

Regular Meeting - City of Port Jervis Common Council:

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday, February 09, 2026, at 6:30 pm.

Attendance-

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Present
Maria Mazzara	2nd Ward	Absent
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Present
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

City Clerk-Treasurer, Stacey Hosking, William Frank, Esq.

The meeting opened at 6:30 pm by Mayor Dominic Cicalese

Pledge of Allegiance- Mayor - Dominic Cicalese led all present in the Pledge of Allegiance

Presentation - None

Public Comment -

Peter Grech - Wants to take about city law and safety. Peter spoke about ICE and many topics wanting to discuss accountability of people in power and he is most concerned about the elections in November.

Executive Session - NONE

Executive Session Material- None

Approval of Minutes -

- Motion to approve January 12, 2026, Common Council minutes by J. Rhoades 2nd by M. Hockenberry.
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED

Regular Business-

J. Vicchiariello - Code

- Code last met on February 4th in council chambers
- Motion to accept the January Building Officials Report 2nd by C. O'Connell.
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to accept the January Fire Inspectors Report 2nd by M. Fuller
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve Resolution 5 of 2026 to adopt and update fee schedule with respect to city code 280-8. 2nd by M. Hockenberry
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to set public hearing for Local Law 1 of 2026 for March 23 to give it time to declare common council as lead agent for SEQRA review and refer this matter to City planning and Orange County Planning. 2nd by G. Oney
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED

- Next code meeting will be on March 4th @ 6:30 pm in council chambers

J. Vicchiariello - Police

- The Police Committee last met on January 15, 2026.
- Motion to accept the January Monthly Report 2nd by M. Fuller
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve Resolution 6 of 2026 to adopt and update fee schedule with respect to city code 280-8. 2nd by M. Hockenberry
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- The next meeting will be held on February 24, 2026, at 6 pm in the Council Chambers.

C. O'Connell - Planning-

- Planning last met on January 20th.
- The next meeting will be held on February 17, 2026, at 7 pm in the Council Chambers.

C. O'Connell - Zoning-

- Has not met.

C. O'Connell - Recreation-

- The Dog Yard, Church St. Park (lower level) and the vehicle entrance to Point Peter are all closed for the winter. They will reopen this spring.
- The Sleigh Riding Hill at West End Beach is set up and ready to be enjoyed. Hay bales will be placed along the guardrail for protection. Please no skis or snowboards- sleds only. Open during daylight hours.
- The Youth Center is open Monday- Thursday 2 pm- 6 pm and Fridays 2 pm- 5:30 pm. It will be closed when school is closed due to weather or if school is released early due to weather.
- The Rec Departments annual Easter Candy Dash will be held at Church St Park on Saturday April 4th at 11am.
- The Rec Dept is sponsoring a Casino Trip to Mohegan Sun Wilkes Barre PA on Saturday April 18, 2026, cost is \$40 per person. Only 30 seats are available on Charter bus. Must be 21 yr or older. Contact Rec Office at 845-858-4045 for more info or to sign up.
- The 32nd Delaware River Run will be held on Sunday May 3, 2026, at Riverside Park at 9am. Registration is now open, visit runsignup.com and search for Delaware 5K Run and Walk
- The 3rd Jim Faggione Jr Midnight Madness Endurance Relay will be held in Elks Brox Park Saturday May 30- Sunday May 31, 2026 (6pm-6am). For information on this event and to register visit pjmidnightmadness.com
- The next Recreation Commission meeting will be held on Wednesday, February 11, 2026, at 6:15 pm at the Youth Center.

M. Fuller. - Finance -

- Motion to approve Accounts Payable in the amount of \$1,776,266.05 second M. Hockenberry
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to accept Certificate of Base percentages, current percentages and current base proportion to article 19, RPTL, for Levy of Taxes on the 2026 Assessment Roll. 2nd by C. O'Connell
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to accept the agreement with Capital Markets for Financial Advisory Services 2nd by J. Rhoades
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Next meeting will be held on February 18, 2026 @ 6pm

G. Oney - Tourism -

- Tourism has not met since their last meeting.

