

Regular Meeting - City of Port Jervis Common Council :

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday March 27, 2023, at 6:30 p.m.

Attendance-

Regis Foster	1st Ward	Present
Elizabeth Miller	1st Ward	Present
Maria Mann	2nd Ward	Present
Misty Fuller	2nd Ward	Present
Denis Livingston	3rd Ward	Present
Michael Decker	3rd Ward	Present
Timothy Simmons	4th Ward	Present
Melissa Newhauser	4th Ward	Present
Stanley Siegel	Councilman-At-Large	Present
Mayor Decker	Mayor	Present

Also present :

City Clerk-Treasurer Laura Quick, Corporation Counsel William Frank, Esq.
The meeting opened at 6:30 pm by Mayor Decker.

Pledge of Allegiance-

Mayor Decker led all present in the Pledge of Allegiance to the Flag.

Public Hearing- None**Public Comment-** None**Executive Session- 6:31 pm**

A motion was made by T. Simmons second by M. Decker to enter executive session based on Public Officers Law Article 7

- 105.1f - Personnel (x1)
- 105.1h - Real Property/Securities (x8)

The Council will also seek advice from legal counsel on issues regarding any other attorney client privileged matters, as necessary.

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

7:04 pm A motion was made by R. Foster to return from executive session second by M. Decker

AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Approval of Minutes-

- March 13, 2023 Motion by T. Simmons second D. Livingston
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Executive Session Material-

- Motion to approve Resolution 2023-0327-036 by T. Simmons second S. Siegel.
- AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

- Motion to approve Resolution 2023-0327-032 by E. Miller second R. Foster.
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Resolution 2023-0327-029 by T. Simmons second E. Miller.
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Resolution 2023-0327-031 by S. Siegel second T. Simmons.
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Regular Business-

R. Foster - ADA -The next ADA committee meeting May 1, 2023 5:30 pm

E. Miller - Finance

- Motion to approve Accounts Payable Warrant. Second by D. Livingston
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Resolution 2023-0327-037 second M. Fuller
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next Finance meeting will be on April 19, 2023 at 6:00pm

M. Fuller - FEM-

- Motion to approve appointment of probationary driver Andrew J. Aumick - Maghogomock Hook ladder second by T. Simmons
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

The next FEM meeting will be April 17, 2023 at 6:30 pm

M. Mann - Tourism-

Thank you, Mayor.

Tourism has not met last since their last meeting.

The citywide yard sale will be held on Saturday May 6th from 9 to 4 with a rain date set for Sunday May 7th. There will be no fee to participate, sign ups or maps this year. The tourism board will continue to advertise the yard sale as they have done in the past.

The next tourism meeting will be held on Wednesday April 12th at 7pm here in the council chambers. Members of the public are welcomed and encouraged to attend. Anyone with any further inquiries may email tourism chair Laura Meyer at tourism@portjervisny.gov

M. Mann - IDA-

IDA has not met since their last meeting. Their next meeting will be held on Monday April 17th at 6:30pm here in the council chambers.

M. Decker -Planning -

The Planning Board met on March 21, 2023. There was a public hearing for J's Mobile permitting and amendment to an approved site development plan allowing for a Changing in from Convenience Retail to Retail Establishment for an expansion of the use and addition to the existing building located a 1 Kingston Avenue Port Jervis NY. This property is located in the Neighborhood Mixed Use Zoning District.

There were two pre-submissions:

1. Treetop Companies Warehouse Facility, 123 Ryan St & 59 Route 209. Site development plan for new construction of a 702,000 SF warehouse facility. To employ up to 106 employees.

2. Wash-N-Fold LLC 137 & 139 Jersey Ave, Conditional use permit for a 25-unit self-storage trailer park with a public parking lot.

The next Planning Committee meeting is scheduled for April 18, 2023 at 7:00 pm.

M. Decker -Zoning -

Zoning has not met due to lack of agenda.

The next Zoning Committee meeting is scheduled for April 04, 2023 at 7:00 pm.

D. Livingston - DPW-

- Motion to approve March 6, 2023 committee minutes second R. Foster
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve Resolution 2023-0327-030 second E. Miller
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Garbage and recycling on the week of March 27th will be on its normal schedule. The week of April 3rd garbage and recycling will be on its normal schedule. The week of March 27th and the week of April 3rd paper pickup will be on its normal scheduled day.
- The 2023 Garbage schedule is available on the city website at www.portjervisny.gov or by emailing the DPW office at dpwclerk@portjervisny.gov.
- Brush and leaf pile will open on April 1st (tree limbs cannot be over three inches in diameter)
- Bag Leaves and brush will start on April 3rd. (Brush needs to be tied and bundled)
- Hydrant Flushing will start on April 3rd.
- Street Sweeping will start on April 3rd.
- Sidewalks on Pike St. have started.

