

**Regular Meeting - City of Port Jervis Common Council:**

A regular meeting of the City of Port Jervis Common Council was held in the Council Chambers at 20 Hammond Street, Port Jervis, New York on Monday, November 10, 2025, at 6:30 pm.

**Attendance-**

Jason Vicchiariello	1st Ward	Present
Colin O'Connell	1st Ward	Present
Misty Fuller	2nd Ward	Present
Maria Mazzara	2nd Ward	Absent
Jeffrey Rhoades	3rd Ward	Present
Gerald Oney, Jr.	3rd Ward	Present
Jacqueline Dennison	4th Ward	Present
Stanley Siegel	4th Ward	Present
Michael Hockenberry	Councilman-At-Large	Present
Dominic Cicalese	Mayor	Present

Also present:

Deputy City Clerk-Treasurer, Bobbie Jo Muller, William Frank, Esq.

The meeting opened at 6:30 pm by Mayor Dominic Cicalese

**Pledge of Allegiance-** Mayor - Dominic Cicalese led all present in the Pledge of Allegiance

**Presentation** – Mayor Cicalese presented the 2026 Budget with a zero percent tax levy increase. He stated that we had a decrease in the non-Homestead assessed value of over \$6 million, largely due to a settlement of a lawsuit with O&R Utilities sub-station property. We will be using \$215,000 of fund balance to balance this budget. There will not be any increases to water or sewer fees.

Motion to set a Public Hearing for the 2026 Tentative Budget on November 24<sup>th</sup> at 6:31 pm by M. Hockenberry, second by S. Siegel.

AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED

**Public Comment** – None

**Executive Session** – Motion to enter executive session at 6:38 pm for 105.1f Personnel (PBA and Clerk's Office) and 105.1h (Tax Lien) with an invite for Bobbie Muller to join by J. Rhoades, second by C. O'Connell.

AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED

Motion to return from executive session at 7:13 pm by M. Hockenberry, second by C. O'Connell.

AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED

**Approval of Minutes** –

- Motion to approve October 27<sup>th</sup>, 2025, Common Council minutes by J. Rhoades, second by M. Hockenberry.

AYE: 6 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 2 (Fuller, O'Connell) CARRIED

**Executive Session Material-**

- Motion for the City to reserve/withhold properties 13-1-8, 1-3-2, 14-2-6.2, 3-6-7.2, and 9-14-20 from the November 18<sup>th</sup> Tax Lien Sale by J. Vicchiariello, second by C. O'Connell.

AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED

- Motion to approve the MOA between the City and the PBA and authorize the Mayor or his designee to execute the 4-year PBA Contract by M. Hockenberry, 2<sup>nd</sup> by J. Vicchiariello.

AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED

### Regular Business-

#### J. Vicchiariello – Code

- Code Committee last met on November 5<sup>th</sup>. They discussed PB fees, City Code Section 403, working on a Local Law to update Neighborhood mixed use and accessory apartments and Chapters 126 and 280.
- The Building Official's Report and the Fire Inspector's Report were accepted.
- The next Code Committee meeting will be held on Dec. 3<sup>rd</sup> at 6:30 pm in the Council Chambers.

#### J. Vicchiariello – Police

- The Police Committee has not met.
- The Negotiating Committee and the PBA agreed on a new 4-year contract that is fair to both parties.
- The next meeting will be held on Nov. 20<sup>th</sup> at 6 pm in the Mayor's Conference Room.

#### C. O'Connell – Planning-

- Planning has not met.
- The next meeting will be held on Nov. 18<sup>th</sup> at 7 pm in the Council Chambers.

#### C. O'Connell – Zoning-

- Zoning has not met since the last meeting.
- The next meeting will be announced at the next Council Meeting.