- The tourism board is working on the St. Patrick's Day Parade which will be held on Sunday March 1st Anyone interested in participating can email tourism chair Laura Meyer at floralaurapj@yahoo.com This years Marshal is Barbara Drew.
- Motion to approve Event Application for Blarney Blast/St. Patrick's Day Parade on 03/01/2026. 2nd by J. Rhoades
- AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve Event Application for Fabulous Fifties on 06/07/2026. 2nd by J. Rhoades
- AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve Event Application for Italian Festival on 08/08/2026. 2nd by M. Hockenberry
- AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve Event Application for Del River Regatta on 08/22/2026. 2nd by J. Rhoades
- AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve Event Application for Fall Foliage Festival on 09/27/2026. 2nd by C. O'Connell
- AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve Event Application for Christkindlmarkt on 11/29/26. 2nd by J. Rhoades
- AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- The next Tourism meeting will be held February 11th, 2026, at 7 pm. In the council chambers

G. Oney, Jr. - IDA - None

G. Oney - ADA - None

J. Rhoades - FEM -

- Motion for Inter-Departmental transfer for Sidney Quick Jr. from Delaware Engine Company No 2 to Howard Wheat Engine Company No. 4. 2nd by S. Siegel
AYE: 8 ABSENT: 1 (Mazzara) 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to amend By-Laws in relation to Article IX, Section A8, B8, C7, F1g, G1f, H1e for new members to have 1 year from date they assume office to complete any mandated training.
AYE: 8 ABSENT: 1 (Mazzara) 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion for Resolution 7 of 2026 Authorizing the sale of Surplus Property 2nd by M. Fuller
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Next meeting will be in February 19 at 6:30 in Council Chambers.

J. Dennison - CDA-

- The CDA Last met on January 28, 2026
- Under Section 8, beginning Tuesday, March 3rd through Thursday, March 13th, 2026, the waitlist will be open for 12 days. On March 3rd, the application will be available for download and completion from the City website, and in paper at the City Clerk's office and the Port Jervis Housing Authority during regular business hours. Only completed paper applications sent through and postmarked by the US Postal Service beginning March 3rd and ending March 13, 2026, will be considered. All waitlist application details will be advertised and will accompany each application.
- MHE was awarded the engineering contract for the DRI - Jersey Ave. project. Surveying the project area will be the next step.
- The firefighters' SCBA equipment from the FEMA Assistance to Firefighter grant of \$533,087 was ordered and received and training on the equipment is beginning.
- The PJFD was also awarded a NYS Department of Homeland and Emergency Services (DHSES) \$25,000 for a recruitment and retention grant to be used to purchase exercise equipment

- The City was listed in a press release as having been awarded NYS Department of State (NYS DOS) funds for a Brownfield Opportunity Area study. We are awaiting a contract.
- The next meeting will be held on February 25, at 7 pm on 2nd floor of the Rec Center.
- Motion to approve Resolution 8 of 2026 for the city to enter annual service contract with the Port Jervis Community Development Agency 2nd by M. Hockenberry
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve Resolution 9 of 2026 for the city to Authorize MHE Engineering, D.P.C. to provide engineering services for the Community Development Block Grant for the Water Filtration Plant Improvements Project # 938PW123-24 as a professional service 2nd by S. Siegel
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to approve Resolution 10 of 2026 for the city to enter extend the contract with Ramboll Americas Engineering Solutions, Inc. to provide Professional services in connection with the Resilient Investment through support and capital (RISC) program grant 2nd by G. Oney
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED

S. Siegel -HOUSING and VETERANS-

- The Housing Authority last meet on January 20th the next meeting will be on February 17th @ 6pm at Hillside Terrace
- The next Senior Club meeting is Feb 11th and 25th @ 1:30pm at VFW 161.
- Veterans should know Flu Shots are available at our clinic call 845-856-5369 for an appointment
- A Vietnam Veteran's Day Welcome Home Celebration & Parade will be held on Sunday March 29, 2026, starting at 12pm at the Tri-State Naval Ship. Veteran's and families will be welcomed with coffee, light refreshments
- We are looking for photos of Veterans to be part of a Power Point presentation during the celebration if anyone has any photos they can be sent to me for inclusion.
- PJTV23 is looking for volunteers to become a member and learn television broadcasting and community involvement. Contact me at 845-248-1622
- Quote of the day "Venture outside your comfort zone, the rewards are worth it." by Walt Disney

