

Regular Meeting - City of Port Jervis Common Council:

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday April 22nd, at 6:30 p.m.

Attendance-

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Absent
Maria Mann	2nd Ward	Present
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Present
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

Deputy Clerk-Treasurer, Bobbie Jo Muller, William Frank, Esq.

The meeting opened at 6:30 pm by Mayor Cicalese.

Pledge of Allegiance- Mayor Cicalese led all present in the Pledge of Allegiance, followed by a moment of silence for retired Police Confidential Administrative Assistant Ellen Marie Waugh.

Public Hearing - None

Presentation - None

Public Comment - None

Executive Session- 6:32 pm

Motion by C. O'Connell, second by J. Dennison to enter executive session on Public Officers Law Article 7 -

- 105.1-f Personnel (x1) Building and Code Clerk
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED

6:56 pm Motion was made by J. Rhoades to return from executive session, second by C. O'Connell.

AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes -

- Motion to approve April 8, 2024, Common Council minutes by M. Hockenberry, second by C. O'Connell.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED

Executive Session Material -

Mayor - 2024-0422-029 Resolution of the Common Council of the City of Port Jervis to Upgrade Position of Employee #218 to Building and Code Clerk

Motion by M. Hockenberry, second by J. Vicchiariello

AYE: 6 ABSENT: 1 (Fuller) NAYS: 1 (Siegel) ABSTAIN: 1 (O'Connell) CARRIED

Regular Business-**J. Vicchiariello - Code**

- Code Committee last met on April 3rd.
- Motion to schedule a Public Hearing for June 10th, 2024 and declare lead agency under SEQRA, as well as the County Planning Department and City Planning Board referrals for the Cannabis Law for Introductory Local Law No. 4 Amending Chapter 535, Section 535-4 and Section 535-37.1 of the City Code of the City of Port Jervis to set forth permissible locations and updated regulations for cannabis retail dispensaries and amending the City of Port Jervis Table of Use and Bulk Requirements, second by G. Oney, Jr.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED
- The next Code Committee meeting will be held on May 1st at 6:30pm at the Council Chambers.

J. Vicchiariello - Police

- Police Committee last met April 18th.
- Police Department mournfully announces the passing of retired Administrative Assistant Ellen Marie Waugh. She faithfully served the department for over 15 years.
- Motion to accept the Police Quarterly report, second by J. Rhoades.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED
- Reminder that this Saturday the 27th will be the Prescription Take Back Program & Wellness Screening with Bon Secours Hospital. There will be Narcan training kits at City Hall from 10am to 2pm.
- This week starts the "No Empty Chair Campaign."

C. O'Connell - Zoning -

- The next meeting will be held on May 7th at 7 pm.in the Council Chambers.

C. O'Connell - Planning -

- Last met on April 16th. They voted to approve the Kentucky Fried Chicken project.
- The next meeting will be held on May 21st at 7pm in the Council Chambers.

C. O'Connell - Recreation-

- The 1st Annual Jim Faggione, Jr. Port Jervis Midnight Madness Relay was held over the weekend and was a complete success. It was very well organized. Thanks to John Faggione, Mike Ward, Tom Faggione, Sean and Tayna Addy, Melissa Newhauser and all the volunteers of the Port Jervis Outdoor Club and Burn the Ships CrossFit and many others. Also thank you to all the vendors, Dave's Devil Dogs, Roadhouse Rolling Bar and Lydia's Massage and Wellness. The race was to honor the legacy of Jim Faggione, Jr. and raise awareness and money for the Foundation for Suicide Prevention. The proceeds will be split with the Outdoor Club of Port Jervis. The club maintains all the trails.
- The Youth Center recreation room is open Monday to Friday from 3pm to 6pm.
- The 30th Annual Delaware River Run/Walk 5k will be held on May 5th at Riverside Park.
- The 2024 Summer Recreation Program is being assembled. Program flyers should be ready in May.
- West End Beach opens June 24th for swimming.
- Supervised playground and Youth Center programs start July 1st.
- Food Truck and Fireworks Festival is July 3rd.
- NY Mets Game is August 16th.
- Circle Line Cruise of Manhattan is July 18th.
- The next Recreation meeting will be held on May 8th, at 6:15pm.
- Motion to approve Resolution 2024-0422-026 To Fill Open Seasonal Laborer Positions, second by J. Vicchiariello.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to raise the West End Beach Parking Fee from \$10 to \$15 for Non-Residents, second by M. Hockenberry.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED

M. Hockenberry - Finance -

- Motion to approve Accounts Payable Warrant for \$742,372.38, second by C. O'Connell.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to authorize the Mayor to sign an agreement with RBT Consultants to assist the Clerk's Office with catching up on the bank reconciliations and the general ledger, which has not been done since December of 2022, second by M. Mann.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED

M. Mann - Tourism -

- Tourism last met on April 10th.
- The Annual Citywide Yard Sale will be held on May 4th from 10am to 4pm, rain date will be May 5th.
- Fabulous 50's will be held on June 2nd at Riverside Park from noon until 6pm.
- The Italian Festival will be held on August 17th from 3pm to 9pm at Orange Square Park.
- Tourism inquiries can contact Tourism Chair Laura Myer at floralaurapj@yahoo.com.

M. Mann - IDA-

- IDA has not met; the next meeting will be held on May 20th at 6pm.

J. Rhoades - FEM -

- The next FEM meeting will be held on May 20th at 6:30pm.
- The fire calls for the first 3 months of 2023 and 2024 were 91 calls each.

J. Dennison - CDA-

- The CDA last met on March 27th.
- Section 8 has 375 families on the wait list and 2 are seeking housing.
- Ahead of the 6/11 Public Hearing, on or about 4/26 the agency's proposed administrative and 5-year plan will be made available for public review.
- As partners for the sustainable forestry initiative, the City will be the lead agency on the \$1 million USDA Forest Service Urban and Community Forest Grant.
- 6 parking spaces for firefighters have been added to the EV charging location at Barclay Street.
- The FEMA Assistant to Fire Fighters Grant for 58 SCBA's and 1 RIT-Pak and the NYS CREST Grant for the SUV have been submitted.
- The PJ CDA annual report for 2023 was presented and accepted.
- The next CDA meeting will be held on April 24th at the Recreation Center.
- Motion to approve Resolution #2024-0422-027 RESTORE Round 8 Grant Application Public Hearing and Property List Publication, setting a Public Hearing for May 13th, 2024, at 6:30 pm, Second by S. Siegel.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for NEPA on NYS DEC WQIP project's use of retained CDBG Program Income, second by G. Oney, Jr.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion for Jim Farr, P.E. to continue engineering services for NYS DEC WQIP Project, second by J. Rhoades.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED

S. Siegel -HOUSING and VETERANS-

- The Port Jervis Housing Authority last met on 2/27, there was no March meeting. The next meeting will be held on April 23rd at 7pm at Hillside Terrace.
- Thank you to Middletown Housing Authority for donating 9 new electric stoves for Rumshock Village.
- A past resident is looking to donate 10 TV's or microwaves.

- The next Senior Club meetings will be on April 24th, May 8th, and May 22nd at 1pm at Fellowship Hall in West End.
- Veterans – All your benefits are available in one place now <https://choose.va.gov>
- Access 23 is on the air. We hope to have the YouTube running for the next meeting.
- Condolences to the family of Ellen Waugh and Bill Sutton.
- Earth Day – Plant vs. Plastics - We need to reduce our plastics.
- Quote: “What you do makes a difference, and you have to decide what kind of difference you want to make.” by Jane Goodall.
- Passover starts at midnight. Ziessen Pesach to those that celebrate the holiday.
- Thank you to Johnny for operating the camera for Access 23 for the meeting.

