

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



Code Committee Meeting Minutes

March 8, 2022, at 6:30 PM

Pledge of Allegiance

Public Comment: None

Public Hearing: None

Approval of the Minutes:

Motion by Mr. M. Decker, seconded by Mr. Siegel to approve the February 2nd, 2022, Code Committee meeting minutes.

AYE: 3 ABSENT: 1 (E. Miller) NAY: 0 ABSTAIN: 0 CARRIED

Executive Session: None

New Business:

Mr. Simmons discussed the need to have commercial businesses have a local representative for emergency issues. It was also mentioned that the Fire Inspector would like access to active or non-active status of fire alarms within commercial businesses.

Committee discussed and Mr. Simmons will confer with Corporation Counsel.

1. Rental Unit Inspections Fees - Mr. Simmons will distribute surrounding municipal laws to committee members for review. Mr. Farr discussed additional man hours needed. Committee held a lengthy discussion.

2. Water Fees/metering of 3 and above rental units - N/R

Mr. Simmons stated that the Fire Inspector is requesting the committee to consider creating a law that would create a business registry that would help keep track of moving businesses throughout the city.

Committee discussed allowing a design mural on an East Main Street building that would read welcome to Port Jervis.

Committee discussed creating a law that would hold landlords responsible for their tenant's abandonment of dogs when relocating.

Old Business -

1. Combining of City engineer / building official DPW Director -

Mr. Simmons stated that the committee is awaiting financial information and will address at the next scheduled meeting.

2. Separation of City Clerk / Treasurer -

Mr. Simmons stated that the committee is awaiting financial information and will address at the next meeting.

3. Deputy Clerk / Treasurer -

Mr. Simmons stated that the committee is awaiting financial information and will address at the next meeting.

4. Social Media Policy -

Mr. Simmons noted that the policy is completed and will be addressed at the next common council meeting.

5. Tax Code / Rental Fees -

Topic will be discussed at the next scheduled meeting.

Building Official's Report: Provided updates on all ongoing projects.

Fire Inspector's Report: None

Mr. Siegel asked for an update on 34 Hudson Street.

Mrs. Muller asked for clarification on if the proposed rental inspections would be for 1 family rentals or 3 family rentals and above. Mr. Farr clarified that the inspections would be performed annually for all 3 family rentals.

Committee discussed water fees.

Public Comment: None

Adjournment:

Motion by Mr. M. Decker, seconded by Mr. Siegel to adjourn the meeting at 7:24 PM.

AYE: 3 ABSENT: 1 (E. Miller) NAY: 0 ABSTAIN: 0 CARRIED