M. Hockenberry - DPW

- Garbage and Recycling on the week of Feb 9th will be on its normal schedule, the week of Feb 16th will be 1 day late in all wards. 3rd ward cardboard will be picked up on February 20th.
- The garbage schedule is available on the city website @ www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov. The 2026 garbage schedule is available.
- Instructions for Nixile were sent out with your last bill. They will be sent out with the next water bill for the last time. Most of city correspondence is done through there.
- Residents have received lead inventory letters. If you have already complied with this letter disregard if not, please follow instructions to complete.
- Snow removal will continue in all wards until the DPW gets help from mother nature.
- Thank you to the DPW for all of their hard work with the snow removal during the storm.
- Next meeting is March 2nd at 5:30pm in council chambers

D. Cicalese - Mayor Notes

- Motion to modify City Clerk Treasurer Stacey Hosking Appointment it will run through 01/26/2027 motion by J. Rhoades 2nd by C. O'Connell
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
- Motion to appoint the following to 1 year term of Fire Police effective Feb 1, 2026, Randall Aber, Vincent Atkinson, Andrei Bell, William Conklin, Richard Drew, Hennyry Dunn III, Frank Fuller, Jeffery Lewis, Jeffery Martin, Richard Oppelt, Robert Padgett, Edward Pavlich Sr., Edward Pavlich Jr., Daryl Piatt, Adam Scopino, Stanley Siegel, William Werner, 2nd by S. Siegel

- AYE: 8 ABSENT: 1 (Mazzara) 0 NAYS: 0 ABSTAIN:0 CARRIED
- Motion to Accept the Orange County Tax Sharing Agreement by J. Rhoades 2nd by M. Hockenberry
AYE: 8 ABSENT: 1 (Mazzara) 0 NAYS: 0 ABSTAIN:0 CARRIED
 - Motion to accept Resignation of Cheryl Kent-Biccum with regret as Civil Service Commission Secretary by M. Hockenberry 2nd by S. Siegel
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
 - Motion to accept Resolution 11 of 2026 Authorizing mayor to sign agreement with Civic Plus, the vendor for website technology services By M. Hockenberry 2nd by J. Vicchiariello
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
 - Motion to approve Event Application Midnight Madness on May 30-May 31, 2026. By C. O'Connell 2nd by J. Rhoades
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
 - Motion to approve Event Application for Little Bellas Day Camp from 07.13.26-07.17.26 Motion by M. Hockenberry 2nd by J. Rhoades
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
 - Motion to approve Event Application for 2026 Farmer Market beginning on May 9th, 2026, Motion by M. Fuller 2nd by S. Siegel
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
 - Motion to approve Event Application for Stone Challenge on 09/26/2026. Motion by M. Hockenberry 2nd by G. Oney
AYE: 8 ABSENT: 1 (M. Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
 - Motion to approve Resolution 12 of 2026 Designation of Officers for Purposes of NYS Homes & Community Renewal by J. Vicchiariello 2nd by J. Rhoades
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
 - Motion to approve Resolution 13 of 2026 Revocable license Agreement with The Actors Community Group to use a portion of the City Community Center by M. Hockenberry 2nd by J. Vicchiariello
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN:0 CARRIED
 - Mayor spoke about the issues with the Post Office delivering mail and we are discussing our option and are looking into it.

7:20 pm - Motion to adjourn by J. Rhoades 2nd by M. Hockenberry – all in favor.

Respectfully,
Stacey Hosking
City Clerk Treasurer

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: J. Vicchiariello

Sec'd by: M. Hockenberry

Date of Adoption: 02/09/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara				X
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	8			1

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
ADOPTING AN UPDATED FEE SCHEDULE WITH RESPECT TO CITY CODE §280-8**

WHEREAS, the Common Council of the City of Port Jervis is authorized to establish and amend fees charged by the City by resolution of the Common Council pursuant to City Code §280-10, and

WHEREAS, the Common Council finds it necessary and appropriate to update the existing fee schedule set forth in City Code §280-8 entitled "Other Building, zoning and planning fees",

NOW, THEREFORE, BE IT HEREBY

RESOLVED, that the fees set forth in City Code §280-8, as specified in Exhibit "A" annexed hereto, are hereby adopted and made effective as of January 10, 2026.

