

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



Police Committee Meeting Minutes

30 March 2022 6:40 pm

Meeting called to order by Mr. Foster with the following members present: Ms. Fuller, Ms. Mann, Mayor Decker, Mr. M. Decker, Mr. Livingston, Mr. Simmons, Ms. Newhauser, Chief Worden

Public Comment: No members from the public provided comment.

Committee Report

Crime Statistics and Key Statistical Updates

The Chief reviewed Part I and Part II offenses for the 2021 Year End Report including historical crime statistics graphs.

2021 Use of Force Report:

The committee reviewed the department 2021 Use of Force Report.

Traffic Safety

The department is participating in the following GTSC Traffic Safety Enforcement Mobilizations:

Funding for program participation is provided through the 2021-2 GTSC Police Traffic Services Grant.

- 04/04/22 – 04/11/22 Distracted Driving: U Drive. U Text. U Pay.
- 04/25/22 – 04/29/22 No Empty Chair Campaign
- 04/28/22 Operation Safe Stop

2022 No Empty Chair Week Themes

- Monday, April 25, 2022 – Speeding in School Zones
- Tuesday, April 26, 2022 – Seat Belt and Child Restraints
- Wednesday, April 27, 2022 – Cell Phone Use and Texting
- Thursday, April 28, 2022 – Operation Safe Stop
- Friday, April 29, 2022 - Underage Drinking and Impaired Driving

Outreach

- Youth Academy- The department is hosting the 5th annual Youth Leadership Academy August 1-5, 2022. Applications are available on the Department Website, PJ City School District and the PJPD.
- Foot Patrols are being assigned in neighborhoods and business districts.
- NNO is scheduled for August 2, 2022.

Training

- Autism Awareness Training- Month of April. Officers have been assigned an electronic training bulletin, a roll call video and are wearing the department's Autism Awareness PJPD Patch Pin to enhance our response and awareness pertaining to providing services to persons living with autism.
- Use of Force- Simulator: De-escalation and Force Training being planned with the department firearms simulator.
- Use of Force Basic and De-escalation Training – In Service training is being provided to sworn members.
- FTO Training- An Officer is being assigned to attend a state certified Field Training Officer Course.
- Radar Training- Two Officers are attending basic radar/lidar certification training.

Capital Equipment Planning

The following equipment was discussed for potential replacement due to age or acquisition for police patrols:

- AEDs- The department Automated External Defibrillators were reconditioned in 2018 and need replacement. The department currently maintains five units.
- MDTs- Mobile Data Terminal (car computers)- Developing a plan to replace two computers per year in patrol cars. Approximate cost for complete replacement including rugged laptop, docking station, mounting hardware and scanner, printer: \$5,000.00
- Vehicle Plan- Updating the 2022 Vehicle Fleet Inventory to include replacement patrol vehicles for 2023.
- Electric Golf Cart Vehicle – An electric golf cart would replace the 2004 GEM Vehicle to serve as a community policing platform to provide neighborhood patrols, park patrols and patrols for special events.
- E-Bikes – Electric Bikes are being researched to augment traditional mountain bikes for the department's bicycle patrol. The electric bicycle would increase a bike patrol officer's patrol capabilities and response to calls for service while providing an effective patrol platform for the City's trail system.
- Electronic Signage – a portable digital sign board that can be utilized by all city departments to provide mobile public safety messages.

Surplus Property

- Currently inventorying surplus radios and Electric Gem Car for potential surplus sale.

Old Business:

Renovation Update-

- Renovations of the department facility have been completed by DPW. Currently, the new server room is constructed and will require IT support to relocate computer infrastructure from the City Clerk's Office and the current PD server room. In addition, the room will require a cooling and ventilation system. Quotes are currently being requested from vendors to perform these functions.

Sam Grant- DASNY Range Training Facility Update

- The Chief is currently reviewing options for soliciting a competitive bid for either a pole barn construction or building foundation with the project Engineer and Architect. Current budget is approximately \$100,000. Chief will update committee as further information develops.

Personnel: Vacant Lieutenant, Dispatcher and School Officer

- Applications for part time dispatcher and school officer vacancies are currently being reviewed.
- The committee further discussed a potential timeline for promoting a sergeant to lieutenant recommending the following: Interview and Selection: June 2022. Appointment – September 2022. Interviews will be conducted by the city's hiring committee consisting of elected and civilian representatives.

Body Cameras- DOJ Grant-

- Working with City Clerk to navigate federal grant system and our DOJ Grant's Administrator to obtain approval for expending grant funds for this project.

New Business:

- Drug Task Force Presentation- The Committee discussed DA Hoovler's formal request to assign a detective to the Orange County Drug Task Force. The committee was provided with a copy of an inter-agency agreement that is currently under review. Questions were posed by the committee regarding asset forfeiture and seizure funds. Chief to speak with DA Hoovler to obtain further information.

Vehicle Bids

- Market Place Bids- Lease or Purchase- The Chief has submitted three mini-bids through the NYS OGS Vehicle Marketplace soliciting competitive bids for either the lease or purchase of a patrol vehicle and an unmarked support vehicle (Sedan or SUV)

Committee Comments:

Mr. Foster requested a four way stop sign be ordered for the interesection of King Street and Second Street to address increased traffic concerns posed by residents. Committee supported Mr. Foster’s request – Chief to coordinate with DPW.

Mr. Livingston reported complaints of speeding vehicles on Orange Street near vicinity of Hornbeck Avenue and requested a speed survey. Sgt Dillinger to be notified to conduct survey and report results to committee.

Mr. Simmons discussed a complaint he received from Easy Way Beverages Proprietor Scott Brenner regarding traffic congestion resulting from the drive thru at Dunkin Donuts on East Main Street. Mr. Simmons requesting this traffic condition be investigated for potential signage to correct the problem.

Mayor Decker reported he received a request from Onofry and Walsh Law Offices inquiring about serving as the City’s Traffic Court Prosecutor. Currently, the City’s traffic prosecutor is Mr. Leonard Kessler, Esq. Committee to reseach current Traffic Prosecutor rates and contract provisions.

The Committee engaged in a discussion pertaining to the costs of potentially sponsoring candidates who have completed Phase I police training for a Phase II academy class for hire as school police officers and the potential of a hiring partnership with the Town of Deerpark. Further study is needed to determine costs.

Adjournment: Meeting adjourned at 8:17pm

Respectfully Submitted,

William J. Worden

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Chief of Police