D. Livingston - CDA

The CDA will meet on March 6, 2023 at the Pike Street location.

T. Simmons - Code-

The next Code meeting will be April 5, 2023 at 6:30pm

M. Newhauser - Recreation-

- Motion to approve Resolution 2023-0327-029 second T. Simmons
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Church St. Basketball Court is now open daily. The court will open at 7:30 am and close at sunset. Tennis nets will be going up this week. The lights will be turned on beginning April 3.
- Swings in the playgrounds are now up and can be enjoyed by the kids.
- Picnic tables are being put back in the parks and playgrounds this week.
- Pt. Peter vehicle gate is now open daily and will be closed daily at sunset.
- Our Spring Clean-up at Church St. Park will be held on Saturday April 1 at 10:00 am. Volunteers are needed.

- Our Easter Candy Dash at Church St. Park will be held ON Saturday April 8 at 11:00 am. This event is for boys and girls ages nine and under.
- The Youth Center Recreation Room will be closed April 3-7 for Spring Break. The Recreation Office will be open.
- HELP WANTED. The Rec Dept is hiring for the following summer positions: LABORERS, SR. RECREATION LEADER, RECREATION LEADERS, BEACH ATTENDANTS. Any questions please contact the Recreation Office at 845-858-4045 or recreationdirector@portjervisny.gov. If interested, applications can be picked up at the Recreation Office (134 Pike Street) or the Clerk's Office (20 Hammond Street).
- The next Recreation Commission meeting is scheduled for Wednesday April 12 at 6:15 pm at the Youth Center.

S. Siegel - Housing/Veterans

- Housing will meet on March 28, 2023 at Hillside Terrace.
- Honor flights are on April 14 and April 20. For information visit www.hvhonorflight.com
- SCAM Alert - The IRS will not call you on the phone they will contact you by mail.
- Senior club will meet on March 22 at Fellowship Hall
- Please check to see if your Homeowners Policy covers Solar Panel Fires
- Happy Passover and Happy Easter.

Public Comment - None

Mayor Decker - Police -

- Consideration to approve Pop-up Food Pantry May 10th from 8am-2pm . Motion D. Livingston second M. Mann
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Highlights:

- Arrest in Ghost Gun Case
- Drug Arrest Class B felony Tyree Brown
- Consideration to approve PBA March 15, 2023 minutes. Motion D. Livingston second M. Newhauser
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Mayor Decker -

- Consideration approve Cruzin Port 1st Tues May- Sept Rain date 2nd Tues. Motion S. Siegel second T. Simmons
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Consideration to approve DMC & Salvation Army Sunrise Service at Point Peter. Motion D. Livingston second R. Foster
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED
- Arbor Day Celebration on April 29, 2023 at 11am and location will be announced.
- Wishing Carole Decker, a Very Happy 85th Birthday!

Motion to adjourn at 7:40 pm. Motion: S. Siegel Second T. Simmons
AYE: 9 ABSENT: 0 NAYS: 0 ABSTAIN: 0 CARRIED

Respectfully,
Laura Quick
City Clerk Treasurer

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771
Regular Common Council Meeting Agenda
IN-PERSON MEETING ONLY

Monday, March 27, 2023 - 6:30 pm Regular Session:

Pledge of Allegiance / Roll Call



Public Hearing: NONE
Presentation: NONE
Public Comment: 5-minute limit per person

BASED ON PUBLIC OFFICERS LAW ARTICLE 7

Executive Session: 105.1f – Personnel (x1)
105.1h –Securities (x2)

Approval of Minutes: March 13, 2023 – Common Council Meeting Minutes

Address Executive Session Material:

Business:

Foster: **(ADA)** - ADA Update
Miller: **(FINANCE)** – Bills to be Paid: Motion: Miller; 2nd
Finance Update:
Consideration: Resolution – Property for Public Use Motion: Miller; 2nd
Fuller: **(FEM)** – FEM Update:
Mann: **(TOURISM/IDA)** - Tourism / IDA Update:
M. Decker: **(PLANNING/ZONING)** – Planning / Zoning Update:
Livingston: **(DPW/CDA)** – Public Works Update:
Consideration: Resolution – Seasonal Sewer Labor Budgeted Motion: Livingston; 2nd
Code Update:
Recreation Update:
Consideration: Resolution – Removal of 4 large trees city prop Motion: Newhauser; 2nd
Consideration: Resolution – Removal of 7 large trees city prop Motion: Newhauser; 2nd
Siegel: **(HOUSING/VETERANS)** – Housing/Veterans Update:

Public Comment: 5-minute limit per person

Mayor Decker: **(POLICE)** – Police Update:
Consideration: Police Committee Meeting Minutes Approval Motion: ;2nd
Consideration: Cruzin Port – 1st Tues May thru Sept; Rain 2nd Motion: ;2nd
Consideration: DMC & SalArmy Sunrise Service Pt Peter Motion: ;2nd

Adjournment: Motion: ;2nd

2023-0327-035

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS AUTHORIZING THE MAYOR TO EXECUTE A LETTER OF INTENT AND SUBSEQUENT CONTRACT WITH THE PORT JERVIS CITY SCHOOL DISTRICT WITH RESPECT TO AN EXCHANGE OF LAND

WHEREAS, the City of Port Jervis (the "City") has entered into negotiations with the Port Jervis City School District (the "District") to exchange certain parcels of real property as follows:

District Property: 3 Mary Street (SBL: 8-8-2) and 9 Sullivan Avenue (8-8-17)
City Property: 108 East Main Street (SBL 9-3-48); and

WHEREAS, the City and District have negotiated a Letter of Intent with respect to the contemplated property exchange, a copy of which is annexed hereto; and

WHEREAS, the City and District intend to enter into a formal agreement setting forth the specifics of the property exchange following the basic terms set forth in the Letter of Intent; and

WHEREAS, in accordance with the provisions of § 617 of the regulations implementing the New York State Environmental Quality Review Act ("SEQRA"), (the "SEQRA regulations"), the Common Council Town Board has determined that the aforementioned project is an action subject to SEQRA; classified the aforementioned local law as an Unlisted action pursuant to §617.4 of the SEQRA regulations and designates itself as Lead Agency with respect to the consideration, review, and determination of significance of the land exchange project pursuant to SEQRA regulations § 617.6(b)(1)(I); and

WHEREAS, the Common Council has reviewed the required Short Environmental Assessment Form and determined that same was adequate with respect to scope and content for the purpose of reviewing the project pursuant to SEQRA and the criteria for determining significance set forth therein; and

WHEREAS, the Common Council finds that the project will have no adverse environmental impacts,

NOW, THEREFORE, IT IS HEREBY

RESOLVED, as follows:


1. The Common Council hereby certifies that it has complied with the requirements of Part 617 of the SEQRA regulations;
2. The Common Council hereby finds that the proposed land exchange has no significant adverse environmental impacts;
3. The Mayor is authorized to execute the annexed Short Environmental Assessment Form, subject to final review by the Corporation Counsel.
4. That a Negative Declaration shall be issued for the land exchange project in accordance with 6 NYCRR 617.7; and
5. That the Common Council, in its capacity as governing body of the City of Port Jervis, does hereby authorize the Mayor or his designee to execute and deliver the Letter of Intent annexed hereto to the Port Jervis City School District along with the subsequent formal agreement setting forth the specifics of the property exchange, which all shall be acceptable in form and content to the Corporation Counsel.

PASSED AND ADOPTED on this 27th day of March 2023

Motion : T. Simmons

Second by: S. Siegel

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE



City Clerk Treasurer

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
BUILD AV ROOM FOR ACCESS 23**

WHEREAS, the Access 23 equipment has relocated to the Council Room; and

WHEREAS, the DPW can construct an AV room costing \$2,889 to secure the equipment.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor and /or his representative to execute any and all necessary documents in connection the building of an AV room in an amount not to exceed \$2,889 from contingency funds.

Motion : S. Siegel

Second by: T. Simmons

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: March 27, 2023



City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
SUBURBAN EXCAVATION INC PROPOSAL

WHEREAS, the City of Port Jervis Common Council has determined that there is a need to clear the City Brush pile of logs, trees and wood debris ; and

WHEREAS, the firm Suburban Excavating submitted a proposal to complete such work in the amount of \$24,376.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor and/or his authorized representative to execute any and all necessary documents hire Gary Myers Excavation Inc at a cost not to exceed \$24,376 from the Contingency Fund.

Motion : D. Livingston

Second by: E. Miller

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: March 27, 2023



City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
PROMENADE BEAUTIFICAITON

WHEREAS, the City of Port Jervis Common Council has determined that the promenade is in need of beautification.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor and/or his authorized representative to execute any and all necessary documents in connection with the beautification of the promenade not to exceed \$1,500 from Contingency.

Motion : T. Simmons

Second by: E. Miller

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: March 27, 2023



City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
AUDITING SERVICES

WHEREAS, the City of Port Jervis requires and annual audit of its financials, and

WHEREAS, the Finance Committee reviewed all proposals and interviewed all candidates and recommends retaining the firm of O'Connor Davies for the next three year term.

NOW, THEREFORE, be it resolved that the Common Council of the City of Port Jervis authorizes the retention of PKF O'Connor Davies to perform the required independent audits of the financial statements for the years 2022 \$57,500, 2023 \$ 59,800 and 2024 \$62,200 per year.