#### C. O'Connell – Recreation-

- The Youth Center is now open under the school schedule hours. Monday through Thursday, 2 pm to 6 pm and Friday 2 pm to 5:30 pm. On Nov. 24<sup>th</sup> and 25<sup>th</sup> it will be open from 11 am to 4 pm. The Youth Center will be closed Nov. 11<sup>th</sup> for Veterans Day and Nov. 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> for Thanksgiving break.
- The after-school program is looking for healthy, individually wrapped, nut free snack donations. They can be dropped off at the Youth Center.
- The Fall Little Chefs Program is being held on Saturdays through Nov. 22<sup>nd</sup>.
- Over the next few weeks, the staff will be breaking down the parks for the season.
- The next Recreation Commission meeting will be held on Wednesday, Nov. 12<sup>th</sup> at 6:15 pm at the Youth Center.

#### M. Fuller - Finance -

- Motion to approve Accounts Payable in the amount of \$883,504.35 by M. Fuller, second by J. Rhoades.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- Resolution #56 of 2025 – Establishing the Homestead and Non-Homestead Real Property Tax Rates for Fiscal Year 2026. Motion by M. Fuller, second by M. Hockenberry.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- Resolution #57 of 2025 – Add The Deputy Clerk-Treasurer To The Approved List of Administrative and Technical Force Accounts for CWSRF Project No. C3-5396-03-00. Motion by M. Fuller, second by C. O'Connell.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- The next Finance Meeting will be held on Nov. 19<sup>th</sup> at 6 pm in the Council Chambers and will also be a budget workshop.

#### G. Oney, Jr. - Tourism -

- The 11<sup>th</sup> Annual Christkindlmarkt will be held on November 30<sup>th</sup> from 10 am to 4 pm. There are no admission or parking fees.

- The next Tourism meeting will be held via email.

#### J. Rhoades - FEM -

- Motion for removal of Russell J. VonSauers, Jr.(deceased), Neversink Engine Co. No.1, by J. Rhoades, second by S. Siegel. S. Siegel added that services will be Saturday at 11 am at the Sparrow Bush Cemetery.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- Motion to approve a Kid's Christmas Party (for members' children and grandchildren, ages 12 and under) on Dec. 13<sup>th</sup> at 2 pm at Engine 4 Firehouse by J. Rhoades, second by M. Hockenberry.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- The next meeting will be held on Nov. 17<sup>th</sup> at 6:30 pm in the Council Chambers.

#### G. Oney, Jr. - IDA - None

#### G. Oney, Jr - ADA - None

#### J. Dennison - CDA-

- The CDA last met on October 22<sup>nd</sup>.
- The next meeting will be held on November 19<sup>th</sup>, at 7 pm on the second floor of the Recreation Center.

#### S. Siegel -HOUSING and VETERANS-

- The next Housing Authority meeting will be held on Nov. 18<sup>th</sup>, at 6 pm at Hillside Terrace.
- The Senior Club meets on the 2<sup>nd</sup> & 4<sup>th</sup> Wednesday of each month at 1 pm at VFW Post 161 at 47-51 Owen Street.
- Veterans Parade will be held tomorrow, Nov. 11<sup>th</sup> at 10:30 am. Lineup is at 9:30 am. Ceremony will be held at Orange Square at 11:00 am.
- The Elks Veterans Day Dinner is tomorrow. Doors open at 5 pm and dinner will be served at 6 pm.
- There is a new My HealtheVet experience that allows you to communicate with your health care team using secure messaging, all in the same place that you manage your other VA benefits, My HealtheVet.
- PJ TV 23 meetings are held on the 3<sup>rd</sup> Thursday of each month at 5:30 pm in Council Chambers.
- A personal thank you to all our Veterans for their service to our country.
- Quote of the day, "As we express our gratitude, we must never forget that the highest appreciation is not to utter words, but to live by them" (J. F. Kennedy).

