

**Regular Meeting - City of Port Jervis Common Council :**

A Regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday June 27, 2022, at 6:30 p.m.

**Attendance-**

Regis Foster	1st Ward	Present
Elizabeth Miller	1st Ward	Present
Maria Mann	2nd Ward	Present
Misty Fuller	2nd Ward	Present
Denis Livingston	3rd Ward	Present
Michael Decker	3rd Ward	Present
Timothy Simmons	4th Ward	Present
Melissa Newhauser	4th Ward	Present
Stanley Siegel	Councilman-At-Large	Present
Mayor Decker	Mayor	Absent

Also present :

City Clerk-Treasurer Laura Quick, Deputy Clerk Bobbie Jo Muller and Corporation Counsel Will Frank.

Meeting opened at 6:30 pm by Mayor Decker.

**Pledge of Allegiance-**

Counselman -At-Large Siegel led all present in the Pledge of Allegiance to the Flag.

**Presentation-** Valerie Maginsky gave a presentation on the Urban Forestry Grant which has a DPW 25% match of \$8,000 and is anticipated to start date of July 11, 2002.

**Public Comment-**

Jack Austin – Port Jervis Rotary Club presented a check to the Outdoor Club.

Alex Ginella – Commented on the need for Port Jervis to have wayfinding signs for local businesses.

Courtney from Kids Enrich Port Jervis discussed the summer program.

**Executive Session-** 6:47 pm

A motion was made by D. Livingston Second by T. Simmons to enter into executive session based on Public Officers Law Article 7 105.1f – Personnel – Collective Bargaining

The Council will also seek advice from legal counsel on issues regarding any other attorney client privileged matters as necessary.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

7:24 pm A motion was made by T. Simmons to return from executive session second by R. Foster

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Approval of Minutes-**

June 6, 2022 as amended Motion by D. Livingston seconded by R. Foster

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Executive Session Material-**

Motion to approve changes to the Police Chief and Lieutenant Contracts subject to approval by the City Labor Counsel

Motion: R. Foster Second: M. Fuller

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Regular Business-****R. Foster - ADA**

The next ADA committee meeting June 8, 2022 at 6:15 pm

**R. Foster - Police -**

Motion to approve Resolution 2022-0613-040 Second M. Newhauser

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve permanent rank for the following: Second by D. Livingston

- Sgt. Daniel Mioglionico - Permanent rank of Police Sergeant effective June 27, 2022
- PO Nicholas Osowick - Permanent rank of Police Officer effective June 27, 2022
- PO Robert Breault - Permanent rank of Police Officer effective June 27, 2022
- PO Meghan Ede - Permanent rank of Police Officer effective June 27, 2022
- PO Jennifer Tolentino - Permanent rank of Police Officer effective June 27, 2022
- PO Conner Decker - Permanent rank of Police Officer effective June 27, 2022
- PO Tyler Wagner - Permanent rank of Police Officer effective June 27, 2022

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Announcements: Highlights of the May 2022 Monthly report  
National Night Out August 2, 2022 Riverside Park  
NARCAN Training June 28, 2022 Drew United Methodist church

The next Police Committee meeting is July 21, 2022.

**E. Miller - Finance -**

Motion to pay the Bills Second M. Decker

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve Resolution 2022-0627-043 Approve Paid Military Leave Second M. Fuller

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve Resolution 2022-0613-039 Orange County Sales Tax Agreements Second R. Foster

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next Finance meeting is on July 20, 2022 at 6pm

**M. Fuller - FEM -**

Motion to waive Peddlers fees for Firefighters Burn treatment fund at the 171 Annual Inspection Day Parade on July 9, 2022  
Second D. Livingston

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

FEM will meet on met on July 18, 2022 at 6:30pm

**M. Mann - Tourism-**

Tourism has not met since their last meeting. Their next upcoming event is the Italian festival which will be held on Saturday August 20<sup>th</sup> from 4 to 9pm at Orange Square Park located @ 1 N Broome Street. Applications are now available for the 28<sup>th</sup> annual fall foliage festival which will be held on Sunday September 25<sup>th</sup> from 10 to 5.

To become a vendor or for additional information you may contact the city clerk's office, visit the cities website at [www.portjervisny.gov](http://www.portjervisny.gov) or email tourism chair Laura Meyer at [tourism@portjervisny.gov](mailto:tourism@portjervisny.gov)

The next tourism meeting will be held on July 13<sup>th</sup> 7pm here in the council chambers.

**M. Mann - IDA-**

IDA last met on June 20<sup>th</sup> they discussed 100 River Road's agreement; no action was taken. The board will resume on Wednesday June 29<sup>th</sup> @6pm here in the council chambers. The next meeting will be held on June 20, 2022, at 6pm in the Council Chambers.

Motion approve Resolution to provide limited financial support to the City of Port Jervis IDA Second by R. Foster  
 AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**M. Decker -Planning -**

There were two presentations. One was for Rumshock Veterans Foundation 297-299 E. Main Street - a public hearing is set for June 23, 2022, to discuss the completed SEQRA impact study. The other is for Paramount & Co, 26 Hill Street SBL 9-13-5 Site development plan to demolish an existing 1,600 sq ft building and construct a new building on its footprint. The public hearing is on July 21, 2022.

The next meeting is July 21, 2022, at 7pm

**M. Decker -Zoning -**

Zoning has not met due to lack of agenda. Next meeting July 5, 2022, at 7pm

**D. Livingston - DPW-**

1. Garbage and recycling will be on its normal schedule for the week of June 27<sup>th</sup>. The week of July 4<sup>th</sup> all garbage/recycling will start on Tuesday July 5<sup>th</sup>. The week of June 27<sup>th</sup> paper pickup will be normal papers will be picked up on the normal schedule week of July 4<sup>th</sup>.
2. The 2022 Garbage schedule is available on the city website at [www.portjervisny.gov](http://www.portjervisny.gov) or by emailing the DPW Office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov)
3. Every Monday Leaf pickup will resume until completed
4. Sewer relining will continue in the 4<sup>th</sup> ward. Updates for lining Schule will be on Nixle
5. In house blacktop is ongoing
6. The next DPW Committee Meeting is on July 5, 2022 at 5:30 pm

Motion to approve June 6, 2022 Committee Minutes Second R. Foster  
 AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**D. Livingston - CDA**

Motion to approve CDBG Project # 938PR4-20 Local Recipient Administrative Plan Second E. Miller  
 AYE: 7 ABSENT: 0 NAYS: 1(Siegel) ABSTAIN: 1 (Mann) CARRIED

Motion to approve CDBG Project # 938PR4-20 Engineering Services Second E. Miller  
 AYE: 7 ABSENT: 0 NAYS: 1(Siegel) ABSTAIN: 1 (Mann) CARRIED

The next CDA meeting will be July 27, 2022 at 7pm

**T. Simmons - Code-**

Next meeting is on July 6, 2022, at 6:30 pm

**M. Newhauser - Recreation-**

Motion to approve 2022-0627-042- Fill Open Recreation Laborer Position Second by T. Simmons  
 AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

**Recreation Update:**

- Youth Center Recreation Room is closed June 27-July 1, the Recreation office will be open these days.
1. Fireworks show from Point Peter will be held on Friday July 1, 2022. Fireworks will go off approximately 9:00 pm- 9:15 pm.
  2. West End Beach is scheduled to open June 28. Beach schedule is as follows:  
 Monday-Thursday-Friday 12 pm- 6 pm  
 Saturday-Sunday 11 am- 6 pm  
 Beach is closed Tuesday and Wednesday
  3. Summer Youth programs at the Youth Center, Church St. Park and Riverside Park are scheduled to begin on Tuesday July 5, 2022. Youth programs are FREE of charge and will be held 9 am- 3 pm Monday-Friday.
  4. Please note beach and youth summer program schedules are subject to change.
  5. Our scheduled field trip to the baseball hall of fame and Cooperstown NY, scheduled for Friday July 8 has been canceled due to a lack of interest and sign ups.
  6. Please help us keep our parks safe and clean. Use trash cans and report any issues to the Recreation office. Also, a reminder that dogs are not permitted in city parks. Dogs are permitted in the Dog Yard, Watershed Trails, D & H Trail, and the Mike McCarthy walkway. Owners and dog walkers are responsible for cleaning up after their dogs.
  7. The next recreation Commission meeting is scheduled for Wednesday June 15 at 7 pm at the Youth Center.

**Public Comment - None****S. Siegel Councilman-at-Large**

Motion to set a public hearing for Tax Lien Sale Grievance for October 10, 2022 at 6:31pm Second by D. Livingston  
 AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Motion to approve Resolution 2022-0613-041 as amended Second by E. Miller  
 AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Announcement: The second installment of City Taxes are due June 30<sup>th</sup>. If you missed the first installment, contact the Clerk's office at 845-858-4014 for an adjusted amount.