Motion : E. Miller

Second by: R. Foster

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: March 27, 2023



City Clerk Treasurer

I, Laura Quick, do hereby certify that resolution 2023-0327-032 was passed at a meeting of the Common Council held on April 27, 2023, and is incorporated in the original minutes of said meeting , and that said resolution has not been altered, amended or revoked and is in full force and effect.

City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
LANDLORD AUTHORIZATION FOOD TRUCK FESTIVAL LIQUOR SALE

WHEREAS, the City of Port Jervis Common Council has authorized the Recreation Department to host a Food Truck Festive at Riverside Park on July 3, 2023; and

WHEREAS, The New York State Liquor Authority requires a signed Landlord Authorization Form granting permission to sell alcoholic beverages.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor and/or his authorized representative to execute the Landlord Authorization Form .

Motion : R. Foster

Second by: M. Newhauser

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: March 27, 2023



City Clerk Treasurer

CITY OF PORT JERVIS

Accounts Payable

3/27/2023

1 General Fund	\$430,051.02
2 Water Fund	\$13,870.81
3 Sewer Fund	\$47.54
4 Capital Fund	\$1,850.00
5 Trust and Agency	\$1,028.00
Total	<u>\$446,847.37</u>

GENERAL, WATER & SEWER FUNDS

NYS Employees Health Insurance	\$296,863.09
Underwater Solutions	\$12,858.00
Fin-Tek Corp	\$7,604.00
Global Montello Group	\$14,437.86

CAPITAL FUND

Carole Gallagher	\$1,850.00
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**RESOLUTION PURSUANT TO SECTION 406 OF THE REAL PROPERTY TAX LAW
REGARDING PROPERTY USED FOR PUBLIC USE**

WHEREAS, the Real Property Tax Law of the State of New York, specifically Section 406 thereof, provides for tax exempt status of real property that is: (1) owned by a municipality, and (2) has been Annexed into the City of Port Jervis from the town of Deerpark, and

WHEREAS, there is a property within the City of Port Jervis and listed below which falls within that category, and

WHEREAS, the property listed blow in this resolution is owned by the City of Port Jervis, and

WHEREAS, the property listed below has been acquired by annexation, and

WHEREAS, the property listed below is located within the boundaries of the City of Port Jervis, and

WHEREAS, the property listed below is not used to generate revenue for the City of Port Jervis, and

WHEREAS, the property is used for public use as stated below.

NOW, THEREFORE, BE IT RESOLVED, that the below listed property is hereby declared for public use and is hereby designated as tax exemption property pursuant to the aforementioned Section of the Real Property Tax Law and other applicable law and regulations:

82 Towpath Rd., designated as Section 24, Block 1, Lot 11 on the Tax Map of the City of Port Jervis, Orange County, New York.

Motion : E. Miller

Second by: M. Fuller

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: March 27, 2023



City Clerk Treasurer



FIRE & EMERGENCY MANAGEMENT COMMITTEE



- Minutes -

Fire Chiefs

Keith Brown
Anthony Fuller
Jeffery Lewis

Monday, March 20, 2023 @ 6:30pm

Committee Chairman

Misty Fuller

Emergency Management

Thomas Vicchiariello

Committee Members

Maria Mann
Stanley Siegel
Timothy Simmons

Call to Order: **6:30pm**

Pledge of Allegiance

Members Present: Chief Brown, Chief Fuller, Chief Lewis, Maria Mann, Mike Decker, Tim Simmons, Stan Siegel, Regis Foster, Melissa N

Public Comment: (5-minute limit per person). None

Approval of the Minutes: February 2023 approved

Fire Chief's Report:

Old Business:

- Engine 5 heating repairs are in process.
- Fire Training Center Gate is becoming an issue again. 5 organizations currently use the facility. Illegal dumping has not resumed but we will need to keep a close eye on it.
 - o Can a camera be placed to monitor the area?
- Rescue Support Vehicle
 - o F-550, Tech Rescue Support Vehicle, we have accepted delivery and began dry mounting of equipment.
 - o It will need to go back to have brackets made for mounting of equipment.
 - o License plate has expired – holding the truck out of service. This is a continuing issue as the raft and boat have never received plates either. E-1 plate will need to be transferred and the Rescue 3 plates will need to be cancelled and taken out of service.
- Engine 1 replacement
 - o Has arrived in Montgomery for mounting of equipment and service of the engine due to it being driven in from South Dakota.
 - o Estimated in service date is 2-3 weeks out.
 - o After delivery it will be no longer considered an Engine but rather a Squad, due to the placement of the extrication equipment being on it.
- Engine 5 Update
 - o Repairs are under way. Valtech will have the truck for approximately 2 more week to complete the body work. Once complete it will be towed to Montgomery for motor work. Estimate for peeling paint is approx. \$7500 without replacing the gold leafing.
- AFG Grant for SCBAs has been submitted. Still awaiting word.
- Will is working on the agreement with Warwick garage. No additional information at this time.