Exhibit "A"

Service	Fees
Sign permit	\$100
Reclamation fee for sign removed by City	\$25 per sign
Record search for lot coverage information	\$50
Combined mailing list and record search where the lot coverage information is the same as the mailing list	\$50
Combined mailing list and record search where the lot coverage information is different from the mailing list	\$40 for lot coverage information and \$25 for mailing list
Application for Senior Citizen Affordable Housing District	\$500
Inspections by Building Official, Department of Social Services or other agency	\$200 for initial inspection and \$150 for each additional inspection; \$20 will be retained by the City in the case of canceled inspections
Copy of Zoning Map	\$5
Zoning Board of Appeals	\$275 minimum
Planning Board	\$275 minimum
Commercial or industrial fee	\$275 plus \$100 for every 1,000 square feet of building floor area over 2,000 square feet

PASSED AND ADOPTED on this 9 day of February, 2026.



Attest:


Stacey Hosking

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: J. Vicchiariello

Sec'd by: M. Hockenberry

Date of Adoption: 02/09/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara				X
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	8			1

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE COUNTY
OF ORANGE FOR THE 2026 ORANGE COUNTY YOUTH BUREAU GRANT
PROGRAM**

WHEREAS, the County of Orange has awarded funding to the City of Port Jervis Police Department to operate the City of Port Jervis Police Department Juvenile Aid Bureau, which provides a positive environment for City youth; and

WHEREAS, in order to obtain the required funding, the County of Orange requires that the City execute an agreement under which the City would be required to utilize said funds as indicated above; and

WHEREAS, the Common Council of the City of Port Jervis believes it is in the best interest of the City of Port Jervis to authorize the Mayor to execute the aforesaid agreement,

NOW, THEREFORE, IT IS HEREBY

RESOLVED that the Common Council of the City of Port Jervis hereby authorizes and directs the Mayor, or his designee, to execute and submit a grant contract with the County of Orange to operate the City of Port Jervis Police Department Juvenile Aid Bureau to effectuate said funding, subject to the approval of the Corporation Counsel.

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: J. Rhoades

Sec'd by: M. Fuller

Date of Adoption: 02/09/26

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara				X
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	8			1

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUTHORIZING THE SALE OF SURPLUS PROPERTY**

WHEREAS, the Common Council of the City of Port Jervis previously declared certain equipment owned by the City and utilized by the City Fire Department as surplus property pursuant to a duly adopted resolution of the Common Council; and

WHEREAS, the Chief of the Fire Department has received bids from neighboring fire departments to purchase the aforesaid equipment, which sale may be accomplished without the need to engage in the public bidding process; and

WHEREAS, the Common Council, upon the recommendation of the City Fire Chief, deems it appropriate to accept the bid received for the aforesaid equipment as set forth below in order to recoup funds to be used for City Fire Department purposes.

NOW THEREFORE, IT IS HEREBY

RESOLVED, that the Mayor, Fire Chief or their designee is authorized to dispose of the surplus equipment as follows:

Resolution No. 7 of 2026

<u>Equipment</u>	<u>Accepted Bid</u>	<u>Purchaser</u>
Bauer SCBA compressor Model # UN11/20-E3 Serial #36680	\$2,000.00	Washington Heights Fire District

PASSED AND ADOPTED on this 9 day of February, 2026.



Attest: Stacey Hosking
Stacey Hosking

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: J. Dennison

Sec'd by: M. Hockenberry

Date of Adoption: 02/09/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara				X
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	8			1

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
TO ENTER INTO AN ANNUAL SERVICE CONTRACT WITH THE PORT JERVIS
COMMUNITY DEVELOPMENT AGENCY**

WHEREAS, outside of subrecipient grant administration, the Port Jervis Community Development Agency (PJCD A), a public benefit corporation since 1981, sources funding opportunities, provides grant services and project management, and outreach to the region, state and federal governmental levels on behalf of the City of Port Jervis; and

WHEREAS, the PJCD A requests an annual fee of \$65,000 over 2026 to provide the afore listed services to the benefit of the City;

NOW, THEREFORE, LET IT BE HEREBY RESOLVED, that the Common Council hereby authorizes and directs the Mayor, or his designee, to effectuate the annual 2026 contract with the Port Jervis Community Development Agency for services provided outside grant subrecipient services for a fee of \$65,000 invoiced in monthly increments.