#### M. Hockenberry - DPW

- Garbage, recycling and paper pick up the week of November 10<sup>th</sup>; Monday, 1<sup>st</sup> Ward regular pickup, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Wards will be one day late. The week of November 17<sup>th</sup> will be the normal schedule.
- The 2025 Garbage Schedule is available on the city website at [www.portjervisny.gov](http://www.portjervisny.gov) or by emailing the DPW office at [dpwclerk@portjervisny.gov](mailto:dpwclerk@portjervisny.gov).
- The Compost Pile remains open on Saturdays from 7:15 am to 11:30 am. For Port Jarvis residents only.
- Dump Tickets are available at the City Clerk's Office.
- Bagged leaves and tied brush will be picked up every Monday; all leaves must be in biodegradable bags.
- Loose leaf pickup has started in all wards.
- In-house blacktopping is ongoing and should finish by the end of November.
- The next DPW Meeting will be held on December 1<sup>st</sup> at 6 pm in the Council Chambers.
- James Sullivan passed the Water Treatment Plant Operator Civil Service Exam. Motion to make his appointment permanent effective Monday, November 10<sup>th</sup> by M. Hockenberry, second by C. O'Connell.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- James Sileo passed the City Electrician Civil Service Exam. Motion to make his appointment permanent effective Monday, November 10<sup>th</sup> by M. Hockenberry, second by J. Rhoades.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED

- Resolution #58 of 2025 – Adopting An Updated and Final Anti-Discrimination Plan With Respect To City’s Dial-A-Ride Program. Motion by M. Hockenberry, second by J. Rhoades. Will Frank added that the plan was previously adopted and then a complaint form was added so it needed to be re-approved.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- Resolution #59 of 2025 – Authorizing The Director Of Public Works To Solicit Bids For Construction In Connection With The City Water Filter Plant Filter Rehabilitation Project. Motion by M. Hockenberry, second by C. O’Connell.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED

#### D. Cicalese – Mayor Notes

- Consideration to approve the Nov. 30<sup>th</sup> Pet Photos Event, motion by J. Rhoades, second by M. Hockenberry.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- Resolution #60 of 2025 – Fill Open Full-Time Clerk Treasurer Position. Motion by M. Hockenberry, second by J. Rhoades.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- Accept the resignation of J. McBride from the Civil Service Commission. Motion by M. Hockenberry, second by C. O’Connell  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- Accept the resignation of J. Heckman from the IDA Board. Motion by J. Rhoades, second by M. Hockenberry  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- Resolution #61 of 2025 Adopting A Multi-Jurisdictional Multi-Hazard Mitigation Plan. Motion by M. Hockenberry, second by J. Vicchiariello.  
AYE: 8 ABSENT: 1 (Mazzara) NAYS: 0 ABSTAIN: 0 CARRIED
- Tomorrow is the Veterans Day Parade and Ceremony, please dress warm.
- The Mayors 2026 Budget will be on the website by the end of the week.

7:42 pm – Motion to adjourn by J. Rhoades, second by C. O’Connell – all in favor.

Respectfully,  
Bobbie Jo Muller  
Deputy City Clerk Treasurer

# CITY OF PORT JERVIS

P.O. BOX 1002  
20 HAMMOND STREET  
PORT JERVIS, NEW YORK 12771  
Regular Common Council Meeting Agenda  
IN-PERSON MEETING ONLY



## Monday November 10, 2025 - 6:30 pm Regular Session:

Pledge of Allegiance

### Roll Call

**Public Hearing:** None

**Presentation:** 2026 BUDGET PRESENTATION

**Public Comment:** 5-minute limit per person

### BASED ON PUBLIC OFFICERS LAW ARTICLE 7

**Executive Session:** 105.1-f Contractual x1 (PBA)  
105.1-h Contractual x1 (Tax Lien)

**Approval of Minutes:** October 27, 2025 – Common Council Meeting Minutes

### Address Executive Session Material:

#### Regular Business:

**CODE** Report  
*Vicchiariello*

**POLICE** Report  
*Vicchiariello*

**PLANNING & ZONING** Report  
*O'Connell*

**RECREATION** Report  
*O'Connell*

<b>FINANCE</b>	Report			
<i>Fuller</i>	Consideration: Bills to be paid	<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
	Consideration: Tax Rate	<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
	Consideration: EFC Force Account Amendment	<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>

**TOURISM** Report  
*Mazzara*

**FIRE** Report  
*Rhoades*

**IDA/ADA** Report  
*Oney*

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IN-PERSON MEETING ONLY



**CDA** Report  
*Dennison*

**HOUSING/VETERANS/  
PJTV 23** Report  
*Siegel*

**DPW** Report  
*Hockenberry*

Consideration: Port Jervis Water Filter Plant Rehab - Procurement Contract

<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
Consideration: J. Sileo (City Electrician) provisional to probationary/permanent status.		
<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
Consideration: J. Sullivan (Water Plant Operator) provisional to probationary/permanent status		
<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>