Announcement: Mr. Al Sardina was appointed to the Port Jervis Plumbing Board by Mayor Kelly Decker

Motion to adjourn at 8:27 pm. Motion D. Livingston Second R. Foster  
 AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Respectfully,

Laura Quick

City Clerk Treasurer

# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771

Regular Common Council Meeting Agenda  
IN-PERSON MEETING ONLY

Monday, June 27, 2022

6:30 pm Regular Session: Pledge of Allegiance  
Roll Call



**Presentation:** Sequoia Tree Service Overview of work to be performed in the city

**Public Comment:** 5-minute limit per person

BASED ON PUBLIC OFFICERS LAW ARTICLE 7

**Executive Session:** 105.1f Personnel

**Approval of Minutes:** Jun 6, 2022 - Special Common Council Meeting - Asst DPW Director  
Jun 13, 2022 - Common Council Meeting  
Jun 14, 2022 - Special Common Council Meeting - Lieutenant Interviews  
June 15, 2022 - Special Common Council Meeting - Grants & Loans

**Address Executive Session Material:**

**Business:**

Foster: (POLICE/ ADA) -	Consideration Resolution Sgt participate County Inv Unit	Motion: Foster; 2 <sup>nd</sup>
	Consideration Permanent Appoints	Motion: Foster; 2 <sup>nd</sup>
Miller: (FINANCE) -	Bills to be Paid:	Motion: Miller; 2 <sup>nd</sup>
	Consideration Resolution: Military FMLA by NYS Law	Motion: Miller; 2 <sup>nd</sup>
	Consideration Resolution: Extend OC Sales Tax Agreement	Motion: Miller; 2 <sup>nd</sup>
Fuller: (FEM) -		
Mann: (TOURISM/IDA)	Consideration Resolution: Support IDA	Motion: Mann; 2 <sup>nd</sup>
M. Decker: (PLANNING/ZONING) -		
Livingston: (DPW/CDA) -	Public Works Update	
	Consideration Resolution CDBG 938PR4-20 Local Admin Plan	Motion: Livingston; 2 <sup>nd</sup> :
	Consideration Resolution CDBG 938PR4-20 Engineer RFP	Motion: Livingston; 2 <sup>nd</sup> :
Simmons: (CODE) -		
Newhauser: (RECREATION)	Recreation Update	
	Consideration Resolution Lateral Transfer Emp 431 to Rec Lab	Motion: Newhauser; 2 <sup>nd</sup> :

**Public Comment:** 5-minute limit per person

Siegel: (HOUSING/VETERANS) - Set Public Hearing: Tax Lien Sale Grievance October 10<sup>th</sup>  
Consideration: License Agreement Extension 61 Front St Motion: ;2<sup>nd</sup>:  
Consideration: Wayfinding Signage Motion: ;2<sup>nd</sup>:  
Announcement: 2<sup>nd</sup> installment of city taxes due June 30<sup>th</sup>.  
If you missed the 1<sup>st</sup> contact clerk's office at 845-858-4014 for  
adjusted amount  
Mayor Appointed Al Sardina to the Plumbing Board

**Adjournment:** Motion: ;2<sup>nd</sup>:



**"For the Good of the City" Comment Period**

**Common Council Meeting Date:** 6/27/2022

**Name:** Alex Ginella **Address:** 83 West Main **Email/Phone:** (908) 336-3307 alexsarta22@gmail.com

**Topic:** Wayfinding signs (for city use: Assigned Committee \_\_\_\_\_)

**Name:** Courtney **Address:** 132 Pine St **Email/Phone:** 845 861 1715 kosmosinquire@gmail

**Topic:** Kids Enrich Port Jervis (for city use: Assigned Committee \_\_\_\_\_)

**Name:** Jack Duchyn **Address:** 4 Mendham Pl **Email/Phone:** \_\_\_\_\_

**Topic:** Boating (for city use: Assigned Committee \_\_\_\_\_)

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_

**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_)

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Email/Phone:** \_\_\_\_\_

**Topic:** \_\_\_\_\_ (for city use: Assigned Committee \_\_\_\_\_)



## Kids Enrich Port Jervis

This weekly summer program is a chance for kids of all ages to share in activities which cultivate their curiosity, vibrancy and unique gifts.

This club provides a space for kids to feel part of something, interact directly in events which help the community and take part in activities which are enriching for the soul.

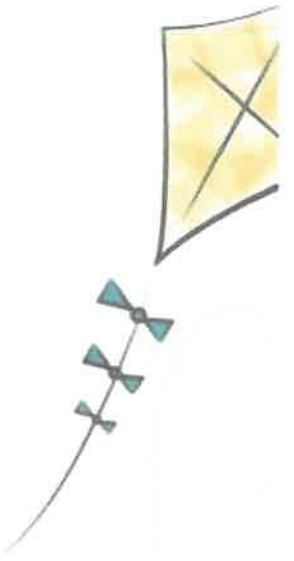
Children are the pioneers of what's to come and with direction, love and support they will flourish in their innate gifts and talents.

Get involved, view the summer schedule, contact info and print out forms from FB



**Kids Enrich Port Jervis**



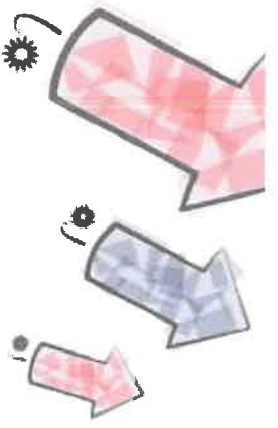


# JUNE

201

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 Flag Day	15	16	17	18
19 Father's Day June 19th	20	21 First Day of Summer	22	23	24	25
26	27	28	29	30 Rock Painting Tye Dye Shirts @ Riverside Park 3:30-5:30 PM		

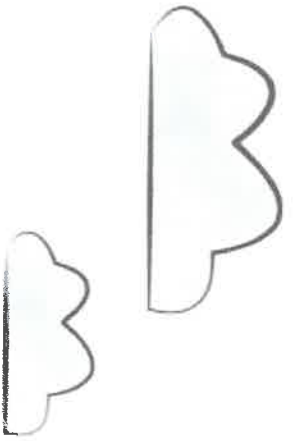




# JULY

2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Independence Day	5	6	7 Planting at Community Garden 3:30-5:30 PM	8	9 Port Lewis Clean and Blossom 9-11 AM Front Street
10	11	12	13	14 Nature Walk / Litter Clean up 3:30-5:30 PM	15	16
17	18	19	20	21 Cards For Seniors Riverside Park 3:30-5:30 PM	22	23
24	25 Art with Dawn 85 Pike Street 3:30-5:30 PM	26	27	28	29	30
31						



# August

2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 National Night Out Parade 5 PM @ City Hall	3	4 Laurel Grove Clean-up 3:30-5:30 PM	5	6
7	8	9	10	11 -FIELD TRIP- Tampelaine Sanctuary & Preserve 11 AM	12	13
14	15	16	17	18 Field Day @ Circle Park Time to be announced	19	20
21	22	23	24	25 End of summer bash High Point Beach Time to be announced	26	27
28	29	30	31			



# Kids Enrich Port Jervis Permission Slip

I give \_\_\_\_\_ permission to attend  
(name of youth)

\_\_\_\_\_ with Kids Enrich Port Jervis.

(activity)

I release, waive, discharge and relinquish the Kids Enrich Port Jervis Group and it's staff/volunteers from any and all liability for injury or accident during the events.

**Check box if we can post photo on social media**

Parent/Guardian Printed name: \_\_\_\_\_

signature & date: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Additional Information about your child  
(allergies, medications etc)

Age of child: \_\_\_\_\_

\_\_\_\_\_

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**COUNTY WIDE INVESTIGATION UNIT**

**WHEREAS**, the City of Port Jervis Common Council and the Orange County Department of Social Services have agreed that there is a need to make available to the County of Orange a Police Sargent to participate on the County-wide investigative unit to handle NYS Central Registry cases of involving allegations of serious physical abuse and/or sexual abuse of children by assigning qualified staff as part of multi-disciplinary team; and

**WHEREAS**, the County of Orange has agreed to reimburse costs for said officer to the municipality; and

**WHEREAS**, this represents a continuation of the program that has been ongoing since June of 2015.

**NOW, THEREFORE**, be it resolved that the Common Council of the City of Port Jervis hereby authorizes and delegates the authority to Mayor Kelly B. Decker to sign and execute contracts with the County of Orange to accept funding and participate in the County wide investigative unit.