PASSED AND ADOPTED on this 9th day of February, 2026.



Attest:

Stacey Hosking
Stacey Hosking, Clerk Treasurer

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: J. Dennison

Sec'd by: M. Hockenberry

Date of Adoption: 02/09/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara				X
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	8			1

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
TO ENTER INTO AN ANNUAL SERVICE CONTRACT WITH THE PORT JERVIS
COMMUNITY DEVELOPMENT AGENCY**

WHEREAS, outside of subrecipient grant administration, the Port Jervis Community Development Agency (PJCD A), a public benefit corporation since 1981, sources funding opportunities, provides grant services and project management, and outreach to the region, state and federal governmental levels on behalf of the City of Port Jervis; and

WHEREAS, the PJCD A requests an annual fee of \$65,000 over 2026 to provide the afore listed services to the benefit of the City;

NOW, THEREFORE, LET IT BE HEREBY RESOLVED, that the Common Council hereby authorizes and directs the Mayor, or his designee, to effectuate the annual 2026 contract with the Port Jervis Community Development Agency for services provided outside grant subrecipient services for a fee of \$65,000 invoiced in monthly increments.

PASSED AND ADOPTED on this 9th day of February, 2026.



Attest:

Stacey Hosking
Stacey Hosking, Clerk Treasurer

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented
 By: J. Dennison
 Sec'd by: S. Siegel
 Date of Adoption: 02/09/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara				X
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	8			1

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
 AUTHORIZING MHE ENGINEERING, D.P.C. TO PROVIDE ENGINEERING
 SERVICES TO THE CITY FOR THE NEW YORK STATE HOUSING TRUST FUND
 OFFICE OF COMMUNITY RENEWAL'S COMMUNITY DEVELOPMENT BLOCK
 GRANT FOR WATER FILTRATION PLANT IMPROVEMENTS PROJECT
 #938PW123-24 AS A PROFESSIONAL SERVICE**

WHEREAS, the City of Port Jervis was awarded a \$1,500,000 grant #938PW123-24 from the New York State Housing Trust Fund Office of Community Renewal to make improvements to the City's water filtration plant with the soft costs including engineering and administration to be paid separately by the City under its professional services procurement procedures; and

WHEREAS, independent of the \$1,500,000 grant request, the grant application budget included an additional \$313,000 in estimated costs for engineering and administrative services; and

WHEREAS, MHE Engineering, D.P.C. (MHE) is extremely knowledgeable in the workings of the water filtration plant and has been instrumental in the planning and execution of this grant portion of the water filtration plant improvements; and

WHEREAS, it is necessary to ratify the prior execution by the Mayor of the professional services contract between MHE and the City of Port Jervis dated November 25, 2024, which estimates engineering costs at \$295,000, with an hourly salary cost for any additional services, because the formal approval of said contract was inadvertently overlooked by the Common Council,

NOW, THEREFORE, LET IT BE HEREBY

RESOLVED, that the Common Council of the City of Port Jervis hereby ratifies the professional services contract dated November 25, 2024 between the City and MHE, Engineering , D.P.C. to perform engineering services of up to \$295,000, and hourly salary costs for any additional services to complete the \$1,500,000 New York State Housing Trust Fund Office of Community Renewal Community Development Block Grant (CDBG) Grant #938PW123-24 for improvements to the city's water filtration plant; and it is further

RESOLVED, that the Common Council directs the Mayor, or his designee, to execute any and all documents necessary to effectuate the intent of this resolution, subject to review and approval of the Corporation Counsel.

PASSED AND ADOPTED on this 9th day of February 2026.



Attest:

Stacey Hosking

A handwritten signature in cursive script that reads "Stacey Hosking". The signature is written over a horizontal line.

