

Regular Meeting - City of Port Jarvis Common Council:

A regular meeting of the City of Port Jarvis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jarvis, New York on Monday March 10, at 6:30 p.m.

Attendance-

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Present
Maria Mann	2nd Ward	Present
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Present
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Absent

Also present:

City Clerk-Treasurer, Stacey Hosking, William Frank, Esq.

The meeting opened at 6:30 pm by Councilman - At - Large Michael Hockenberry

Pledge of Allegiance- Michael Hockenberry led all present in the Pledge of Allegiance.

Public Hearing - None

Presentation - None

Public Comment -None

- **Executive Session-**
- Motion to enter executive session at 6:31pm by J. Rhoades 2nd by J. Vicchiariello with two items on the agenda
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to return from executive session at 6:59pm by M. FULLER 2nd J. Rhoades
- _AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Executive Session Material -

- Motion to Hire Robin Hendershot as Part Time Human Resource Director at \$31 per hr starting March 17, 2025,
by M. Hockenberry 2nd S. Siegel
_AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes -

- Motion to Approve February 24, 2025, Common Council minutes by J. Rhoades, second by C O'Connell.
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 () CARRIED

Regular Business-**J. Vicchiariello - Code**

- Code committee last met on March 5th
- Spoke on many issues and will look to set public hearing for Tri state over lay district Local Law #4 of 2025

- Also, No Camping law which will be Local Law #5 of 2025
- Will be sending out letters about garbage to effected areas to people who are leaving garbage out and it blows into neighbor's yards. You need to clean up your garbage.
- The next Code Committee meeting will be held on April 2nd at 6:30 in CC Chambers.

J. Vicchiariello – Police

- The Police Committee met Feb 20.
- Police have been working on mandatory training
- Next meeting will be held on March 20 @ 6pm in council chambers

C. O'Connell – Recreation-

- The Youth center recreation room is now open from 2pm to 6pm, M-TH.
- The Youth Center has new hours for Fridays and Fridays only. The new hours will be 2:00 pm- 5:30 pm.
- Spring park clean up on Saturday April 12 at veteran park orange square at 10am volunteers needed.
- April 19th annual Easter Candy Dash at upper level of Church Street Park, this event is FREE for children ages 9 and younger. Bring your own basket. The event is over quickly so please come on time.
- Two great events coming up in spring 2025 here in Port Jervis! Both events are now open for registration.
- - May 4, 2025- The Delaware River 5K Run- <https://runsignup.com/.../PortJ.../DelawareRiver5kRunandWalk>
- - May 31-June 1- The Jim Faggione Jr. Midnight Madness Endurance Relay- <https://pjmidnightmadness.com/>
- Field trips planned this summer include Liberty Science Center on Friday, July 18 and a NY Mets baseball game on Friday August 1. More information to follow soon.
- Elks Bronx Park and Church St basketball will open but in case of snow will close.
- Motion to hire following recreation seasonal workers, Aiden McBride, CJ Ross, Tishawn Featherstone, and Pat Outwater starting May 1st, 2025, second by M. Mann.
AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to hire following lifegaurds, approval based on the completion of lifeguard certification course and CPR/AED/First aid course which are scheduled in March, April, and May. All positions to start on or around June 20. 2025 Braeden Ross, Mike Amato, Briana Juncaj, Ryan Ross, Charleigh Cook, Lifegaurds Nico Juncaj as a substitute life guard Second by: G. Oney
AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED

C. O'Connell – Planning-

- The Planning Board has not met since the last meeting
- Next meeting will be held on Tuesday March 18 @ 7pm in the council chambers.

C. O'Connell – Zoning-

- The Zoning Board has not met, the next meeting will be held next on April 1st

M. Fuller- Finance -

- Motion to approve Accounts Payable second by J. Rhoades.
AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Clerks Office to go live with online Tax Payments second by C. O'Connell.
AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- Next Finance Meeting will be held on March 19th, at 6pm in the Council Chambers.

M. Mann - Tourism -

- Tourism has not met since our last meeting.
- Thank you to the participants and spectators who braved the cold weather along with the DPW and the PD who attend 7th annual St. Patrick's Day Parade on Sunday March 2nd
- Motion to approve Fabulous Fifties event will be held on June 1st from 12-6pm second by M. Hockenberry
- AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Bella Notte Italian Festival event will be held on August 9th second by J. Rhoades
- AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- The next Tourism meeting will be held on March 12 at 7pm in the council chambers

M. Mann - IDA -

- The IDA has not met since their last meeting
- Next meeting will be held on March 18th @ 6pm

J. Rhoades - FEM -

- NYS has issued a BURN ban effective immediately residential brush burning is banned.
- Next Meeting will be on March 17th @ 6:30 in council chambers

G. Oney, Jr. - ADA - No Report has not met**J. Dennison - CDA-**

- The CDA last met on 02/26/25.
- Section 8 waitlist holds 370 families and continues to train personnel in updated HUD programs
- The NYS DEC Water Quality Improvement Program (WQIP) grants first purchase is tentatively scheduled for March 11.
- With federal funding in flux, the USDA Forest Service Urban and Community Forestry grant, the US DOT Railroad Crossing Grant, and review of the FEMA Assistance to Firefighters grant for fire department SCBA's are paused.
- The next meeting will be held on March 26, 2025, at 7pm.

