ACCIDENTS FOR THE MONTH	20	20
TOTAL MILEAGE ON PATROL VEHICLES	9,188	9,188
USE OF FORCE REPORTS FILED	0	0
TOTAL DOMESTICS FOR THE MONTH	27	27
ANIMAL CONTROL COMPLAINTS	15	15
PRISONERS DETAINED LOCALLY	10	10
TOTAL ARRESTS FOR THE MONTH	60	60

**SEE ATTACHED REPORTS:
JUVENILE AID BUREAU
ANIMAL CONTROL OFFICER**

REPECTFULLY SUBMITTED,

William Worden

**WILLIAM J. WORDEN
CHIEF OF POLICE**

**REPORTED OFFENSES
IBR SUBMISSION**

OFFENSE	Jan	Total
13B-Simple Assault	14	14
13C-Intimidation	1	1
23C-Shoplifting	1	1
23F-Theft from a Motor Vehicle	1	1
23H-All Other Larceny	5	5
26F-Identity Theft	6	6
280-Stolen Property Offenses	1	1
290-Destruction/Damage/Vandalism of Property	5	5
35A-Drug/Narcotic Violations	22	22
35B-Drug Equipment Violations	2	2
520-Weapon Law Violations	1	1
90D-Driving Under the Influence	4	4
90J-Trespass of Real Property	3	3
90Z-All Other Offenses	10	10
Total	76	76

MOTOR VEHICLE ACCIDENTS

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE (PDAA)	20	20
PERSONAL INJURY (PIAA)	1	1
PERSONAL INJURY (PEDESTRIAN)	0	0
PERSONAL INJURY (FATAL)	0	0
	-----	-----
TOTAL	21	21

TICKET SUMMARY

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PARKING TICKETS ISSUED	8	8
TRAFFIC TICKETS ISSUED	130	130
	-----	-----
TOTAL	138	138

PARTIAL TICKET BREAKDOWN

<u>TRAFFIC OFFENSE</u>	<u>TICKETS ISSUED THIS MONTH</u>
SPEEDING	10
NO/EXPIRED INSPECTION	21
EQUIPMENT VIOLATIONS	18
UNLICENSED / SUSPENSIONS	42
REGISTRATION VIOLATIONS	14
DISOBEY TRAFFIC CONTROL DEVICE	10
IMPROPER SIGNAL	10

**City of Port Jarvis
Monthly Juvenile Bureau Report
January 2023**

HIGHLIGHTED RED DENOTES ACTUAL ARREST

Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F	
CRIM. TRESPASS 3RD	1	4										2	2					1	1		1	1		1	1	3	3		1	1						
HARASSMENT 2ND	4	0				2	2		3	3		1	1											3	3	3	3									
PETITE LARCENY	1	1				1	1																			1	1									
Total Criminal	6	5	0	0	0	3	2	1	3	3	0	3	3	0	0	0	0	1	1	0	1	1	0	4	4	7	6	1	1	1	0	0	0	0	0	
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F	

Non Criminal	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F			
9.41 MHL																																						
P.I.N.S.																																						
Juvenile Contacts	2	2										2	2											1	1					1	1							
Runaways	1	1												1	1												1	1										
Total Non Criminal	3	3	0	0	0	0	0	0	0	0	0	2	2	0	1	0	1	0	0	0	0	0	0	1	1	1	0	1	1	0	0	0	0	0	0	0		
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F			

Total Arrests 8

Disposition Of Juveniles	1-9yr	M	F	10-15yr	M	F	16yr	M	F	17yr	M	F	Total sum
Handled within department and released													
Referred to Port Jarvis Youth Center													
Referred to Family Court/ Probation intake													
Referred to Welfare Agency													
Referred to outside police agency													
Referred to adult court system													
Total	0	0	0	0	0	0	0	0	0	0	0	0	0

Det. Kyle Mitchell

JANUARY 2023 ANIMAL CONTROL REPORT

Dispatched/# Contacts					
Call Type	# Calls	Animals Euthanized		Brought to shelter	
		Type	# Euthanized	Type	#TOT Shelter
Dog	18	Dog	0	Dog	3
Cat	4	Cat	0	Cat	1
Raccon	0	Raccon	0	Total	4
Bat/Bird/Snake	0	Bat/Bird/Snake	0		
Wood Chuck	0	Wood Chuck	0		
Skunk	0	Skunk	0		
Possum	2	Possum	0		
Bear	0	Squirrel	0		
Squirrel	0	Total	0		
Beaver	0			Emergency Vet Care	
Deer	1			Dog	0
Other	0			Cat	0
Total	0			Total	0

Charges/Warnings						
Offenses			Disposition			
			Warnings			
	Port Jervis City Code		App. Ticket	Written	Verbal	Total
PJCC 215-9	License and Tag Required		0	0	1	1
PHL 2141-1	Rabies Vaccination		0	0	1	1
PJCC 215-13	Dog Running at Large		0	0	3	3
PJCC 215-20	Nuisance By Animal		0	0	0	0
PJCC 215-12	Removal Of Feces Required		0	0	0	0
PJCC 215-14	Leashing Required		0	0	0	0
PJCC 389-2E	Animal in City Park		0	0	0	0
PJCC 535-4B	Maximum # of Domestic Animals		0	0	0	0
PJCC 215-27	Dangerous Dog		0	0	0	0

State of New York AGM - Article 26						
353	Cruelty		0	0	0	0
353-a	Aggravated Cruelty		0	0	0	0
353-b	Appropriate Shelter for Dog		0	0	0	0
353-d	Confinement of Companion Animals		0	0	0	0
355	Abandonment of Animals		0	0	0	0
Total			0	0	0	0

Arrests	
Apperance Tickets Written	0
Ongoing Cruelty Investigations	0

Jeffery Ewing
Animal Control Officer