Motion by R. Foster

Second by: M. Newhauser

<b>Regis Foster</b>	<b>1st Ward</b>	<b>AYE</b>
<b>Elizabeth Miller</b>	<b>1st Ward</b>	<b>AYE</b>
<b>Maria Mann</b>	<b>2nd Ward</b>	<b>AYE</b>
<b>Misty Fuller</b>	<b>2nd Ward</b>	<b>AYE</b>
<b>Denis Livingston</b>	<b>3rd Ward</b>	<b>AYE</b>
<b>Michael Decker</b>	<b>3rd Ward</b>	<b>AYE</b>
<b>Timothy Simmons</b>	<b>4th Ward</b>	<b>AYE</b>
<b>Melissa Newhauser</b>	<b>4th Ward</b>	<b>AYE</b>
<b>Stanley B. Siegel</b>	<b>Councilman-At-Large</b>	<b>AYE</b>

**DATED: June 27, 2022**



**Laura Quick**  
**City Clerk Treasurer**



## **14th ANNUAL NATIONAL NIGHT OUT AGAINST CRIME CELEBRATION**

**RIVERSIDE PARK, PORT JERVIS, NY**

**TUESDAY AUGUST 2, 2022**

***"Working in Partnership to Keep Our Community Safe!"***

The Port Jervis Area National Night Out Against Crime Committee and Port Jervis City Police Department are pleased to announce that we are holding our annual National Night Out celebration on Tuesday, August 2nd, 2022, at 6:00pm at beautiful Riverside Park located in the City of Port Jervis. Prior to the pandemic, 2019's event was attended by over four thousand people and sixty community-based organizations from the Tri-State region. On behalf of the committee, we would be honored if you could attend our event!

National Night Out is designed to heighten crime and drug prevention awareness, generate support and participation in local anti-crime efforts, strengthen neighborhood spirit and police/community relationships, and send a strong message to criminals that neighborhoods are organized and fighting back to instill a safe and positive atmosphere in our community.

This important event is a celebration of our community's commitment to improving the quality of life for our residents, especially our youth, through the promotion of positive, healthy lifestyles. This can only be accomplished through building strong partnerships between the community, local health and human service providers, faith based organizations, local businesses, schools, civic organizations and emergency services organizations (Police, Fire, EMS) community. Crime, drug abuse, and disorder are a community problem, and together, we can effectively address the needs of our community. We are confident that we can make a difference and send a clear message that we are united, we are strong, and that we are committed to making the Tri-State community a safe and healthy place to live and raise our families.

National Night Out has proven to be an effective, inexpensive, and enjoyable family-oriented program to promote neighborhood spirit and community partnerships in our fight for a safer community. The community benefits of this event extend throughout the year! Along with the traditional display of outdoor lights, this year's event will feature food, music and interactive activities provided by a host of community organizations to promote partnerships to keep our community safe!

# National Night Out Against Crime Itinerary

## 5:00pm: Line-Up: Parade at City Hall

## 5:30pm: Port Pride! Proud To Be Drug Free Parade

- Line-up at 5:00pm at the Port Jervis Municipal Building
- All area youth and teens are encouraged to wear their favorite Port Pride T-Shirt and march together with police officers, city and school officials, neighborhood watch members, local civic groups and fellow residents to display our pride and commitment to be a drug free community!

## 6:00pm: NNO Festivities

- The event officially begins at Riverside Park where participants can enjoy free food and refreshments, DJ entertainment, free bicycle and prize raffles, games and children's recreational activities, law enforcement, fire department and emergency medical services demonstrations and displays, and visit the many information tables and displays to receive valuable literature, information, and advice from the various community based organizations and event participants.

The Committee would like to express our gratitude to the various organizations, local churches, businesses, civic groups, and individuals who have volunteered their time or generously donated to help support this event.

National Night Out is truly a community activity and we are fortunate for the strong community support provided by these organizations. We look forward to seeing you at this effective, inexpensive and family-oriented program that promotes neighborhood spirit and community partnerships in our perpetual battle for a safe and healthy community!

With sincere appreciation from the Port Jervis Area National Night Out Committee;

*William J. Worden*

William J. Worden  
Chief of Police

*Please call 845-858-4065 or email Ms. Kristin Colley at [kristincolley@portjervisny.gov](mailto:kristincolley@portjervisny.gov) if you should have any questions pertaining to this year's event.*

# FREE NARCAN & DRUG AWARENESS PRESENTATION

Tuesday, June 28th, 2022 • 7pm

At the Drew United Methodist Church  
located at 49 Sussex St. in Port Jervis.



NARCAN KITS WILL BE DISTRIBUTED TO PARTICIPANTS

## You Will Learn:

How to use Narcan to Save Lives

Trends on the Street Drugs in our community

*This presentation will provide life saving training to utilize Naloxone (Narcan) to successfully reverse an overdose and save a life.*

*Port Jervis Police Department Detectives will provide updated information pertaining to street drug trends to help combat the illicit sale of heroin and fentanyl.*

## Sponsored by:

The Port Jervis Police Department  
Port Jervis Citywide Neighborhood Watch

Catholic Charities  
National Guard Counter Drug Taskforce

## Clerk Treasurer

---

**From:** William Worden  
**Sent:** Monday, June 13, 2022 2:26 PM  
**To:** 2022-2024 Council  
**Cc:** Clerk Treasurer; John Fitzpatrick  
**Subject:** Monthly Report- Updates Police Dept  
**Attachments:** MONTHLY REPT 05-2022 MAY PDF.pdf

Good Afternoon,

Attached is the monthly report for May 2022.

- We are experiencing increased incidents involving the crimes of burglary, larceny, and weapons related offenses. Overall, our Part I Crimes increased by 46%, largely attributed to property related crimes. Our Part I violent crimes appear to be trending similar to 2021. Our Part II offenses which cover categories ranging from criminal mischief, fraud, controlled substance possession to simple assault have decreased by 11%.

National Night Out:

- We are planning the return of National Night Out Against Crime scheduled for Tuesday August 2, 2022, 6pm at Riverside Park. The Proud to Be Drug Free Parade will begin at City hall at 5:30pm and arrive at Riverside Park at approximately 6pm for the event. If you would like to assist with event planning, or wish to participate in the event, please contact me to coordinate. The department will be distributing applications and information via email, social media and department website.

Summer Safety Day:

- ASK First Grade- Scheduled for June 21<sup>st</sup> from 930am to 1130 am. Police, Fire, EMS, National Park Service and DPW services will be demonstrated for all first grade classes with a summer safety theme provided.

Pedestrian Safety Wave:

### **Pedestrian Safety Awareness for Children and Older Adults**

The Port Jervis City Police Department is proud to participate in the 2022 Governor's Traffic Safety Committee's "Operation See! Be Seen! Pedestrian Safety Enforcement Mobilization" operating June 10-23, 2022. Using grant funding obtained under the 2021-22 Police Traffic Services Program through the Governor's Traffic Safety Committee, the department will deploy additional patrol officers to areas of the city that contain increased volumes of pedestrian and vehicular traffic to provide education and enforcement efforts designed to improve both pedestrian and driver safety in crosswalks and roadways.

Pedestrian Safety is an important traffic safety issue and public health concern for New York State. Everyone becomes a pedestrian at some point in their travels. Approximately 300 pedestrians



are killed and 15,000 injured by motor vehicles each year on the state's roadways and more than 3,000 pedestrians are admitted to the hospital annually. Injuries to pedestrians are among the top 10 leading causes of injury-related hospital admissions and death for almost all age groups In New York State. Between January 2015 – May 2022 in the City of Port Jervis, 45 pedestrians were injured after being struck by a motor vehicle.

Both drivers and pedestrians need to know and follow the rules of the road to assure pedestrian safety. It is a shared responsibility, and both can be subjected to fines for not obeying vehicle and traffic laws. The majority of pedestrian-motor vehicle crashes involve driver error, including distraction, failure to yield, and speeding. Pedestrians are responsible for following vehicle and traffic laws as well. One out of four crashes with a pedestrian involve pedestrian error or inattention.

Children and Older Adults (65+) are vulnerable to pedestrian injuries and death. Common risk factors for children's pedestrian-related injuries include: child darting into the street; motorist turning into the path of a child; child hidden from view by a bus and on-coming motorist does not stop; and motorist backing up into roadways, driveways and parking lots. Pedestrian safety education including instruction and practicing basic rules of the road can be effective and should be reinforced by parents and caregivers.

Older adults (65+) can also take steps to prevent pedestrian injuries by recognizing five main risk factors to avoid getting struck by a motorist: properly following signals at intersections; safely stepping off the curb; providing motorists adequate pedestrian visibility; awareness of motorist backing up into roadways, driveways and parking lots; awareness of environmental conditions; and addressing personal health concerns or impairments that could make walking safer. Older adults (65+) are only one segment of the community who need to have the option to walk for errands, health benefits, socializing and other purposes.