Will Frank -

- Read Resolution #2024-0422-028 Open Space Institute – Delaware River Watershed Protection Fund – Phase 2+, Round III – Capital Grant Preliminary Application. Motion to accept by J. Rhoades, second by C. O’Connell.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED

M. Hockenberry - DPW-

- Garbage, recycling, and paper pick up will be on the normal schedule for the weeks of April 22nd and the 29th.
- The 2024 Garbage schedule is available on the city website at www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov
- Compost pile and City Dump is now open every Saturday from 7:30am to Noon.
- Street sweeping is ongoing and citywide bagged leaf pickup is every Monday until completion.
- The Underpass is scheduled for maintenance for the next few weeks.
- Citywide pothole repairs are in process.
- Sewer line cleaning and maintenance has begun in all wards.
- Motion to accept the Crest Grant for \$206,000 from Senator Skoufis and to authorize the Mayor or his designee to execute any documents related to this grant, second by J. Vicchiariello. This is for rehabilitation of crosswalks and pedestrian signals.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED
- Resolution #2024-0422-025 To Fill Open Seasonal Laborer Positions for the DPW, second by C. O’Connell.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED

Mayor Cicalese -

- StarCrawf Mountain Bike Event May 4, 2024. Pending receipt of insurance coverage. Motion to approve by M. Mann, second by J. Vicchiariello.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED
- Shakespeare in the Park July 28th and 29th, 2024. Motion to approve by G. Oney, Jr, second by J. Rhoades.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED
- Orange-Ulster BOCES Summer Youth Program. Motion to approve by M. Hockenberry, second by J. Vicchiariello.
AYE: 8 ABSENT: 1 (Fuller) NAYS: 0 ABSTAIN: 0 CARRIED
- The May 27th Common Council Meeting is being moved to May 28th, 2024, due to the Memorial Day Holiday and will be held at the Recreation Center at 134 Pike Street, due to Tax Grievance Day being held in the Council Chamber on May 28th, from 1 to 8pm.
- City Taxes are due April 30th.
- 2nd Quarter Water payments are due April 30th.
- Motor Vehicle is now located in the County Building at 17-19 Sussex Street and is open M-F from 9-5pm.
- Dial-A-Bus is now running a loop Monday and Friday from 10am to 2pm. The cost is .50 cents.
- Appoint S. Siegel as liaison to the Public Access TV and related social media.
- Appoint G. Oney, Jr. to the DPW Committee (replacing M. Mann) and ADA Liaison to the County.

- Arbor Day Ceremony on Friday, April 26th, at 8am on Towpath Road.
- Arbor Day Ceremony on Saturday, April 27th, at Dog Park, time to be determined.
- Condolences to Barbara Sutton and Family on the loss of William A. Sutton, Sr.

7:34 pm - Motion to adjourn by S. Siegel, second M. Hockenberry - all in favor.

Respectfully,
Bobbie Jo Muller
Deputy City Clerk Treasurer



"For the Good of the City" Comment Period

Common Council Meeting Date: APRIL 22, 2024

| _____

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)



"For the Good of the City" Comment Period

Common Council Meeting Date: April 22, 2024

#2

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

Name: _____ **Address:** _____ **Email/Phone:** _____
Topic: _____ (for city use: Assigned Committee _____)

CITY OF PORT JERVIS

Accounts Payable

4/22/2024

1 General Fund	\$561,017.68
2 Water Fund	\$78,904.05
3 Sewer Fund	\$15,087.49
4 Capital Fund	\$6,300.00
5 Trust and Agency	\$81,063.16
6 Recreation	\$0.00
Total	<u>\$742,372.38</u>

GENERAL, WATER & SEWER FUNDS

NYS Employee Health Benefits	\$318,400.99
Orange & Rockland & Port Jervis Solar	\$39,809.32
CSEA Employee Benefits	\$7,597.50
Magna 5	\$9,776.00