**MAYOR'S COMMENTS** Report  
*Mayor Cicalese*

Consideration: 11.30.25 Pet Photos event	<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
Consideration: Appt of S. Hosking, Treasurer	<b>Motion:</b>	<b>2<sup>nd</sup>:</b>	<b>Vote:</b>
Accept resignation of J. McBride (CS Comm)			
Accept resignation of J. Heckman (IDA)			

**ADJOURNMENT**

**CITY OF PORT JERVIS**

Accounts Payable

11/10/2025

1 General Fund	\$322,121.01
2 Water Fund	\$7,562.33
3 Sewer Fund	\$1,556.17
4 Capital Fund	\$183,733.16
5 Trust & Agency	\$368,531.68
Total	<u><u>\$883,504.35</u></u>

**GENERAL, WATER & SEWER FUNDS**

Skylands Fire Equipment	\$ 55,062.26
Orange & Rockland/Solar Accounts	\$ 31,345.48
Main Pool & Supply	\$ 4,961.00
Magna 5	\$ 10,548.00

**CAPITAL FUND**

Andrew C Eberhardt - Glass Street	\$ 30,924.46
Sanitation Equipment Corp	\$ 133,446.20
Sealcoat USA Inc	\$ 6,887.50
Glenco Supply	\$ 6,750.00

Resolution No. 56 of 2025

ROLL CALL VOTE

**THE CITY OF PORT JERVIS  
COMMON COUNCIL**

The following was presented

By: M. Fuller

Sec'd by: M. Hockenberry

Date of Adoption: November 10, 2025

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> <b>Mr. Hockenberry</b>	√			
<i>Councilman</i> <b>Mr. Vicchiariello</b>	√			
<i>Councilman</i> <b>Mr. O'Connell</b>	√			
<i>Councilwoman</i> <b>Ms. Mazzara</b>				√
<i>Councilwoman</i> <b>Ms. Fuller</b>	√			
<i>Councilman</i> <b>Mr. Rhoades</b>	√			
<i>Councilman</i> <b>Mr. Oney</b>	√			
<i>Councilwoman</i> <b>Ms. Dennison</b>	√			
<i>Councilman</i> <b>Mr. Siegel</b>	√			
<b>TOTAL</b>	<b>8</b>			<b>1</b>

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS  
ESTABLISHING THE HOMESTEAD AND NON-HOMESTEAD REAL PROPERTY  
TAX RATES FOR FISCAL YEAR 2026**

**WHEREAS**, in New York, a local government can adopt a homestead tax option system to establish dual tax rates, ensuring residential properties (homestead class) do not bear a disproportionate share of the property tax burden after a property revaluation. The specific tax rates are determined annually by each municipality's governing body; and

**WHEREAS**, The homestead tax option, authorized by Real Property Tax Law, Article 19, allows local assessing units, such as the City of Port Jervis to create separate tax rates for two classes of property as follows:

- 1. Homestead class:** Primarily one, two, and three-family residences, farm homes, and some owner-occupied mobile homes.
- 2. Non-homestead class:** All other properties, including commercial, industrial, and most apartment buildings; and

**WHEREAS**, the homestead option prevents a large shift of the tax burden to homeowners by allowing the local government to apportion the tax levy between the two classes.



Resolution No. 56 of 2025

**WHEREAS**, the City of Port Jervis enacted Article V of City Code Chapter 475 (Taxation) entitled Homestead Base Proportions which adopts the provisions of New York State Real Property Tax Law §1903 in its entirety and permits the Common Council to determine by annual resolution the percentage of the tax levy to be allocated to each class of Homestead and Non-Homestead properties; and

**WHEREAS**, the Common Council wishes to establish the Homestead and Non- Homestead tax rates for the 2026 fiscal year,

**NOW, THEREFORE, IT IS HEREBY**

**RESOLVED** that in accordance with City Code Chapter 475, Article V, and Real Property Tax Law §1903, the Common Council of the City of Port Jervis hereby establishes the following tax percentage rates for the 2026 fiscal year

<u>Category</u>	<u>Tax Rate</u>
Homestead	35.12949
Non-Homestead	54.72973, and it is further

**RESOLVED**, that the Assessor, Clerk-Treasurer and all appropriate City officials comply with the each of the provisions set forth in Real Property Tax Law §1903.