In an effort to raise pedestrian safety awareness statewide, the ***"See! Be Seen!"*** educational campaign was created by the NYS Department of Health and Governor's Traffic Safety Committee to provide safety tips for both pedestrians and drivers. A toolkit of resources including posters, tip cards, PowerPoint presentations, educational tools for law enforcement and video PSAs focusing on pedestrian and driver behaviors can be found at Governor Cuomo's Pedestrian Safety website [www.ny.gov/programs/pedestrian-safety-action-plan](http://www.ny.gov/programs/pedestrian-safety-action-plan).

To prevent and avoid pedestrian-related injuries or death, pedestrians and motorists are encouraged to follow these safety tips:

***"See!"*** Tips for Motorists:

- Yield for pedestrians at crosswalks and intersections.
- Do not block crosswalks when stopped at intersections.
- Do not run red lights.
- Slow down and obey speed limits.

- Always look for pedestrians, particularly when turning at a green light or making a right turn on red.
- Take extra care around schools, playgrounds and neighborhoods.
- Be careful when passing stopped vehicles. They might be stopping for pedestrians.
- PAY ATTENTION! Do not text and drive!

**“Be Seen!” Tips for Pedestrians:**

- Cross at intersections and marked crosswalks. Look-left-right-left again.
- Use pedestrian push-buttons where available and WAIT for the signal to cross.
- Use sidewalks. If there are no sidewalks, walk facing traffic so you see vehicles and drivers see you.
- Stay visible after dark and in bad weather by wearing light-colored or reflective clothing.
- Watch for vehicles backing out of parking spaces and exiting driveways.
- Make eye contact with drivers so they see you.
- Look left, look right, and then look left again before crossing a street.
- PAY ATTENTION! Don’t text while crossing!

For more information on pedestrian safety, visit Governor Cuomo’s Pedestrian Safety website [www.ny.gov/programs/pedestrian-safety-action-plan](http://www.ny.gov/programs/pedestrian-safety-action-plan) or email [injury@health.ny.gov](mailto:injury@health.ny.gov).

**William J. Worden, MPA**

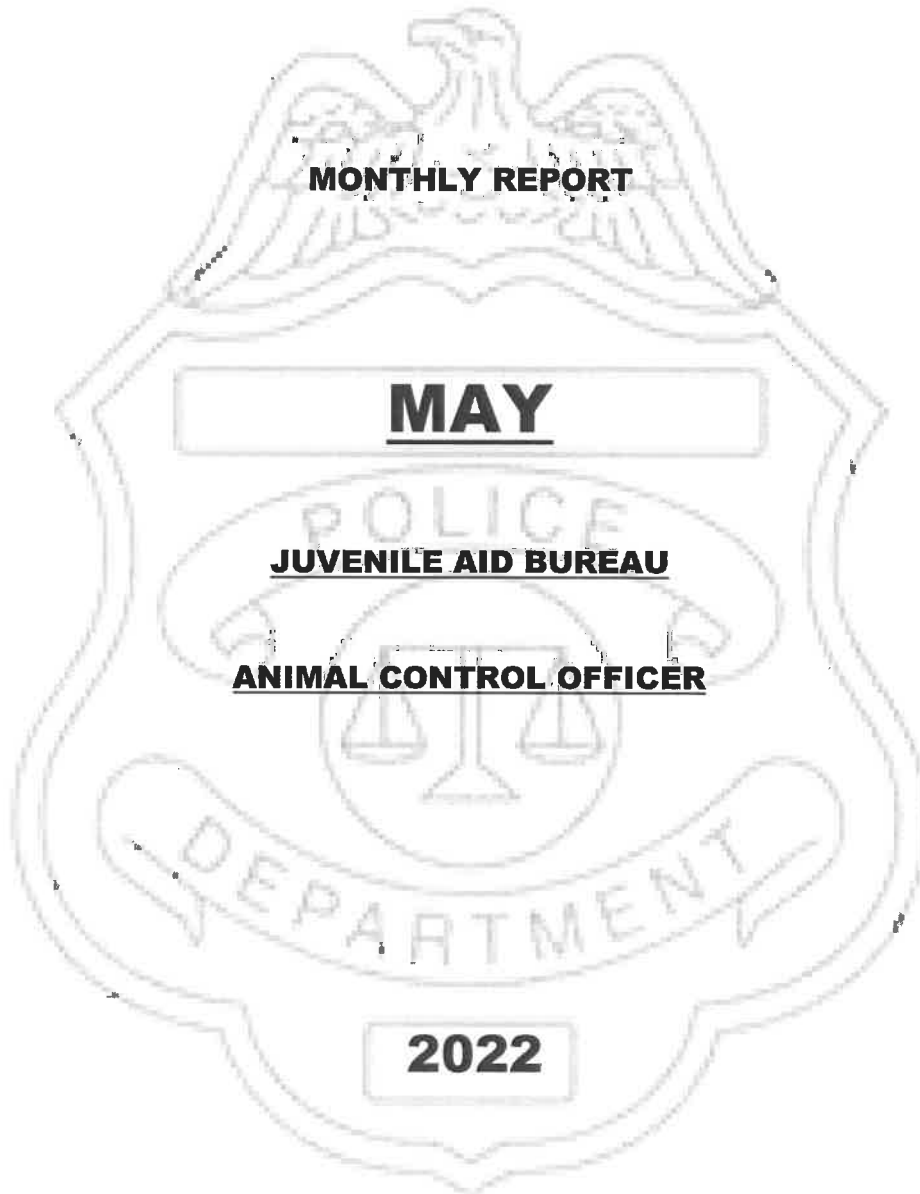
Chief of Police  
 Port Jervis Police Department  
 20 Hammond St  
 Port Jervis, NY 12771  
 Office: (845)856-5101  
 Fax: (845)858-4078  
[www.portjervispolice.com](http://www.portjervispolice.com)

*“All the great things are simple, and many can be expressed in a single word: freedom, justice, honor, duty, mercy, hope” –Winston Churchill*



# 2022

## PORT JERVIS POLICE DEPARTMENT



**City of Port Jervis Police Department**  
**Office of the Chief of Police**

**Chief of Police**

**WILLIAM WORDEN**

**20 Hammond Street  
Port Jervis, NY 12771**

**Tel : (845) 856-5101**

**Fax: (845) 858-4078**

**E-mail: [pjpolice@citlink.net](mailto:pjpolice@citlink.net)**

**MONTHLY REPORT FOR THE MONTH OF MAY, 2022**

	<u>CURRENT MONTH</u>	<u>YEAR-TO-DATE</u>
<b>TOTAL INCIDENTS FOR THE MONTH</b>	<b>979</b>	<b>4,454</b>
<b>TOTAL TRAFFIC STOPS</b>	<b>112</b>	<b>729</b>
<b>TOTAL TICKETS ISSUED FOR THE MONTH</b>	<b>274</b>	<b>1,340</b>
<b>TOTAL AUTO ACCIDENTS FOR THE MONTH</b>	<b>19</b>	<b>123</b>
<b>TOTAL MILEAGE ON PATROL VEHICLES</b>	<b>10,984</b>	<b>52,814</b>
<b>USE OF FORCE REPORTS FILED</b>	<b>4</b>	<b>16</b>
<b>TOTAL DOMESTICS FOR THE MONTH</b>	<b>39</b>	<b>154</b>
<b>ANIMAL CONTROL COMPLAINTS</b>	<b>31</b>	<b>95</b>
<b>PRISONERS DETAINED LOCALLY</b>	<b>12</b>	<b>56</b>
<b>TOTAL ARRESTS FOR THE MONTH</b> ( INCLUDES 8 FOR BENCH WARRANTS / OTHER AGENCY )	<b>71</b>	<b>387</b>