- Will also has the information on the billing for service. No additional information at this time.
- Subcommittees
 - o Get Better Workgroup – The replacement plan for new apparatus needs to be addressed. Especially given the fact that new trucks are taking 24-36 months for delivery.
 - The aging fleet is going to begin directly affecting our ISO ratings.
 - It is still unclear why the \$742+ thousand dollars cannot be utilized to jumpstart this project. Why when the original bond contained funds to purchase fire apparatus? And if the funds from the state are required to be placed toward the bond, then where are the original funds that were allocated to pay the bond? Additional information is needed. How can funds for other projects be reallocated but not these funds? Follow up at Finance Meeting...
 - o Central Fire Station Workgroup – update / next steps – Things are underway with corporation council and the school district attorney to negotiate the terms for the land swap. The school district is planning to add this item to the referendum in May, after their board votes on it and providing it passes at their April Meeting.
 - May 22-25th the Chiefs will be attending the Fire Station Design Seminar. Which focuses on design and funding opportunities.

New Business:

- February 2023, we had a total of 32 calls aligning with the 2022 volume.
- The Girl Scouts visited the Fire Museum and Engine 1 & Truck 7 Stations for public safety education.
- Hose, Ladder and pump testing will take place April 1st. Engine 5 Hose and Ladders will be tested but pump testing will have to be postponed until the truck returns.
- April 16th will be the sidewalk wash down for the downtown area and Pike Street.
- Firefighter physicals have been completed – by O'Connor Urgent Care, easier process, less expensive and additional services were included.
- FITT testing for the cancer bill will take place once the computer is received. Chief has been waiting 5+ weeks for Laura to get it ordered and in.
- Truck 7 and Engine 4 are having mechanical issues.

Emergency Management/ Vehicle Maintenance Report: No report this month.

Old Business:

New Business:

Public Comment: (5-minute limit per person) - None

Adjournment: 6:55pm

*Next F&EM Meeting **Monday, April 17th, 2022, at 6:30pm, in the Council Chambers***



PORT JERVIS FIRE DEPARTMENT

8-10 Orange Street, Post Office Box 1002, Port Jervis, New York 12771-1002



Telephone
(845) 856-4100

FAX
(845) 858-1064

Email
info@portjervisfire.org

First Assistant Chief
Anthony W. Fuller

Fire Chief
Keith K. Brown

Second Assistant Chief
Jeffrey D. Lewis

Department Chaplain
(vacant)

Department Secretary
William R. Werner

Department Treasurer
Robert A. Waligroski

Deputy Chief
James W. Rohner, Jr.

Deputy Chief
Jeffrey S. Rhoades

Deputy Chief
Dominic M. Cicalese

17 February 2023

Honorable Mayor Kelly B. Decker and
Members of the City Council
14-20 Hammond Street
Post Office Box 1002
Port Jervis, New York 12771

RE: Appointment of Probationary Driver
Andrew J. Aumick

Dear Mayor Decker and Members of the City Council,

It is hereby requested that the below named firefighter be approved as a Probationary Driver for the Company stated:

Andrew J. Aumick - Maghogomock Hook Ladder Company No. 1

Attached is a copy of the firefighter's Driver License duly issued by the . This information has been entered into the New York State, Department of Motor Vehicles, License Event Notification Service (LENS). This service will notify the Department upon the expiration and renewal of a driver license; the suspension, revocation and restoration of a driver license; changes to a driver license class and privilege; traffic convictions, reportable accidents; driver license suspension or revocation orders, completion of a training course to reduce insurance premiums; changes to Haz-Mat license endorsements; and changes to MedCert status.

This request was approved by the Board of Officers on .

Respectfully submitted,

William R. Werner
Department Secretary



<https://portjervisfire.org>
<https://www.facebook.com/portjervisfiredepartment/>
<https://port-jervis-fire-department.business.site>



RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
FILL 2023 SEASONAL SEWER LABOR BUDGETED POSTIONS

WHEREAS, the City of Port Jervis recognizes the need to fill the 2023 seasonal sewer labor budgeted positions;
and

WHEREAS, the DPW Department budgeted for two seasonal sewer positions for 2023 at a rate of \$21.40 per
hour ; and

WHEREAS, the DPW Director recommends Zachary Covert and Anthony Gurliacci for the positions.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby
authorizes the Mayor and/or their authorized representative to execute any and all necessary documents to hire
Zachary Covert and Anthony Gurliacci for the open seasonal sewer positions to start on April 3, 2023 .

