

**PORT JERVIS COMMUNITY DEVELOPMENT AGENCY
(PJCDA)
MEETING NOTICE and AGENDA for **Wednesday, January 28, 2026**
134 Pike St., 2nd Floor, Port Jervis, NY 12771
7:00 p.m.
In Person Only**

1. ROLL CALL
2. REORGANIZATIONAL ITEMS
 - A. Introduction of PJCDA Board Members
 - B. Administration of Oaths
 - C. Election of Officers
 - D. Bank Signatories
3. READING/APPROVAL OF MINUTES
 - A. December 17, 2025 – Meeting Minutes
4. APPROVAL OF THE FINANCIAL REPORTS
 - A. Administrative bills and revenues: Jan. 2026
 - B. Monthly financial statement: Dec. 2025
5. SECTION 8 PROGRAM UPDATES & DIRECTOR'S REPORT
 - A. Section 8 Report
 - a. Waitlist Opening Plan
 - B. Director's Report
 - a. 2026 Meeting Schedule
 - b. 2026 Holiday Schedule
 - c. SBDC In-Kind Letter
6. COMMUNICATIONS
7. OLD BUSINESS
 - A. Grant/Project Tracking
8. NEW BUSINESS
9. PUBLIC COMMENT
10. EXECUTIVE SESSION
 - A. Loan Portfolio Review/Discussion
 - B. New Loan Discussion
 - C. Happy/MRI Contract – 2026
 - D. New Hires
 - E. Contractor Insurances
 - F. Legal Documents Requested
 - G. Correspondence – LOS Discussion
11. SCHEDULING OF THE NEXT MEETING
 - A. February 25, 2026
12. ADJOURNMENT