**SEE ATTACHED REPORTS:  
JUVENILE AID BUREAU  
ANIMAL CONTROL OFFICER**

**REPECTFULLY SUBMITTED,**

*William Worden*

**WILLIAM J. WORDEN  
CHIEF OF POLICE**

## REPORTED OFFENSES IBR SUBMISSION

<b>OFFENSE</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Total</b>
100-Kidnaping	0	1	0	1	0	2
11B-Forcible Sodomy	1	0	0	0	0	1
120-Robbery	1	0	0	0	0	1
13A-Aggravated Assault	3	0	3	3	1	10
13B-Simple Assault	8	16	15	17	10	66
13C-Intimidation	1	0	1	3	2	7
220-Burglary/Breaking and Entering	3	1	2	2	1	9
23C-Shoplifting	1	1	0	0	2	4
23D-Theft from a Building	4	1	2	0	5	12
23F-Theft from a Motor Vehicle	0	2	2	1	2	7
23H-All Other Larceny	6	3	5	6	14	34
240-Motor Vehicle Theft	0	0	0	1	0	1
250-Counterfeiting/Forgery	1	1	0	2	2	6
26A-False Pretenses/Swindle/Confidence Game	1	0	0	0	0	1
26C-Impersonation	1	1	2	0	0	4
26F-Identity Theft	0	1	2	0	2	5
280-Stolen Property Offenses	1	0	1	0	0	2
290-Destruction/Damage/Vandalism of Property	5	7	13	11	11	47
35A-Drug/Narcotic Violations	40	24	12	5	4	85
35B-Drug Equipment Violations	4	5	2	0	0	11
370-Pornography/Obscene Material	0	2	2	0	0	4
40A-Prostitution	2	1	0	0	0	3
520-Weapon Law Violations	2	2	5	6	2	17
90C-Disorderly Conduct	1	2	4	0	1	8
90D-Driving Under the Influence	7	10	12	8	18	55
90J-Trespass of Real Property	2	3	3	2	1	11
90Z-All Other Offenses	13	6	18	20	9	66
999-Do Not Count	1	1	1	1	2	6
<b>Total</b>	<b>109</b>	<b>91</b>	<b>107</b>	<b>89</b>	<b>89</b>	<b>485</b>

## MOTOR VEHICLE ACCIDENTS

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE (PDAA)	18	119
PERSONAL INJURY (PIAA)	1	4
PERSONAL INJURY (PEDESTRIAN)	0	0
PERSONAL INJURY (FATAL)	0	0
	-----	-----
TOTAL	19	123

## TICKET SUMMARY

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>
PARKING TICKETS ISSUED	3	180
TRAFFIC TICKETS ISSUED	271	1,160
	-----	-----
TOTAL	274	1,340

## PARTIAL TICKET BREAKDOWN

<u>TRAFFIC OFFENSE</u>	<u>TICKETS ISSUED THIS MONTH</u>
SPEEDING	28
NO/EXPIRED INSPECTION	26
EQUIPMENT VIOLATIONS	24
UNLICENSED / SUSPENSIONS	48
REGISTRATION VIOLATIONS	21
SEAT BELT VIOLATIONS	33
CELL PHONE USE	17

**City of Port Jervis  
Monthly Juvenile Bureau Report  
May 2022**

HIGHLIGHTED RED DENOTES ACTUAL ARREST

Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F	
Assault 2nd,Criminal Poss Wep	1	1													1	1								1	1											
Harassment 2nd	3	4																3	3	1	1			4	4											
Petit Larceny	1	3						2	2					1	1									2	1	1	1	1								
Criminal Poss Weapon 4th	1	1																1	1								1	1								
Discon	1	5	2	2		1	1	1	1	1	1	1	1	1										3	3	1	1	1	1	1						
<b>Total Criminal</b>	<b>7</b>	<b>14</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>10</b>	<b>5</b>	<b>5</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F	

Non Criminal	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F		
9.41 MHL																																					
P.I.N.S.																																					
Juvenile Contacts	10	13	1	1		3	1	2	2	2	3	2	1	1	1	1	1	1	1	2	2	3	6	3	3	3	3	3	4	4							
Runaways																																					
<b>Total Non Criminal</b>	<b>10</b>	<b>13</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
Offense	R/C	A	1-9yr	M	F	10-12yr	M	F	13yr	M	F	14yr	M	F	15yr	M	F	16yr	M	F	17yr	M	F	White	M	F	Black	M	F	Hisp	M	F	BiRacial	M	F		

Total Arrests 27;

Disposition Of Juveniles	1-9yr	M	F	10-15yr	M	F	16yr	M	F	17yr	M	F
Handled within department and released	2	2		13	7	6	5		3	3		3
Referred to Port Jervis Youth Center												
Referred to Family Court/ Probation intake				1	1		1	1				
Referred to Welfare Agency							1		1			
Referred to outside police agency				1	1							
Referred to adult court system												
<b>Total</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>15</b>	<b>9</b>	<b>6</b>	<b>7</b>		<b>4</b>	<b>3</b>	<b>0</b>	<b>3</b>

Public Service

Date:	Event	M	F
5/19/2022	Cops vs Kids Volleyball	20	20

*Det. Pete Washalski*

# MAY 2022 ANIMAL CONTROL REPORT

Dispatched/# Contacts		Animals Euthanized		Brought to shelter		
Call Type	# Calls	Type	# Euthanized	Type	#TOT Shelter	
Dog	40	Dog	0	Dog	2	
Cat	7	Cat	1	Cat	3	
Raccon	5	Raccon	0	Total	5	
Bat/Bird/Snake	0	Bat/Bird/Snake	0			
Wood Chuck	0	Wood Chuck	0			
Skunk	1	Skunk	0			
Possum	0	Possum	0			
Bear	0	Squirrel	0			
Squirrel	2	Total	1			
Other	1					
Total	56					
<b>Charges/Warnings</b>						
<b>Offenses</b>			<b>Disposition</b>			
			<b>Warnings</b>			
	<b>Port Jervis City Code</b>		<b>App. Ticket</b>	<b>Written</b>	<b>Verbal</b>	<b>Total</b>
PJCC 215-9	License and Tag Required		0	0	2	2
PHL 2141-1	Rabies Vaccination		0	0	0	0
PJCC 215-13	Dog Running at Large		0	0	0	0
PJCC 215-20	Nuisance By Animal		0	0	0	0
PJCC 215-12	Removal Of Feces Required		0	0	0	0
PJCC 215-14	Leashing Required		0	0	0	0
PJCC 389-2E	Animal in City Park		0	0	0	0
PJCC 535-4B	Maximum # of Domestic Animals		0	0	0	0
PJCC 215-27	Dangerous Dog		0	0	0	0
<b>State of New York AGM - Article 26</b>						
353	Cruelty			0	0	0
353-a	Aggravated Cruelty		0	0	0	0
353-b	Appropriate Shelter for Dog		0	0	0	0
353-d	Confinement of Companion Animals		0	0	0	0
355	Abandonment of Animals		0	0	0	0
	<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Arrests</b>						
Apperance Tickets Written			0			
Ongoing Cruelty Investigations			0			
TNR PROGRAM NUMBER OF CATS TAKEN TO VET			0			
TNR PROGRAM FUNDS USED			0			

*Jeffery Ewing*  
Animal Control Officer



**CITY OF PORT JERVIS**

Accounts Payable

6/27/2022

Council Meeting

1 General Fund	\$378,469.38
2 Water Fund	\$58,361.63
3 Sewer Fund	\$23,805.03
4 Capital Fund	\$14,884.57
5 Trust and Agency	\$0.00
Total	<u>\$475,520.61</u>

**GENERAL, WATER & SEWER FUNDS**

Global Montello Group Co (gas/diesel)	\$19,593.40
M&T Bank (Fire Truck Installment)	\$44,115.42
NYS Employee Health Insurance	\$253,471.64
Orange & Rockland/Port Jervis Solar	\$31,591.16

**CAPITAL FUND**

Carole Gallagher	\$4,450.00
Montague Tool & Supply	\$8,014.50
Amchar Wholesale Inc.	\$1,849.80

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**APPROVE PAID MILITARY FLMA LEAVE**

**WHEREAS**, the City of Port Jervis Common Council has received an approved application for Paid Military FMLA Leave for Employee #470 starting July 8, 2022 and ending July 30, 2022.

NOW, THEREFORE, be it resolved that the Common Council of the City of Port Jervis approves Paid Military FMLA Leave for Employee #4700 beginning on July 8, 2022 and ending July 30, 2022.

Motion by E. Miller

Second by: M. Fuller

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: June 27, 2022

  
\_\_\_\_\_  
City Clerk Treasurer

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS  
EXTEND ORANGE COUNTY SALES TAX AGREEMENT**

**WHEREAS**, the County of Orange has imposed a Sales and Compensating Use Tax pursuant to the authority granted to the County by the State of New York; and

**WHEREAS**, Article 28 and 29 of the Tax Law of the State of New York authorize cities to impose their own Sales and Compensating Use Taxes, subject to certain priorities and preemptive rights set forth in the Tax Law of the State of New York; and

**WHEREAS**, the County of Orange and the Cities of Newburgh, Middletown and Port Jervis have now agreed upon a plan of distribution for the Orange County Sales and Compensating Use Tax for the period of March 1, 2021 to February 28,2023;and


**NOW THEREFORE BE IT RESOLVED** that the Mayor of the City of Port Jervis is hereby authorized and directed to enter into and sign on behalf of the City of Port Jervis the agreement for the distribution of the Orange County Sales and Compensating Use Tax in the form agreed to by all the parties; and

**BE IT FURTHER RESOLVED** that the City of Port Jervis agrees not to pre-empt the County Sales and Compensating use Tax during the term of the agreement.