CAPITAL FUND

Farr Engineering	\$ 700.00
Carole Gallagher	\$ 5,600.00

PORT JERVIS DIAL-A-BUS LOOP

EVERY MONDAY AND FRIDAY STARTING APRIL 15TH, 2024

THE BUS WILL STOP AT THESE LOCATIONS

HILLSIDE TERRACE

MACHACKEMACH VILLAGE

WATER'S EDGE

PORT JERVIS BIBLE CHURCH (FERGUSON AVENUE)

SAVE A LOT

FRONT STREET (MUNICIPAL PARKING LOT)

FAMILY DOLLAR

DOLLAR GENERAL

FIRST RESIDENTIAL PICK-UP WILL BE 10AM

THE FINAL BUSINESS PICK-UP WILL BE 2PM

NO RESERVATION REQUIRED, JUST GET ON THE BUS AND RIDE!

ANY QUESTIONS, PLEASE CALL THE DIAL-A-BUS OFFICE AT

845-856-7999

FARE: .50 CENTS PER RIDE

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
FILL OPEN SEASONAL LABORER POSITIONS

WHEREAS, the City of Port Jervis is in need of Seasonal Laborers for the DPW Department and:

WHEREAS, Andre Griffith, Brendan Henn, and Jared McCann have applied for said positions and appear qualified to perform the duties required of said positions;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby appoints Andre Griffith, Brendan Henn, and Jared McCann as Seasonal Laborers for the DPW Department at an hourly rate of \$16.50. Start date as of April 23, 2024 through May 20, 2024.

Motion by: M. Hockenberry

Second by: C. O'Connell

Jason Vicchiariello	1st Ward	AYE
Colin O'Connell	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	ABSENT
Jeffrey Rhoades	3rd Ward	AYE
Gerald Oney, Jr.	3rd Ward	AYE
Stanley Siegel	4th Ward	AYE
Jacqueline Dennison	4th Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

DATED: April 22, 2024



Deputy City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
FILL OPEN SEASONAL LABORER POSITIONS

WHEREAS, the City of Port Jervis is in need of Seasonal Laborers for the Recreation Department and:

WHEREAS, Christopher Ross, Aidan McBride, Tishawn Featherstone, and Patrick Outwater have applied for said positions and appear qualified to perform the duties required of said positions;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby appoints Christopher Ross, Aidan McBride, Tishawn Featherstone, and Patrick Outwater as a Seasonal Laborers for the Recreation Department at an hourly rate of \$16.50. Start dates will begin approximately May 6, 2024.

Motion by: C. O'Connell

Second by: J. Vicchiariello

Jason Vicchiariello	1st Ward	AYE
Colin O'Connell	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	ABSENT
Jeffrey Rhoades	3rd Ward	AYE
Gerald Oney, Jr.	3rd Ward	AYE
Stanley Siegel	4th Ward	AYE
Jacqueline Dennison	4th Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

DATED: April 22, 2024



Deputy City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS

RESTORE NY ROUND 8 GRANT APPLICATION PUBLIC HEARING AND PROPERTY LIST PUBLICATION

WHEREAS, the City of Port Jervis seeks grant funding to support projects deemed important to its citizens and economic development; and

WHEREAS, as the City has been approved to apply for the demolition and reconstruction of 29 Front St. for up to \$2 million through application submittal to the New York State Empire State Development (ESD) Round 8, RESTORE NY Communities Initiative no later than 3:00 p.m., May 22, 2024; and

WHEREAS, before submittal, this application requires a public hearing and three consecutive days of publication of the property list which contains only 29 Front St.;

NOW THEREFORE, it is hereby

RESOLVED, that the Common Council of the City of Port Jervis, will hold a public hearing on the proposed RESTORE NY, Round 8 grant on May 13, 2024, at 6:30 p.m. or as shortly thereafter as possible in the Common Council Chambers at 20 Hammond St., Port Jervis, New York and approves the publication of the property list over three consecutive days in the Times Herald Record, and that the Mayor, and/or his designee, is authorized to execute any and all documents in connection with this submission.