PASSED AND ADOPTED on this 10th day of November, 2025.



Attest: Bobbie Jo Muller  
Bobbie Jo Muller, Deputy Clerk-Treasurer

Resolution No. 57 of 2025

ROLL CALL VOTE

**THE CITY OF PORT JERVIS  
COMMON COUNCIL**

The following was presented

By: M. Fuller

Sec'd by: C. O'Connell

Date of Adoption: November 10, 2025

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> <b>Mr. Hockenberry</b>	√			
<i>Councilman</i> <b>Mr. Vicchiariello</b>	√			
<i>Councilman</i> <b>Mr. O'Connell</b>	√			
<i>Councilwoman</i> <b>Ms. Mazzara</b>				√
<i>Councilwoman</i> <b>Ms. Fuller</b>	√			
<i>Councilman</i> <b>Mr. Rhoades</b>	√			
<i>Councilman</i> <b>Mr. Oney</b>	√			
<i>Councilwoman</i> <b>Ms. Dennison</b>	√			
<i>Councilman</i> <b>Mr. Siegel</b>	√			
<b>TOTAL</b>	<b>8</b>			<b>1</b>

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS TO ADD  
THE DEPUTY CLERK-TREASURER TO THE APPROVED LIST OF ADMINISTRATIVE  
AND TECHNICAL FORCE ACCOUNTS FOR CWSRF PROJECT NO. C3-5396-03-00**

**WHEREAS**, in 2023, the City of Port Jervis closed on a NYS CWSRF Finance Agreement with the New York State Environmental Facilities Corporation to finance a City Sewer Rehabilitation Project designated as NYS CWSRF Project No. C3-5396-03-00 (the Project); and

**WHEREAS**, the construction to be implemented under the Project was scheduled in two 5-year phases, and almost all of the construction will be handled by City of Port Jervis employees through force account work plans; and

**WHEREAS**, by Resolution No. 50 of 2023, the Common Council approved the Clerk-Treasurer, DPW Director and the Assistant DPW Director to be part of the Administrative Force Account Plan and Technical Force Account Plan, which authorize the additional work of and payment to the aforesaid positions for their additional services in connection with the Project as needed beyond their usual work schedules because of the expected involvement on a daily basis directly with the implementation of the Project; and

**WHEREAS**, the Common Council wishes to add the position of Deputy Clerk-Treasurer to the aforesaid Administrative Force Account Plan as it is expected that the Deputy Clerk-Treasurer's duties for the Project will increase her usual workload such that she will be required to work additional hours beyond the regular City business hours,

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council hereby approves the addition of the City Deputy Clerk-Treasurer to the previously approved Administrative Force Account Plan which authorizes the additional work of and payment to the Deputy Clerk-Treasurer for her additional services for the CWSRF Project as needed beyond her usual work schedules; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution and an Amended Administrative Force Account Work Plans shall be submitted to the NYSEFC for its review and processing; and the City Clerk-Treasurer shall retain in her records the original Resolution and the updated Force Account Work Plans.

PASSED AND ADOPTED on this 10th day of November, 2025.



Attest: Bobbie Jo Muller  
Bobbie Jo Muller, Deputy Clerk-Treasurer

Resolution No. 58 of 2025

ROLL CALL VOTE

**THE CITY OF PORT JERVIS  
COMMON COUNCIL**

The following was presented

By: M. Hockenberry

Sec'd by: J. Rhoades

Date of Adoption: November 10, 2025

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> <b>Mr. Hockenberry</b>	√			
<i>Councilman</i> <b>Mr. Vicchiariello</b>	√			
<i>Councilman</i> <b>Mr. O'Connell</b>	√			
<i>Councilwoman</i> <b>Ms. Mazzara</b>				√
<i>Councilwoman</i> <b>Ms. Fuller</b>	√			
<i>Councilman</i> <b>Mr. Rhoades</b>	√			
<i>Councilman</i> <b>Mr. Oney</b>	√			
<i>Councilwoman</i> <b>Ms. Dennison</b>	√			
<i>Councilman</i> <b>Mr. Siegel</b>	√			
<b>TOTAL</b>	<b>8</b>			<b>1</b>