Motion by E. Miller Second by: R. Foster

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

I, Laura Quick, City Clerk-Treasurer of the City of Port Jervis is do hereby certify that the resolution as listed is a true and correct copy of the resolution adopted by the Common Council of the City of Port Jervis at a regularly scheduled meeting held on June 27, 2022.

  
\_\_\_\_\_  
**Laura Quick**  
**City Clerk Treasurer**



June 18, 2022

To: Chief Keith Brown, Dept. Secretary Bill Werner

From: Bill Scolza - Firefighters Bund Treatment Fund of Orange, Sullivan, Ulster, and Dutchess Counties

Re: 2022 Port Jervis FD inspection parade – Saturday July 9, 2022

Chief Brown,

Each year, the Firefighters Bund Treatment Fund attends parades to promote awareness of our mission – that we are available to members burned in the line of duty – providing financial grant support for miscellaneous expenses during burn treatment, and to solicit donations in support of the fund by pushing donation barrels throughout the parade route.

Our organization is asking permission from the Port Jervis Fire Department, and the City of Port Jervis if necessary, to push our donation barrels to solicit donations. Kindly forward this request to whomever needs to review and approve.

Please email me at [wscolza@hotmail.com](mailto:wscolza@hotmail.com) to confirm this request has been approved with all the necessary parties. Please don't hesitate to contact me with any questions at 845-590-3668.

Thank you in advance and I wish you and your department much success and good weather for your parade.

Best regards,

Bill Scolza  
Chairman  
Firefighters Bund Treatment Fund



# FIRE & EMERGENCY MANAGEMENT COMMITTEE

## - Minutes -



### Fire Chiefs

Keith Brown  
Anthony Fuller  
Jeffery Lewis

Monday, June 20, 2022 @ 5:30pm

### Committee Chairman

Misty Fuller

### Emergency Management

Thomas Vicchiariello

### Committee Members

Maria Mann  
Stanley Siegel  
Timothy Simmons

Call to Order: **6:30pm**

Pledge of Allegiance

Members Present: Chief Brown, Tom Vicchiariello, Mayor Decker, Regis Foster, Maria Mann, Denis Livingston, Tim Simmons, Melissa Newhauser, Misty Fuller

**Public Comment:** (5-minute limit per person). None

**Approval of the Minutes:** April 18, 2022 & May 18, 2022

### **Fire Chief's Report:**

#### Old Business:

- Rescue Support Vehicle – estimated delivery Q4 2022
- Engine 1 replacement – estimated delivery Q2 2023
- Locking the Gate @ Fire Training Center – Completed to prevent dumping and to satisfy FFA Airport requirements for the helipad. DPW has welded the chain in place but having been unlocked for a period the dumping continues to happen. It is now re-locked however we may need to evaluate the need for security cameras to be put into place.
- Subcommittees
  - o Get Better Workgroup
  - o Central Fire Station Workgroup – update / next steps – Chiefs will be attending the Fire Station Workshop next week in IL.
- PESH Dive Standards – MF reached out to Mr. Frank for interpretation of the standards as they apply to our volunteer fire department and rescue diving. Mr. Frank has requested a copy of any by-laws and operating procedures that currently exist.
- Fire Training Center Roof needs repairs

#### New Business:

- Early Voting displaces a piece of apparatus for a minimum of 24 days between the June and October elections, or 6% of the year. Can the Mayor and Council please look into alternate locations for elections in 2023? Potentially the Farnum house or Council Chambers.
- May Incident Report was shared – a total of 30 calls were reported in MAY; 9 were in the 4<sup>th</sup> ward and 7 were mutual aid to neighboring departments. We are at a total of 167 call through May 31st. (May report is attached)
-

- Truck Maintenance lie in the budget 3410.440 is nearly depleted for this year. Yearly line is budgeted at \$35,000 and \$25,695 has already been spent. Truck 7 (\$14,782) and Engine 5 (\$7,155) have required the most repairs. This leaves \$9,304 remaining in this line with several outstanding invoices and 6 months left in the year.
- Parade Prep is under way, DPW has been a great help in getting everything situated.
- The department will be supporting our fireworks display, taking place on July 1<sup>st</sup>. The department will be offering support to Matamoras with their display on July 4<sup>th</sup>.
- The chiefs returned with an abundance of information regarding the central fire station. Of course, with inflation building costs are exorbitant. Multiple properties were evaluated for a potential location. The Sullivan Ave property was chosen as the most appropriate site. It would be a multi-story facility but would be large enough to house all the apparatus.

**Emergency Management Report:**

**Old Business:**

- Engine 1 has a tire issue where there are chunks missing in two tires. At this time, they are not deemed a safety issue.
- Truck 7 will need new tires for next inspection year, and they range from \$1500-\$2000 each.

**New Business:**

**Vehicle Maintenance:**

- Truck 7 is still awaiting parts to repair damage done to the AC unit. Parts were delivered but are incorrect.

<i>Apparatus</i>	<i>MTD OOS Days</i>	<i>YTD OOS Days</i>
<b>Engine 1</b>	-	-
<b>Engine 2</b>	-	3
<b>Engine 4</b>	-	-
<b>Engine 5</b>	5	14
<b>Engine 6</b>	5	5
<b>Truck 7</b>	17	44

**Emergency Management:**

- Orange and Rockland have scheduled the emergency response drill for June 28<sup>th</sup> at 2pm at the command post at Farnum. The last two years this was cancelled due to COVID. DPW has turned on the water to Farnum, so that the restrooms are in working order.
- Eagle Creek (Rio Dam) will be holding their 5yr emergency action drill on October 14th.

**Other:**

- DPW and Tom have been cleaning at Farnum. The students left a terrible mess after the haunted house in October. They left garbage, mud and dirt strewn throughout the building and heavy black plastic covering the windows. We need to look into the safety issues of having them utilize the building and potentially have them seek alternate locations.

**Public Comment: (5-minute limit per person)**

Adjournment: **6:46pm**

*Next F&EM Meeting **Monday, July 18, 2022**, at 6:30pm, in the Council Chambers*

**ROLL CALL VOTE**

**THE CITY OF PORT JERVIS  
COMMON COUNCIL**

The following was presented

By: M. Mann

Sec'd by: R. Foster

Date of Adoption June 27, 2022

Names	Ayes	Noes	Abstain	Absent
<i>Councilwoman at Large</i> <b>Mr. Siegel</b>	✓			
<i>Councilman</i> <b>Mr. Foster</b>	✓			
<i>Councilwoman</i> <b>Ms. Fuller</b>	✓			
<i>Councilwoman</i> <b>Ms. Mann</b>	✓			
<i>Councilwoman</i> <b>Ms. Miller</b>	✓			
<i>Councilman</i> <b>Mr. Decker</b>	✓			
<i>Councilman</i> <b>Mr. Livingston</b>	✓			
<i>Councilman</i> <b>Mr. Simmons</b>	✓			
<i>Councilwoman</i> <b>Ms. Newhauser</b>	✓			
<b>TOTAL</b>	9	0	0	0

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS  
SETTING FORTH ITS INTENT PROVIDE LIMITED FINANCIAL SUPPORT TO THE  
CITY OF PORT JERVIS INDUSTRIAL DEVELOPMENT AGENCY**

**WHEREAS**, by Title 1 of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 632 of the Laws of 1969 of the State of New York, as amended (hereinafter collectively called the “Act”), the City of Port Jervis Industrial Development Agency (hereinafter called the “Agency”) was created with the authority and power, inter alia, pursuant to General Municipal Law §858, to promote, develop, encourage and assist in the acquiring, constructing, reconstructing, improving, maintaining, equipping and furnishing of industrial, manufacturing, warehousing, commercial, research and recreation facilities including industrial pollution control facilities, educational or cultural facilities, railroad facilities, horse racing facilities, automobile racing facilities and thereby advancing the job opportunities, health, general prosperity and economic welfare of the people of the City of Port Jervis and to improve their recreational opportunities, prosperity and standard of living; and

**WHEREAS**, the Agency is in immediate need of funding for administrative and legal costs to continue its operations and to properly fulfill its mission goals; and

**WHEREAS**, the Common Council has always supported and continues to support the mission and goals of the Agency; and

Resolution No. :\_of 2022

**WHEREAS**, the Common Council is authorized to allocate monies from its General Fund to assist the Agency and hereby determines that it is in the best interests of both the City and the Agency to provide limited financial support to the Agency as set forth below,

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF PORT JERVIS AS FOLLOWS:**

- Section 1. The Common Council hereby allocates the sum of \$16,000.00 from the 2022 City Budget General Fund to the Agency in order to support its operations.
- Section 2. The Common Council hereby expresses its intent to allocate a sum of no less than \$20,000.00 as a separate line item within the 2023 City Budget towards the ongoing support of the Agency.
- Section 3. The Mayor, City Clerk-Treasurer and other appropriate City officials are hereby authorized and directed to take all actions as may be necessary or, in the opinion of the aforesaid officials, desirable and proper to effectuate the intention and purposes of the foregoing resolutions.
- Section 4. It is hereby found and determined that all formal actions of the Common Council concerning and relating to the adoption of this resolution were adopted in an open meeting of the Common Council; and that all deliberations of the Common Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.