Motion by: J. Dennison Second by: S. Siegel

Jason Vicchiariello	1 st Ward	AYE
Colin O’Connell	1 st Ward	AYE
Maria Mann	2 nd Ward	AYE
Misty Fuller	2 nd Ward	ABSENT
Jeffrey Rhoades	3 rd Ward	AYE
Gerald Oney	3 rd Ward	AYE
Jacqueline Dennison	4 th Ward	AYE
Stanley B. Siegel	4 th Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

DATED: April 22, 2024


Bobbie Jo Muller, Deputy City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS

**OPEN SPACE INSTITUTE - DELAWARE RIVER WATERSHED PROTECTION FUND - PHASE 2+,
ROUND III - CAPITAL GRANT PRELIMINARY APPLICATION**

WHEREAS, the City of Port Jervis seeks grant funding to support projects deemed important to its citizens, economic development, and protection of its natural resources; and

WHEREAS, as the City has the opportunity to apply for funding through the Open Space Institute’s (OSI) Delaware River Watershed Fund - Phase 2 +, Round III, Capital Grant for funding towards a conservation easement on a portion of its watershed, SBL 35-1-8.2 (1821.4 acres) and/or SBL 52-1-2 (169.9 acres); and

WHEREAS, submission was originally due on April 22, 2024, by 5:00 p.m., and an extension has moved the deadline to April 23, 2024, by 12:00 p.m.; and

WHEREAS, the Orange County Land Trust (OCLT) is in receipt of an appraisal as approved by the Port Jervis Common Council on March 25, 2024, which makes this a worthy project to consider; and

WHEREAS, after preliminary submission, final details will be negotiated and failure to come to an agreement may result in wholesale withdrawal and termination of the application; and

WHEREAS, the OCLT has agreed to write and submit this preliminary application on the city’s behalf and provide a copy of all documents to the City immediately after submission and continue to provide a cc of all ongoing correspondence with OSI regarding this submission;

NOW THEREFORE, it is hereby

RESOLVED, that the Common Council of the City of Port Jervis, does hereby approve the submission of a preliminary application to the Open Space Institute’s (OSI) Delaware River Watershed Fund - Phase 2 +, Round III, Capital Grant for funding towards a conservation easement on a portion of its watershed, SBL 35-1-8.2 (1821.4 acres) and/or SBL 52-1-2 (169.9 acres), to be written and submitted by the Orange County Land Trust, no later than Tuesday, April 23, 2024, 12:00 p.m.

Motion by: J. Rhoades

Second by: C. O’Connell

Jason Vicchiariello	1 st Ward	AYE
Colin O’Connell	1 st Ward	AYE
Maria Mann	2 nd Ward	AYE
Misty Fuller	2 nd Ward	ABSENT
Jeffrey Rhoades	3 rd Ward	AYE
Gerald Oney	3 rd Ward	AYE
Jacqueline Dennison	4 th Ward	AYE
Stanley B. Siegel	4 th Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

DATED: April 22, 2024


Bobbie Jo Muller, Deputy City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
UPGRADE POSITION OF EMPLOYEE #218 TO BUILDING AND CODE CLERK

WHEREAS, the City of Port Jervis has been authorized by the Civil Service Commission to upgrade the position duties and pay scale of employee #218 to Building and Code Clerk; a position that said employee holds and:

WHEREAS, Employee #218 is qualified to perform the duties required of said position;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby appoints Employee #218 as a full-time Building and Code Clerk at an hourly rate of **\$26.2674** with an effective date of April 22, 2024.

Motion by: M. Hockenberry

Second by: J. Vicchiariello

Jason Vicchiariello	1st Ward	AYE
Colin O'Connell	1st Ward	ABSTAIN
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	ABSENT
Jeffrey Rhoades	3rd Ward	AYE
Gerald Oney, Jr.	3rd Ward	AYE
Stanley Siegel	4th Ward	OPPOSED
Jacqueline Dennison	4th Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

DATED: April 22, 2024



Deputy City Clerk Treasurer