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS  
ADOPTING AN UPDATED AND FINAL ANTI-DISCRIMINATION PLAN WITH RESPECT  
TO CITY'S DIAL-A-RIDE PROGRAM**

**WHEREAS**, Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" and

**WHEREAS**, subrecipients of public transportation funding from the Federal Transit Administration (FTA), are required to develop policies, programs, and practices that ensure that federal and state transit dollars are used in a manner that is nondiscriminatory. Port Jervis Dial-A-Ride ("DAR") is a subrecipient of FTA financial assistance through a grant from Orange County. The City has developed a Title VI detailing how Port Jervis incorporates nondiscrimination policies and practices in providing transit services to the ridership it serves; and

**WHEREAS**, Port Jervis DAR is a public transportation service open to all riders within the City of Port Jervis and the Town of Deerpark; and

**WHEREAS**, as a subrecipient to Orange County receiving FTA Section 5307 and 5311 funds, the Port Jervis DAR Title VI plan must comply with Title VI of the Civil Rights Act of 1964; and

**WHEREAS**, the Common Council has now reviewed the final version of the most recent version of the original Title VI Plan which has been properly updated as of the date of this Resolution;

and

**WHEREAS**, the Common Council believes it is in the best interests of the City of Port Jervis to adopt such a plan in the interest of the public welfare,

**NOW, THEREFORE, IT IS HEREBY**

**RESOLVED**, by the Common Council of the City of Port Jervis hereby adopts the attached Port Jervis DAR Final Title VI plan for the City of Port Jervis Dial-A-Ride Program, and it is further

**RESOLVED**, that copies of the aforesaid plan be distributed to each City employee and official that is subject to the policy.

PASSED AND ADOPTED on this 10th day of November, 2025.



Attest:

Bobbie Jo Muller  
Bobbie Jo Muller, Deputy Clerk-Treasurer

Resolution No. 59 of 2025

ROLL CALL VOTE

**THE CITY OF PORT JERVIS  
COMMON COUNCIL**

The following was presented

By: M. Hockenberry

Sec'd by: Colin O'Connell

Date of Adoption: November 10, 2025

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> <b>Mr. Hockenberry</b>	√			
<i>Councilman</i> <b>Mr. Vicchiariello</b>	√			
<i>Councilman</i> <b>Mr. O'Connell</b>	√			
<i>Councilwoman</i> <b>Ms. Mazzara</b>				√
<i>Councilwoman</i> <b>Ms. Fuller</b>	√			
<i>Councilman</i> <b>Mr. Rhoades</b>	√			
<i>Councilman</i> <b>Mr. Oney</b>	√			
<i>Councilwoman</i> <b>Ms. Dennison</b>	√			
<i>Councilman</i> <b>Mr. Siegel</b>	√			
<b>TOTAL</b>	<b>8</b>			<b>1</b>

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS  
AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO SOLICIT BIDS FOR  
CONSTRUCTION IN CONNECTION WITH THE CITY WATER FILTER PLANT FILTER  
REHABILITATION PROJECT**

**WHEREAS**, the City of Port Jervis has determined that it is in the best interest of the City to solicit bids from qualified contractors for construction services in connection with the Water Filter Plant Filter Rehabilitation Project, including furnishing materials and equipment for the gravity sand filters, supply, start-up, commissioning performance testing, and operator training of the proposed filter equipment; and

**WHEREAS**, it is necessary to solicit proposals for the aforesaid services to insure that the City selects the most qualified person or firm to provide such services,

**NOW, THEREFORE, LET IT BE HEREBY**

**RESOLVED**, that the Common Council hereby authorizes and directs the Director of Public Works, or his designee, to solicit bids from qualified contractors to provide the above-described construction services in connection with the Water Filter Plant Filter Rehabilitation Project; and it is further

Resolution No. 59 of 2025

**RESOLVED**, that the Director shall thereafter report back to the Common Council with the results of said bid submissions, which are due to be submitted to the City no later than January 6, 2026.