Motion by: D. Livingston

Second by: E. Miller

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: March 27, 2023



City Clerk Treasurer

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS
TREE TECH PROPOSAL

WHEREAS, the City of Port Jervis Common Council has determined that there is a need to remove seven large trees ; and

WHEREAS, the firm Tree Tech submitted a proposal to complete such work in the amount of \$13,725.00

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Port Jervis hereby authorizes the Mayor and/or his authorized representative to execute any and all necessary documents hire Tree Tech at a cost not to exceed \$13,725.00.

Motion : M. Newhauser

Second by: T. Simmons

Regis Foster	1st Ward	AYE
Elizabeth Miller	1st Ward	AYE
Maria Mann	2nd Ward	AYE
Misty Fuller	2nd Ward	AYE
Denis Livingston	3rd Ward	AYE
Michael Decker	3rd Ward	AYE
Timothy Simmons	4th Ward	AYE
Melissa Newhauser	4th Ward	AYE
Stanley B. Siegel	Councilman-At-Large	AYE

DATED: March 27, 2023



City Clerk Treasurer



Orange County News

For Immediate Release
Monday, March 27, 2023

Contact: Ryan Greenbaum
845.615.3657, 845.415.0868c

City of Port Jervis Police Chief William Worden and Orange County District Attorney David M. Hoover Announce Arrest in Ghost Gun Case

Port Jervis Man Charged with Criminal Possession of a Weapon in the Second Degree for Possessing Home-Made Handgun

Defendant Was Creating "Ghost Guns" with No Serial Numbers Using a 3-D Printer

Noah James McCagg, 21, of Port Jervis, was arrested on March 25, 2023, and charged with Criminal Possession of Weapon in the Second Degree for possessing a loaded 9mm pistol on Front Street in Port Jervis at about 1:34 PM on March 25, 2023. The arrest came after a foot pursuit by police on Front Street. Investigation revealed that McCagg, had created the pistol inside his Prospect Street, Port Jervis, residence using a 3-D printer. McCagg was arrested after an investigation conducted by the Port Jervis City Police, who were aided by the Orange County Drug Task Force. The investigation initially pertained to narcotics. In addition to the loaded pistol which McCagg is charged with possessing, Port Jervis Police also recovered a 3-D printer that McCagg was apparently using to create operable firearms similar to the one he was possessing on Front Street. These home-made guns, which bear no serial numbers, are commonly referred to as "ghost guns" and are becoming more prevalent. The lower part of the pistols can be created out of nylon and plastics using the 3-D printer. Those creating the illegal "ghost guns" add other gun components including barrels and trigger assemblies which are purchased separately. When combined these create fully functional pistols. The printer and gun components were recovered after Port Jervis Police, who were aided by the Orange County Sheriff's Office Special Operations Group, and Town of Deerpark Police Department, when they executed a search warrant at McCagg's residence. The Orange County District Attorney's Office aided in the drafting of the search warrant. Due to his prior criminal history, McCagg faces up to fifteen (15) years in prison on the charge of Criminal Possession of a Weapon in the Second Degree.

The City of Port Jervis Police Department and Orange County District Attorney's Office are continuing to investigate whether other "ghost guns" were created at the Prospect Street location, and what became of those guns. Anyone with information is urged to call the City of Port Jervis Police Department.

McCagg was arraigned in the City of Port Jervis Court and is being held in the Orange County Jail in lieu of bail in the amount of \$25,000 cash, or \$75,000 secured bond, or \$100,000 unsecured bond. He is next scheduled to appear in Court on March 29, 2023.

“It is not surprising that illegal weapons were discovered during the course of a narcotics investigation, and I commend the City of Port Jervis Police Department for their proactive work in targeting illegal drugs, as well as the weapons that are invariably found incident to narcotics investigations,” said District Attorney David M. Hoovler. “This case is wake-up call as to the increased availability of illegally obtained pistols in our communities. Working collaboratively with other law enforcement agencies, such as the City of Port Jervis Police Department, the Orange County Drug Task Force, the Town of Deerpark Police Department, and the Orange County Sheriff’s Office, we will continue to investigate and prosecute those who illegally create and sell “ghost guns.” Keeping these untraceable guns out of the hands of criminals is the surest way to keep our communities safe.”

“There is considerable concern regarding the threat posed by ghost guns, which are homemade weapons often constructed to sell to persons who otherwise would not be able to legally obtain a firearm,” said City of Port Jervis Police Chief William Worden. “By obtaining gun parts and blueprints readily available on the internet, ghost gun manufacturers exploit new technology to profit and make our communities less safe by providing yet another avenue for a criminal to obtain an illegal gun. Much like we have done with narcotics traffickers, we will utilize our partnership with the Orange County District Attorney’s Office to relentlessly pursue any person who produces or sells illegal and untraceable firearms.”