S. Siegel -HOUSING and VETERANS-

- The Housing Authority last met on 02/25/2025.
- Now when you visit My Healthy Vets appointment features you will find a link to try appointments on VA.gov
- PJ TV 23 is converting 30+ years of VHS to digital and putting them on PJTV23 and PJTV23 YouTube.
- The next meeting for housing authority will be held on March 25th, at 7pm at Hillside Terrace.
- The next Senior Club meeting will be on March 12 and 26th at 1pm at Fellowship Hall in West End.
- Quote: "Daylight savings time is a reminder that every hour is precious, lets make the most of it".

M. Hockenberry - DPW

- Garbage recycling and paper pickup on the week of March 10th and 24th will be on its normal schedule.
- 2025 Garbage is on the city website @ portjervisny.gov or by emailing DPW office at dpwclerk@portjervisny.gov
- Instructions for how to receive NIXLE's will be included in your next water bill
- City wide pothole repair is ongoing. If you see one that needs attention, please call 845-858-4001
- Construction of Splash pad at church street park has begun.
- Next DPW meeting will be next Monday March 3rd
- Motion for Resolution 9 of 2025 for Common Council to approve DW-BIL-LSLR inventory grant to fund project No. 19627 and authorize the execution of the NYSEFC Project Finance Agreement. By G. Oney
- AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED

- Motion of Notice of advertisement of bids for Glass Street retaining wall project. To be received by the Port Jervis Clerks Office by Tuesday April 22nd at 2pm local time at that time bids received will be publicly opened. Second by: J. Rhoades
- AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
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M. Hockenberry - Mayor

- Motion by to approve the Soap Box Derby event practice on 5/18, and event on 6/7 and 6/8, Sussex Street. Second by J. Rhoades
AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- Motion by to approve the 4th Annual Cars in the Park on 05/25/2025at Riverside Park. Second by S. Siegel
AYE: 9 ABSENT: 0 () NAYS: 0 ABSTAIN: 0 CARRIED
- Congratulations to Charlie Wiley on her State Championship for wrestling.

7:21 pm - Motion to adjourn by S. Siegel second by M. Fuller, - all in favor.

Respectfully,
Stacey Hosking
City Clerk Treasurer

Resolution No: 09 of 2025

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented
 By: M. Hockenberry
 Sec'd by: G. Oney
 Date of Adoption: 03/10/2025

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mann	X			
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	9			

RESOLUTIONS OF THE COMMON COUNCIL
to Approve the Use of DW-BIL-LSLR Inventory Grant to
Fund Project No. 19627 and to Authorize the Execution of
the NYSEFC Project Finance Agreement

Adopted: March 10, 2025

WHEREAS, by a DWSRF-BIL-LSLR Funding Award Letter dated March 29, 2024, the NYSDOH notified the City that it is eligible to receive a DW-BIL-LSLR Grant Award of up to \$1,874,266 for the City to conduct an up-to-date inventory of all drinking water service lines within the City's drinking water system, in order to determine the material composition of each drinking water service line and to identify all service lines that are composed of lead or are downstream from other lead lines; and

WHEREAS, on April 11, 2024 the Mayor, on behalf of the City of Port Jervis, acknowledged and accepted the programmatic requirements of the Grant Award by signing the March 29, 2024 DW-BIL-LSLR Grant Award Letter and by returning the Letter to the NYSDOH; and

WHEREAS, this DWSRF-BIL-Lead Service Line Inventory Project No. 19627 is also known as "the Port Jervis Lead Service Line Inventory Project;" and

WHEREAS, the City's "SRF Financing Application" and other required Project documents and information have been prepared for final submission to the NYSEFC in order for the EFC to process the application and to prepare a "Project Financing Agreement" to award the Grant Funding to the City of Port Jervis; and

WHEREAS, the DWSRF-BIL-LSLR Funding program requires Resolutions of the Common Council that authorize a City Officer to execute the Project Financing Agreement with the NYSEFC and to execute any associated financial

Resolution No: 09 of 2025

and grant closing documents;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council hereby authorizes and directs the Mayor or the Deputy Mayor, or their designee, to execute the Project Financing Agreement and any associated grant closing documents on behalf of the City of Port Jervis; and

BE IT FURTHER RESOLVED, that the Common Council hereby authorizes and directs the Clerk Treasurer to prepare, submit and execute any City financial information and documents that may be required of the City's Chief Financial Officer in order to close the Project Financing Agreement.

PASSED AND ADOPTED on this 10 day of March, 2025.



Attest:


Stacey Hosking, City Clerk-Treasurer