# CITY OF PORT JERVIS, NY

Department of Public Works  
1 Franklin Street, Port Jervis, NY 12771

Steven R. Duryea  
*Director*

(845) 858-4006  
Facsimile

(845) 858-4000  
Telephone

## Common Council Update

June 27<sup>th</sup> 2022

1. **Garbage and recycling will be on its normal schedule for the week of June 27<sup>th</sup> . The week of July 4<sup>th</sup> all garbage/recycling will start on Tuesday July 5<sup>th</sup> . The week of May June 27<sup>th</sup> paper pickup will be normal papers will be pick up will be normal on week of July 4<sup>th</sup>**
2. The 2022 Garbage schedule is available on the city website at [www.portjervisny.gov](http://www.portjervisny.gov) or by emailing the DPW office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov) .
3. Every Monday Leaf pickup will resume until completed
4. Sewer relining will continue in the 4<sup>th</sup> ward. Updates for lining schedule will be on Nixle
5. In house blacktop ongoing

# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771

DPW Meeting Minutes  
June 6, 2022



Steven Duryea- Director DPW

Denis Livingston- Chairman DPW Committee  
Regis Foster -Member  
Melissa Newhauser – Member  
Mike Decker – Member

Meeting called to order at 6:03 PM by Chairman Denis Livingston

Pledge of Allegiance

Public Comment: none

Public Hearing: none

Attendance

Regis Foster- present

Liz Miller-present

Misty Fuller-present

Maria Mann-present

Stanley Siegel-present

Kelly Decker-present

Mike Decker- present

Denis Livingston-present

Tim Simmons-present

Melissa Newhauser-present.

Steven Duryea-present

Mark Muller-present

Mike Soboleski-present

Wayne Addy-present

Laura Quick-present

NEW BUSINESS: Steve reported.:

Grass and leaf pickup will continue Mondays.

Leaf pile is open on Saturdays 7:30 to 11:45.

Line striping had started, running a little behind. Will continue with main street being done first.

Sewer relining is progressing and will continue.

Painting of City Hall starting end of week. Shutters are not stocked anymore.

Glass Street retaining wall. Will wait to remove mafia blocks till DOT report.

OLD BUSINESS: Hydrant issues from fire inspector. School and Minisink Ave. apartment. Questions were raised about these hydrants and how to move forward.

Discussion about manhole cover on upper Canal St. will contact Orange and Rockland.

No public comment.

Motion to adjourn at 6:18 PM by Mike

Second by Melissa

All voted in favor

Public Comment: No public comment

Public Hearing:

Approval of the Minutes:

Executive Session: Hoffman

New Business: Open positions: Bus Dispatcher

Part Time Bus Driver

City Hall Cleaning Person

Grant Updates: Lead and Copper received – next step commit to Farr engineering.

Bids for design proposals. New DPW Building

Lead and Copper rule: gaining access to residents, confusion and stress related to DPW

Old Business-- 14 Franklin Street

-- Pike Street red light

--Bio Diesel project

Off Street Parking

DPW Offices flooding

Public Comment:

Adjournment:

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**NYS HCR CDBG Project #938PR4-20 Local Recipient Administrative Plan**

**WHEREAS**, the City of Port Jervis was awarded a \$1M Community Development Block Grant (“CDBG”) # 938PR4-20, for Phase 2 of the Port Jervis Wastewater Rehabilitation Project by New York State Homes and Community Renewal (commonly referred to as “Trenchless 2”); and

**WHEREAS**, New York State Homes and Community Renewal (“NYS HCR”) requires the adoption a Local Recipient Administrative Plan for the project by the local legislature and subsequent review by NYS HCR before reimbursement submittal; and

**WHEREAS**, this plan has been compiled and contains required details including roles and responsibilities, procurement procedures, and required compliance documentation,

**NOW, THEREFORE**, it is hereby

**RESOLVED**, that the Common Council of the City of Port Jervis does hereby adopt the Local Recipient Administrative Plan for NYS HCR CDBG Project #938PR4-20, and it is further

**RESOLVED**, that the Mayor or his designee, the Port Jervis Community Development Agency, or other, is hereby authorized and directed to execute all necessary activities obtain NYS HCR approval.

Motion by: D. Livingston

Second by: E. Miller

<b>Regis Foster</b>	<b>1st Ward</b>	<b>AYE</b>
<b>Elizabeth Miller</b>	<b>1st Ward</b>	<b>AYE</b>
<b>Maria Mann</b>	<b>2nd Ward</b>	<b>AYE</b>
<b>Misty Fuller</b>	<b>2nd Ward</b>	<b>AYE</b>
<b>Denis Livingston</b>	<b>3rd Ward</b>	<b>AYE</b>
<b>Michael Decker</b>	<b>3rd Ward</b>	<b>AYE</b>
<b>Timothy Simmons</b>	<b>4th Ward</b>	<b>AYE</b>
<b>Melissa Newhauser</b>	<b>4th Ward</b>	<b>AYE</b>
<b>Stanley B. Siegel</b>	<b>Councilman-At-Large</b>	<b>AYE</b>

**DATED: June 27, 2022**

  
\_\_\_\_\_  
**City Clerk Treasurer**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**NYS HCR CDBG Project #938PR4-20 Engineering Services RFP Approval**

**WHEREAS**, the City of Port Jervis was awarded a \$1M Community Development Block Grant # 938PR4-20, for Phase 2 of the Port Jervis Wastewater Rehabilitation Project by New York State Homes and Community Renewal (commonly referred to as “Trenchless 2”); and

**WHEREAS**, a Request for Proposals (“RFP”) for Engineering Services was approved by the Port Jervis Common Council, by voice on March 14, 2022, and was subsequently advertised in the Times Herald Record, posted on the city website, and sent to qualified M/WBE engineering firms; and

**WHEREAS**, the funding agency, the New York State Homes and Community Renewal (“NYS HCR”) requires this action to have been approved via resolution.

**NOW, THEREFORE**, it is hereby

**RESOLVED**, that the Common Council of the City of Port Jervis does hereby retroactively approve the Engineering RFP advertisement printed on March 18, 2022, and it is further

**RESOLVED**, that the Mayor or his designee, is hereby authorized and directed to execute all necessary activities to add this resolution to the #938PR4-20 record.

Motion by: D. Livingston

Second by: E. Miller

<b>Regis Foster</b>	<b>1st Ward</b>	<b>AYE</b>
<b>Elizabeth Miller</b>	<b>1st Ward</b>	<b>AYE</b>
<b>Maria Mann</b>	<b>2nd Ward</b>	<b>AYE</b>
<b>Misty Fuller</b>	<b>2nd Ward</b>	<b>AYE</b>
<b>Denis Livingston</b>	<b>3rd Ward</b>	<b>AYE</b>
<b>Michael Decker</b>	<b>3rd Ward</b>	<b>AYE</b>
<b>Timothy Simmons</b>	<b>4th Ward</b>	<b>AYE</b>
<b>Melissa Newhauser</b>	<b>4th Ward</b>	<b>AYE</b>
<b>Stanley B. Siegel</b>	<b>Councilman-At-Large</b>	<b>AYE</b>

**DATED: June 27, 2022**

  
\_\_\_\_\_  
**City Clerk Treasurer**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**FILL OPEN RECREATION LABORER POSITION**

**WHEREAS**, the City of Port Jervis Common Council recognizes the need to fill an open Laborer position in the Recreation Department; and

**WHEREAS**, the Recreation Director advertised and interviewed candidates who met the qualifications; and

**WHEREAS**, the Recreation Director recommends Preston Simonson #431 for a lateral move from the DPW Department to the Recreation Department.

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Port Jervis hereby authorizes the Mayor and/or his authorized representative to execute any and all necessary documents to transfer Preston Simonson #431 to the Recreation Department as a Step 2 Laborer effective June 27, 2022.