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented
 By: J. Dennison
 Sec'd by: S. Siegel
 Date of Adoption: 02/09/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara				X
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	8			1

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
 AUTHORIZING MHE ENGINEERING, D.P.C. TO PROVIDE ENGINEERING
 SERVICES TO THE CITY FOR THE NEW YORK STATE HOUSING TRUST FUND
 OFFICE OF COMMUNITY RENEWAL'S COMMUNITY DEVELOPMENT BLOCK
 GRANT FOR WATER FILTRATION PLANT IMPROVEMENTS PROJECT
 #938PW123-24 AS A PROFESSIONAL SERVICE**

WHEREAS, the City of Port Jervis was awarded a \$1,500,000 grant #938PW123-24 from the New York State Housing Trust Fund Office of Community Renewal to make improvements to the City's water filtration plant with the soft costs including engineering and administration to be paid separately by the City under its professional services procurement procedures; and

WHEREAS, independent of the \$1,500,000 grant request, the grant application budget included an additional \$313,000 in estimated costs for engineering and administrative services; and

WHEREAS, MHE Engineering, D.P.C. (MHE) is extremely knowledgeable in the workings of the water filtration plant and has been instrumental in the planning and execution of this grant portion of the water filtration plant improvements; and

WHEREAS, it is necessary to ratify the prior execution by the Mayor of the professional services contract between MHE and the City of Port Jervis dated November 25, 2024, which estimates engineering costs at \$295,000, with an hourly salary cost for any additional services, because the formal approval of said contract was inadvertently overlooked by the Common Council,

NOW, THEREFORE, LET IT BE HEREBY

RESOLVED, that the Common Council of the City of Port Jervis hereby ratifies the professional services contract dated November 25, 2024 between the City and MHE, Engineering , D.P.C. to perform engineering services of up to \$295,000, and hourly salary costs for any additional services to complete the \$1,500,000 New York State Housing Trust Fund Office of Community Renewal Community Development Block Grant (CDBG) Grant #938PW123-24 for improvements to the city's water filtration plant; and it is further

RESOLVED, that the Common Council directs the Mayor, or his designee, to execute any and all documents necessary to effectuate the intent of this resolution, subject to review and approval of the Corporation Counsel.

PASSED AND ADOPTED on this 9th day of February 2026.



Attest:


Stacey Hosking

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: J. Dennison

Sec'd by: G. Oney

Date of Adoption: 02/09/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara				X
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	8			1

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
TO EXTEND THE CONTRACT WITH RAMBOLL AMERICAS ENGINEERING
SOLUTIONS, INC. TO PROVIDE PROFESSIONAL SERVICES IN CONNECTION
WITH THE RESILIENT INVESTMENTS THROUGH SUPPORT AND CAPITAL
(RISC) PROGRAM GRANT PROJECT AWARDED TO THE CITY**

WHEREAS, Ramboll Americas Engineering Solutions, Inc. (Ramboll) was awarded the contract to provide professional engineering services to the City of Port Jervis's grant through the Resilient Investments through Support and Capital (RISC) program from the Housing Trust Fund Corporation, under which the City Reservoir 1 Spillway Rehab and Water Main Resiliency Planning Project will undertake a comprehensive drainage analysis of the project area and develop a conceptual design that addresses flooding and protection of the watermain. In addition to any other suggestions, the study is exploring whether rebuilding the spillway and replacing the critical 24" water main may provide flood relief. In addition, a cost benefit analysis will be completed for use in applications to capital funding sources for construction implementation along with grant application submission support; and

WHEREAS, Ramboll's contract expired on December 31, 2025, and per review and approval of the grantor, the New York State Homes & Community Renewal Office of Resilient Homes and Communities, an extension to September 15, 2026, to complete the scope of work is recommended,

Resolution No. 10 of 2026

NOW, THEREFORE, LET IT BE HEREBY

RESOLVED, that the Common Council hereby authorizes and directs the Mayor, or his designee, to effectuate the contract extension with Ramboll Americas Engineering Solutions, Inc. to September 15, 2026.

PASSED AND ADOPTED on this 9th day of February, 2026.