PASSED AND ADOPTED on this 10th day of November, 2025.



Attest: Bobbie Jo Muller  
Bobbie Jo Muller, Deputy Clerk-Treasurer

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS**  
**FILL OPEN FULL-TIME CLERK TREASURER POSITION**

**WHEREAS**, the City of Port Jervis is in need of a full-time Clerk-Treasurer; and

**WHEREAS**, it is the opinion of the Common Council that Stacey Hosking qualified to perform the duties required of the Clerk-Treasurer position,

**NOW THEREFORE, IT IS HEREBY RESOLVED**, that the Common Council of the City of Port Jervis hereby appoints Stacey Hosking to the position of full-time Clerk-Treasurer at an annual salary of \$98,000.00, retro-active from September 3, 2025 through January 12, 2026 subject to the submission and acceptance of all appropriate employment documentation.

Motion by: M. Hockenberry

Second by: J. Rhoades

Jason Vicchiariello	1st Ward	AYE
Colin O'Connell	1st Ward	AYE
Maria Mazzara	2nd Ward	ABSENT
Misty Fuller	2nd Ward	AYE
Jeffrey Rhoades	3rd Ward	AYE
Gerald Oney, Jr.	3rd Ward	AYE
Stanley Siegel	4th Ward	AYE
Jacqueline Dennison	4th Ward	AYE
Michael Hockenberry	Councilman-At-Large	AYE

**DATED: November 10, 2025**

  
**Bobbie Jo Muller, Deputy Clerk-Treasurer**



Resolution No. 61 of 2025

ROLL CALL VOTE

**THE CITY OF PORT JERVIS  
COMMON COUNCIL**

The following was presented

By: M. Hockenberry

Sec'd by: J. Vicchiariello

Date of Adoption: November 10, 2025

Names	Ayes	Noes	Abstain	Absent
<i>Councilman at Large</i> <b>Mr. Hockenberry</b>	√			
<i>Councilman</i> <b>Mr. Vicchiariello</b>	√			
<i>Councilman</i> <b>Mr. O'Connell</b>	√			
<i>Councilwoman</i> <b>Ms. Mazzara</b>				√
<i>Councilwoman</i> <b>Ms. Fuller</b>	√			
<i>Councilman</i> <b>Mr. Rhoades</b>	√			
<i>Councilman</i> <b>Mr. Oney</b>	√			
<i>Councilwoman</i> <b>Ms. Dennison</b>	√			
<i>Councilman</i> <b>Mr. Siegel</b>	√			
<b>TOTAL</b>	<b>8</b>			<b>1</b>

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT JERVIS ADOPTING  
A MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN**

**WHEREAS**, the Common Council of the City of Port Jervis (the “City”) recognizes the threat that natural hazards pose to people and property within the City; and

**WHEREAS**, the City has prepared a multi-hazard mitigation plan, hereby known as (“The 2025 Hazard Mitigation Plan”) in accordance with the Disaster Mitigation Act of 2000; and

**WHEREAS**, The 2025 Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City from the impacts of future hazards and disasters; and

**WHEREAS**, adoption by the Common Council demonstrates their commitment to hazard mitigation and achieving the goals outlined in The 2025 Hazard Mitigation Plan,

**NOW, THEREFORE, BE IT HEREBY**

**RESOLVED**, that the Common Council of the City of Port Jervis hereby adopts The 2025 Hazard Mitigation Plan, and it is further

**RESOLVED**, that the plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This approval only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

Resolution No. 61 of 2025

Attest:



**Dominic Cicalese, Mayor**

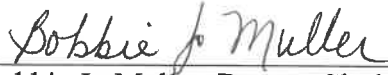


**Bobbie Jo Muller, Deputy Clerk-Treasurer**

PASSED AND ADOPTED on this 10th day of November, 2025.



Attest:



**Bobbie Jo Muller, Deputy Clerk-Treasurer**