The cases are being prosecuted by Assistant District Attorney Alexis Gregory.

Criminal charges are merely allegations that a defendant has committed violations of the criminal law, and as such they are not evidence of guilt. All defendants have a presumption of innocence and are entitled to a fair trial, during which it will be the burden of the State of New York to prove guilt beyond a reasonable doubt.





Orange County News

For Immediate Release
Monday, March 27, 2023

Contact: Ryan Greenbaum
845.615.3657, 845.415.0868c

Orange County District Attorney David M. Hoovler and City of Port Jervis Police Chief William Worden Announce Drug Arrest

*Defendant Arrested for Allegedly Possessing Over One Ounce of Crack Cocaine and Narcotics
Packaging Materials*

Orange County District Attorney David M. Hoovler and City of Port Jervis Police Chief William Worden announced that Tyree Brown, 27, of Port Jervis, was arrested and charged with two counts of Criminal Possession of a Controlled Substance in the Third Degree, a class B felony. Brown was arraigned and released on his own recognizance, as the charges he faces are not eligible for bail.

In 2019, "bail reform" legislation was enacted that severely limits the courts' ability to set bail for offenses involving narcotics possession or sale. In narcotics sweeps in Orange County prior to the legislation, some bail was set by the court for almost all defendants charged with selling narcotics.

As alleged in charging documents filed in court, on March 24, 2023 at approximately 2:10pm, police officers from the City of Port Jervis Police Department, the Special Operations Group of the Orange County Sheriff's Department, and the Orange County Drug Task Force executed a judicially authorized "no-knock" search warrant at a residence in the City of Port Jervis. Inside was Brown as well as twenty-nine (29) grams of crack cocaine, drug packing materials and scales typically used in narcotics trafficking. The warrant was the result of a months-long investigation into the sale of narcotics in and around the City of Port Jervis.

District Attorney Hoovler thanked the City of Port Jervis Police Department, the Special Operations Group of the Orange County Sheriff's Department, the Orange County Drug Task Force and the Town of Deerpark Police Department for their investigation and the arrest of Brown.

"It takes the coordinated efforts of law enforcement to root out narcotics trafficking in our community," said District Attorney David M. Hoovler. "Dangerous drugs hurt individuals, hurt families and in turn hurt communities. My Office will continue to work with our law enforcement partners to identify and prosecute those who seek to profit by peddling their deadly products in our County. I am proud of the cooperative work by the police in this case and other cases like it."

“We continue in our unwavering commitment to rid our community of dangerous drugs by focusing our enforcement efforts on those who bring these drugs into our city and profit from their sale to a vulnerable, drug-addicted population” said City of Port Jervis Police Chief William Worden. “The drug trade negatively impacts not only the drug addicted themselves, but their families, friends, co-workers, and community at large. Our partnership with the Orange County District Attorney’s Office allows us to best target these drivers of crime by conducting collaborative, well-coordinated investigations.”

A criminal charge is merely an allegation by the police that a defendant has committed a violation of the criminal law, and it is not evidence of guilt. All defendants are presumed innocent and entitled to a fair trial, during which it will be the State of New York’s burden to prove guilt beyond a reasonable doubt.

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



Police Committee Meeting Agenda

15 March 2023 7:00pm

Public Comment:

New Business: Updates-

- Monthly Crime and Statistical Report
- Officer Physical Fitness – Wellness Incentive Program (Rec #17)
- 2023 COPS Hiring Grant
- 2023 GTSC Traffic Safety Grants
- Pop Up Food Pantry and Outreach – Veterans Park – May 10th 10am-2pm

Old Business: (Updates, Reform, Reinvention & Collaborative Report- EO 203)

- Emergency Services Club – Port Jervis High School (Rec #11,#12, #14)
- Civil Service Canvas – Vacant Patrol Officer Position (Rec #6)
- Reform Committee Recommendation-Officer Contact Cards (Rec #3)
- Wellness – Power Line Wellness App (Rec #17)
- Officer Residency (Rec # 5)
- 2023 Statistical Dashboard (Final Edit) – (Rec # 8)

Committee Comments:

Public Comment:

Executive Session:

Adjournment:

CITY OF PORT JERVIS

P.O. BOX 1002
20 HAMMOND STREET
PORT JERVIS, NEW YORK 12771



Police Committee Meeting Minutes

15 March 2023 7:00pm

Meeting was called to order by Mayor Decker at 7:17pm after the completion of Finance Committee Meeting with the following members present: Mayor Decker, Ms. Miller, Ms. Fuller, Ms. Mann, Mr. Siegel, Mr. Decker, Mr. Livingston, Ms. Newhauser, Chief Worden.