Attest:


Stacey Hosking
Clerk-Treasurer

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: M. Hockenberry

Sec'd by: J. Vicchiariello

Date of Adoption: 02/09/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara				X
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	8			1

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUTHORIZING THE MAYOR TO EXECUTE AN OUTSIDE VENDOR CONTRACT
FOR WEBSITE TECHNOLOGY SERVICES**

WHEREAS, the City of Port Jervis is need of an updated municipal website that complies with all local, state and federal laws, rules and regulations for accessibility and information availability; and

WHEREAS, CivicPlus has provided a proposal to create and maintain a new municipal website that meets such guidelines through ADA Compliance and Web Accessibility; and

WHEREAS, CivicPlus has provided a proposed U.S. General Services Administration approved Government Services Contract # GS-35F-0124U to create the necessary municipal website, which is not subject to competitive bidding procedures; and

WHEREAS, the Common Council has determined that it is in the overall best interests of the City to enter into the aforesaid contract with CivicPlus for the aforesaid services,

NOW THEREFORE, IT IS HEREBY

RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor, or his designee, to execute a contract with CivicPlus to furnish the City with a new municipal website and related services for the total sum of \$38,273.00 in accordance with the proposal

Resolution No.11_ of 2026

annexed hereto, along with any other appropriate documents to effectuate the intent of this Resolution, all of which shall be subject to review and approval by the Corporation Counsel.

PASSED AND ADOPTED on this 9th day of February, 2026.



Attest: 
Stacey Hosking, Clerk-Treasurer

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: J. Vicchiariello

Sec'd by: J. Rhoades

Date of Adoption: 02/09/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara				X
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	8			1

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
DESIGNATION OF OFFICERS FOR THE PURPOSES OF NYS HOMES &
COMMUNITY RENEWAL**

WHEREAS, the City of Port Jervis Common Council of the City of Port Jervis hereby authorizes the persons designated by position as responsible for the following offices:

1. Fair Housing Officer – Port Jervis Community Development Agency, Exec. Director
2. MWBE & Section 3 Coordinator – Port Jervis, City Clerk Treasurer
3. ADA Grievance Coordinator – Port Jervis City, Clerk Treasurer
4. Labor Standards Compliance Officer – Port Jervis Department of Public Works, Director

PASSED AND ADOPTED on this 9th day of February 2026.



Attest: Stacey Hosking
Stacey Hosking, Clerk-Treasurer

ROLL CALL VOTE

**THE CITY OF PORT JERVIS
COMMON COUNCIL**

The following was presented

By: M. Hockenberry

Sec'd by: J. Vicchiariello

Date of Adoption: 02/09/2026

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> Mr. Hockenberry	X			
<i>Councilman</i> Mr. Vicchiariello	X			
<i>Councilman</i> Mr. O'Connell	X			
<i>Councilwoman</i> Ms. Mazzara				X
<i>Councilwoman</i> Ms. Fuller	X			
<i>Councilman</i> Mr. Rhoades	X			
<i>Councilman</i> Mr. Oney	X			
<i>Councilwoman</i> Ms. Dennison	X			
<i>Councilman</i> Mr. Siegel	X			
TOTAL	8			1

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUTHORIZING THE MAYOR TO EXECUTE A REVOCABLE LICENSE
AGREEMENT WITH RESPECT TO THE CITY COMMUNITY CENTER**

WHEREAS, the City of Port Jervis wishes to enter into a certain Revocable License Agreement with the The Actors Community Theater Group, Inc. to use a portion of the City Community Center located at 134 Pike Street, for the purpose of auditions, rehearsals, performances, storage of theatrical equipment, and other incidental theatrical uses, and

WHEREAS, the granting of such revocable license will not adversely affect any other programs and/or activities that take place at the Community Center,

NOW, THEREFORE, IT IS HEREBY

RESOLVED, that the Common Council of the City of Port Jervis, hereby authorizes the Mayor, or his designee, to execute and deliver a Revocable License Agreement between the City and The Actors Community Theater Group, Inc. for use of a portion of the City Community Center as set forth in the accompanying agreement, the final form of said License Agreement being acceptable in form and content to the City's Corporation Counsel.

Resolution No. 13 of 2026

PASSED AND ADOPTED on this 9th day of February, 2026.



Attest: Stacey Hosking
Stacey Hosking, Clerk-Treasurer