Motion by M. Newhauser

Second by: T. Simmons

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

**DATED: June 27, 2022**

  
\_\_\_\_\_  
City Clerk Treasurer

**ROLL CALL VOTE**

**THE CITY OF PORT JERVIS  
COMMON COUNCIL**

The following was presented  
By S. Siegel  
Sec'd by E. Miller  
Date of Adoption June 27, 2022

Names	Ayes	Noes	Abstain	Absent
<i>Councilwoman at Large</i> <b>Mr. Siegel</b>	✓			
<i>Councilman</i> <b>Mr. Foster</b>	✓			
<i>Councilwoman</i> <b>Ms. Fuller</b>	✓			
<i>Councilwoman</i> <b>Ms. Mann</b>	✓			
<i>Councilwoman</i> <b>Ms. Miller</b>	✓			
<i>Councilman</i> <b>Mr. Decker</b>	✓			
<i>Councilman</i> <b>Mr. Livingston</b>	✓			
<i>Councilman</i> <b>Mr. Simmons</b>	✓			
<i>Councilwoman</i> <b>Ms. Newhauser</b>	✓			
<b>TOTAL</b>	9	0	0	0

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS  
AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE  
TEMPORARY REVOCABLE LICENSE AGREEMENT  
FOR INGRESS AND EGRESS, CONSTRUCTION AND USE OF CITY PROPERTY**

**WHEREAS**, the City of Port Jervis entered into a certain Temporary Revocable License Agreement for Ingress and Egress, Construction and Use of City Property with 61 Front Street Holdings Inc. (“Licensee”) dated April 10, 2021 (“License Agreement”) permitting Licensee to utilize a portion of the City’s Promenade in connection with the construction phase of Licensee’s hotel project at 61 Front Street; and

**WHEREAS**, the term of the License Agreement has expired but the project has not yet been completed; and

**WHEREAS**, the Licensee has requested an extension of the term of the License Agreement and the City is willing to grant such an extension to May 31, 2023 in order for the project to be completed,

**NOW, THEREFORE, IT IS HEREBY**

**RESOLVED**, that the City of Port Jervis Common Council, in its capacity as governing body of the City of Port Jervis, does hereby authorize the Mayor or his designee to execute and deliver an amendment to the License Agreement extending the term thereof to May 31, 2023, which amendment shall be acceptable in form and content to the City’s Corporation Counsel.

AMENDMENT OF TEMPORARY REVOCABLE LICENSE AGREEMENT  
FOR INGRESS AND EGRESS, CONSTRUCTION AND USE

by and between

CITY OF PORT JERVIS (“City”)

and

61 FRONT STREET HOLDINGS, INC. (“Licensee”)

---

The parties hereby agree to the following amendments, and all other terms, rights and conditions contained within the Temporary Revocable License Agreement for Ingress and Egress, Construction and Use dated April 10, 2021 (“License Agreement”) shall remain in full force and effect:

1. Paragraph 3. Use of City Property & Term: The term of the License Agreement shall be extended through and including May 31, 2023.
2. The address of the Licensee is now 1 Ferguson Avenue, Port Jervis, New York.
3. A facsimile and/or scanned copy of this Amendment shall serve as an original.

Dated: June \_\_\_\_, 2022

CITY OF PORT JERVIS  
By:

61 FRONT STREET HOLDINGS INC  
By:

---

Kelly Decker, Mayor

---

Cory Puopolo, President



**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**WAYFINDING SIGNAGE**

**WHEREAS**, the City of Port Jervis Common Council reviewed a wayfinding proposal presented by Mayor Decker; and

**WHEREAS**, the Common Council has determined that the wayfinding signage is appropriate for use within the City; and

**WHEREAS**, the City DPW Department will install said wayfinding signage; and

**WHEREAS**, the Common Council has agreed to appropriate funds up to \$11,081.00 for the signs.

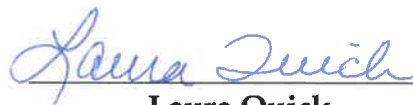
**NOW, THEREFORE**, be it resolved that the Common Council of the City of Port Jervis hereby authorizes and delegates the authority to Mayor Kelly B. Decker to sign and execute contracts associated with wayfinding signs.

Motion by

Second by:

<b>Regis Foster</b>	<b>1st Ward</b>	
<b>Elizabeth Miller</b>	<b>1st Ward</b>	
<b>Maria Mann</b>	<b>2nd Ward</b>	
<b>Misty Fuller</b>	<b>2nd Ward</b>	
<b>Denis Livingston</b>	<b>3rd Ward</b>	
<b>Michael Decker</b>	<b>3rd Ward</b>	
<b>Timothy Simmons</b>	<b>4th Ward</b>	
<b>Melissa Newhauser</b>	<b>4th Ward</b>	
<b>Stanley B. Siegel</b>	<b>Councilman-At-Large</b>	

**DATED: June 27, 2022**



**Laura Quick**  
**City Clerk Treasurer**

## Mayor

---

**From:** Assistant DPW Director  
**Sent:** Wednesday, June 15, 2022 5:15 PM  
**To:** Mayor  
**Cc:** DPW Director  
**Subject:** city entrance signs  
**Attachments:** Est\_City of Port Jervis\_From GLENCO\_SUPPLY\_INC\_Signs\_4.pdf

Mayor,

See attached quote for signs and also list of lumber and stone needed to install city directional signage. I also added a couple extra 38 x 18 signs in case we had any additions.

Signs- \$11,081.00

Lumber and concrete- \$3231.04

Stone veneer for signs with bases- \$7500.00

Total- \$21812.04

Thank you,  
Wayne



### Quotation

DATE:

QUOTE NO:

6/14/2022

DIRECTIONAL SIGNS

### GLENCO SUPPLY INC.

PO BOX 638  
Oakhurst, NJ 07755  
800.752.8277

Phone: 800.752.8277  
Fax: 732.922.3330

Email: [glencosupply@verizon.net](mailto:glencosupply@verizon.net)  
Website: <http://glencosupply.com>

### Sales Rep

Mike Heaslip - 845-490-4203

[mike@glencosupply.com](mailto:mike@glencosupply.com)

### Name / Address

City Of Port Jervis  
1 Franklin St  
Port Jervis, NY 12771  
WAYNE - [asst.dpwdirector@portjervisny.gov](mailto:asst.dpwdirector@portjervisny.gov)

Description	QTY	Cost	Total
36"x72" - HIP/LAMINATE - WHITE/BROWN - DIRECTIONAL PROOFS	14	\$449.00	\$6,286.00
36"x18" - HIP/LAMINATE - WHITE/BROWN - DIRECTIONAL PROOFS	16	\$112.50	\$1,800.00
36"x30" - HIP/LAMINATE - WHITE/BROWN - DIRECTIONAL PROOFS	1	\$187.50	\$187.50
72"x48" - HIP/LAMINATE - WHITE/BROWN - DIRECTIONAL PROOFS	1	\$595.00	\$595.00
36"x18" - HIP/LAMINATE - WHITE/BROWN - RECOGNITION PROOFS	3	\$112.50	\$337.50
60"x36" - HIP/LAMINATE - WHITE/BROWN - COUNTY ROUTE AND I-84 PROOFS	5	\$375.00	\$1,875.00
FREIGHT	1	\$0.00	\$0.00
		<b>Grand Total:</b>	<b>\$11,081.00</b>

Thank You For The Opportunity To Quote You

# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771

## Office of Mayor

(845) 858-4017

(845) 858-2858

[portjervis mayor@gmail.com](mailto:portjervis mayor@gmail.com)

[www.portjervisny.org](http://www.portjervisny.org)



**Kelly B. Decker**

*Mayor*

June 27, 2022

Al Sardina  
50 Barcelow Street  
Port Jervis, New York 12771

To Mr. Sardina,

Please note that you were appointed to serve on the Port Jervis Plumbing for the City of Port Jervis at the June 27, 2022 Common Council Meeting.

I would like to Thank You for your interest and willingness to serve our City in this position. Citizens, such as yourself, who contribute their time, talents, and experience help to make Port Jervis a great city.

Please see the City Clerk; Mrs. Quick, to take your oath of office as soon as possible after the June 27, 2022 Common Council meeting.

The Plumbing and Electrical Boards generally meets the 1<sup>st</sup> Wednesday of every month at 5:30 and 5:45pm respectively on the 2<sup>nd</sup> floor of City Hall located at 20 Hammond Street.

If you have any questions about meetings and/or times you may contact Wayne Addy (845) 800-1000 or the Building Officials Office at (845) 858-4080. If I can be of any assistance to you, please contact my office at (845)858-4017. I look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read 'KBD', written over a faint circular stamp.

Kelly B. Decker, Mayor

**Port**

*"This City is an Equal Opportunity Provider and Employer. To file a complaint of discrimination  
Write: USDA Director, Office of Civil Rights,  
1400 Independence Avenue, S.W., Washington, D.C. 20250-9410  
or call (800) 795 - 3272 (voice) or (202) 720-6382 (TDD)"*