Public Comment: No public comment received.

New Business: Updates-

- Monthly Crime and Statistical Report reviewed by the committee for the month of February and year to date.
- Officer Physical Fitness – Wellness Incentive Program (Rec #17)
The Chief discussed developing a potential voluntary officer wellness incentive through the implementation of a physical fitness testing program. The program would involve using the current MPTC physical fitness standards for police officer candidates and providing an incentive for officers to voluntarily participate and test annually to ensure they are meeting recommended physical fitness standards. Incentives may include a monetary payment or leave time. Committee to review and discuss further.
- 2023 COPS Hiring Grant: The committee reviewed the 2023 Cops Hiring Program grant solicitation through the Dept of Justice which will fund \$125,000 over three years to off-set the costs of hiring a police officer to increase an agency's community policing or capacity to engage in community policing activities. The Police Chief suggested applying for this grant to off-set the cost of assigning a full time detective to the Orange County Drug Task Force using grant funding to backfill this position. The grant application is due on May 4, 2023 and would require council approval. Committee to review.
- 2023 GTSC Traffic Safety Grants – The department will be applying for funding through the Governors Traffic Safety Committee to obtain overtime funding to support enhanced police traffic services, seat belt enforcement and to purchase child passenger seats to support Child Passenger Safety Seat outreach programs. Grant requests are due May 1, 2023.
- Pop Up Food Pantry and Outreach – Veteran's Park – May 10th 10am-2pm. The event has been approved by Recreation Director John Faggione and will require Council Approval. Committee forwarded matter to Council for approval during next regularly scheduled meeting.

Old Business: (Updates, Reform, Reinvention & Collaborative Report- EO 203)

- Emergency Services Club – Port Jervis High School (Rec #11, #12, #14)
 - a. The first meeting of the Port Jervis High School Emergency Services Club was held on Wednesday afternoon (3/15) involving the Port Jervis Police Dept, Fire Department and Ambulance Corps.

School Nurse Amy Weinick has been selected by the District to serve as Club Advisor. Approximately 8 students attended the first meeting and received information from the police, fire and emergency medical services including a police canine presentation. The club will meet twice a month (Wednesday 230-330 at the Port Jervis High School).

- Civil Service Canvas – Vacant Patrol Officer Position (Rec #6)
 - a. The department is currently canvassing eligible candidates through Civil Service for preparation to fill a vacancy in the police department. Candidates selected will be interviewed during the month of April by a committee comprised of police department administration, members of the CPAC, and City Council members.
- Reform Committee Recommendation-Officer Contact Cards (Rec #3)
 - a. All officers have been supplied with 500 officer contact cards to distribute to the public upon request. The cards were purchased through VistaPrint in quantities of 500 cards at \$33.57 each officer (\$1153.46). Cards issued to all full time sworn officers and animal control.
- Wellness – Power Line Wellness App (Rec #17)
 - a. The Committee watched a ten minute video presentation outlining the product and services offered to officers confidentially 24 hours a day for wellness support. The cost of the program is \$1,350 to implement (engineering fees) and \$3,003 annually thereafter. The Chief will continue to review programs with department EAP personnel and update the committee.
 - b. Sgt Mioglionico and Officer Kerr (Department Peer Support EAP Personnel) will be attending a 16 hour DCJS Peer Development Seminar on March 16-17, 2023 and will investigate mobile wellness solutions.
- Officer Residency (Rec # 5)
 - a. The committee discussed increasing the residency requirement for officers as per the 2021 Reform Collaborative Report. Currently, police officers must be New York State residents (NYS Law) and live within 15 miles of the City of Port Jervis geographical limits. The committee proposed the following revised residency requirement: New York State Resident, Orange County Residents or reside within 30 miles of the geographic limits of the City of Port Jervis. The Chief will review the City Charter and consult with Corporation Counsel to determine if the change can be made through Council resolution.
- 2023 Statistical Dashboard (Final Edit) –(Rec # 8)
 - a. *The committee reviewed and approved the format for the 2022 Statistical Dashboard.*

Senior Citizen Safety: The department will be meeting with the Port Jervis Senior Club on March 22, 2023 to provide fraud and crime prevention information.

Chaplain Update: Chaplain Tom Zahradnik will be transferring to Syracuse in June, 2023 ending his service as police chaplain. Pastor Jose Rodriguez from Goodwill Church, Port Jervis, will be meeting with the department to begin preparations to replace Pastor Tom to serve as department chaplain.

Committee Comments: No Comments

Public Comment: No Comments

Executive Session: N/A

Adjournment: 8:00 pm.

Respectfully Submitted,
William J. Worden
Chief of Police