

ADVERTISEMENT FOR PROPOSALS

Receipt of Bids: Sealed proposals on forms prepared by the Engineer will be received by the City of Port Jervis until **2:00 p.m. on March 6, 2025**, for the **City of Port Jervis Reservoir 1 Spillway Rehabilitation and Water Main Resiliency Planning Project**.

The bids will be publicly opened and read at **2:00 p.m. on March 6, 2025**, at the City of Port Jervis City Hall 20 Hammond Street, Port Jervis, NY 12771 in the Council Meeting Room.

Copies of the bid document may be obtained from the City of Port Jervis City Clerk Treasurer in hard copy and electronic format beginning on **January 30, 2025**.

There is a \$75 non-refundable charge for documents picked up, paid by cash or check. There is an additional \$50 charge for mailing the documents via the U.S. Postage Service. There is no charge for an e-mailed copy. **To request an e-mail copy contact Stacey Hosking, City Clerk-Treasurer at (ClerkTreasurer@portjervisny.gov).**

The owner has the right to reject any and all bids. The owner may also waive any informality or technicality.

Bidders are required to execute a non-collusive bidding affidavit pursuant to Section 103d of the General Municipal Law of the State of New York. Failure to provide an executed non-collusive bidding affidavit will invalidate a bidder's bid.

Attention of bidders is particularly called to the requirement as to conditions of employment to be observed and the minimum wage rates to be paid per Segregated Facilities, Section 109, and Executive Order 11246.

Bidders are also required to comply with the provisions of Section 291-299 of the Executive Law of the State of New York.

No bidder may withdraw his/her bid during the forty-five (45) days after the actual date of the opening thereof.

Subject to the provisions of Article 28, Part III of the New York State Tax Law and the provisions of the Contract Documents, the Owner is exempt from payment of sales and compensating use taxes of the State of New York and cities and counties on all materials supplied to the Owner pursuant to this contract.

The City of Port Jervis hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or natural origin in consideration of an award.

Note that firms certified as Minority Business Enterprises (MBE) and Women Business Enterprises (WBE), and/or Service-Disabled Veteran-Owned Business Enterprises (SDVOB) are strongly encouraged to participate.

The City has acquired a grant under the Resilient Investments through Support and Capital (RISC) program from the Housing Trust Fund Corporation, represented by the New York State (NYS) Homes and Community Renewal (HCR) Office of Resilient Homes and Communities (ORHC), that is funded by a United States Department of Housing and Urban Development Community (HUD) Development Block Grant Disaster Recovery (CDBG-DR) allocation to NYS to support long-term recovery efforts in response to Hurricane Ida (FEMA DR-4615). The work undertaken will be in accordance with the standard requirements and conditions described in Exhibit A: IDA Subrecipient Agreement (SRA) to this RFP that are applicable to contractors and subcontractors. This includes but is not limited to Sections “10(B) Subcontracting” and the MBE, WBE, SDVOB and other participation goals and reporting requirements outlined in Appendix 1 to the SRA.

Interested parties shall submit with their proposal a Vendor Responsibility Questionnaire (VRQ) which is accessible through the Office of the New York State Comptroller via the VendRep system available online at: **<https://www.osc.ny.gov/state-vendors/vendrep/file-your-vendor-responsibility-questionnaire>**.

BY ORDER OF THE
CITY OF PORT JERVIS
COMMON COUNCIL

CITY CLERK-TREASUER
Stacey Hosking
City of Port Jervis
City Hall
20 Hammond St.
Port Jervis, NY 12771

